



# City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721  
218-773-2483 · 218-773-9728 fax    www.eastgrandforks.net

## APPLICATION FOR BON-FIRE

License Fee: \_\_\_\_\_

Organization Information		
_____	_____	
<i>Organization Name</i>	<i>Organization Phone Number</i>	
_____	_____	_____
<i>Organization Address</i>	<i>City</i>	<i>State</i> <i>Zip</i>

Applicant Information		
_____	_____	
<i>Applicant Name</i>	<i>Applicant Phone Number</i>	
_____	_____	_____
<i>Applicant Address</i>	<i>City</i>	<i>State</i> <i>Zip</i>

Bon-Fire Information		
_____	_____	_____
<i>Date of Event</i>	<i>Start Time</i>	<i>End Time</i>
_____		
<i>Location of Event</i>		
_____		
_____		
<i>Notes</i>		

I hereby certify that I have completely filled out the entire above application, together and that the application is true, correct, and accurate. I fully understand the guidelines for a Bon-Fire during a public or private function.

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Title*

City of East Grand Forks  
Application for Bon-Fire

**Internal Use Only**

The following items need to be completed and/or attached in order for the application to be processed:

\*Application fee paid in full:  yes  no    Payment Type:  cash  check # \_\_\_\_\_ Receipt # \_\_\_\_\_

\*Application completed in full and signed:  yes  no

\*Fire Chief:  approved  denied

Notes: \_\_\_\_\_

Fire Chief Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Council Approval \_\_\_\_/\_\_\_\_/\_\_\_\_  approved  denied

Notes: \_\_\_\_\_

City Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*License Number \_\_\_\_\_

**Guidelines for a Bon-Fire during a public or private function:**

1. The Responsible Party (group or organization having bon-fire) will need to contact the East Grand Forks Fire Department with request in writing to have fire. The request will be forwarded to Council for approval. If granted they will need obtain burning permit from Fire Department
2. The Responsible Party will be limited to having a fire that is no more than 20ft x 20ft wide and no more than 10ft high. Cardboard will not be allowed to be used as an ignitable material. If the weather becomes a safety issue due to high winds or anything else that may have an adverse affect on fire spread the fire should not take place, this includes extremely dry conditions.
3. If at any time the Fire Department deems the situation to be unsafe they will extinguish the fire.
4. After the site of the fire has had time to cool the Responsible Party will take whatever means possible to clean area of all debris. All unburned material including nails or anything else that may cause damage or injury to vehicles and pedestrians must be removed.