

**APPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
Tuesday, July 21, 2009 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for July 21, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator; Ron Galstad, City Attorney; Greg Boppre, City Engineer; Dave Aker, Parks & Recreation Superintendent; Charlotte Helgeson, Library Director; Mike Hedlund, Police Chief; Nancy Ellis, Planning & Zoning; Randy Gust, Fire Chief; Dan Boyce, Water & Light Manager; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

Ms Finney, 1613 8th St. SE, expressed her frustration regarding the condition of the unfinished dike project on 8th Street SE and read a letter signed by residents in that area. Mr. Boppre explained the entire project and stated that the contractor has two weeks to complete the project. Council President Grassel suggested waiting the two weeks to see what happens then take necessary action. Ms Bruce, 1617 8th St. SE, also expressed her concern regarding the project.

Council Member DeMers suggested that Mayor Stauss write a letter requesting urgency on this project. Mayor Stauss announced that getting the project done would be in the best interest of the Army Corp of Engineers; he also stated that the homeowners have some responsibility as well.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of July 7, 2009.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF JULY 7, 2009.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they chose.

2. Consider approving the application for a temporary on-sale liquor license for the VFW Post 3817 to be held July 26, 2009 at the parking lot adjacent to the VFW Post 3817, East Grand Forks, MN 56721.
3. Consider adopting Resolution No. 09-07-50 a Resolution to enter an agreement with the State of Minnesota from January 1, 2010 to December 31, 2010 to provide 15% of the total operating costs for the paratransit service and up to 20% of the total capital costs.
4. Consider adopting Resolution No. 09-07-51 a Resolution to enter an agreement with the State of Minnesota from January 1, 2010 to December 31, 2010 to provide 20% of the total operating costs for the fixed route transit service and up to 20% of the total capital costs.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE CONSENT MOTIONS NUMBER TWO (2) THROUGH FOUR (4) AS SUBMITTED.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. The minutes of the Water, Light, Power and Building Commission for June 18, 2009.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

6. Consider awarding the quote to Opp Construction to repair the intersection of 2nd Ave. NE and 2nd Street NE for \$24,400.00 and 2nd Ave. NE at Wherleys for \$11,500.00.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO AWARD THE QUOTE TO OPP CONSTRUCTION TO REPAIR THE INTERSECTION OF 2ND AVE. NE AND 2ND STREET NE FOR \$24,400.00 AND 2ND AVE. NE AT WHERLEYS FOR \$11,500.00.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

7. Consider approving the request to declare four (4) squad cars as surplus property and seek bids from local dealers.

Council President Grassel asked if this is only for local dealers to bid on. Mr. Galstad stated that the City needs to look at the state co-op for purchasing a vehicle. Mr. Huizenga announced that the law changed July 1st.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE REQUEST TO DECLARE FOUR (4) SQUAD CARS AS SURPLUS PROPERTY AND SEEK BIDS FROM LOCAL DEALERS.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

8. Consider adopting Resolution No. 09-07-52 a Resolution authorizing execution of agreement with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled Safe and Sober Communities during the period from October 1, 2009 through September 30, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 09-07-52 A RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH THE MINNESOTA DEPARTMENT OF PUBLIC SAFETY, OFFICE OF TRAFFIC SAFETY FOR THE PROJECT ENTITLED SAFE AND SOBER COMMUNITIES DURING THE PERIOD FROM OCTOBER 1, 2009 THROUGH SEPTEMBER 30, 2010.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

CLAIMS:

9. Consider adopting Resolution No. 09-07-53 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 3683 for a total of \$1223.75 whereas Council Member Buckalew is personally interested financially in the contract.

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A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. NO. 09-07-53 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 3683 FOR A TOTAL OF \$1223.75 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.
Voting Nay: None.
Abstain: Buckalew.

10. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Bolt Cutter	\$61.90
Alltel	City Cell Phones	\$418.71
American Tire Service	Tires #614/ Repair Flat	\$723.04
Ameripride Linen & Apparel Services	Cleaning Services	\$374.86
Becker Arena Products Inc	Kick Plate/Protect All	\$355.41
Brady Martz & Associates	Audit Services	\$7,225.00
Brite-Way Window Cleaning	June Service/RW Center	\$50.00
Bruce Jay	Reimb Mileage Jan - Jun 2009	\$82.50
Bydal Designs	Handicap Parking Sign	\$63.90
C&R Laundry & Cleaners	Dry Cleaning June 2009 PD/FD	\$405.39
Cabela's Retail	Fishing Rod	\$85.46
Canon Financial Services	Copier	\$167.10
Cariveau Galen	Landscaping Incentive	\$500.00
CDW Government Inc	Phone Headset	\$69.13
Clear Channel Communications	KSNR-FM Ad's	\$450.00
Commercial Maintenance Chemical Corp	Lift Station Degreaser	\$586.80
Complete Pest Control Inc	Pest Control	\$78.81
Dacotah Paper Co	Tissue/Towels	\$141.45
Dakota TV & Appliance	Parts/2 Fridgidaire Refrigerators/Repairs	\$1,350.49
Diamond Cleaning Supply	Brown Turn Towels/Dawn Soap/Cups/Glass Cleaner	\$184.66
Digi Key Corp 590699	Ethernet / PD Car	\$46.75
Dragich Mark	Monthly Calendar Book/ Babe Ruth League ID Cards	\$38.62
Eagle Electric	Bulbs For Indicator Lights At Lift Stations	\$7.40
Earl F Andersen Inc	Park Bench	\$949.60
East Side Travel Plaza	Fuel	\$28.00
EGF Bambino Club	Ump Fees/102 Players	\$1,020.00
EGF Homerun Club Inc	Tournament Entry Fees	\$700.00
Emphasys Computer Solutions	Quarterly Software Agreement	\$1,739.54
Explorer Post #38	Squad Car Wash	\$40.00
Exponent	Public Hearing Notice/EGF Visitors Guide/Community Honor	\$804.58
Far From Normal	Rapid Remover	\$36.09
Fidelity National Property & Casualty	Flood Insurance Fire Station #1 8/09 - 8/10	\$1,023.00
G&K Services	Mats	\$176.20

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Galstad Jensen & Olson PA	Criminal Cases/Civil Cases/Postage Reimb/Mileage Reimb	\$10,701.97
Garden Hut Inc	Maint Supplies/Parts	\$1,950.36
Gast Kyle	Baseball Bat	\$224.99
Gerrells Sport Center	Base Anchors/Tool	\$49.11
GF City Utility Billing	June 09 Landfill	\$12,620.35
GF Herald	Home Ownership Program /Design A Home/EGF Pride	\$700.94
GF Thur-O-Clean	June 2009 Janitorial Services/Prof Building	\$117.15
GF Welding & Machine	Repairs # 118/ Material	\$221.59
Grand Cities Towing	Towing 05 Grand Prix/Aaker	\$45.00
Gray Auto Electric	Alternator & Voltage Regulator	\$439.78
H&S Construction	Street Repair	\$21,656.50
Hajicek Rick	Cleaning Services 6/22/09 - 6/27/09 & 7/1/09 - 7/03/09	\$266.00
Hallin Barbara	Landscape Incentive	\$146.10
Hardware Hank	Maint Supplies	\$1,223.75
Heartland Paper	Mop Handle & Heads	\$49.98
Heyd Cement & Fence Construction	Curb/Gutter Repair McDonalds SE Entrance	\$2,250.00
Holiday Credit Office	Police Gas/Sunshine Terrace Gas	\$50.74
House of Vacuums	Orek Bags	\$96.07
Hugo's	Meeting Refreshments/Supplies	\$60.22
Huizenga Scott	Reimb Meal/Mileage/Hotel League Leg Day St Paul	\$775.48
Johnson Tim	Refund Special Assessment Payment	\$108.51
Kar Products	Stock Parts	\$240.99
Kelley Blue Book	Books	\$158.00
Kossow Linda	Mileage Reimb	\$125.95
Lithia Payment Processing	Jewels	\$12.11
Lowes	Supplies	\$26.67
Lumber Mart	Anchor/Pin/Washer/Lumber/Screws	\$207.24
McDonald's of EGF	Prisoner Meals	\$34.50
Menards	Supplies	\$117.36
Midcontinent Communications	Cable Serive - Senior Center & Sunshine Terrace	\$793.01
Midcontinent Communications	Television Ad	\$1,980.00
MN Dept of Labor & Industry	Air Compressor Inspection/Boiler License	\$20.00
MN Dept of Public Safety	CJDN Operating Chgs/ Mobile Devices	\$1,530.00
MN Dept of Revenue	Sales & Use Tax	\$1,518.00
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MN Municipal Utilities Assoc	Safety management 2009	\$3,512.50
Newman Signs	Sign Rental July 2009	\$2,370.00
Northern Safety Tech	Inv Parts	\$182.01
Northwest Asphalt Maintenance Inc	Crack Seal Streets	\$9,562.80
O'Reilly Auto Parts	Main Supplies/Parts	\$310.23
Odland Fitzgerald Reynolds & Harbott PLLP	Criminal Appearances 5/22/09 - 6/26/09	\$1,194.40
Olson Chris	Reimb Meal Expense	\$158.00
Opp Construction	Street Repair - By Eagle On Terrace	\$57,420.00
Orchard Oil Company	Diesel Fuel / 7502 Gallons/Dyed	\$16,646.94
Peterson Veterinarian Clinic P.C.	June 2009 Monthly Services 4 Dogs/1 Cat/1 Ferret	\$363.53
Polk County Auditor Treasurer	09 Assessment Billing/3617 Parcels	\$28,936.00
Power Equipment Shop	Repair Lawn Mower/12" Chain	\$52.29
Praxair Distribution	Acetylene/Cylinder Rental	\$95.65

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Premium Waters Inc	Water Service	\$104.62
Quill Corp	Wireless Keyboard/Mouse/Office Supplies/Ink Ctg/	\$594.00
Railroad Mgmt Co III	Water Pipeline Crossing Rent 10/02/09 - 10/01/10	\$90.75
RDO Equipment Co	Hyd Plugs/Hose Adapter #353/Repair Service/Inv Parts #113	\$1,589.07
Red River Snowmobile Club	Northern Lights Reimb	\$4,698.00
RJ Thomas Mfg Co Inc	Fire Rings	\$5,148.00
RJ Zavoral & Sons	Flood Clean Up	\$32,931.77
Rydell Chevrolet	Tailgate Handle & Bezel/Oil Change	\$68.42
Schmaltz Leonard	Reimb Mileage / Jan - June 2009	\$164.62
Simonson Station Stores	PD Gas June 2009	\$60.57
SimplexGrinnell	Alarm & Detection Monitoring	\$530.37
Smart Public Safety Software Inc	Software Agreement 8/2009 - 7/2010	\$3,052.35
Stennes Granite	7 O/C Graves	\$3,000.00
Sun Dot Communications	DSL Internet Service	\$11.50
Swingen Construction Company	North Pedestrian Bridge Repair	\$25,700.00
Tiger Direct.com	Computer	\$524.73
TNT Outfitters	Shirts	\$295.71
Tony Dorn Inc	Copier Fees	\$193.58
True Temp	Maint Repairs	\$416.44
US Bank	Interest Obligations Due On Bonds	\$272,900.00
Vilandre Heating & A/C	Repairs To Drinking Fountain	\$146.40
Waste Mgmt	Refuse	\$16,119.46
Water & Light Department	W&L Services & Postage	\$53,712.04
Weber James	Station Supplies	\$68.42
Wilbur-Ellis	Weed Control	\$127.50
	Total	\$623,555.48

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss announced that he called the MN DNR regarding playground equipment in the Red River Valley State Recreation Area. He stated that they will be getting information on the equipment as they have certain restrictions.

Mayor Stauss also informed City Council that he sent a letter to Senator Franken's office to consider a site in East Grand Forks. He stated that they will contact us in two weeks.

Council Vice President Tweten announced that he and Council President Grassel had talked to Congressman Peterson and Senator Klobuchar's office to discuss the need of Senator Franken to have an office in East Grand Forks.

Council Member Gregoire thanked those involved in the signage issue.

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Council Member Leigh asked Mr. Boppre about the drainage of the ditch on County Road. Mr. Boppre informed him that he is trying to address these issues.

Council Member Pokrzywinski asked for an update on the attendance at the Red River State Recreation Area. Mayor Stauss informed City Council that it is up 2% from last year. Council Member Pokrzywinski stated that the contractors are making good progress on the extension of the park. Council President Grassel stated that the completion date is August 1st. Discussion occurred regarding the keyost and the \$5,000 donation.

Council President Grassel stated that he has talked to Mr. Kronke in regards to Senator Franken having an office in East Grand Forks. Council President Grassel also announced that the City will be spraying for mosquitoes tonight, weather permitting.

Mr. Huizenga made a procedural announcement on a resolution that was past at the July 7, 2009 Council Meeting. The resolution should have reflected a 20 year assessment rather than a 15 year assessment for 2009 Assessment Job 3.

Mr. Wachter announced that the sanitation containers will be coming soon. Council Member Leigh asked if the City is advertising for those who need assistance with the containers. Mr. Wachter stated that he has a list of residential requests.

Mr. Boyce informed City Council that the wireless internet is up and running at the Red River State Recreation Area.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE JULY 21, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:55 P.M.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer