

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, MAY 10, 2011 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for May 10, 2011 was called to order by Craig Buckalew, Council President at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM

1. LaFave Multi-Use Trail – Greg Boppre

Mr. Boppre announced that the City applied for and received a grant for the design and construction of a multi-use trail in LaFave Park. He stated that he would like to get Council approval for plans and specifications. The grant is for 50% of the eligible costs not to exceed \$95,000. Funding for the project will come from the Greenway fee. He informed City Council that the DNR encourage the City to continue with the project that was applied for.

Mayor Stauss stated that before the City applied for future grants, all staff and Council should be on the same path. Council Member Tweten stated that the trail is a definite asset and we should look at an appropriate name. Council Member DeMers would like to see a report for future projects to show the estimate, budget, actual costs, etc.

2. Streets Overview – John Wachter

Mr. Wachter gave a brief presentation on the current street repairs and went through the current budget for Street Reconstruction/Repair, Storm Water, Wastewater, and State Aid Maintenance.

a. Asphalt Overlay

Mr. Wachter recommended awarding the quote for asphalt overlay and patching to Minn-Dak Asphalt.

b. Crack Sealing

Mr. Wachter recommended awarding the quote to Opp Construction Company for crack sealing for approximately 50,000LF at \$.40/LF.

c. Manhole & Catch Basin Repairs

Mr. Wachter recommended approving the H&S Construction for repair of 21 manholes and 18 catch basins to include associated curbing, panel replacement, and repairing pavers.

3. Wastewater Line Cleaning – John Wachter

Mr. Wachter suggested continuing the 1/5th schedule and approve the quote from Roto Rooter for \$30,000. There is no deduction with the MN Insurance Trust based on the maintenance cycle that will be maintained.

4. Two Ton Truck with Plow – John Wachter

Mr. Wachter recommended approving the purchase of the Freightliner M2 106V Single Axle truck for \$69,244.11 from Istate Truck Center and the Henderson Box and Falls One Way Plow for \$34,675.12 from Bert's Truck Equipment. Mr. Wachter stated that this is a budgeted item.

5. Insect Sprayer – John Wachter

Mr. Wachter recommended approving the purchase of the 12208OVH Grizzly OHV Smart Flow insect sprayer from Clarke for \$10,950.81 plus tax.

6. Paid on Call Fire Wage Increase – Chief Gust

Chief Gust recommended a wage increase for the Paid on Call Firefighters from \$10 per hour to \$12 per hour. He stated that this would be the first wage increase since 1993. This item will be referred to Council for action.

7. Police Officer Hiring Process – Chief Hedlund

Chief Hedlund stated that the Police Department recently received a resignation and would like to hire a new Police Officer based on the current roster which expires June 21st. He would also like the City Council authorize the Civil Service to begin a new recruiting and hiring register so that the Police Department is prepared to fill any vacancies in the future.

8. Other

Council President Buckalew reminded City Council that Friday, May 13, 2011 is Arbor Day at the Red River State Recreation Area at 11:30 am.

Council President Buckalew would also like Council Members to begin giving updates quarterly on the various Boards and Commissions that they serve on to the other members to keep them updated.

Mayor Stauss announced the 125th Anniversary events and asked if anyone had any suggestions to let him know.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE MAY 10, 2011 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:18 P.M.

Voting Aye: Pokrzywinski, DeMers, Vonasek, Buckalew, Tweten, Gregoire, and Leigh.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer