

**AGENDA  
CITY COUNCIL  
WORK SESSION  
CITY OF EAST GRAND FORKS  
MAY 10, 2011  
5:00 PM**

**CALL TO ORDER**

**CALL OF ROLL**

**DETERMINATION OF A QUORUM**

1. LaFave Multi-Use Trail – Greg Boppre
2. Streets Overview – John Wachter
  - a. Asphalt Overlay
  - b. Crack Sealing
  - c. Manhole & Catch Basin Repairs
3. Wastewater Line Cleaning – John Wachter
4. Two Ton Truck with Plow – John Wachter
5. Insect Sprayer – John Wachter
6. Paid on Call Fire Wage Increase – Chief Gust
7. Police Officer Hiring Process – Chief Hedlund

**ADJOURN**

**Upcoming Meetings**

Regular Meeting – May 17, 2011 – 5:00 PM – Council Chambers

Work Session – May 24, 2011 – 5:00 PM – Training Room

Work Session – May 31, 2011 – 5:00 PM – Training Room (If Needed)

Regular Meeting – June 7, 2011 – 5:00 PM – Council Chambers

# Request for Council Action

Date: May 3, 2011

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Henry Tweten, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: LaFave Multi - Use trail

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## Background:

The City applied for and received a grant for the design and construction of a multi-use trail in LaFave Park. The grant is for 50% of the eligible costs (as outlined in the grant agreement) or not to exceed \$95,000.00. The application included the multi-use trail starting near the Murray Bridge and ending at the trail near the overflow parking lot (see attached drawing). However, there has been some concern from the Council regarding the close proximity of the trail completed during the flood control project. Therefore, the attached drawing also indicates a connection to the flood control trail and commencing under the railroad bridge and ending at the trail near the overflow parking lot.

Also attached are the cost estimates for the original proposal and the alternate. The cost estimate for the original proposal is \$189,500 and the cost estimate for the alternate design is \$73,337.50. Therefore, the discussion points for the original proposal versus the alternate are:

- 
- a) City submitted an application and DNR agreed with the proposal
  - b) The original proposal completes a nice trail loop in the LaFave Park
  - c) The alternate proposal is lower in cost for both the City and DNR
  - d) The alternate proposal connects to an existing trail
- 

Also, please find attached a copy of a letter we sent to Traci, Vibo, the Grant Coordinator for DNR, which identifies all of the information required prior DNR completing the grant agreement. Jaroslav Solc from our office contacted Ms. Vibo about the alternate and she indicated that they would like the City to perform the project they applied for.

## Recommendation:

Approval to prepare plans and specifications

Attachments:

Map

Cost estimates

Letter to Ms. Vibo

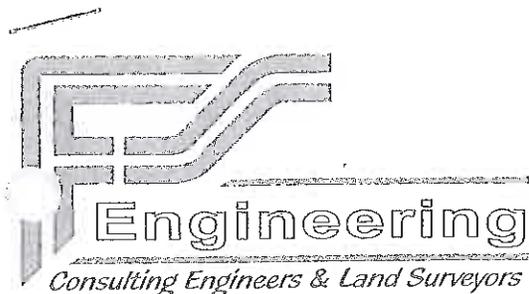
**Bike Path Estimate**

<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
Common Excavation	1200	CY	\$12.00	\$14,400.00
Common Borrow	300	CY	\$10.00	\$3,000.00
Remove Bituminous Pavement	100	SY	\$15.00	\$1,500.00
10' Bituminous Path	700	TONS	\$86.00	\$60,200.00
12" Aggregate Base	1100	CY	\$35.00	\$38,500.00
Seeding	8000	SY	\$3.00	\$24,000.00
Miscellaneous	1	LS	\$10,000.00	<u>\$10,000.00</u>
				\$151,600.00
EALC (25%)				\$37,900.00
<b>Total</b>				<b>\$189,500.00</b>

**Shorter Alternative**

<u>Item Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
Common Excavation	450	CY	\$12.00	\$5,400.00
Common Borrow	115	CY	\$10.00	\$1,150.00
Remove Bituminous Pavement	100	SY	\$15.00	\$1,500.00
10' Bituminous Path	270	TONS	\$86.00	\$23,220.00
12" Aggregate Base	400	CY	\$35.00	\$14,000.00
Seeding	2800	SY	\$3.00	\$8,400.00
Miscellaneous	1	LS	\$5,000.00	<u>\$5,000.00</u>
				\$58,670.00
EALC (25%)				\$14,667.50
<b>Total</b>				<b>\$73,337.50</b>





January 21, 2011

Attn: Traci Vibo  
MN Dept. Of Natural Resources  
Division of Parks and Trails  
500 Lafayette Road, Box 52  
St. Paul, MN 55155

RE: C023-10-1C  
Lafave Multi-use Trail  
East Grand Forks, MN

Traci,

Enclosed please find the following documentation for the above referenced project;

- 1 - Environmental Assessment Statement (EAS)
- 1 - Evidence of Compliance with Minnesota Environmental Review Rules
- 1 - Resolution from the Governing Authority
- 1 - Pre-approval from MN State Historical Preservation Office (SHPO)
- 1 - Minnesota Natural Heritage Information System Data Request Form
- 1 - Required Certification Form

I am only waiting from a letter from the Army Corps of Engineers, but they say that it will be coming shortly. Please feel free to call me with any questions or concerns at 218-773-1185.

Respectfully yours,  
FS Engineering

Jaroslav Solc, P.E.

JS:kk

Enc.

Cc: Scott Huizenga

# Request for Council Action

Date: 5-4-11

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Greg Leigh, Mike Pokrzywinski, Henry Tweten, and Ron Vonasek.

Cc: File

From: John Wachter

RE: 2011 Street Repair and Maintenance Overview

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**PowerPoint presentation of Public Works Department budget for street repairs.**

### 2011 Street Repairs

Budgeted Amount

Street Reconstruction/Repair	\$250,000
Storm Water	\$25,000
Wastewater	\$25,000
State Aid Maintenance	\$100,000

- |                   |                             |                     |
|-------------------|-----------------------------|---------------------|
| Panel Replacement | Asphalt Overlay             | Curb & Gutter       |
| Pavers            | Catch Basins/Manholes       | Aprons & Approaches |
| Crack Sealing     | Intersection Reconstruction |                     |





# Industrial Park

# Request for Council Action

Date: 5-4-11

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Greg Leigh, Mike Pokrzywinski, Henry Tweten, and Ron Vonasek.

Cc: File

From: John Wachter

RE: 2011 Street Repairs - Asphalt

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We received quotes for asphalt overlay. Minn-Dak Asphalt was the lowest quoted price. I would like approval for \$25,000 of patch and overlay.

Minn-Dak Asphalt \$125/ton

OPP Construction \$170/ton

**Recommendation** – Approve Minn- Dak Asphalt for asphalt overlay and patching.

Minn-Dak Asphalt Inc.

2520

423 West Zeh Street

Thief River Falls, MN 56701

Phone 218-681-4300 • Toll Free 800-747-5156 • Fax 218-681-4320

PROPOSAL SUBMITTED TO <i>CITY OF EAST GRAND FORKS</i>		PHONE <i>218-773-1313</i>	DATE
STREET <i>1001 2<sup>ND</sup> ST. N.E</i>		JOB NAME <i>JOHN</i>	
CITY, STATE AND ZIP CODE <i>EAST GRAND FORKS, MN.</i>		JOB LOCATION	
ARCHITECT <i>BOB</i>	DATE OF PLANS <i>5-5-2011</i>	JOB PHONE	

We hereby submit specifications and estimates for:

MISC. PATCHING FOR E. GRAND FORKS

CLEAN AREA, TACK, PAVE  
@ 125<sup>00</sup> PER TON

WE WILL DO SMALL AREAS IN TOWN, EACH AREA  
MINIMUM MUST HAVE AT LEAST 15 TON.

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

\_\_\_\_\_ dollars (\$\_\_\_\_\_).

Payment to be made as follows: Late payment 1½% per month

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature *MTG. K*

Note: This proposal may be withdrawn by us if not accepted within 100 days.

Acceptance of Proposal ~ The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_ Page 10 Signature \_\_\_\_\_

## John Wachter

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**From:** GREG OPP [gregopp@oppconstruction.com]  
**Sent:** Wednesday, May 04, 2011 12:53 PM  
**To:** John Wachter  
**Subject:** RE: Need a quote

\$170 up to 25ton (min 15) – after that you could knock off \$40 or more depending on quantity

oppconstruction.com

Greg Opp  
President



P.O. Box 13530      Bus: 701-775-3322  
Grand Forks, ND 58208      Cell: 701-314-3322  
gregopp@oppconstruction.com      Fax: 701-795-7020

*2010 national 1<sup>st</sup> place safety excellence award winner for the AGC!  
"Safety is our #1 priority" – Greg Opp, President*

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**From:** John Wachter [<mailto:jwachter@ci.east-grand-forks.mn.us>]  
**Sent:** Wednesday, May 04, 2011 2:45 PM  
**To:** [gregopp@oppconstruction.com](mailto:gregopp@oppconstruction.com)  
**Subject:** Need a quote

Greg can you give me a quote on your asphalt overlay per ton minimum of 15 tons. I have some intersections and small overlay areas.

Thanks  
John Wachter

# Request for Council Action

Date: 5-4-11

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Greg Leigh, Mike Pokrzywinski, Henry Tweten, and Ron Vonasek.

Cc: File

From: John Wachter

RE: 2011 Crack Sealing

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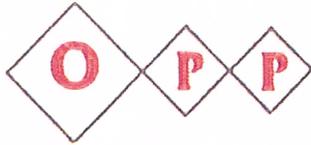
Crack seal approximately 50,000 feet of streets. This is budgeted in 2011 street repair (101-43-120-45300).

OPP Construction .40/LF

Northwest Asphalt .50/LF

Minn-Dak Asphalt .60/LF

**Recommendation** – Award job to OPP Construction Company for .40/LF



# Construction Company

Offices:  
Grand Forks, ND  
Fargo, ND

Hwy 81 N • PO Box 13530 • Grand Forks, ND 58208-3530 • Phone 701-775-3322 • Fax 701-795-7020

**QUOTATION**  
**CITY OF EAST GRAND FORKS**  
**Crack Seal**

April 21, 2011

Description	unit	QTY	Unit \$	Total
Hot pour crack seal	LF	50,000	0.40	20,000.00

Clarification:

Clean and seal cracks & joints with spec hot pour material

All work to MNDOT & EGF Specs

Greg Opp

**BUILD WITH THE BEST**

*"An Equal Opportunity Employer"*



Northwest Asphalt & Maintenance

26045 290th ave ne  
 Goodridge, MN 56725

# Estimate

Date	Estimate #
3/22/2011	18

<b>Name / Address</b>
East Grand Forks Attn: John Wachter

<b>Project</b>

Description	Qty	Rate	Total
<p>Our process of crack sealing goes in this order. First we router out all cracks to a depth of 3/4 inch by 3/4 wide. Then we blow all debris from cracks with compressed air, so cracks are clean. We will use a heat lance to dry cracks. When cracks are dry and clean we fill them with a hot crafcro rubberized sealant that meets MN Dot Spec #3723. It works very well and is very durable. When the rubber has been applied we paper the hot rubber to protect until dry.</p> <p>This estimate is by the foot.</p> <p>Standard 1yr warranty.</p> <p>Payment within 30 days of completion.</p>		0.50	0.50
<p>Please call Jason Kangas with any questions. 218-686-5824. Fax# is 218-378-4672</p>		<b>Total</b>	\$0.50

## Minn-Dak Asphalt Inc.

423 West Zeh Street  
 Thief River Falls, MN 56701  
 Phone 218-681-4300 • Fax 218-681-4320

### 3919

PROPOSAL SUBMITTED TO <i>EAST GRAND FORKS PUBLIC WORKS</i>		PHONE <i>218-779-9207</i>	DATE
STREET <i>1001 2<sup>ND</sup> ST. N.E.</i>		JOB NAME <i>STEUART</i>	
CITY, STATE AND ZIP CODE <i>EAST GRAND FORKS, MN. 56721</i>		JOB LOCATION	
ARCHITECT <i>BOB</i>	DATE OF PLANS <i>4-21-2011</i>	JOB PHONE	

We hereby submit specifications and estimates for:

*HOT RUBBER CRACK FILLING*

*BLOW CRACKS CLEAN  
 FILL WITH HOT RUBBER*

*50,000 FEET X .60¢ = \$30,000<sup>00</sup>*

We propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars (\$ *30,000<sup>00</sup>* ).

Payment to be made as follows: *Late payment 1ff% per month*

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature *RTO. [Signature]*

Note: This proposal may be withdrawn by us if not accepted within *100* days.

Acceptance of Proposal ~ The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Signature \_\_\_\_\_

# Request for Council Action

Date: 5-4-11

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Greg Leigh, Mike Pokrzywinski, Henry Tweten, and Ron Vonasek.

Cc: File

From: John Wachter

RE: 2011 Street Repairs

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We received proposals for 2011 manhole and catch basin repairs (see attached). H&S Construction was the lowest quoted price. The repairs also include any associated panels along with curb and gutter.

**Recommendation** – Approve H&S Construction for repair of manholes and catch basins to include associated curbing and panel replacement.





# Request for Council Action

Date: 5/2/11

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Greg Leigh, Mike Pokrzywinski, Henry Tweten, and Ron Vonasek.

Cc: File

From: John Wachter

RE: Wastewater – Line Cleaning

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## Background and supporting documentation of request:

Sewer cleaning for the City of East Grand Forks is done on an annual basis as part of the wastewater preventative maintenance program. Previously the city cleaned approximately 1/5<sup>th</sup> of the city lines per year. The League of Minnesota Insurance Trust has requested that all cities begin to clean 1/3<sup>rd</sup> of their lines annually. Due to this, the city has been split into three zones North (North of Hwy 2), Central (Between Hwy 2 and River), South (Point Area). This year we will clean the North section. The budget reflects \$45,000 for sewer cleaning.

We received two quotes for cleaning:

Jet Way - \$78,000

Roto Rooter - \$59,500

If the City elects to remain on the cleaning schedule from previous years (1/5<sup>th</sup>) we will be cleaning the north end area between 17<sup>th</sup> St NW and the 23<sup>rd</sup> St NW.

We received two quotes for cleaning:

Jet Way - \$40,000

Roto Rooter - \$30,000

Recommendation: Choose cleaning method and use Roto Rooter for sewer cleaning.

JET ROD COMPARISON REPORT

4/18/2011

Northend areas which consist of sanitary sewers north of 17th ST NW, South of 23rd st NW. Approximately 47,811 lin. Ft of lines

JETWAY PRICES

\$40,000.00

ROTO ROOTER PRICES

\$30,000.00

Add on

\$80.00 per hr for easement equipment work

Add on

\$35 per hr for easement equipment work

\$255.00 per hr for lift station cleaning while in area

# Request for Council Action

Date: 4/29/11

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Greg Leigh, Mike Pokrzywinski, Henry Tweten, and Ron Vonasek.

Cc: File

From: John Wachter

RE: Two Ton Truck with Plow

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Background and supporting documentation of request:

The Public Works Department was approved in the 2011 CIP budget for the purchase of a two ton dump truck. Budget Line item 09-PW-002 for \$85,000.00 from the Central Equipment Fund. All items for this truck are available from the Minnesota state buying bid.

Chasis – Freightliner M2 106V Single Axle \$69,244.11(Istate Truck Center)

Dump Box and Plow – Henderson Box and Falls One Way Plow \$34,675.12 (Bert's Truck Equipment)

TOTAL \$103,919.23

Recommendation: Approve the purchase of the Public Works Department two to dump truck with plow attachment.

**ISTATE TRUCK CENTER  
FREIGHTLINER M2 106V SINGLE AXLE**

4/4/2011

**CITY OF EAST GRAND FORKS**

1.0	Price for base unit:	1	\$	54,751.00
2.01	Front frame extension	1	\$	0.01
2.15	2,037,600 rbm, 16.98 sm, 120,000 psi, 156 to 204" c.a. (168" CA, 234" WB)	1	\$	536.00
3.04	14,000 front axle & matching suspension	1	\$	416.00
3.08	Heavy duty front axle shocks	1	\$	68.00
3.12	Front axle lubrication cap with slotted venthole	1	\$	0.01
3.13	Front brake dust shields	1	\$	26.00
3.22	Taper leaf springs in lieu of standard flat leaf springs 14,000 lb axle	1	\$	2.00
4.12	Meritor RS23160 rear axle and 26,000-31,000# rear suspension, driver diff. lock.	1	\$	1,314.00
4.23	Rear auxiliary spring, 4500#	1	\$	72.00
4.41	Synthetic lube for rear axle	1	\$	0.01
4.44	Meritor 17T main driveline with half round yokes 118" C.A. to 160"	1	\$	161.00
6.05	12R 22.5 H front tires	1	\$	30.00
6.40	Michelin or Goodyear 11R 22.5 G tires in lieu of Continental	1	\$	367.00
6.45	Bridgestone, Goodyear, or Michelin 12R 22.5 16 ply front tires in lieu of Continental 12R 22.6 16 ply tires	1	\$	398.00
8.03	Cummins ISC 300 hp / 860 lbs/ft. torque	1	\$	787.00
8.13	Right hand under step mounted horizontal aftertreatment system assembly with RH B-Pillar mounted vertical tailpipe	1	\$	268.00
8.17	Bright upper stack	1	\$	124.00
9.13	Front engine powered take off adapter and radiator cut out	1	\$	0.01
9.14	Air applied fan drive, _HORTON____(Brand)	1	\$	0.01
9.18	Curved exhaust pipe end	1	\$	0.01
9.24	Radiator bug screen	1	\$	19.00
9.30	Delco 38MT starter motor	1	\$	0.01
9.31	Gates Blue-Stripe radiator hoses or equivalent	1	\$	0.01
9.33	Electric grid air intake warmer Cummins Engines	1	\$	0.01
9.34	Alliance fuel/water seperator with heated bowl and primer pump	1	\$	53.00
9.43	Air intake with cab operated under hood blend air door	1	\$	140.00
10.24	Allison 3000 RDS automatic transmission with pto	1	\$	5,890.00
10.30	Vehicle interface wiring with body builder connector and PDM mounted end of frame	1	\$	257.00
10.33	Electronic transmission customer access on firewall	1	\$	113.00
11.03	Solid state circuit protection	1	\$	0.01
11.07	Back up alarm (Preco Factory Model)	1	\$	63.00
11.08	OEM daytime running lights	1	\$	8.00

11.15	Switch for snowplow lights mounted on instrumental panel. Includes wiring terminated near headlights, for customer mounted auxiliary snowplow lights.	1	\$	227.00
11.20	LED marker lights	1	\$	23.00
11.25	One illuminated rocker switch w/wires to back of cab, and marker light circuit to junction block on frame	1	\$	65.00
11.30	Engine remote interface at engine	1	\$	153.00
11.32	Engine remote interface with park brake & neutral interlock	1	\$	162.00
11.33	Engine remote interface prograded configuration options	1	\$	153.00
11.52	Battery boc mounted LH frame behind cab	1	\$	5.00
11.56	Positive post for jump start	1	\$	30.00
12.02	Air horns, dual, round, with snow shields	1	\$	126.00
12.05	Heated mirrors per Spec 3.5	1	\$	110.00
12.09	Severe duty aluminum cab option	1	\$	0.01
12.13	Imron and clear coat paint option (custom color)N2575 yellow elite	1	\$	295.00
12.21	Front fender extensions	1	\$	149.00
12.23	Artic winter wiper blades	1	\$	7.00
12.51	Snow shield mounted over cab air intake	1	\$	6.00
13.06	O.E.M factory installed, AM/FM	1	\$	159.00
13.07	O.E.M factory installed, air conditioning	1	\$	976.00
13.16	Tilt & telescope steering wheel	1	\$	248.00
13.19	High back Bostrom air suspension driver seat	1	\$	108.00
13.47	Dual armrests for driver none for passenger	1	\$	51.00
13.51	Gray or Black Mordura cloth for driver seat covers	1	\$	20.00
13.52	Gray or Black Mordura cloth for Passenger seat covers	1	\$	20.00
13.54	Silencer insulation package	1	\$	235.00
13.59	Hood liner insulation with single firewall insulation	1	\$	53.00
	Total	1	\$	69,244.11

**CITY OF EAST GRAND FORKS**

APPROVED BY:

CAB TO AXLE: 168" WHEELBASE: 234"

COLOR: YELLO ELITE N2575

GEARED TOP SPEED: 66 MPH AXLE RATIO: 6.14

SHIP TO:

**BERT'S TRUCK EQUIPMENT INC.**

LOCAL PHONE NO. 773-1194  
 2506 BUSINESS HWY 2  
 EAST GRAND FORKS, MN 56721

# Quote

Customer No.: CSRG04

Quote No.: 7265

Quote To: CITY OF E.G.F.

Ship To: ENTER CUSTOMERS NAME

Date	Ship Via	F.O.B.	Terms	
04/07/11		Origin	Prepaid	
Purchase Order Number	Sales Person	Required		
	RYAN	04/07/11		
Quantity	Item Number	Description	Unit Price	Amount
Required	Shipped	B.O.		
1		311H FALLS ONE WAY PLOW	4315.00	4315.00
1		20b PLOW HITCH	1280.00	1280.00
1		PLOW ATTACHMENT	960.00	960.00
1		WET KIT, PUMP, TANK, CONTROLS, VALVES, OIL LINES FASTENERS FITTINGS	3870.00	3870.00
1		16' X 8' X 44" HENDERSON AR 50 MATERIAL SIDES TAIL GATE AND FLOOR 60" gate hoist ki	15464.00	15464.00
1.000		INSTALL PLOW	1500.00	1500.00
1		PAINT BOX	1900.00	1900.00
1.000		INSTALL BOX, HOIST WET KIT ECT.	2300.00	2300.00
1		PINTLE HITCH	1100.00	1100.00
Quote subtotal				32689.00
Sales tax @ 6.875%				1986.12
Quote total				34675.12

THANKS FOR YOUR ORDER WE APPRECIATE YOUR BUSINESS

*IF WE NEED To Cat Back*

Thank You

Page 24  
 773-5615

# Request for Council Action

Date: 4/29/11

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Greg Leigh, Mike Pokrzywinski, Henry Tweten, and Ron Vonasek.

Cc: File

From: John Wachter

RE: Insect Sprayer

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Background and supporting documentation of request:

The Public Works Department was approved in the 2011 CIP budget for the purchase of an insect sprayer. Budget Line item 11-PW-008 for \$10,000.00 from the Insect Fund.

12208OVH Grizzly OHV Smart Flow for \$10,950.81

Recommendation: Approve the purchase of the Insect Sprayer from Clarke for \$10,950.81 plus tax

159 NORTH GARDEN AVENUE  
P.O. Box 72197 / ROSELLE, IL 60172  
U.S.A.  
www.clarkemosquito.com  
TOLL-FREE: 800-323-5727



QUOTATION

PH: 630-894-2000  
FAX: 630-894-1774  
EMAIL: clarke@clarkemosquito.com

B City of East Grand Forks (E00075)  
I Stuart Kovar  
L 1001 2nd Street NE  
L Public Works  
East Grand Forks, MN 56721  
T 218-773-1313  
O 218-773-5615

S City of East Grand Forks  
H Stuart Kovar  
I 1001 2nd Street NE  
P Public Works  
East Grand Forks, MN 56721  
T 218-773-1313  
O 218-773-5615

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002006906	04/04/11	Rob Olson	Stephanie Rodriguez - Sales Assoc.	12/31/11

Delivery Method	Terms
Best Way	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
12208OHV	GRIZZLY OHV SMART FLOW	1 ea	10,950.81/ea	10,950.81
12871SMART	COUGAR SMART FLOW	1 ea	8,926.45/ea	8,926.45

Freight Charge	153.90
Order total	21,397.72
Total	21,397.72
Tax:	1,366.56

\* For your convenience we also accept Visa and MasterCard

\*\*\* Please Note: Clarke will charge applicable sales taxes unless a valid exemption certificate is faxed to us at: 630-582-0704

Helping make communities around the world more livable, safe and comfortable.

# Request for Council Action

Date: 5/5/2011

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Ron Vonasek, Henry Tweten, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Randy Gust, Fire Chief

RE: Paid on Call wage increase.

Background: I would like to increase the Paid on Call wages from \$10.00 per hour to \$12.00. This will be the first increase in wages since 1993. As you know we supplement our fulltime staff with Paid on Call when we are filling for short shifts when possible. I have broken down the last 3 years of POC wages to help Council and City Administrator with decision.

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Total hours worked:	1670	2960	2001	----
Budget:	25000.	25000.	25000.	25000.
Actual City:	11828.	27510.	18704.	----
Actual Rural:	4901.	2101.	1370.	----
<b>Total:</b>	<b>16729.</b>	<b>29611.</b>	<b>20074.</b>	<b>----</b>

**Total with projected increase:**

	<b>20069.</b>	<b>35531.</b>	<b>24076.</b>	<b>----</b>
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<b>Difference of:</b>	<b>3340.</b>	<b>5920.</b>	<b>4002.</b>	<b>----</b>
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Recommendation: Increase wages for Paid on Call Firefighters from \$10.00 per hour to \$12.00 per hour.

Enclosures:

# Request for Council Action

Date: April 27, 2011

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Henry Tweten, Marc Demers, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Michael S. Hedlund – Chief of Police

RE: Police Officer Hiring Process

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Background: The East Grand Forks Police Department (EGFPD) recently had the resignation of a police officer and because of that we are one below our authorized and budgeted staffing levels. We do have a hiring register that is valid until June 21, 2011. Terry Knudson – City HR Specialist – is contacting the candidates that remain on that register in order to set up in-house interviews with the top three remaining candidates. The EGFPD also anticipates the retirement of an officer sometime within the next year.

Recommendation: (1) That the East Grand Forks City Council approve the hiring of a police officer from the current hiring register if the EGFPD determines that there is a good candidate who passes the interview and all appropriate background checks. (2) That the East Grand Forks City Council authorize the EGFPD and other City of East Grand Forks staff to begin a new recruiting and hiring register so that we are prepared to fill any openings that may occur after our current register expires.

Enclosures: None