

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
MAY 3, 2011
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of April 19, 2011.
2. Consider approving the minutes of the “Special Work Session” and “Work Session” for the East Grand Forks, Minnesota City Council of April 26, 2011.

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

3. Public Hearing to adopt Resolution No. 11-05-39 a Resolution to approve the amended Facility Plan to include the Interconnect.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider adopting Resolution 11-05-40 a Resolution declaring that the City of East Grand Forks act as legal sponsor for an application for the FY 2011/2012 funding to the State of Minnesota Department of Natural Resources for the trail maintenance of snowmobile trails managed by the Red River Snowmobile Club.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. Regular meeting minutes of the Water, Light, Power and Building Commission for April 7, 2011.
6. Regular meeting minutes of the Resurrection Cemetery Commission for April 13, 2011.
7. Regular meeting minutes of the Campbell Library for April 26, 2011.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

8. Consider approving the extension to the annual Services Contract for two (2) months between Northland Community and Technical College and the City of East Grand Forks for transit services of \$375 per month.

CLAIMS:

9. Consider adopting Resolution No. 11-05-41 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 9478 for a total of \$2,517.92 whereas Council Member Buckalew is personally interested financially in the contract.
10. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings

Work Session – May 10, 2011 – 5:00 PM – Training Room
Regular Meeting – May 17, 2011 – 5:00 PM – Council Chambers
Work Session – May 24, 2011 – 5:00 PM – Training Room

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, APRIL 19, 2011 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for April 19, 2011 was called to order by Council President Buckalew at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Mark Dragich, Parks & Recreation Coordinator; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Deb Hadden, Secretary; Garry Hadden, Arena Manager; Mike Hedlund, Police Chief; Scott Huizenga, City Administrator; Brian Larson, Arena Manager, Jim Neil, Park Foreman; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of April 5, 2011.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of April 12, 2011.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Buckalew.

Voting Nay: None.

SCHEDULED BID LETTINGS:

3. Consider approving the request to award the bid for “2010 City Project No. 2, Sidewalk Improvements” to Higher Ground for a total bid price of \$171,058.60.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE REQUEST TO AWARD THE BID FOR “2010 CITY PROJECT NO. 2, SIDEWALK IMPROVEMENTS” TO HIGHER GROUND FOR A TOTAL BID PRICE OF \$171,058.60.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Buckalew.

Voting Nay: None.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider approving the Final Plat for Industrial Park First Resubdivision.
5. Consider approving the East Grand Forks 2011 Transportation Enhancement Project with the change in project scope, cost estimate, and funding sources.
6. Consider approving the application for a Special Event for Gordon Aubrey, wedding horse carriage ride from Cornerstone Baptist Church in Grand Forks to the American Legion in East Grand Forks, on June 24, 2011 from 5:15 p.m. to 6:15 p.m pending MnDot approval.
7. Consider approving the application for an Exempt Gambling Permit for a raffle for ALS Fundraiser Roseau to be held January 21, 2012 at Eagles Club, 227 10th Street NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
8. Consider approving the Farm Lease Agreement– Cash Rent for Greg Driscoll and Michael O’leary for April 1, 2011 and terminating December 31, 2013.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE CONSENT MOTIONS NUMBER FOUR (4) THROUGH EIGHT (8) AS SUBMITTED.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Buckalew.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

9. Regular meeting minutes of the Water, Light, Power and Building Commission for March 17, 2011.

COMMUNICATIONS:

10. Acknowledging the retirement of James Neil effective April 29, 2011 and “Thank” him for 36 years of dedicated service to the City of East Grand Forks.

Mr. Aker presented an award to Mr. Neil for his years of service.

OLD BUSINESS: NONE.

NEW BUSINESS:

11. Consider approving the Memorandum of Understanding between LELS and the City regarding comp time.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN LELS AND THE CITY REGARDING COMP TIME.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Buckalew.

Voting Nay: None.

12. Consider approving the request to award the quote for sewer cleaning to Roto Rooter for \$59,500

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO TABLE THIS ITEM.

Mr. Huizenga announced that he has a call into the league.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Buckalew.

Voting Nay: None.

CLAIMS:

13. Consider adopting Resolution No. 11-04-38 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 9345 for a total of \$1,018.72 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 11-04-38 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 9345 FOR A TOTAL OF \$1,018.72 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.

Voting Nay: None.

Abstain: Buckalew.

14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

3D Specialties	Batteries	\$122.88
Acme Electric Companies	2 Axe Handles/Flood Tools/Bulk Compressor	\$1,097.23
Advanced Business Methods Inc	Copier Contract	\$233.25
Advanced Tire & Auto	Service Call/#549	\$55.00
Aker Dave	Reimb Mileage/Mahnomen/Safety & Loss Wksp	\$82.62
Alltel	Cell Phone	\$208.21
American Legion Post 157	Meal For Flood Workers	\$67.03
American Tire Service	Tire Repair	\$18.00
American Tire Service Inc	Tire Alignment #511/Tires #542	\$924.61
Ameripride Linen & Apparel Services	Cleaning Service/Supplies	\$330.81
Aqua Water Solutions	Water Service	\$47.60
Auto Glass & Aftermarket Inc	Floor Mats #510/Seal Hooper Liner #114	\$174.90
Babe Ruth League	League Charter Dues/Accident Insurance	\$472.00
Balco Uniforms Co Inc	Emblems For Uniforms/Uniforms	\$2,954.00
Barnes Distribution	Inventory Parts/Flexzilla Air Hose/Air Hose Nipples	\$381.06
Batteries Plus	Batteries/Battery Pack/UPC/SCADA/PLC Batteries	\$378.41
Beacon Athletics	Ag Lime/Chalk	\$2,100.00
Brady Martz & Associates	Financial Audit Statements	\$13,500.00
Brite-Way Window Cleaning	Window Cleaning	\$60.00
Bruce Jay	Cell Phone Payment	\$44.85
C&R Laundry & Cleaners	Dry Cleaning/March 2011	\$393.15
Cabela's Retail	Gas Line For Pump	\$24.57
Canon Financial Services	Copier Service	\$167.10
Cash Donald Scott	Dial-A-Ride/ March 2011	\$3,777.15
Channing Bete Company	Medical Supplies	\$193.38
City of Saint Paul	Use Of Force Instructor Class	\$885.00
CMI Inc	PBT Mouthpieces	\$55.76
CNA Surety	MN Utility Permit	\$100.00
Cole Papers Inc	Tissue Paper	\$73.95
Complete Pest Control Inc	Insect/Jewelry Store	\$80.16
Custom Stripes Inc	Decals	\$135.00
Dakota TV & Appliance	Fridge/Washer Repairs	\$666.39
Deitz Business Promotions	Pencils	\$256.30
Diamond Cleaning Supply Richard Papenfuss	Cups/Towel/Soap	\$149.29
Dragich Mark	Reimb Mileage/Ada	\$65.28
Duane W. Nielsen Company	Calibrate Main WW Lift Magmeter	\$580.40
East Grand Floral	Floral Arrangement/D.Grassel	\$75.00

East Side Express	EDHA Board Meal	\$60.54
East Side Sharpening	Blade Sharpening	\$130.00
Explorer Post #38	Squad Car Cleaning	\$50.00
Exponent	Job Openings/10 CP2	\$576.46
Ferrellgas	Propane/Cylinder Rental	\$305.20
Filter Care	Washed Filters Inventory	\$233.74
Flat Plains Services Inc	Snow Removal/Riverwalk/Boardwalk	\$1,079.00
G&K Services	Mats	\$260.91
Gaffaneys	Office Supplies	\$75.75
Galstad Jensen & McCann PA	Professional Services	\$11,577.25
George's Quick Printing	Envelopes/PD	\$119.70
GF City Utility Billing	Landfill Charges/March 2011	\$13,283.10
GF Fire Equipment	Annual Service	\$39.00
GF Herald	Art Festival Ad/Sr Center Dinner & Dance	\$204.07
GGF Convention & Visitors Bureau	Lodging Tax/Feb 2011/East Grand Inn	\$395.65
Glass Pro's Inc	Install New Parts/Exit Door/Adjust 2nd St Entrance	\$486.00
GFOA	Membership Dues	\$170.00
Grainger	Hex Bit For Floodwall	\$10.58
Grand Cities Towing	Towing	\$340.00
Hajicek Rick	Cleaning 3/21/11 - 4/8/11	\$427.50
Hajicek Rod	Reimb Meals/St.Cloud	\$74.25
Hardware Hank	Maint Supplies	\$1,018.72
Hawkins Chemical	Calibrate Oxygen Sensor	\$395.44
Hedlund Mike	Reimn Meals/St.Cloud	\$74.25
Holiday Credit Office	EDHA Gas	\$27.19
Home of Economy	Repair Pressure Washer Pump	\$254.20
Hugo's	Food/Board Meeting	\$8.29
Huizenga Scott	Reimb Meal/Intergov Meeting	\$12.77
Idland Kimberly	Reimb Travel Exp/Bismarck/Fargo	\$103.00
Intoximeters Inc	PBT Mouthpieces-Patrol	\$53.44
Kellermeyer Building Service	Cleaning Service/City Hall & Riverwalk	\$2,671.88
Kelly Services	Temp Services	\$234.50
League of MN Cities	EDHA Municipality Ins	\$9,871.00
Lee Kendra	Clean Apt #112	\$116.25
Lithia Payment Processing	Right Front Clearance Light	\$66.32
Lumber Mart	Door Closer	\$149.61
Lunseth Plumbing & Heating	10" Gaskets For Barns Pumps	\$50.76
Mack Jason	Reimb Mileage/Roseau/Woodbury	\$218.00
Mamma Maria's Italian Restaurant	Board Meeting Meal	\$115.30
Marco	Copier Maint	\$94.86
McDonald's of EGF	Prisoner Meals	\$47.44
McFarlane	Lift Station #4 Inspection Door	\$214.95
Menards	Brick/Maint Supplies	\$476.18

Metropolitan Planning Organization	Local Share/Planning & Transit Hours/Feb 2011	\$3,461.32
Midcontinent Communications	Cable/Sr.Center/Sunshine Terrace/EDHA	\$1,140.28
Mitch Yoney Snow Removal	Snow Removal	\$490.00
MN Commissioner of Transport	Repay Overpayment/Agreement 91992/DAR	\$2,088.10
MN County Attorney's Association	Seizure Forms	\$76.96
MN Dept of Labor & Industry	Boiler Registration/Fire Station 1 &2/Elevator	\$120.00
MN Dept of Public Safety	CJDN Charges/11 Mobile Devices/1St Qtr	\$1,530.00
MN Dept of Revenue VOID****VOID****VOID****	Sales & Use Tax March 2011	\$504.00
MN Drivers & Vehicle Services	Tab Renewal/#311 08 Ford Pickup/VIN2166	\$24.50
MN Gov Finance Officers Association	2011 Membership Dues	\$60.00
MN Municipal Utilities Assoc	2nd Qtr Safety Mgmt Program	\$3,578.12
Motorola Solutions Inc	Radios/Polk Cnty Grant	\$4,212.81
MTI Distributing Company	Groundmaster Mowers (3)	\$145,216.22
Newman Signs	Sign Rental	\$1,580.00
North Central Rental & Leasing	Motor Grader Rental	\$4,035.00
O'Reilly Auto Parts	Misc Supplies	\$992.00
Olson Chris	Reimb Meals/ Ottertail MN	\$35.25
Opp Construction	Yearly Service Agreement/Sprinklers	\$225.00
Optic Fuel Clean Inc	Clean Fuel Island Tanks	\$1,670.00
Otter Tail County Sheriff's Office	Death Investigation Training/C.Olson	\$150.00
Pagnac Diane	Reimbursement Supplies/Art Festival Grant	\$183.84
Peak Performance	Replace Fuser Drive Gear Assembly	\$111.69
Peterson Veterinarian Clinic P.C.	March 2011 Pound Report	\$515.71
Polk County DAC	Shredding Services/March 2011	\$16.45
Power Equipment Shop	Sharpening Blades/Chain/Rope	\$92.94
Praxair Distribution	Accessories For Plasma Cutter/Cylinder Rental	\$263.05
Premium Waters Inc	Water Service	\$225.62
PS Door Services	Misc Repair Fee	\$9.88
Quill Corp	Office Supplies	\$627.99
Qwest	Phone Service	\$1,725.78
RadioShack Corporation	Slim Phone Pouch/Battery Holders PD Cars	\$37.74
Railroad Mgmt Co III LLC	Water Pipeline Crossing/Rent	\$109.81
RDO Powerplan OIB	Front Window Label #128/Plug 3" Pump	\$56.82
Reliance Telephone System	Phone System Repair	\$128.00
Revolutions Power Sports	Battery	\$46.96
Roto Rooter	Toilet Repair/Women's Restroom	\$80.00
Rydell Chevrolet	Emission Pump Kit #101	\$364.06
Sam's Club	Annual Membership Fee	\$105.00
SGC Horizon LLC	Ad For Bid/Sidewalks/10 CP2	\$864.50
Spruce Valley Corporation	09 CP1 Est 13 Final	\$71,522.27
Stennes Granite Inc	2/ O/C	\$950.00
Sterling Carpet One	Sunshine Terrace	\$1,015.46
Stone's Mobile Radio Inc	Radio Repeater Repair	\$91.42

Stuart's Towing	Towing	\$53.44
Sun Dot Communications	ADSL/City Hall	\$126.99
Surplus Center	Rubber Seal/Between Stem Walls	\$26.98
Tristeel Manufacturing	Bearings/Pillow Blocks/Sweeper #358	\$49.25
True Temp	Bad Damper Motor/Water Heater Repair/Seal Rplc	\$11,057.89
Ultramax	Ammo	\$741.00
Uniforms Unlimited Inc.	Uniforms/Ryan Swang	\$252.49
Valley Petroleum Equipment	Repairs/Pump 1	\$369.47
Valley Truck	Filtes For Inventory/Sunex Mini Ratchet & Bits	\$462.51
Varda Silent Alarms	Reciever For Varda Silent Alarm	\$70.40
Verizon Wireless	Wifi Cards/Patrol	\$250.90
Vilandre Heating & A/C	Frozen Waterline Repair/Valve Repair Restroom	\$616.69
Waste Mgmt	Monthly Service	\$28,902.57
Water & Light Department	Service/IT 1st Qtr/Phone 1st Qtr/Postage 1st Qtr	\$54,637.12
Witmer Pulic Safety Group Inc	Bean Bag Rounds	\$377.39
Xcel Energy	Corrected Billing/Meter Adjustment	\$1,420.16
	Total	\$426,853.19

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Buckalew.
Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Members thanked staff on the outstanding flood efforts, thanked Mr. Neil for his years of service, and welcomed Council Member Vonasek.

Mr. Huizenga announced that there will be a retirement party for Mr. Neil a the Park Shop on Friday, April 29th from 1:00 p.m. to 3:30 p.m.

Council Member Tweten stated that the Fire Department needs an aerial device since they had some issues with the current one at the boiler fire at American Crystal Sugar.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE APRIL 19, 2011 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:22 P.M.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, and Buckalew.
Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, APRIL 26, 2011 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for April 26, 2011 was called to order by Craig Buckalew, Council President at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Ron Vonasek, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT

Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Earl Haugen, MPO; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Erin Johnson, Accounting Technician; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM

1. American Crystal Sugar – Lloyd Kennedy

Mr. Kennedy and Mr. Talley from American Crystal Sugar gave a brief update on the beet production. They stated that they anticipate finishing next week.

2. Wastewater Interconnect – Greg Boppre

Mr. Boppre provided a summary from the MPCA meeting and announced that the City Council will hold a public hearing on May 3rd on the Wastewater Interconnect. The City Council has three options, either do nothing, upgrade stabilization ponds, or amend the Facility Plan to include the Interconnect. Mr. Wachter announced that a new permit will be issued once a decision is made.

Discussion occurred regarding controlling rates and unknowns of the future. Mayor Stauss asked for 5 reasons why the Council should move towards the Interconnect. Mr. Huizenga stated that the upfront costs are less; future proof – if/when EPA and MPCA requires further mandates, the GF plant is better equipped to handle increased regulations than a traditional lagoon system; economies of scale – future

capital improvements and operational costs can be spread among users in both cities rather than just in EGF; staff focus – EGF’s limited waste water staff can focus almost exclusively on collection; and land use – if the waste water lagoons are decommissioned, the City can reclaim the land and sell/lease prime agricultural property.

3. Civic Center – Greg Boppre

Mr. Boppre announced that there is no new news regarding the Civic Center improvements. Mayor Stauss suggested putting away funds until the project can be funded.

4. Downtown Parking Lot Study – Earl Haugen

Mr. Haugen gave a brief presentation on the downtown parking study. He stated that the downtown showed that there is enough parking available and enforcement is an issue as they found employees parking in two-hour parking spots. He provided the following recommendations – signage, marketing, enforcement, pedestrian walkways, and staff parking must be assigned.

Mr. Richter suggested to City Council adding parking downtown adjacent to the Boardwalk area. He stated that there is enough parking available, but not enough convenient parking. Mr. Wachter announced that the City needs Corp approval before putting anything on the wet side of the levee. Council Vice-President Gregoire stated that as a business owner, he takes care of his own parking lot. Council Member DeMers felt that maybe the downtown parking is the envy of any other downtown.

5. 1st Quarter Analysis – Erin Johnson

Mr. Huizenga announced that he is overall satisfied with both revenues and expenses. He stated that he is concerned on what LGA is going to do. Mr. Huizenga did announced that snow removal is higher. Council Member Pokrzywinski complimented everyone in the Finance office who provided this document along with the Department Heads who are staying within budget. Council Member DeMers stated that he would like to add expenses by category.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE APRIL 26, 2011 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 7:10 P.M.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Vonasek, Buckalew, and Tweten.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer

RESOLUTION 11 - 05 – 39

A RESOLUTION APPROVING THE AMENDED WASTE WATER FACILITY PLAN TO INCLUDE THE INTERCONNECT

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks has adopted a Waste Water Facility Plan; and

WHEREAS, the proposed amendment is to include an interconnection with Grand Forks, North Dakota:

- 1. The City Council held a public hearing;
- 2. MPCA must approve the Facility Plan and the City will submit the plan to be placed on the Project Priority List (PPL) and the Intended Use Plan (IUP) for the 2012 funding cycle;
- 3. The Interconnect Project will be broken down into two (2) phases;
 - a. First phase includes building the lift station and the forcemain to connect with the City of Grand Forks;
 - b. Second phase includes decommissioning the existing stabilization ponds and constructing an equalization pond; and

WHEREAS, the Interconnect Project cost estimate for Phase 1 is \$3.3 million and \$6.4 million for Phase 2 for a total project cost of \$9.7 million;

WHEREAS, the projected rate approximately \$39.00 per month for the homeowner that uses 6000 gallons of water per month;

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the Facility Plan be amended to include the Interconnect.

Voting Aye:
 Voting Nay: None.
 Absent: None.

The President declared the resolution passed.

Passed: May 3, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 3rd day of May, 2011.

Mayor

Request for Council Action

Date: April 20, 2011

To: East Grand Forks City Council, Mayor Lynn Stauss, President Craig Buckalew, Council Vice President Wayne Gregoire, Council Members: Marc Demers, Henry Tweten, Greg Leigh, Mike Pokrzywinski and Ron Vonasek.

Cc: File

From: Greg Boppre, P.E.

RE: Wastewater - Amended Facility Plan

Background:

A) BORINGS AND RESULTS

As per Council direction, we had Midwest Testing perform ten(10) soil borings at the stabilization ponds(see the attached logs). The following is a summary of the data:

- I. Acceptable liner material - Logs 5, 6 and 7
- II. Average sludge depth - Primary 2.5', Secondary 0.8'

In the original cost estimate for the pond upgrade, I assumed removing the entire pond bottom and constructing a new pond bottom that would meet the MPCA requirement of 500 gal/acre/day allowable leakage. The estimate also included new fencing, riprap, control structures and raising the dike elevation by 2'. I also included an estimated sludge removal cost of \$750,000.00, however with the boring logs indicating 2.5', that makes a significant change in the estimate to an amount of \$3,213,750.00(see attached cost estimate). I have contacted local contractors regarding the removal and land applying of this sludge(biosolids) and this material is not what most farmers want on their land, therefore the cost to haul increases.

Therefore, the revised cost estimate is now \$15.4 million, which translates to \$41.00/mo for a homeowner that uses 6000 gallons of water per month.

Likewise, the second phase of the interconnect project also increases because of the removal and land applying of the sludge. The revised cost estimate is \$6.4 million for Phase 2 and adding \$3.3 million for Phase 1, equates to \$9.7 million for the total project. Therefore, the rate is now \$39.00/mo for the homeowner that uses 6000 gallons of water per month.

B) RECOMMENDATION

Based on the data from the soil borings, it appears the wastewater interconnect is the most feasible alternative at this point. However, we will be meeting in Detroit Lakes with the Minnesota Pollution Control Agency(MPCA) , next Monday, April 25 to discuss this project and one of the topics will be, "the do nothing option". As I stated previously at a City Council meeting, I asked that exact question and the response was, "MPCA will require the City to perform a water balance test and we are fairly certain the outcome, which will require the City to upgrade their stabilization ponds".

C) TIMELINE

I. DO NOTHING

If the City elects to do nothing and if MPCA requires the water balance, this test will be performed this summer and if the results indicate leakage, the earliest the project could be started would be in 2013. The stabilization upgrade is on the Public Facility Authority(PFA) Intended Use Plan(IUP), but it would have to be modified to reflect the revised cost estimate.

II. UPGRADE STABILIZATION PONDS

If the City elects this option, the project is already on the 2011 IUP, but we would have to submit another IUP request(June 2011) for the 2012 funding cycle. This is because of the revised cost estimate and plans were due to MPCA last March for the 2011 IUP projects. Therefore, the earliest this project would start construction would be 2012, however we could begin the design phase this fall, if the project is selected for the 2012 IUP.

III. INTERCONNECT

If the City elects this option, we have to prepare a Facility Plan, which the City Council authorized and hold a public hearing(May 3, 2011). If MPCA approves the Facility Plan, the City will submit to be placed on the Project Priority List(PPL) and the IUP for the 2012 funding cycle. Therefore, the earliest this project would start construction is 2012, however, we could begin the design phase this fall, if the project is selected for the 2012 IUP. Again, this project is broken down into two(2) phases, the first phase includes building the lift station and the forcemain to connect with the City of Grand Forks. The second phase includes decommissioning the existing stabilization ponds and constructing an equalization pond, this phase is being proposed to be constructed in 2019.

D. PERMIT UPDATE

The City received a draft copy of the NPDES/SDS Permit from the MPCA on April 1, 2011. The City will be required to perform additional monitoring and will have to submit a Phosphorus Management Plan and a Mercury Minimization Plan(see attached). The MPCA will also require a new permit application, regardless if the City upgrades their existing stabilization ponds or sends the waste to Grand Forks.

Mr. Wachter, Mr. Huizenga and I have copies of the entire draft permit, if anyone would like to see the entire permit, please contact one of us. The attached is a summary of the permit.

Recommendation:

The City of East Grand Forks has and will always be a very proud city, we take pride in providing the best possible services to our residents, that's why this is such a big decision, no matter if we treat our own waste or send it to Grand Forks. The cost estimates represent to the best of our knowledge, the costs and associated rates to upgrade our stabilization ponds or the interconnect with Grand Forks. Therefore, based on the attached costs and rates, the most economical solution is to construct the interconnect with the City of Grand Forks.

Enclosures:

Cost estimates

Rate summary

Midwest Testing Report

Fax from Ron Novak, Mini-Dredge, Inc

MPCA NPDES permit

**Estimate of Cost
UPGRADE TO THE EXISTING STABILIZATION PONDS
East Grand Forks, Mn**

<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
Mobilization	1	LS	\$50,000.00	\$50,000.00
Remove Riprap	34,572	CY	\$5.00	\$172,860.00
Random Riprap II	28,000	CY	\$35.00	\$980,000.00
Filter Fabric	98,500	SY	\$1.00	\$98,500.00
Common Excavation	800,000	CY	\$2.00	\$1,600,000.00
Common Borrow	1,300,000	CY	\$4.00	\$5,200,000.00
Structures, fencing, etc.	1	LS	\$350,000.00	\$350,000.00
Biosolids Removal	214,250	CY	\$15.00	\$3,213,750.00
Misc. Piping, etc.	1	LS	\$100,000.00	\$100,000.00
Landscaping	1	LS	\$100,000.00	\$100,000.00
Subtotal				\$11,865,110.00
EALC (30%)				<u>\$3,559,533.00</u>
Total				\$15,424,643.00

**Estimate of Cost
GF / EGF Sewer Study - Phase 1
East Grand Forks, Mn**

<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
Mobilization	1	LS	\$50,000.00	\$50,000.00
16" Forcemain	9,000	LF	\$65.00	\$585,000.00
Ductile Iron Fittings	2,112	LBS	\$6.00	\$12,672.00
24" Steel Casing	160	LF	\$300.00	\$48,000.00
Directional Bore 16" Forcemain	400	LF	\$300.00	\$120,000.00
Lift Station Construction	1	LS	\$1,500,000.00	\$1,500,000.00
Structures, fencing, etc.	1	LS	\$200,000.00	\$200,000.00
Meter Manhole	1	LS	\$50,000.00	\$50,000.00
Misc. Piping	1	LS	\$50,000.00	\$50,000.00
Landscaping	1	LS	\$25,000.00	\$25,000.00
Subtotal				\$2,640,672.00
EALC (25%)				<u>\$660,168.00</u>
Total				\$3,300,840.00

**Estimate of Cost
GF / EGF Sewer Study - Phase 2
East Grand Forks, Mn**

<u>Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
Mobilization	1	LS	\$50,000.00	\$50,000.00
Dewatering	1	LS	\$200,000.00	\$200,000.00
Biosolids Removal	214,250	CY	\$15.00	\$3,213,750.00
Remove Riprap	34,572	CY	\$5.00	\$172,860.00
Common Borrow	210,000	CY	\$4.00	\$840,000.00
Structures, valves, etc.	1	LS	\$100,000.00	\$100,000.00
Meter Manhole	1	LS	\$50,000.00	\$50,000.00
Misc. Piping	1	LS	\$50,000.00	\$50,000.00
Landscaping	1	LS	\$250,000.00	\$250,000.00
Subtotal				\$4,926,610.00
EALC (30%)				<u>\$1,477,983.00</u>
Total				\$6,404,593.00

Wastewater Rate Summary
05/21/07

	0	1	2	3	4	5	6	2015	2016	2017	2018	2019	2020
	Current	2010	2011	2012	2013	2014	2015	2015	2016	2017	2018	2019	2020
Stand Alone Option													
A. Meter Charge (service)													
Current monthly rate	\$10.00	\$10.00	\$10.00	\$10.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Estimated annual revenue	\$336,938	\$336,938	\$336,938	\$336,938	\$673,875	\$673,875	\$673,875	\$673,875	\$673,875	\$673,875	\$673,875	\$673,875	\$673,875
Each \$.50 increase generates annually	\$18,994	\$0	\$0	\$0	\$336,938	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Residential Usage Charge (commodity)													
Rate as percent of water rate	50%	50%	50%	50%	75%	75%	75%	75%	75%	75%	75%	75%	75%
Current charge	\$2.38	\$2.43	\$2.48	\$2.48	\$3.47	\$3.47	\$3.47	\$3.47	\$3.47	\$3.47	\$3.47	\$3.47	\$3.47
Estimate annual revenue	\$266,375	\$274,025	\$279,675	\$279,675	\$391,545	\$391,545	\$391,545	\$391,545	\$391,545	\$391,545	\$391,545	\$391,545	\$391,545
Each 10% increase of water rate	\$55,709	\$5,650	\$5,650	\$0	\$111,870	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Apartment Charge													
Current monthly rate	\$10.00	\$10.00	\$10.00	\$10.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Estimated annual revenue	\$115,920	\$115,920	\$115,920	\$115,920	\$231,840	\$231,840	\$231,840	\$231,840	\$231,840	\$231,840	\$231,840	\$231,840	\$231,840
Each \$.50 increase generates annually	\$5,796	\$0	\$0	\$0	\$115,920	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Commercial Usage Charge (commodity)													
Percentage of water rate:	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%
Current charge	\$3.33	\$3.64	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71
Estimate annual revenue	\$241,425	\$263,779	\$267,156	\$267,156	\$371,156	\$371,156	\$371,156	\$371,156	\$371,156	\$371,156	\$371,156	\$371,156	\$371,156
Each 10% increase of water rate	\$55,709	\$22,294	\$5,438	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Annual Revenue	\$962,658	\$990,601	\$1,001,689	\$1,001,689	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417

Homeowner pay monthly on gallons:
4,000 \$34
6,000 \$41
8,000 \$48
10,000 \$55

Stand Alone Option

City of East Grand Forks, Minnesota
Sewage Fund

Schedule of Operating Income (Loss) and Cash Flow

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Operating Revenues:												
Sewage Charges	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,566,417	\$1,001,689	\$1,001,689	\$990,601	\$962,658
Other Revenue	2,994	2,995	2,996	2,997	2,998	2,999	3,000	25,710	23,386	18,822	3,000	3,000
Total Operating Revenues	1,569,411	1,569,412	1,569,413	1,569,414	1,569,415	1,569,416	1,569,417	1,592,126	1,025,075	1,020,511	993,601	965,658
Operating Expenses:												
Cost of Sales	527,289	511,931	497,020	482,544	468,489	454,844	441,596	428,734	416,247	404,123	392,352	380,924
Administration	88,591	86,011	83,506	81,074	78,713	76,420	74,194	72,033	69,935	67,898	65,920	64,000
Depreciation	637,000	637,000	637,000	637,000	637,000	637,000	637,000	637,000	329,000	329,000	329,000	329,000
Total Operating Expenses	1,252,880	1,234,942	1,217,526	1,200,618	1,184,202	1,168,264	1,152,790	829,767	815,182	801,021	787,272	773,924
Operating Income (Loss)	316,531	334,470	351,887	366,796	385,213	401,152	416,627	762,359	209,893	219,490	206,329	191,734
Cash Flow:												
Operating income (loss)	316,531	334,470	351,887	368,796	385,213	401,152	416,627	762,359	209,893	219,490	206,329	191,734
Add:												
Depreciation	637,000	637,000	637,000	637,000	637,000	637,000	637,000	637,000	329,000	329,000	329,000	329,000
Debt issuance									15,400,000		0	0
Subtract:												
Capital outlay	(1,053,691)	(1,053,692)	(1,053,693)	(1,053,694)	(1,053,695)	(1,053,696)	(1,053,697)	(1,053,697)	(268,000)	(268,000)	(268,000)	(268,000)
Debt payment	(100,160)	(62,222)	(64,825)	(47,898)	(31,462)	(15,544)	(70)	37,563	270,593	260,480	267,929	252,734
Net cash flow	2,089,020	2,171,242	2,236,048	2,283,946	2,315,428	2,330,972	2,331,042	2,293,379	2,022,486	1,741,996	1,474,667	1,221,933
Beginning cash	\$ 1,988,860	\$ 2,089,020	\$ 2,171,242	\$ 2,236,048	\$ 2,283,946	\$ 2,315,428	\$ 2,330,972	\$ 2,331,042	\$ 2,293,379	\$ 2,022,486	\$ 1,741,996	\$ 1,474,667
Ending cash												

Wastewater Rate Summary
04/20/11

Interconnect Option

	0	1	2	3	4	5	6	7	8	9	10	11
Current	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	

A. Meter Charge (service)												
Current monthly rate	\$10.00	\$10.00	\$10.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00
Estimated annual revenue	\$336,938	\$336,938	\$336,938	\$572,794	\$572,794	\$572,794	\$572,794	\$572,794	\$572,794	\$572,794	\$572,794	\$572,794
Each \$.50 increase generates annually	\$0	\$0	\$0	\$235,856	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

B. Residential Usage Charge (commodity)												
Rate as percent of water rate	50%	50%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%
Current charge	\$2.38	\$2.48	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71
Estimate annual revenue	\$274,025	\$278,575	\$419,513	\$419,513	\$419,513	\$419,513	\$419,513	\$419,513	\$419,513	\$419,513	\$419,513	\$419,513
Each 10% increase of water rate	\$55,709	\$0	\$139,838	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

C. Apartment Charge												
Current monthly rate	\$10.00	\$10.00	\$10.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00	\$17.00
Estimated annual revenue	\$115,920	\$115,920	\$115,920	\$197,064	\$197,064	\$197,064	\$197,064	\$197,064	\$197,064	\$197,064	\$197,064	\$197,064
Each \$.50 increase generates annually	\$0	\$0	\$81,144	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

D. Commercial Usage Charge (commodity)												
Percentage of water rate:	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%
Current charge	\$3.33	\$3.64	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71	\$3.71
Estimate annual revenue	\$263,719	\$269,156	\$289,156	\$269,156	\$269,156	\$269,156	\$269,156	\$269,156	\$269,156	\$269,156	\$269,156	\$269,156
Each 10% increase of water rate	\$55,709	\$0	\$5,438	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Estimated Annual Revenue	\$990,601	\$1,001,689	\$1,141,526	\$1,458,527	\$1,458,527	\$1,458,527	\$1,458,527	\$1,458,527	\$1,458,527	\$1,458,527	\$1,458,527	\$1,458,527
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Homeowner pay monthly on gallons:

4,000	\$20	\$20	\$25	\$32	\$32	\$32	\$32	\$32	\$32	\$32	\$32	\$32
6,000	\$24	\$25	\$32	\$39	\$39	\$39	\$39	\$39	\$39	\$39	\$39	\$39
8,000	\$29	\$30	\$40	\$47	\$47	\$47	\$47	\$47	\$47	\$47	\$47	\$47
10,000	\$34	\$34	\$47	\$54	\$54	\$54	\$54	\$54	\$54	\$54	\$54	\$54

City of East Grand Forks, Minnesota
Sewage Fund
Schedule of Operating Income (Loss) and Cash Flow

	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
Interconnect Option												
Operating Revenues:												
Sewage Charges	\$1,458,527	\$1,458,527	\$1,456,527	\$1,458,527	\$1,458,527	\$1,458,527	\$1,458,527	\$1,458,527	\$1,141,526	\$1,001,689	\$990,601	\$990,602
Other Revenue	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	18,000	3,000	3,000
Total Operating Revenues	1,476,527	1,159,526	1,019,689	993,601	993,602							
Operating Expenses:												
Cost of Sales	527,289	511,931	497,020	482,544	488,489	454,844	441,596	428,734	416,247	404,123	392,352	380,924
Cost of Sales-coop agrmnt	470,106	470,106	458,913	447,720	447,720	447,720	447,720	223,860	223,860	223,860	65,920	64,000
Administration	88,591	86,011	83,506	81,074	78,713	76,420	74,194	72,033	69,935	67,898	65,920	64,000
Depreciation	515,000	393,000	393,000	393,000	393,000	393,000	393,000	393,000	329,000	329,000	329,000	249,000
Total Operating Expenses	1,600,986	1,461,043	1,432,439	1,404,338	1,387,922	1,371,984	1,356,610	1,117,627	815,182	801,021	767,272	693,924
Operating Income (Loss)	(124,459)	15,479	44,088	72,189	88,605	104,543	120,017	358,900	344,344	218,668	206,329	299,678
Cash Flow:												
Operating income (loss)	(124,459)	15,479	44,088	72,189	88,605	104,543	120,017	358,900	344,344	218,668	206,329	299,678
Add:												
Depreciation	515,000	393,000	393,000	393,000	393,000	393,000	393,000	393,000	329,000	329,000	329,000	249,000
Debt issuance	6,100,000								3,200,000			
Subtract:												
Capital outlay	(5,100,000)								(3,200,000)			
Debt payment	(742,479)	(431,262)	(431,262)	(431,262)	(431,262)	(431,262)	(431,262)	(431,262)	(268,000)	(268,000)	(268,000)	(268,000)
Net cash flow	(951,944)	(22,783)	(5,856)	(33,927)	(60,343)	(43,281)	(51,755)	(300,638)	(407,344)	(719,668)	(207,329)	(289,678)
Beginning cash	2,990,938	3,013,722	3,007,896	2,973,969	2,923,626	2,857,345	2,775,591	2,454,953	2,049,608	1,769,940	1,502,611	1,221,933
Ending cash	\$ 2,039,000	\$ 2,990,938	\$ 3,013,722	\$ 3,007,896	\$ 2,923,626	\$ 2,857,345	\$ 2,657,345	\$ 2,775,591	\$ 2,454,953	\$ 2,049,608	\$ 1,769,940	\$ 1,502,611



April 19, 2011

FS Engineering
P.O. Box 385
East Grand Forks, MN 56721-0385

Attn: Greg Boppre, P.E.

Re: Geotechnical Engineering Report
Proposed Wastewater Treatment Ponds
East Grand Forks, Minnesota
MTL/Terracon Project Number: M5115011

Dear Mr. Boppre:

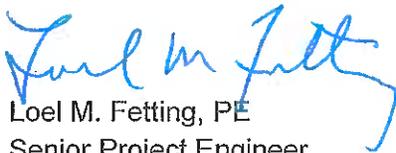
Midwest Testing Laboratory has completed the geotechnical engineering services for the referenced project. Three copies of our report are provided for your use. This work was conducted in accordance with our Task Order dated February 23, 2011 and our Master Service Agreement dated February 14, 2011.

Approximately 50 percent of the soil samples obtained will be held at our office for two months and will then be discarded unless we are notified to hold them for a longer period of time.

We appreciate the opportunity to be of service to you on this project. If you have any questions concerning this report, or if we may be of further service, please contact us.

Sincerely,

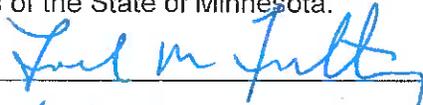
Midwest Testing Laboratory - A Terracon Company


Loel M. Fetting, PE
Senior Project Engineer


Theodore J. Engelstad, P.E.
Regional Manager

Copies: Client (3)

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Date: 4-19-2011 Registration No. 18536
LOEL M. FETTING

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Appendix

Soil Boring Logs
Laboratory Data Sheets
General Notes
Unified Soil Classification System
Soil Boring Location Map

1.0 Introduction

We understand the project will consist of reconstructing the existing wastewater treatment ponds for East Grand Forks, Minnesota. This report presents the results of the field and laboratory testing, along with our evaluation of the test results and recommendations concerning the geotechnical aspects of the proposed pond reconstruction.

1.1 Scope of Work

Our scope of work for this project is limited to the following items:

1. Perform ten soil test borings to depths ranging from 10 to 13½ feet to obtain information regarding the soil and ground water conditions in this area.
2. Perform laboratory testing to assist in classifying the soils and provide information regarding permeability properties. Laboratory testing includes moisture content, dry density, Atterberg limits, grain size, Standard Proctor and falling head permeability testing.
3. Analyze the soil conditions encountered at the site and provide recommendations regarding the geotechnical aspects of the proposed construction. No slope analysis of the adjacent riverbank slope was included in our scope of work.

2.0 Soil Borings and Laboratory Testing

2.1 Field Exploration

Ten hand auger borings were performed from March 1 to 2, 2011. An ice auger was used to cut through the ice in the pond, followed by advancing a hand auger to the termination depth of the borings. PVC pipe was used as temporary casing. The boreholes were sealed with bentonite immediately upon completion.

2.1.1 Site Conditions

The existing ponds are located just northwest of the intersection of County Highway 64 and Section Line Road along the north end of East Grand Forks, Minnesota. The test borings were performed when the ponds were covered with ice to allow access to the boring locations. The ice elevation was 97 and 95 in the two ponds at the time of our fieldwork. The Red River borders the existing ponds to the west.

2.1.2 Soil Conditions

The soil conditions at our boring locations were determined by advancing a hand auger below the water level to final depths on the order of 10 to 13½ feet below the top-of-ice elevation. The thickness of the ice was found to be approximately 2½ to 3 feet. Water was encountered below the ice extending to depths on the order of 3 feet to approximately 5.3 feet. The boring logs also indicate an approximate thickness of sludge which was estimated by advancing the auger through this material down to native inorganic soils. The sludge depths should be considered only approximate and represent an estimated thickness of semi-solid organic material that was removed from inside the temporary PVC casing used to prevent collapse of the borehole.

Below a depth of approximately 5 to 6.9 feet below grade, soil conditions consist of lean clays and fat clays extending to the termination depth of our borings. Some of these soils appear to be fill which was likely placed when the original ponds were constructed. No consistent clay liner was noted within our test borings, which would not be unusual for ponds constructed in the 1950's.

The fat clays encountered at the site were deposited by glacial Lake Agassiz and would likely extend to a depth in excess of 130 feet below grade. These soft, lake-deposited clays are normally underlain by hard glacial till.

This brief description of the soil conditions encountered at our boring locations is intended as a general overview. For a graphical and more complete description of the soils encountered within our borings, please refer to the attached boring logs.

2.1.3 Ground Water

Ground water level measurements were not taken in the test borings, since they were performed on top of the ice in the existing wastewater treatment ponds. Test borings would need to be completed around the perimeter of the ponds to determine ground water elevations at the site. This would likely require installing piezometers to obtain long term water level measurements. The natural clays are relatively impermeable and a long period of observation time would be needed to establish a static ground water level in an open borehole. Please contact us if additional information is desired concerning the ground water elevation at the site.

2.2 Laboratory Testing

Laboratory testing was performed on representative soil samples to determine moisture content, dry density, Atterberg limits, Standard Proctor, grain size distribution (hydrometer) and recompacted falling head permeability. The moisture content and dry density test results are included on the boring logs opposite the samples they represent. The results of the Standard Proctor, falling head permeability, Atterberg limits and grain size distribution are attached in the Appendix.

Three bag samples of soils collected from the site were tested to determine the recompacted falling head permeability rate to evaluate the suitability of the soils as a clay liner capable of limiting seepage to a maximum of 500 gallons per acre per day. The complete test results are provided in the Appendix.

Summary of Laboratory Permeability Test Results

<u>Sample No.</u>	<u>Soil Type</u>	<u>Sample Location</u>	<u>Sample Depth (ft.)</u>	<u>Percent Compaction (D698)</u>	<u>Permeability Rate (cm/sec)</u>	<u>Seepage Rate (gal/ac/day)*</u>
1	LEAN CLAY (CL)	Borings 1 & 5	6.9 to 10	97.1	1.9×10^{-7}	1110
2	FAT CLAY (CH)	Borings 5, 6 & 7	9.5 to 11.5	96.9	4.3×10^{-8}	252
2A	FAT CLAY (CH)	Boring 6	11.7 to 13.4	(natural soil)	1.4×10^{-8}	---
3	LEAN CLAY (CL)	Borings 8 & 10	7.0 to 11.0	96.8	1.3×10^{-7}	760

*Based on a liner thickness of 18 inches and a pond water depth of 8 feet.

Two recompacted permeability tests were performed on representative samples of lean clays. These two test results indicate seepage rates in excess of the allowable rate of 500 gallons per acre per day. The seepage rates were based upon an 18 inch liner thickness and an 8 foot head. Based on these test results, soil identified as lean clay (CL) should be considered unacceptable for construction of a clay liner capable of limiting seepage to less than 500 gallons per acre per day. A third sample of fat clays collected from borings 5, 6 and 7 was also tested to determine recompacted falling head permeability and indicated a seepage rate of less than 500 gallons per acre per day. This test result indicates soils identified as fat clay (CH) should be considered acceptable for use as a clay liner. The composite sample had a liquid limit of 57 and a plasticity index of 33. This soil specimen was recompacted to approximately 97 percent of the Standard Proctor maximum density and at moisture content near optimum moisture. A sample of the natural fat clay from boring 6 was also tested and a permeability rate of 1.4×10^{-8} cm/sec was measured.

3.0 Analysis and Recommendations

Our analysis and recommendations are based upon the project features described below. If there are any discrepancies or changes made prior to construction, we should be notified so that we may review our recommendations in light of the actual project features.

3.1 Project Information

We understand the proposed project will consist of reconstructing the existing wastewater treatment ponds for the City of East Grand Forks, Minnesota. No detailed plans of the proposed pond improvements were provided. We understand consideration may be given to lowering the pond floor elevation. We are not aware of any plans to raise the dike elevations. We assume the allowable seepage rate for the reconstructed ponds would be less than 500 gallons per acre per day for a clay liner. No information was provided concerning anticipated slopes or pond floor elevations for this project. We are not aware of any slope stability problems with the existing ponds.

3.2 Pond Reconstruction

In our opinion, reconstruction and re-lining of the existing ponds should be feasible at this site. Much of the natural soils encountered at the site consist of lean clays (CL) which, based upon laboratory testing, indicates an unacceptable rate of seepage through a recompacted clay liner. However, the test results indicate soils identified as fat clays (CH) should provide seepage rates of less than 500 gallons per acre per day when properly placed and compacted. To obtain acceptable seepage characteristics for the clay liner, the subgrade soils below the liner should be dried out and moisture conditioned prior to placement of the liner. Upon excavating down to bottom of liner elevation, we recommend thoroughly scarifying and moisture conditioning the subgrade soils beneath the liner (minimum 12 inches) to a moisture content range within plus or minus three percent of optimum moisture. The exposed soils should then be recompacted to a minimum of 95 percent of the Standard Proctor maximum density (ASTM D698).

Liner soils consisting of fat clays (CH) with a liquid limit of 55 or more should then be used to construct the clay liner. Soils identified as lean clays (CL) should be considered unacceptable within the liner cross-section. The fat clays should be compacted in six inch lifts to a minimum of 95 percent of the Standard Proctor maximum density (ASTM D698). The moisture content at the time of compaction should range from zero to four percent above optimum. It is important that moisture contents at or above optimum be used to construct the clay liner in order to obtain the desired seepage characteristics.

Moisture contents below optimum or drying out of the liner after obtaining compaction within the recommended moisture content range can result in seepage rates which could exceed 500 gallons per acre per day. Therefore, close control should be maintained during construction of the liner to assure proper moisture content and compaction are achieved within the fat clays. We recommend a full time experienced geotechnical technician be retained to perform these services. When fat clays dry out, there is a tendency for shrinkage cracks to occur which can have adverse affects on the desired permeability characteristics of the liner. Moisture monitoring of the completed liner should be performed during construction to obtain acceptable permeability characteristics. The moisture content should be maintained at or above optimum until pre-filling is complete.

Much of the exposed soils just below the existing pond floor appear to consist of lean clays which would not be considered acceptable for liner construction, based upon an allowable seepage rate of 500 gallons per acre per day. Therefore, it is possible that a borrow area may likely be needed to obtain a sufficient quantity of soils acceptable for use in liner construction. No topsoil should be included within or below the clay liner. Care should be taken to ensure an adequate thickness of clay liner is present at the transition between the pond bottom and the dike slopes. We recommend a minimum liner thickness of 18 inches.

Upon completion, the dike slope should be protected with riprap to prevent erosion of the completed liner. We anticipate dike slopes no steeper than 1:3 (V:H). Our geotechnical investigation performed for this project consisted only of hand auger borings and a detailed analysis for dike slopes is not included in our scope of work. If the pond bottom will be lowered significantly or top-of-dike elevations raised significantly, we recommend further review of the proposed dike slopes be completed prior to final design.

3.3 Construction Difficulties

Some mobility problems may be encountered for heavy construction equipment in the bottom of the pond until the near surface soils have been properly moisture conditioned and recompacted. Moisture contents on the order of 18 percent above optimum were noted in the fat clays at boring 7. Therefore, considerable moisture conditioning (drying out) of the subgrade soils should be expected during reconstruction of the pond. This work would need to be performed during summer months with adequate weather conditions for reducing the moisture content of the soils below the existing pond floor.

4.0 Field Investigation Procedures

Ten hand auger borings were performed in the two existing ponds from March 1 to 2, 2011. The borings were advanced using hollow stem auger and temporary PVC casing to maintain an open borehole during advancement of the auger. Upon completion, bentonite was used to seal each of the completed test borings back up to the pond floor elevation. The surface elevations shown on the boring logs were referenced to the top of a manhole at the middle of the center dike. The top of the manhole was assumed to be at elevation 100.0 feet. The top of the center dike elevation was measured at 99.0 feet.

4.1 Soil Sampling

The borings were advanced with 3¼ inch hollow stem auger, with split barrel samples obtained in accordance with ASTM D1586. Using this procedure, a two-inch O.D. split barrel sampler is driven by a 140-pound weight falling 30 inches. The number of blows required to drive the sampler twelve inches after a six inch initial set is the standard penetration resistance and will be referred to as N value, an index related to the consistency of cohesive soils and the relative density of cohesionless soils.

4.2 Soil Classifications

As the borings were advanced in the field and samples obtained, they were visually and manually classified in accordance with ASTM D2488-00. Representative portions of all samples were returned to the laboratory for review of the field classifications. Selected samples were submitted to a program of laboratory tests to aid in determining the characteristics of the soil. Logs of the borings, laboratory test results and charts illustrating the soil classification procedures and descriptive terminology are attached.

5.0 Limitations

5.1 Review of Plans and Specifications

A number of assumptions were made to develop this geotechnical report. If revisions are made which differ from the assumptions stated in this report, Midwest Testing Laboratory, Inc. should be notified to determine if the changes will affect our recommendations. Also, when plans and specifications are complete, the geotechnical engineer should be retained to review this information and determine that our recommendations have been properly applied to the project documents. These recommendations may not be applied to other projects.

5.2 Construction Testing Services

Since we are most familiar with the geotechnical aspects of the project, we recommend Midwest Testing Laboratory, Inc. be retained to perform all soil observations and testing during construction. We are not responsible for interpretations or changes to the recommendations made by others.

5.3 Standard of Care

The area of the borings in relation to the entire site is relatively small and therefore, should not be assumed to be necessarily typical of the entire area of the site. Also, this investigation cannot represent soil conditions below the depths of our borings. Because of these and other reasons, we recommend close observation during construction for soil conditions not typical of the strata logged.

This work was performed using the degree of care and skill according to currently accepted geotechnical engineering practices at this time and location. No other warranty is expressed or implied.



1555 N. 42nd Street, Unit B
 Grand Forks, ND 58203-0809
 Phone (701) 772-2832/Fax (701) 772-2633

JOB NO.: M5115011

LOG OR TEST BORING NO.: 1

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION ICE ELEVATION: 97	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	Qu
2.5	ICE							
5.3	WATER							
6.9	SLUDGE							
12	LEAN CLAY – dark grayish brown to grayish brown mottled, with a few lenses of silt (CL)	1	BA					
		2	TW		42	102		
	End of Boring							
	NOTE: Boring sealed with Bentonite							

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL		
				STARTED: 3-1-11	COMPLETED: 3-1-11 @ 11:20
				METHOD USED:	3" Bucket Auger 0-12'
				CREW CHIEF:	T. Messelt



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 Phone (701) 772-2832/Fax (701) 772-2633

JOB NO.: M5115011

LOG OR TEST BORING NO.: 2

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	Qu
	ICE ELEVATION: 97							
3.0	ICE							
	SLUDGE							
5.8	LEAN CLAY -- dark grayish brown to grayish brown mottled, with a few lenses of silt (CL)	1	BA					
10.0	End of Boring NOTE: Boring sealed with Bentonite							

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL	STARTED:	COMPLETED:
				3-1-11	3-1-11 @ 12:00
				METHOD USED:	3" Bucket Auger 0-10'
				CREW CHIEF:	T. Messelt



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 Phone (701) 772-2832/Fax (701) 772-2633

JOB NO.: M5115011

LOG OR TEST BORING NO.: 3

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	Qu
	ICE ELEVATION: 97							
3.0	ICE							
	SLUDGE							
5.9	FILL - LEAN CLAY – dark grayish brown to grayish brown							
10.0	End of Boring							
	NOTE: Boring sealed with Bentonite							

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL	STARTED:	COMPLETED:
				3-1-11	3-1-11 @ 13:00
				METHOD USED:	3" Bucket Auger 0-10'
				CREW CHIEF:	T. Messelt



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JOB NO.: M5115011

LOG OR TEST BORING NO.: 4

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION ICE ELEVATION: 97	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	Qu
2.9	ICE							
6.1	SLUDGE							
10.5	FILL - LEAN CLAY – dark grayish brown	1	BA					
13.0	LEAN CLAY – grayish brown mottled, with lenses and laminations of silt (CL)	2	BA					
	End of Boring							
	NOTE: Boring sealed with Bentonite							

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL	STARTED:	COMPLETED:
				3-1-11	3-1-11 @ 15:30
				METHOD USED:	3" Bucket Auger 0-13'
				CREW CHIEF:	T. Messelt



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JOB NO.: M5115011

LOG OR TEST BORING NO.: 5

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION ICE ELEVATION: 97	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	Qu
3.1	ICE							
5.9	SLUDGE							
9.9	LEAN CLAY – dark grayish brown to grayish brown, with a few lenses and laminations of silt (CL)	1	BA					
12.5	FAT CLAY – grayish brown mottled (CH)	2	BA					
	End of Boring							
	NOTE: Boring sealed with Bentonite							

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL	STARTED: 3-1-11	COMPLETED: 3-1-11 @ 16:30
				METHOD USED:	3" Bucket Auger 0-12.5'
				CREW CHIEF:	T. Messelt



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 Phone (701) 772-2832/Fax (701) 772-2633

JOB NO.: M5115011

LOG OR TEST BORING NO.: 6

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION ICE ELEVATION: 97	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	Qu
2.5	ICE							
4.6	WATER							
6.0	SLUDGE							
13.5	FAT CLAY -- dark grayish brown to grayish brown mottled, with a few lenses of silt (CH)	1	BA					
		2	TW		39	81		*K
	End of Boring NOTE: Boring sealed with Bentonite *See attached test results							

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL	STARTED:	COMPLETED:
				3-1-11	3-1-11 @ 10:00
				METHOD USED:	3" Bucket Auger 0-13.5'
				CREW CHIEF:	T. Messelt



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 Phone (701) 772-2832/Fax (701) 772-2633

JOB NO.: M5115011

LOG OR TEST BORING NO.: 7

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION ICE ELEVATION: 95	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	Qu
2.5	ICE							
4.4	WATER							
5.4	SLUDGE							
5.4	FAT CLAY -- dark grayish brown to grayish brown mottled, with a few lenses of silt (CH)	1	BA					
11.5	End of Boring NOTE: Boring sealed with Bentonite	2	TW		42	79		

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL	STARTED: 3-2-11	COMPLETED: 3-2-11 @ 10:45
				METHOD USED:	3" Bucket Auger 0-11.5'
				CREW CHIEF:	T. Messelt



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 Phone (701) 772-2832/Fax (701) 772-2633

JOB NO.: M5115011

LOG OR TEST BORING NO.: 8

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION ICE ELEVATION: 95	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	QU
2.5	ICE							
4.6	WATER							
5.4	SLUDGE							
9	LEAN CLAY – grayish brown, with a few lenses of silt (CL)	1	BA					
11.0	FAT CLAY – grayish brown mottled (CH)	2	BA					
	End of Boring NOTE: Boring sealed with Bentonite							

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL	STARTED:	COMPLETED:
				3-2-11	3-2-11 @ 11:45
				METHOD USED:	3" Bucket Auger 0-11'
				CREW CHIEF:	T. Messelt



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JOB NO.: M5115011

LOG OR TEST BORING NO.: 9

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	Qu
	ICE ELEVATION: 95							
3.0	ICE							
4.4	WATER							
5.0	SLUDGE							
6.4	FILL – LEAN CLAY – black							
10.0	FILL – LEAN CLAY – grayish brown mottled, with a few lenses of silt (CL)	1	BA					
13.0	FAT CLAY – grayish brown mottled (CH)	2	TW		40.5			
	End of Boring							
	NOTE: Boring sealed with Bentonite							

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL		
				STARTED: 3-2-11	COMPLETED: 3-2-11 @ 12:30
				METHOD USED:	3" Bucket Auger 0-13'
				CREW CHIEF:	T. Messelt



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JOB NO.: M5115011

LOG OR TEST BORING NO.: 10

VERTICAL SCALE: 1"=2'

PROJECT: Wastewater Treatment Ponds, East Grand Forks, Minnesota

DEPTH IN FEET	SOIL DESCRIPTION ICE ELEVATION: 95	SAMPLE		N VALUE	LABORATORY TESTS			
		NO.	TYPE		MOISTURE	DENSITY	LL/PL	Qu
2.5	ICE							
4.5	WATER							
5.3	SLUDGE							
6.9	FILL -- FAT CLAY -- black LEAN CLAY -- grayish brown mottled, with a few lenses of silt (CL)	1	BA		33.9		51/26	
11.0	End of Boring NOTE: Boring sealed with Bentonite	2	BA					

WATER LEVEL DATA				BORING DATA	
DATE	TIME	CAVE IN DEPTH	WATER LEVEL	STARTED:	COMPLETED:
				3-2-11	3-2-11 @ 13:30
				METHOD USED:	3" Bucket Auger 0-11'
				CREW CHIEF:	T. Messelt



1555 N. 42nd Street, Unit B
Grand Forks, ND 58203-0809
Phone (701) 772-2832/Fax (701) 772-2633

REPORT OF: TESTS OF SOILS

PROJECT: Wastewater Treatment Ponds DATE: April 19, 2011
East Grand Forks, Minnesota

REPORTED TO: FS Engineering COPIES:
PO Box 385
East Grand Forks, MN 56721-0385

PROJECT NO.: M5115011

SAMPLE BORINGS: 1 & 5

SAMPLE DEPTH: (ft) 6.9 – 10.0

CLASSIFICATION: LEAN CLAY (CL)

COLOR: grayish brown

PARTICLE DISTRIBUTION: (see attached curve)

Gravel (%)
Coarse (plus 30 mm)
Fine (30 – 5 mm)

Sand (%)
Coarse (5 – 2 mm)
Medium (2 – 0.44 mm)
Fine (0.44 mm – 0.074 mm) 1

Fines
Silt (0.074 – 0.005 mm) 64
Clay (0.005 – 0.001 mm) 16
Colloids (less than 0.001 mm) 19

ATTERBERG LIMITS:

Liquid Limit 44
Plastic Limit 23
Plasticity Index 21

LABORATORY MOISTURE-DENSITY RELATION: (see attached curve)

Method ASTM D 698, Method "A"
Optimum Moisture (%) 20.9
Maximum Density (lb/ft³) 98.6

LABORATORY PERMEABILITY:

Method ASTM D 5084, Method "C" Remolded
Specimen Density (lb/ft³) 95.7
Initial Moisture Content (%) 21.9
Final Moisture Content (%) 27.4
Saturated Moisture Content (%) 27.4
Coefficient of Permeability (cm/sec) 1.9×10^{-7}
Seepage Rate (gal/acre/day) 1110

REMARKS: The above seepage rate is based on an 18" liner thickness and an eight-foot head. The actual seepage rate for a given permeability coefficient is inversely proportional to the liner thickness and directly proportional to the head.

SIGNED: _____

Paul M. Jutting



1555 N. 42nd Street, Unit B
Grand Forks, ND 58203-0809
Phone (701) 772-2832/Fax (701) 772-2633

REPORT OF: TESTS OF SOILS

PROJECT: Wastewater Treatment Ponds DATE: April 19, 2011
East Grand Forks, Minnesota

REPORTED TO: FS Engineering COPIES:
PO Box 385
East Grand Forks, MN 56721-0385

PROJECT NO.: M5115011

SAMPLE BORINGS: 5, 6 & 7

SAMPLE DEPTH: (ft) 9.5 – 11.5

CLASSIFICATION: FAT CLAY (CH)

COLOR: grayish brown

PARTICLE DISTRIBUTION: (see attached curve)

Gravel (%)
Coarse (plus 30 mm)
Fine (30 – 5 mm)

Sand (%)
Coarse (5 – 2 mm)
Medium (2 – 0.44 mm)
Fine (0.44 mm – 0.074 mm) 1

Fines
Silt (0.074 – 0.005 mm) 22
Clay (0.005 – 0.001 mm) 37
Colloids (less than 0.001 mm) 40

ATTEBERG LIMITS:

Liquid Limit 57
Plastic Limit 24
Plasticity Index 33

LABORATORY MOISTURE-DENSITY RELATION: (see attached curve)

Method ASTM D 698, Method "A"
Optimum Moisture (%) 24.0
Maximum Density (lb/ft³) 94.4

LABORATORY PERMEABILITY:

Method ASTM D 5084, Method "C" Remolded
Specimen Density (lb/ft³) 91.5
Initial Moisture Content (%) 22.7
Final Moisture Content (%) 30.1
Saturated Moisture Content (%) 30.5
Coefficient of Permeability (cm/sec) 4.3×10^{-8}
Seepage Rate (gal/acre/day) 252

REMARKS: The above seepage rate is based on an 18" liner thickness and an eight-foot head. The actual seepage rate for a given permeability coefficient is inversely proportional to the liner thickness and directly proportional to the head.

SIGNED: _____

REPORT OF: TESTS OF SOILS

PROJECT: Wastewater Treatment Ponds DATE: April 19, 2011
East Grand Forks, Minnesota

REPORTED TO: FS Engineering COPIES:
PO Box 385
East Grand Forks, MN 56721-0385

PROJECT NO.: M5115011

SAMPLE BORINGS: 8 & 10

SAMPLE DEPTH: (ft) 7.0 – 11.0

CLASSIFICATION: LEAN CLAY (CL)

COLOR: grayish brown

PARTICLE DISTRIBUTION: (see attached curve)

Gravel (%)	
Coarse (plus 30 mm)	
Fine (30 – 5 mm)	
Sand (%)	
Coarse (5 – 2 mm)	
Medium (2 – 0.44 mm)	
Fine (0.44 mm – 0.074 mm)	1
Fines	
Silt (0.074 – 0.005 mm)	67
Clay (0.005 – 0.001 mm)	16
Colloids (less than 0.001 mm)	16

ATTERBERG LIMITS:

Liquid Limit	46
Plastic Limit	24
Plasticity Index	22

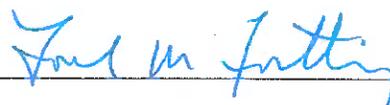
LABORATORY MOISTURE-DENSITY RELATION: (see attached curve)

Method	ASTM D 698, Method "A"
Optimum Moisture (%)	23.0
Maximum Density (lb/ft ³)	97.1

LABORATORY PERMEABILITY:

Method	ASTM D 5084, Method "C" Remolded
Specimen Density (lb/ft ³)	94.0
Initial Moisture Content (%)	23.5
Final Moisture Content (%)	28.6
Saturated Moisture Content (%)	27.9
Coefficient of Permeability (cm/sec)	1.3x10 ⁻⁷
Seepage Rate (gal/acre/day)	760

REMARKS: The above seepage rate is based on an 18" liner thickness and an eight-foot head. The actual seepage rate for a given permeability coefficient is inversely proportional to the liner thickness and directly proportional to the head.

SIGNED: 

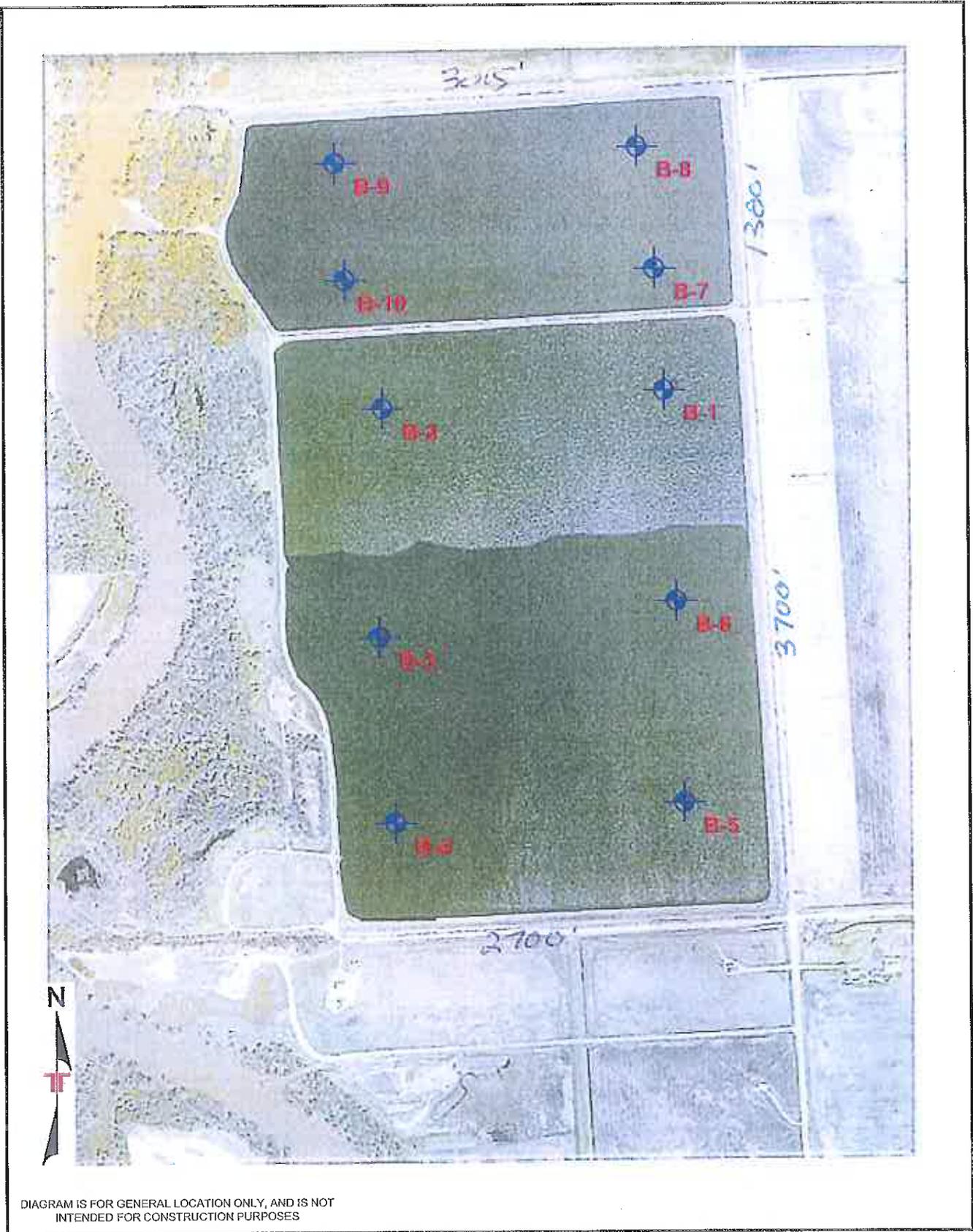


DIAGRAM IS FOR GENERAL LOCATION ONLY, AND IS NOT INTENDED FOR CONSTRUCTION PURPOSES

Project Manager: WFO	Project No. M5115011
Drawn by: WFO	Scale: N.T.S.
Checked by: WFO	
Approved by: WFO	Date: 4-5-2011

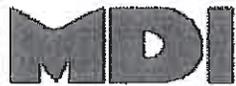

Midwest Testing
 LABORATORY, INC.
 A TERRACON COMPANY

1555 North 42nd Street - Unit 6 Grand Forks, North Dakota 58203
 PH: (701) 772-2832 FAX: (701) 772-2633

BORING LOCATION DIAGRAM

 Wastewater Treatment Ponds
 East Grand Forks, Minnesota

FIG No.
A-1



MINI-DREDGE, INC.

P.O. Box 341 - East Grand Forks, MN 56721 - 218-773-3331

Fax

To: Greg Boppre	From: Ron Novak
Fax:	Pages:
Phone:	Date: 4/18/2011
Email:	Email: novak@gra.midco.net

Urgent For Review Please Comment Please Reply Please Recycle

Greg: attached is a composite of the sludge samples I took prior to dredging in 1999. Please note that the material sampled and dredged contained a higher percent of solids and a high percent of inorganics than would normally be found in a stabilization lagoon. This I assume was due to sand being introduced into the system during the 1997 flood. If I were to sample the pond again I would sample around the delta and expect to find similar solids. I would keep separate, samples taken from say, beyond 300 feet from the inlet and I would expect to find a lower percent solids with a higher percent of organic material. I would expect the material from farther out to be in the 15%-20% in solids and 1% -2% in nitrogen.

Ron Novak, President

Mini-Dredge, Inc.



LABORATORIES, Inc.



P.O. BOX 249, 1128 N. FRONT STREET
 NEW ULM, MN 56073-0249
 PHONE (507) 354-8517 WATS (800) 782-3557 FAX (507) 359-2890

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Report Date: 29 Jul 1999

Lab Number: 99-S2446
 Work Order #: 12-5642
 Account #: 005068

RON NOVAK
 MINI DREDGE
 PO BOX 341
 EAST GRAND FORKS MN 56721-0341

Date Received: 8 Jul 1999
 Date Sampled: 7 Jul 1999

Sample Description: C-1

ANALYTE	RESULT	METHOD	DATE ANALYZED
Solids, Total	* 58.8 %	SM 2540G	13 Jul 1999
Solids, Total Volatile	* 6.75 % of TS	SM 2540G	13 Jul 1999
pH	* 7.3 Units	SW-846 9045	12 Jul 1999
Nitrogen, Kjeldahl	0.33 %	EPA Method 351.3	15 Apr 1999
Nitrogen, Ammonia	0.08 % N	Std Meth 4500NH3E	12 Jul 1999
Phosphorus	0.42 % P205	AOAC 965.17	16 Jul 1999
Potassium	0.19 % K2O	SW-846 7610	28 Jul 1999
Arsenic	1.67 mg/Kg	SW-846 7060	15 Jul 1999
Cadmium	1.94 mg/Kg	EPA 6010	19 Jul 1999
Copper	26.97 mg/Kg	EPA 6010	19 Jul 1999
Lead	21.6 mg/Kg	EPA 6010	19 Jul 1999
Mercury	0.252 mg/Kg	SW-846 7471	20 Jul 1999
Molybdenum	0.536 mg/Kg	SW-846 7481	12 Jul 1999
Nickel	9.69 mg/Kg	EPA 6010	19 Jul 1999
Selenium	0.075 mg/Kg	SW-846 7740	15 Jul 1999
Zinc	78.89 mg/Kg	EPA 6010	19 Jul 1999

Results reported on a dry basis unless otherwise noted.

* This result reported on an as received basis.

NOTE: Any "<" reported is analyte specific and is calculated using sample size and % total solids unique to this sample.

Approved by: Michael K. Grob
 Michael K. Grob, Laboratory Manager

MVTL guarantees the accuracy of the analysis done on the sample submitted for testing. It is not possible for MVTL to guarantee that a test result obtained on a particular sample will be the same on any other sample unless all conditions affecting the sample are the same, including sampling by MVTL. As a mutual protection to clients, the public and ourselves, all reports are submitted as the confidential property of clients, and authorization for publication of statements, conclusions or extracts from or regarding our reports is reserved pending our written approval.



Minnesota Pollution Control Agency

Detroit Lakes Office | 714 Lake Avenue | Suite 220 | Detroit Lakes, MN 56501 | 218-847-1519

800-657-3864 | 651-282-5332 TTY | www.pca.state.mn.us | Equal Opportunity Employer

April 1, 2011

The Honorable Lynn Stauss
Mayor, City of East Grand Forks
PO Box 373
East Grand Forks, MN 56721-0373

RE: *Pre-Public Notice Draft* Reissued NPDES/SDS Permit No. MN0021814
East Grand Forks Wastewater Treatment Facility
T152N, R50W, Section 22, East Grand Forks, Polk County, Minnesota

Dear Mayor Stauss:

The referenced National Pollutant Discharge Elimination System (NPDES)/State Disposal System (SDS) Permit for your facility has been drafted in preparation for public noticing. In order to address any comments that you may have concerning the proposed conditions prior to public noticing, enclosed is a pre-public notice copy of the draft permit and fact sheet for your review.

Special attention should be directed to the following:

Limits and Monitoring Requirements

Drain Tile Station. The Wastewater Treatment Facility (WWTF) is surrounded on three sides by a drain tile. There are two outlets for the drain tile -- one to the west of the northwest corner of the secondary pond, and one to the west of the southwest corner of the existing primary pond. A new monitoring station, GW001, has been created in this permit to sample Total Chloride, Fecal Coliform, and Specific Conductance. Samples are required three times per year and shall be collected from only one of the drain tile outlets. If water is not discharging from either outlet, then the "No Discharge" box shall be checked on the discharge monitoring report for that month.

Mercury. In addition to the sampling required in this section of the permit, you are required to sample effluent quarterly for dissolved mercury with a concurrent TSS grab sample. The data will be recorded on a custom supplemental form provided by the MPCA and must be submitted with the DMR for the last month of each quarter. The specific language regarding this additional sampling is located in Chapter 7, Mercury Pollutant Minimization Plan, on pages 14-15. Only certain laboratories are certified for low level mercury sample analysis. A list of certified labs and their certifications can be found on the Minnesota Department of Health Website at <http://www.health.state.mn.us/divs/phl/cert/allcertlabs.html>.

Additional Monitoring Requirements - The draft permit requires additional monitoring for Nitrite plus Nitrate-Nitrogen, Total Kjeldahl Nitrogen, and Total Dissolved Solids at a frequency of two times per year for the five-year term of the permit. The data will be recorded on a custom supplemental form provided by the MPCA and must be submitted with the DMR for the month when the sample is collected. These additional parameters are being added to every permitted municipal facility with an average wet weather design flow of 100,000 gallons per day or greater.

Chapter 1, Construction Schedule

During this permit cycle, the Permittee plans to either construct a force main and discharge directly from the East Grand Forks collection system to the Grand Forks, North Dakota, Wastewater Treatment Facility, or upgrade their current Facility. Regardless of the type of change, it may require a permit modification. Therefore the Permittee will need to submit an application for a permit modification to reflect the change.

Chapter 3, Surface Discharge Stations

Priority Pollutants – Monitoring Requirements – Section 6 of this Chapter provides the requirements for priority pollutant monitoring on the effluent three times during the life of the permit. Sampling events will need to be done at least one year apart. This permit includes requirements to fulfill the priority pollutant monitoring requirements in the current U.S. Environmental Protection Agency (EPA) application form (EPA Form 3510-2A).

Chapter 5, Whole Effluent Toxicity (WET) Testing - Acute

Acute Whole Effluent Toxicity (WET) Testing Requirements. An annual requirement to submit acute toxicity test batteries now appears in the limits and monitoring section of your permit. The first set of annual Acute WET results is due one year from the end of the first calendar quarter during which the permit was issued and annually thereafter. However, the requirement *will not* appear on your Discharge Monitoring Report (DMR) forms. The test batteries are due by December 31st of each year. Please note this change in the submittal dates and plan your test batteries accordingly.

Chapter 6, Phosphorus Management Plan

Phosphorus. Phosphorus is a common constituent in many wastewater discharges and a pollutant that has the potential to negatively impact the quality of Minnesota's lakes, wetlands, rivers, and streams. Phosphorus promotes algae and aquatic plant growth often resulting in decreased water clarity and oxygen levels. In addition to creating general aesthetic problems, these conditions can also impact a water body's ability to support healthy fish and other aquatic species. Therefore, phosphorus discharges are being carefully evaluated throughout the state.

You are required to prepare a Phosphorus Management Plan (PMP) and submit it to the MPCA within 180 days of permit expiration. While the PMP does not require specific reductions at this time, the MPCA strongly encourages you to identify and eliminate/reduce sources of phosphorus to, and improve phosphorus management within, your wastewater treatment facility. However, you should be aware that new or expanding discharges may be required to actively manage and reduce phosphorus, including complying with new or more restrictive phosphorus effluent limits. Please review these permit requirements carefully.

Guidance for considering phosphorus in your wastewater treatment system and preparing a PMP has been included with this permit. You can also find information on the web at:

<http://www.pca.state.mn.us/water/pmp.html> or <http://mntap.umn.edu/potw/phosphorusresources.htm>.

For additional information about completing the PMP, please contact the MPCA at 651-282-6143 or 800-657-3864.

Chapter 7, Non-waste Streams - Mercury Minimization Plan

This permit contains requirements for influent and effluent mercury monitoring and for submittal of a Mercury Pollutant Minimization Plan (MMP). These requirements were added in response to the U.S. Environmental Protection Agency's approval of the Minnesota state-wide Mercury Total Maximum Daily Load (TMDL) plan. Guidance for completing the MMP is available on the MPCA internet site at <http://www.pca.state.mn.us/water/wastewater.html#permits>. More information on the TMDL can be found on the MPCA internet site at <http://www.pca.state.mn.us/water/tmdl/tmdl-mercuryplan.html>.

The Honorable Lynn Stauss

Page 3

April 1, 2011

For mercury sampling, the Permittee needs to use EPA Method 1631 with clean techniques method 1669. Please work with your laboratory to ensure the analyses are completed as required in the permit. See Chapter 7 for further details.

Chapter 8, Domestic Wastewater - Pond System

Please note that the spring discharge window for the pond system has been expanded and includes the month of March. To view the complete discharge windows, see Chapter 8, Section 4.1.

Chapter 9, Pretreatment

New state pretreatment rules, Minn. Rules, Chapter 7049, are now effective and their requirements are incorporated into this chapter. Please review these permit requirements carefully.

Chapter 10, Total Facility Requirements

Regarding your planned construction project, separate written approval of plans and specifications, in addition to the final issued permit, must be obtained from the MPCA before construction can begin.

It is requested that you submit any comments you may have to us within fourteen (14) days of the date of this letter. If we do not hear from you, we will assume that you have no comments, and will proceed to place the draft permit on public notice.

If you have any questions regarding any of the terms and conditions of the permit, please give me a call at 218-846-8104.

Sincerely,



Holly L. Christensen
Pollution Control Specialist Senior
Municipal Wastewater Section
Municipal Division

HC:gd

Enclosure

cc: John Wachter, Superintendent of Public Works, East Grand Forks (w/enclosures)
Scott Huizenga, City Administrator, East Grand Forks (w/enclosures)
John Grenier, Senior WWTF Operator, East Grand Forks (w/enclosures)
Bert Roberts, WWTF Operator, East Grand Forks (w/enclosures)
Gregory Boppre, Floan-Sanders & Associates, East Grand Forks (w/enclosures)
George Azevedo, U.S. Environmental Protection Agency, Chicago (w/enclosures)

RESOLUTION NO. 11 – 05 - 40

A RESOLUTION DECLARING THAT THE CITY OF EAST GRAND FORKS ACT AS THE LEGAL SPONSOR FOR AN APPLICATION FOR THE FY 2011/2012 FUNDING TO THE STATE OF MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR THE TRAIL MAINTENANCE OF SNOWMOBILE TRAILS MANAGED BY THE RED RIVER SNOWMOBILE CLUB.

Council Member ____, supported by Council Member ____, introduced the following Resolution and moved its adoption:

BE IT RESOLVED, that City of East Grand Forks will act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile/ski trails managed by the Red River Snowmobile Club.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, the City of East Grand Forks may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that City Administrator/Clerk-Treasurer, is hereby authorized to serve as the fiscal agent for the above referenced project.

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: May 3, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 3rd of May, 2011.

Mayor

**MINNESOTA SNOWMOBILE TRAILS ASSISTANCE PROGRAM
MAINTENANCE AND GROOMING APPLICATION**

Trail/Area Name /Type of Trail (PRINT or TYPE) <i>Northern Lights Trail /Snowmobile</i>		Date	
Trail Administrator (PRINT or TYPE) <i>Steve Magnuson</i>		Trail Administrator Signature <i>Steve Magnuson</i>	
Address (No. & Street, RFD, Box No., City, State, Zip Code) <i>P.O. Box 501, East Grand Forks, MN 56721</i>		Home Phone Number <i>701-330-0773</i>	Work Phone Number <i>701-772-6605</i>

GPS Verified Miles of Trail: <i>52.7</i>	Date of Meeting Attended: <i>4-14-11</i>
---	---

Department Use Only			
Verified Miles:	Mileage Rate:	Amount:	Recommended:
			\$ _____

SPONSOR APPROVAL

Unit of Government		Telephone Number (Include Area Code):	
Authorized Signature of Sponsor	Title	Date	

CERTIFICATION BY DEPARTMENT OF NATURAL RESOURCES

Authorized Signature For DNR	Area Trails Supervisor	Date
Authorized Signature For DNR	Regional Parks and Trails Manager	Date

Checklist/Mandatory Attachments:

- | | |
|---|---|
| <input type="checkbox"/> Certification of Trail Closure/4 th Benchmark | <input checked="" type="checkbox"/> Proof of Club Non-Profit Status |
| <input checked="" type="checkbox"/> Grooming Logs from the Previous Year | <input checked="" type="checkbox"/> Trail Contact Information |
| <input checked="" type="checkbox"/> Sponsor Resolution | <input type="checkbox"/> Sign Order (if applicable Form) |
| <input type="checkbox"/> Update of Current Trail Alignments | |
| <input checked="" type="checkbox"/> Backup Grooming Plan | |

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held April 7, 2011 at 5:00 P.M.

Present: Quirk, Ogden, Brickson, Tweten

Absent: None

It was moved by Commissioner Tweten second by Commissioner Brickson that the minutes of the previous meeting of March 17, 2011 be approved as read.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Brickson to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$386,673.10.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

Duly note that the Commission has received and filed the EGF Water & Light Department Distribution Reliability Standards report as a modification to our current policy.

It was moved by Commissioner Ogden second by Commissioner Tweten to approve the Water Treatment Plant lighting improvements as presented.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Ogden to award the bid for the 2011 Water Plant Improvements Filter project to PKG Contracting for the base plus alternate bid of \$49,975.00.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Tweten to approve (contingent on a favorable vote from the Union) the 2011/2012 Teamster Union Contract with a 1% wage increase each year.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

Duly note that the Commission would like to revisit the Non-union wage negotiations which were tabled at the February 3, 2011 meeting.

It was moved by Commissioner Ogden second by Commissioner Brickson to approve 2011/2012 Non-Union Memorandum of Understanding with a 1% wage increase each year.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Brickson to approve the 2011 Department Head Memorandum of Understanding with a 1% wage increase.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Brickson to approve the 2011 General Manager Memorandum of Understanding with a 1% wage increase.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Brickson that the meeting be adjourned to April 21, 2011 at 5:00 P.M.

Voting Aye: Quirk, Ogden, Brickson, Tweten

Voting Nay: None

Lori Maloney
Sec'y

Resurrection Cemetery Commission Meeting
 Wednesday, April 13, 2011
 12:00 Noon
 City Hall – Conference Room

MINUTES

The East Grand Forks Resurrection Cemetery Commission met Wednesday, April 13, 2011 at City Hall at 12:00 pm. Commissioner Tucker called the meeting to order at 12:010 p.m.

Present were: Commissioner Dave Tucker, Commissioner George Wogaman, Commissioner Julie Marek, Alderman Wayne Gregoire and Executive Secretary Dave Aker. Guests included Brian Larson, Darren, Dean, Rob Bulman, Dan Dahl and Tom Spoor.

Commissioner Wogaman made a motion to accept the minutes for December 8, 2010, motion was second by Alderman Gregoire; motion passed.

Executive Secretary Aker reviewed the financial minutes for December, Annual 2010, January, February and March. Commissioner Wogaman motioned that we accept the financial minutes; Alderman Gregoire seconded the motion and motion passed.

OLD BUSINESS:

Secretary Aker said he could not get hold of Rick Audette for the computer website and that he already had talked to Doug Cariveau about an apron around the columbarium. He also stated that the gazebos needed work as far as stain and sanding. Chairman Tucker said to talk to the college about what they could do.

NEW BUSINESS:

Dean and Darren from Stennes Granite came to the meeting to see if there is a contract for grave digging at Resurrection Cemetery. It was explained to them there has been no contract but we have paid Stennes Granite the following: \$625 – winter burial, \$475 – normal burial, \$150 – for an infant or a cremain, and \$77 – for a vase. It was decided that Secretary Aker would have a contract written up and ready for them by our next meeting. Commissioner Marek made the motion; seconded by Alderman Gregoire; motion carried.

Winter burials were discussed by Dan Dahl, Darren and the rest of the board. Dan said that he wanted more space for the family cleared for funerals. Darren said that it costs more for a winter burial due to broken vases and granite stones that are hard to see because of snow. Alderman Gregoire talked about raising the cost of winter burials or try to discourage winter burials, Minnesota has a law that cemeteries have to have winter burials. Commissioner Wogaman motion to table the request until the next meeting; seconded by Commissioner Marek; motion carried.

It was also brought up that people need to put their vases down so they don't get damaged and staking graves for winter should go to a price that will cover the cost of vases broken. The board decided to table that because they will discuss that with winter burials.

Secretary Aker brought up that Stennes funeral home had asked him about mausoleums; can they put them in Resurrection Cemetery and how much it would cost. Aker said they could be put on the west side of the cemetery and have to be 15 – 20 feet from the road. He brought samples of four mausoleums and how much they would cost to have one installed. Dan Dahl said to figure the price for the land to bury eight people, we are selling land and they would have to know the price it would cost.

Tom Spoor from Valley Golf Course asked if the Club could use our roadway inside the cemetery, the road to the west, to drive back and forth from the storage building for golf carts. Brian asked where they were going to get on and off the road and would they need another spot for his piles of dirt. Secretary Aker asked if they would be quiet during funerals and Mr. Spoor said they would not use it at that time. Chairman Tucker said Mr. Spoor could work out a plan with Brian Larson and Secretary Aker.

Chairman Tucker had said we have a parcel number for the cemetery and we should check what it is. Alderman Gregoire moved that Secretary Aker find out the parcel number; Commissioner Marek seconded; motion carried.

Alderman Gregoire said he would put the flags out for Memorial Day and Secretary Aker added that he would help. Brian Larson said the flags are in the vault at the cemetery.

Secretary Aker told the committee that we sold our first columbarium niche, a family double.

Dan Dahl asked if the committee could look at put ½ lots in the cemetery because of the increase of cremation. Cremation is up to 40% of the people buried and it looks like it could go higher. Secretary Aker said that he would contact Floan and Sanders and see if they could readjust the ones they marked in the middle.

Commissioner Marek made a motion to adjourn the meeting; Alderman Gregoire seconded it; Motion passed.

Meeting was adjourned!

Board of the East Grand Forks Campbell Library
Minutes from April 26, 2011 meeting

Present: Gary Christianson, Pat Jacklitch, Mike Pokrzywinski, Kay Buckalew, Judi Loer, Charlotte Helgeson. Scott Huizenga

Meeting called to order by President Christianson.

- I. Motion to accept minutes by Pokrzywinski with a second by Jacklitch. Passed.
- II. Motion to pay bills by Jacklitch and second by Pokrzywinski. Passed.
- III. Old Business
 - A. -A review of the repair timeline included an investigation from 2000.
-Bob Rawski of Inspec, Inc. reported:
 1. Anticipated completion of report by May 6, 2011.
 2. Known deficiencies likely resulting in direct roof leakage were observed at the northwest and southeast portions of the area.
 3. Other potential leakage creating deficiencies observed in field of roof.
 4. Issues related to insulation/vapor retarders/ventilation were also observed.
 - B. Andy Hayward (Nelson) will be presenting to 1st and 2nd graders on May 2st and a public performance on May 1st as part of the Art Energy Grant.
 - C. The following presenters have confirmed for the Marvels Summer program sponsored in part by the NW MN Arts Council.
 1. Professor Marvel's World of Wonders—Robert & Lynn Halbrook
 2. Super Heroes—Melanie Jones, art teacher
 3. Make 'n Take Model Building—Mike Hoekstra-Modelers Club
 4. Yoga for Fun—Leslie Helgeson, Educator and Yogi
 5. Explore the Stars with UND Aerospace—Eric O'Dea, Astronomy Club
- IV. New Business
 - A. 2011 State Report Summary—Numerous changes in numbers show how our patrons are using the library differently.
 1. # of Patrons down 15%; Circulation up 10%
 2. Children's Circulation up 7%
 3. Children's Program Attendance up 9%; # of Programs down 12%
 4. Young Adult Circulation, Programs and Attendance stayed steady
 5. Adult Circulation up 11%
 6. Adult Program Attendance up 22%; # of Programs down 17%
 - B. Our summer schedule will return Saturday hours to 10 a.m. to 2 p.m.
 - C. Volunteer Reception will be held Friday, May 13 from 5 to 7 p.m.
 - D. Friends of the Campbell Library have ordered shelving for the Friends Store that will be installed before the book sale on May 6th and 7th.
 - E. E-Reader circulation possibilities were discussed. Charlotte will have proposals and numbers for May meeting.

The next meeting will be Tuesday, May 31, 2011 at 7 a.m. in the Library meeting room.

Request for Council Action

Date: May 3, 2011
To: East Grand Forks City Council and Mayor Lynn Stauss
From: Teri Kouba, Planner – EGF Transit
RE: NCTC transit contract

GENERAL INFORMATION:

East Grand Forks has had a contract that provides free rides to students and staff of Northland Community and Technical College. The riders would be able to ride anywhere within our system including the City of Grand Forks Monday through Saturday. The only requirement to get the ride is for the student or staff to show their NCTC identification card and once the new fareboxes are installed they will be given a card to ride the buses. The Cities Area Transit (CAT) the operator of the system will keep track of the amount of rides given.

NCTC and the Transit Staff would like to have the annual contract extended for two (2) months. In exchange they will pay \$375 per month. This extension will align Northland's contract schedule with their budget year making it easier to have contracts start on time. We will bring forward a contract for a full year in June. As with all transit contracts the Mayor and the City Administrator will be required to sign the contract.

We have evaluated the contract and request the extension without any modifications.

RECOMMENDATION:

Staff recommends allowing the Mayor and City Administrator to enter into a contract to provide free rides to NCTC staff and students with proper ID for the cost of \$375 per month.

STATE OF MINNESOTA
MINNESOTA STATE COLLEGES AND UNIVERSITIES
NORTHLAND COMMUNITY AND TECHNICAL COLLEGE

SERVICES CONTRACT

THIS CONTRACT, and amendments and supplements thereto, is between the State of Minnesota, acting through its **Board of Trustees of the Minnesota State Colleges and Universities**, on behalf of *Northland Community & Technical College* (hereinafter MnSCU), and *City of East Grand Forks, 600 DeMers Ave; PO Box 373, East Grand Forks, MN 56721*, an independent contractor, not an employee of the State of Minnesota (hereinafter CONTRACTOR).

WHEREAS, MnSCU, pursuant to Minnesota Statutes Chapter 136F, is empowered to procure from time to time certain services, and

WHEREAS, MnSCU is in need of services that are not related to building or facilities construction, repair, maintenance or remodeling, and

WHEREAS, the CONTRACTOR represents it is duly qualified and willing to perform the services set forth in this contract,

NOW, THEREFORE, it is agreed:

I. **TERM OF CONTRACT.** This contract shall be effective on *May 1, 2011* or upon the date the final required signature is obtained by MnSCU, whichever occurs later, and shall remain in effect until *June 30, 2011* or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first. The CONTRACTOR understands that no work should begin under this contract until all required signatures have been obtained and the CONTRACTOR is notified to begin work by MnSCU's authorized representative.

II. **CONTRACTOR'S DUTIES.** The CONTRACTOR will:

Provide transportation for all Northland Community & Technical College students, faculty, and staff. A CONTRACTOR bus will stop at the campus once every half hour during the CONTRACTOR'S business day which is 7:00.am to 6:00 pm.

III. **CONSIDERATION AND TERMS OF PAYMENT.**

A. **Consideration** for all services performed and goods or materials supplied by the CONTRACTOR pursuant to this contract shall be paid by MnSCU as follows:

1. **Compensation** of *Seven Hundred Fifty and 00/100 Dollars (\$750.00)*

2. The total obligation of MnSCU for all compensation and reimbursement to the CONTRACTOR shall not exceed *Seven Hundred Fifty and 00/100 Dollars (\$750.00)*

B. **Terms of Payment.**

1. Payment shall be made by MnSCU promptly after the CONTRACTOR'S presentation of invoices for services performed and acceptance of such services by MnSCU's authorized representative. All services provided by the CONTRACTOR pursuant to this contract

shall be performed to the satisfaction of MnSCU, as determined at the sole discretion of its authorized representative, and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations. The CONTRACTOR shall not receive payment for work found by MnSCU to be unsatisfactory or performed in violation of any applicable federal, state or local law, ordinance, rule or regulation. Invoices shall be presented by CONTRACTOR according to the following schedule:

- a. *Upon receipt of invoice.*
 - b. **Retainage.** Retainage will not apply to this contract.
2. **Nonresident Aliens.** Pursuant to 26 U.S.C. §1441, MnSCU is required to withhold certain federal income taxes on the gross compensation paid to nonresident aliens, as defined by Internal Revenue Code §7701(b). MnSCU will withhold all required taxes unless and until CONTRACTOR submits documentation required by the Internal Revenue Service indicating that CONTRACTOR is a resident of a country with tax treaty benefits. MnSCU makes no representations regarding whether or to what extent tax treaty benefits are available to CONTRACTOR. To the extent that MnSCU does not withhold these taxes for any reason, CONTRACTOR agrees to indemnify and hold MnSCU harmless for any taxes owed and any interest or penalties assessed.

IV. **AUTHORIZED REPRESENTATIVES.** All official notifications, including but not limited to, cancellation of this contract must be sent to the other party's authorized representative.

- A. MnSCU's authorized representative for the purpose of administration of this contract is:

Name: Kent Hanson
Address: 2022 Central Ave NE, East Grand Forks, MN 56721
Telephone: 218-793-2461
E-Mail: kent.hanson@northlandcollege.edu
Fax: 218-793-2821

Such representative shall have final authority for acceptance of the CONTRACTOR'S services and, if such services are accepted as satisfactory, shall so certify on each invoice presented pursuant to Clause III, paragraph B.

- B. The CONTRACTOR'S authorized representative for the purpose of administration of this contract is:

Name: Teri Kouba
Address: 600 DeMers Ave; PO Box 373, East Grand Forks, MN 56721
Telephone: 701-746-2660
E-Mail: terinelson@theforksmmpo.org
Fax: 701-787-3755

V. **CANCELLATION AND TERMINATION.**

- A. This contract may be canceled by MnSCU at any time, with or without cause, upon thirty (30) days written notice to the CONTRACTOR. In the event of such a cancellation, the CONTRACTOR shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.
- B. **Termination for Insufficient Funding.** MnSCU may immediately terminate this contract if it does not obtain funding from the Minnesota Legislature or other funding source, or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the CONTRACTOR within a

reasonable time of MnSCU receiving notice that sufficient funding is not available. MnSCU is not obligated to pay for any services that are provided after notice and effective date of termination. However, the CONTRACTOR will be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed to the extent that funds are available. MnSCU will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature or other funding source not to appropriate funds.

- VI. **ASSIGNMENT.** The CONTRACTOR shall neither assign or transfer any rights or obligations under this contract without the prior written consent of MnSCU.
- VII. **LIABILITY.** The CONTRACTOR shall indemnify, save, and hold MnSCU, its representatives and employees harmless from any and all claims or causes of action, including all attorney's fees incurred by MnSCU, arising from the performance of this contract by the CONTRACTOR or CONTRACTOR'S agents or employees. This clause shall not be construed to bar any legal remedies the CONTRACTOR may have for MnSCU's failure to fulfill its obligations pursuant to this contract.
- VIII. **WORKERS' COMPENSATION.** The CONTRACTOR certifies it is in compliance with Minnesota Statutes § 176.181, subd. 2 pertaining to workers' compensation insurance coverage. The CONTRACTOR'S employees and agents will not be considered MnSCU employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees or agents and any claims made by any third party as a consequence of any act or omission on the part of these employees or agents are in no way MnSCU's obligation or responsibility.
- IX. **MINNESOTA STATUTES § 181.59.**

The Contractor will comply with the provisions of Minnesota Statutes § 181.59 which require:

Every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district, or any other district in the state, for materials, supplies, or construction shall contain provisions by which the contractor agrees: (1) that, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no contractor, material supplier, or vendor, shall, by reason or race, creed, or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; (2) that no contractor, material supplier, or vendor, shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause (1) of this section, or on being hired, prevent, or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, or color; (3) that a violation of this section is a misdemeanor; and (4) that this contract may be canceled or terminated by the state, county, city, town, school board, or any other person authorized to grant the contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

X. **DATA DISCLOSURE.**

- A. The CONTRACTOR is required by Minnesota Statutes §270C.65 to provide either a social security number, a federal taxpayer identification number or a Minnesota tax identification number. This information may be used in the enforcement of federal and state tax laws. Supplying these numbers could result in action to require CONTRACTOR to file state tax returns and pay delinquent state tax liabilities. This contract will not be approved unless these numbers are provided. These numbers will be available to federal and state tax authorities and state personnel involved in approving the contract and the payment of state obligations.

B. For any person hired as an independent contractor, except for those persons whose contract is for less than two (2) months with gross earnings of less than Two Hundred Fifty and 00/100 Dollars (\$250.00) per month and for corporations, Minnesota Statutes § 256.998 requires that his or her social security number and date of birth be submitted to the Department of Human Services. This information may be used in the enforcement of state and federal child support laws.

XI. **GOVERNMENT DATA PRACTICES ACT.** The CONTRACTOR and MnSCU must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by MnSCU in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the CONTRACTOR in accordance with this contract. The civil remedies of Minnesota Statute §13.08 apply to the release of the data referred to in this clause by either the CONTRACTOR or MnSCU.

In the event the CONTRACTOR receives a request to release the data referred to in this clause, the CONTRACTOR must immediately notify MnSCU. MnSCU will give the CONTRACTOR instructions concerning the release of the data to the requesting party before the data is released.

XII. **INTELLECTUAL PROPERTY.** The CONTRACTOR represents and warrants that any materials, plans, specifications, documents, software or intellectual property of any kind produced or used under this contract (MATERIALS) do not and will not infringe upon any intellectual property rights of another, including, but not limited to, patents, copyrights, trade secrets, trade names, and service marks and names. The CONTRACTOR shall indemnify and defend, to the extent permitted by the Attorney General, MnSCU at the CONTRACTOR'S expense from any action or claim brought against MnSCU to the extent that it is based on a claim that all or part of the MATERIALS infringe upon the intellectual property rights of another. The CONTRACTOR shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs and damages, including, but not limited to, reasonable attorney fees arising out of this contract, amendments and supplements thereto, which are attributable to such claims or actions.

If such a claim or action arises, or in the CONTRACTOR'S or MnSCU's opinion is likely to arise, the CONTRACTOR shall, at MnSCU's discretion, either procure for MnSCU the right or license to continue using the MATERIALS at issue or replace or modify the allegedly infringing MATERIALS. This remedy shall be in addition to and shall not be exclusive to other remedies provided by law.

XIII. **JURISDICTION AND VENUE.** This contract, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

XIV. **AMENDMENTS.** Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract, or their successors in office.

XV. **STATE AUDITS.** The books, records, documents, and accounting procedures and practices of the CONTRACTOR relevant to this contract shall be subject to examination by MnSCU and the Legislative Auditor for a minimum of six (6) years from the end of the contract.

XVI. **ANTITRUST.** The CONTRACTOR hereby assigns to the State of Minnesota any and all claims for overcharges as to goods or services provided in connection with this Master Contract and any Work Order Contract resulting from antitrust violations which arise under the antitrust laws of the United States or the antitrust laws of the State of Minnesota.

XVII. **SURVIVAL OF TERMS.** The following clauses survive the expiration, cancellation or termination of this contract: VII., Liability; X., Data Disclosure; XI., Government Data Practices Act; XII., Intellectual Property; XIII., Jurisdiction and Venue; and XV., State Audits.

XVIII. **INSURANCE.** CONTRACTOR shall submit an ACCORD Certificate of Insurance to MnSCU's authorized representative prior to execution of the contract. Each policy must contain a thirty (30) day notice of cancellation, non-renewal or material change to all named and additional insureds. The insurance policies will be issued by a company or companies having an "A.M. Best Company" financial strength rating of A- (Excellent) or better prior to execution of the contract. CONTRACTOR shall maintain and furnish satisfactory evidence of the following:

A. Workers' Compensation Insurance. CONTRACTOR must provide workers' compensation insurance for all its employees and, in case any work is subcontracted, CONTRACTOR shall require the subcontractor to provide workers' compensation insurance in accordance with the statutory requirements of the State of Minnesota, including Coverage B, Employer's Liability, at limits not less than \$100,000.00 bodily injury by disease per employee; \$500,000.00 bodily injury by disease aggregate; and \$100,000.00 bodily injury by accident.

B. Commercial General Liability. CONTRACTOR shall maintain a comprehensive commercial general liability insurance (CGL) policy protecting it from bodily injury claims and property damage claims which may arise from operations under the contract whether the operations are by CONTRACTOR or by a subcontractor or by anyone directly or indirectly employed under the contract. The minimum insurance amounts will be:

\$2,000,000.00 per occurrence
\$2,000,000.00 annual aggregate

In addition, the following coverages must be included:

Products and Completed Operations Liability

Blanket Contractual Liability

Name the following as Additional Insureds:

Board of Trustees of the Minnesota State Colleges and Universities on behalf of
NORTHLAND COMMUNITY AND TECHNICAL COLLEGE

C. Commercial Automobile Liability. CONTRACTOR shall maintain insurance protecting it from bodily injury claims and property damage claims which may arise from operations of vehicles under the contract whether such operations were by CONTRACTOR, a subcontractor or by anyone directly or indirectly employed under the contract. The minimum insurance amounts will be:

\$2,000,000.00 per occurrence Combined Single Limit (CSL)

In addition, the following coverages should be included:

Owned, Hired, and Non-owned

Name the following as Additional Insureds:

Board of Trustees of the Minnesota State Colleges and Universities on behalf of
NORTHLAND COMMUNITY AND TECHNICAL COLLEGE

D. Errors and Omissions (E & O) Insurance. CONTRACTOR shall maintain insurance protecting it from claims CONTRACTOR may become legally obligated to pay resulting from any actual or alleged negligent act, error or omission related to CONTRACTOR's services required under this contract. The minimum insurance amounts will be:

\$2,000,000.00 per occurrence

\$2,000,000.00 annual aggregate

CONTRACTOR shall submit a certified financial statement providing evidence CONTRACTOR has adequate assets to cover any applicable E & O policy deductible.

E. MnSCU reserves the right to immediately terminate the contract if CONTRACTOR is not in compliance with the insurance requirements and retains all rights to pursue any legal remedies against CONTRACTOR. All insurance policies must be available for inspection by MnSCU and copies of policies must be submitted to MnSCU's authorized representative upon written request.

XX. OTHER PROVISIONS.

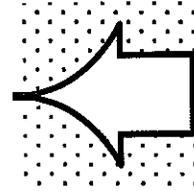
IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

APPROVED:

1. CONTRACTOR:

CONTRACTOR certifies that the appropriate person(s) have executed the contract on behalf of CONTRACTOR as required by applicable articles, by-laws, resolutions, or ordinances.

By (authorized signature and printed name)
Title
Date



**SIGN
HERE**

By (authorized signature and printed name)
Title
Date

2. VERIFIED AS TO ENCUMBRANCE:

Employee certifies that funds have been encumbered as required by Minnesota Statute §16A.15.

By (authorized signature and printed name) Michelle Bakken
Title Business Manager
Date

**3. MINNESOTA STATE COLLEGES AND UNIVERSITIES
NORTHLAND COMMUNITY & TECHNICAL COLLEGE**

By (authorized signature and printed name) Kent Hanson
Title Vice President of Academic Affairs and Student Services
Date

4. AS TO FORM AND EXECUTION:

By (authorized signature and printed name) Michelle Bakken
Title Business Manager
Date

RESOLUTION NO. 11 – 05 – 41

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 9478 for a total of \$2,517.92.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

- 1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
- 2. It is hereby determined that the total price of \$2,517.92 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
- 3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
- 4. Resolution passed by unanimous vote of the council on May 3, 2011.

Voting Aye:
 Voting Nay: None.
 Abstain: None.

The President declared the resolution passed.

Passed: May 3, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 3rd of May, 2011.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 9478 for a total of \$2,517.92.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on May 3, 2011.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only

User: ejohnson
 Printed: 4/28/2011 - 11:45 AM



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
9444	05/03/2011	ACM001	Acme Electric Companies	1,500.81	0
9445	05/03/2011	AMA001	Amazon.com	57.38	0
9446	05/03/2011	AME002	American Tire Service	18.00	0
9447	05/03/2011	AME005	Ameripride Linen & Apparel Services	276.95	0
9448	05/03/2011	BAK001	Baker & Taylor Co	84.64	0
9449	05/03/2011	BAT001	Batteries Plus	669.32	0
9450	05/03/2011	BES003	Best Western Kelly Inn St.Cloud	600.06	0
9451	05/03/2011	BLU001	Blue Cross Blue Shield of ND	5,764.50	0
9452	05/03/2011	BOR002	Border States Trophy & Awards	85.40	0
9453	05/03/2011	BRO002	Brodart Co	571.63	0
9454	05/03/2011	CAR011	Carrot Top Industries Inc	557.03	0
9455	05/03/2011	D&D001	D&D Heating & Sheet Metal	11,117.00	0
9456	05/03/2011	DAK004	Dakota Supply Group	79.00	0
9457	05/03/2011	WAL005	Daniel & Jessica Walter & Bremer Ba	5,000.00	0
9458	05/03/2011	DEM001	Demco Educational Corp	294.54	0
9459	05/03/2011	DIA001	Richard Papenfuss Diamond Cleaning	14.94	0
9460	05/03/2011	EAS006	East Side Sharpening	45.00	0
9461	05/03/2011	EXP003	Explorer Post #38	50.00	0
9462	05/03/2011	EXP002	Exponent	175.50	0
9463	05/03/2011	EZL001	EZ Locksmith	700.00	0
9464	05/03/2011	FIL001	Filter Care	136.92	0
9465	05/03/2011	FLA001	Flaherty & Hood PA	6,122.18	0
9466	05/03/2011	FOR001	Forks Freightliner	215.28	0
9467	05/03/2011	FLO001	FS Engineering	32,442.00	0
9468	05/03/2011	G&K001	G&K Services	112.02	0
9469	05/03/2011	GAF001	Gaffaneys	49.69	0
9470	05/03/2011	GEO001	George's Quick Printing	57.72	0
9471	05/03/2011	GFC002	GF City Finance Office	100.00	0
9472	05/03/2011	GFW001	GF Welding & Machine	25.99	0
9473	05/03/2011	GGF001	GGF Convention & Visitors Bureau	833.64	0
9474	05/03/2011	GRA0011	Grainger	127.45	0
9475	05/03/2011	GRE015	Green Wave Baseball Club	35.26	0
9476	05/03/2011	GUT001	Nellie Guttu	372.85	0
9477	05/03/2011	HAI002	Rick Hajicek	142.50	0
9478	05/03/2011	HAR001	Hardware Hank	2,517.92	0
9479	05/03/2011	HEA001	Heartland Paper	310.64	0
9480	05/03/2011	HOL002	Holiday Credit Office	106.05	0
9481	05/03/2011	HUG001	Hugo's	83.42	0
9482	05/03/2011	HUI001	Scott Huizenga	680.20	0
9483	05/03/2011	ICM002	ICMA	742.00	0
9484	05/03/2011	HJE002	Jerod & Tanya Hjelle & Frandsen Ban	5,000.00	0
9485	05/03/2011	JUN001	Junior Library Guild	611.40	0
9486	05/03/2011	KEL003	Kelly Services	287.00	0
9487	05/03/2011	KNU001	Knutson Printing Company	142.00	0
9488	05/03/2011	KOS001	Linda Kossow	31.98	0
9489	05/03/2011	LAK001	Laker Chemical	2,182.92	0
9490	05/03/2011	LEA001	League of MN Cities	74.62	0
9491	05/03/2011	LIB001	Liberty Business Systems	73.59	0
9492	05/03/2011	LIT001	Lithia Payment Processing	228.38	0
9493	05/03/2011	LYN002	Gladwin Lynne	90.51	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
9494	05/03/2011	MAR004	Marco	53.73	0
9495	05/03/2011	MAR001	Marco Inc	294.31	0
9496	05/03/2011	MIC001	Micro-Marketing LLC	8.50	0
9497	05/03/2011	MID005	Midwest Playscapes	14,999.60	0
9498	05/03/2011	MND003	MN Dept of Labor & Industry	100.00	0
9499	05/03/2011	MNI001	MN Ice Arena Mgr's Association	70.00	0
9500	05/03/2011	NEL004	Dillon Nelson	75.00	0
9501	05/03/2011	ORE001	O'Reilly Auto Parts	608.72	0
9502	05/03/2011	ORC002	Richard Orchard	192.38	0
9503	05/03/2011	POL002	Polk County Auditor Treasurer	35,305.13	0
9504	05/03/2011	PRA001	Praxair Distribution	213.56	0
9505	05/03/2011	PSD001	PS Door Services	66.99	0
9506	05/03/2011	QUI001	Quill Corp	292.58	0
9507	05/03/2011	REL001	Reliable Office Supplies	68.75	0
9508	05/03/2011	ROT001	Roto Rooter	80.00	0
9509	05/03/2011	SAM002	Sam's Club	119.70	0
9510	05/03/2011	SKI001	Skinner Roofing	537.00	0
9511	05/03/2011	STA004	Lynn Stauss	106.50	0
9512	05/03/2011	STE012	Jerald & Laura Stern	5,000.00	0
9513	05/03/2011	STU001	Stuart's Towing	153.44	0
9514	05/03/2011	THE002	The Tint Shop	75.00	0
9515	05/03/2011	THU003	Thumper Pond Resort	74.76	0
9516	05/03/2011	TIG001	Tiger Direct.com	109.38	0
9517	05/03/2011	TRU001	True Temp	101.99	0
9518	05/03/2011	ULT001	Ultramax	592.00	0
9519	05/03/2011	VAL002	Valley Truck	39.21	0
9520	05/03/2011	VIC001	Victory Corps	306.15	0
9521	05/03/2011	WAL003	Wall Street Journal	398.48	0
9522	05/03/2011	WAS001	Waste Mgmt	130.45	0
9523	05/03/2011	WAT001	Water & Light Department	51,713.78	0
9524	05/03/2011	WIZ001	Wizard's Enterprises Inc.	490.00	0
9525	05/03/2011	XCE001	Xcel Energy	10,636.09	0
9526	05/03/2011	XER001	Xerox Corporation	56.87	0
9527	05/03/2011	ZEE001	Zee Medical Service	50.65	0
				<hr/> <hr/>	
				Check Total:	204,718.53
				<hr/> <hr/>	