

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, APRIL 12, 2011 – 5:00 PM**

**CALL TO ORDER**

*The Special Work Session of the East Grand Forks City Council for April 12, 2011 was called to order by Craig Buckalew, Council President at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Craig Buckalew, Council Vice-President Wayne Gregoire, Council Members Marc DeMers, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT**

*Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Jerry Lucke, Finance Director; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM**

**1. 2<sup>nd</sup> Ward Council Member Appointment**

a.) Council President announces that nominations for Ward 2 Council Member vacancy is now open.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO NOMINATE RON VONASEK, FOR 2<sup>ND</sup> WARD COUNCIL MEMBER TO FILL THE TEMPORARY VACANCY.**

b.) Motion to close nominations.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO CLOSE NOMINATIONS.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.*

*Voting Nay: None.*

2. Consider adopting Resolution No. 11-04-37 a Resolution declaring vacancy exists on the East Grand Forks City Council and appoint Ron Vonasek to the position of Ward 2 Council Member.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 11-04-37 A RESOLUTION DECLARING VACANCY EXISTS ON THE EAST GRAND FORKS CITY COUNCIL AND APPOINT RON VONASEK TO THE POSITION OF WARD 2 COUNCIL MEMBER.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.*

*Voting Nay: None.*

**ADMINISTER OATH OF OFFICE FOR ELECTED OFFICIALS: City Attorney, Ron Galstad**

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE APRIL 12, 2011 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:05 P.M.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

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**DETERMINATION OF A QUORUM**

**1. Civic Center – Greg Boppre**

Mr. Boppre provided cost estimates for the NE addition, Option #1, the remodeling under the West bleachers, Option #3, and the SE Addition, Option #7. He stated that he and Mr. Dietrich met with City staff and the School District to discuss the estimates. Mr. Boppre announced that Mr. Pace was going to research the lease limits and they will discuss this matter. Mr. Boppre suggested that the City Council table this improvements to a later Work Session.

Council President Buckalew stated that all funds would come from the tax payer. Council Member Pokrzywinski feels that the School District should pay more than 50% so that the townships pay as well. Council Member Leigh announced that the City should pay for the entire project because we own the building and the school leases from the City. This item will be discussed at a future Work Session.

**2. Transportation Enhancement Project – Nancy Ellis**

Ms Ellis asked the City Council to approve the funding sources and set bid date for the 2011 Enhancement project for sidewalks on both sides of DeMers Avenue, crossing the DeMers/Hwy 2

intersection and continuing a multipurpose trail down the east side of the MnDot Right-of-Way to 14<sup>th</sup> St. NE and a sidewalk down the west side to 5<sup>th</sup> Ave. NW. The City has been asked to partner with MnDot to include ADA intersection changes. Discussion occurred regarding maintenance.

### **3. Wastewater Line Cleaning – John Wachter**

Mr. Wachter announced that sewer cleaning is done on an annual basis as part of the wastewater preventative maintenance program. Previously the City cleaned approximately 1/5 of the City lines per year. The League of Minnesota Insurance Trust has requested that all cities begin to clean 1/3 of their lines annually. He stated that he received two quotes and has recommended Roto Rooter for \$59,500. Council Member Pokrzywinski and Council Member DeMers would like to know the premium difference between cleaning the lines 1/3 and 1/5 per year.

### **4. Other**

Mr. Boppre stated that he received four bids for the Safe Route to School project (10CP2) along Bygland Road to the Middle School. The low bidder is Higher Ground with a bid price of \$171,058.60. He announced that the City was awarded \$163,160 from MnDot for this project which means the City would need to cover the construction balance of \$7,898.60, the contingencies and the engineering costs, if they chose to award the project. This item will be referred to Council for action.

## **ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE APRIL 12, 2011 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:49 P.M.**

*Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Vonasek.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer