

**APPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
Tuesday, March 17, 2009 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for March 17, 2009 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Scott Huizenga, City Administrator; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Brad Bail, City Engineer; Dave Aker, Parks & Rec Superintendent; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Jerry Lucke, Finance Director; Randy Gust, Fire Chief; Earl Haugen, Planning & Zoning; Jerry Skyberg, Building Official; Dan Boyce, Water & Light Manager.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

*Mr. Lindquist suggested having a web cam overlooking the downtown area. He stated that he talked to Mr. Richter about possibly being an economic development tool.*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of March 3, 2009.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL**

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**MEMBER DEMERS, TO APPROVE THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF MARCH 3, 2009.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh Pokrzywinski, and DeMers.*

*Voting Nay: None.*

*Absent: Buckalew.*

2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of March 12, 2009.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE “WORK SESSION” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF MARCH 12, 2009.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh Pokrzywinski, and DeMers.*

*Voting Nay: None.*

*Absent: Buckalew.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they chose.*

3. Consider approving the application for an Exempt Gambling Permit for a raffle for the Red River Valley Pheasants Forever to be held June 6, 2009 at the East Grand Forks Blue Line Club Arena, 807 4<sup>th</sup> St. SE, East Grand Forks, MN 56721 and waive the 30-day waiting period.
4. Consider adopting Resolution No. 09-03-19 a Resolution declaring a State of Emergency in the City of East Grand Forks, County of Polk due to flooding of the Red River of the North and the Red Lake River.
5. Consider adopting Resolution No. 09-03-20 a Resolution requesting Flood Emergence Assistance from the U.S. Army Corps of Engineers if necessary.
6. Consider adopting Resolution No. 09-03-21 a Resolution authorizing a two year tax abatement for newly constructed homes ready for occupancy in 2009.
7. Consider adopting Resolution No. 09-03-22 a Resolution designating City Park Zones as an aid to prosecution of drug-dealers and possessors.
8. Consider approving the request to approve the 5 year Agreement for Fire Services between the City of East Grand Forks and the following Townships: Bygland, Grand Forks, Huntsville, Keystone, Nesbit, Rhinehart, and Sullivan.

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9. Consider approving the change order request for “2008 Assessment Job No. 2 – Utilities and Street Construction – Northland Community & Technical College” in the amount of \$35,853.00.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH NINE (9) AS SUBMITTED.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh Pokrzywinski, and DeMers.*  
*Voting Nay: None.*  
*Absent: Buckalew.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

10. The minutes of the Water, Light, Power and Building Commission for February 19, 2009.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

11. Consider approving the request to move forward with the specifications and bid process for the Floodwall Storage Building.

Mr. Boyce announced that they looked at other opportunities north of the Water Distribution Center. He stated that the Water & Light Commission would need to approve this location. Mayor Stauss suggested moving forward on the new proposed location. Discussion occurred regarding the needs and size of the building. Council Member Gregoire suggested alternative forklift equipment for a cheaper route. Mr. Boyce stated that the funding is provided by Water & Light.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE REQUEST TO MOVE FORWARD WITH THE SPECIFICATIONS AND BID PROCESS FOR THE FLOODWALL STORAGE BUILDING.**

*Voting Aye: Grassel, Tweten, Leigh Pokrzywinski, and DeMers.*  
*Voting Nay: Gregoire.*  
*Absent: Buckalew.*

12. Consider preliminary approval to adopt the proposed 2009 River Forks Downtown Plan to the East Grand Forks Comprehensive Plan.

Council President Grassel inquired about the funding. Mr. Haugen stated that this plan is represented by both sides including five different groups. Mr. Haugen stated that there will be a meeting next Tuesday at 6:30 pm at the Riverwalk Center.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO CONSIDER PRELIMINARY APPROVAL TO ADOPT THE PROPOSED 2009 RIVER FORKS DOWNTOWN PLAN TO THE EAST GRAND FORKS COMPREHENSIVE PLAN.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh Pokrzywinski, and DeMers.*  
*Voting Nay: None.*  
*Absent: Buckalew.*

13. Consider approving the request to file plans and specifications, get authorization to advertise and set bid date for “2008 City Project No. 2 – Campground Improvements.”

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE REQUEST TO FILE PLANS AND SPECIFICATIONS, GET AUTHORIZATION TO ADVERTISE AND SET BID DATE FOR “2008 CITY PROJECT NO. 2 – CAMPGROUND IMPROVEMENTS.”**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh Pokrzywinski, and DeMers.*  
*Voting Nay: None.*  
*Absent: Buckalew.*

14. Consider approving the Waste Management Contract amendment for residential automated collection and increasing the garbage rate to \$12.75 starting approximately June 15, 2009.

Item Tabled.

**CLAIMS:**

15. Consider adopting Resolution No. 09-03-23 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 2569 for a total of \$312.48 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 09-03-23 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 2569 FOR A TOTAL OF \$312.48 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh Pokrzywinski, and DeMers.*  
*Voting Nay: None.*  
*Absent: Buckalew.*

16. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Airgas	5 Yr Lease on 02 Acet Tanks	\$166.35
Albrecht Manufacturing	Inv Parts #118	\$87.48

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American Tire Service	Tire Replacement #614, #128	\$2,076.00
Ameripride Linen & Apparel Services	Mats Mops Towels	\$304.51
Anderson Mike	Reimb Meals - Drug School	\$21.75
Aqua Water Solutions	Water Feb	\$50.31
Batteries Plus #24	Batteries	\$170.72
Belnick Inc	9 Chairs	\$936.91
Border States Trophy & Awards	Plaque - Blazek	\$70.00
Brite-Way Window Cleaning	Feb Center - Riverwalk Center	\$45.00
Bruce Jay	Phone Reimb	\$51.00
Business Essentials	Member Cards - Ink	\$94.74
C&R Laundry & Cleaners	Dry Cleaning	\$756.48
Canon Financial Services	Copier	\$166.58
Cole Papers Inc	Cleaning Supplies/Towels	\$1,128.16
Costume Gallery	Figure Skating Costumes	\$281.64
D&M Auto Body	Repair Car 547 Accident	\$3,934.73
Dacotah Paper Co	Paper Towels	\$48.31
Dakota TV & Appliance	Refrigerator, Washer, Dryer Repairs - Used Range	\$886.38
Dave's Snow Removal	March Snow Removal	\$180.00
Derrick Robert	Gas Reimb	\$92.86
Diamond Cleaning Supply Richard Papenfuss	Supplies For Shop	\$569.24
Dragich Mark	Travel Reimb - Dist Meeting	\$44.40
East Side Express	4 Pizzas	\$59.53
Egeland Bobbie	Gas Reimb	\$20.00
Elk River Ford Inc	2 - 09 Crown Vic's PD	\$44,182.72
Elvin Safety LLC	Air Test Tubes	\$294.31
Emphasys Computer Solutions	Monthly Service - May 2009	\$541.91
Everett Tim	Meal Reimb - St Paul	\$351.00
Explorer Post #38	Squad Cleaning	\$50.00
Exponent	Advertisements - Senior Living Article	\$228.75
Filter Care	Inventory	\$37.46
Forensics Source	Drug Test Kits	\$203.44
Forx Builders Association	1 Booth Home & Garden Show	\$100.00
Gaffaneys	Ink Cartridge/Toner	\$169.31
Galstad, Jensen, & Olson	Prof Services	\$11,565.16
Garden Hut	Inventory	\$580.83
GF City Utility Billing	Feb Landfill	\$10,322.35
GF Excavating	Ditch Along 23rd St NW	\$2,250.00
GF Herald	Sr.Center Ad/Pancake Brkfst	\$134.72
GGF Convention & Visitors Bureau	Membership 09/ Jan Lodging Tax	\$1,009.99
Glass Pro's Inc	Adjust Panic Device	\$58.00
Gordy's Floor Covering	Replace Ck 32010	\$576.45
Grand Cities Towing	Tow - Pont Grand Prix - Peltier	\$45.00
Guest Services	INC	\$129.30
Hajicek Rick	Cleaning	\$256.50
Hajicek Rod	Meal Reimb	\$55.50
Hardware Hank	Supplies	\$312.48
Heartland Paper	Pump Soap/Cleanser/Supplies	\$237.54
Holiday Credit Office	Sunshine Terrace - Police Dept	\$136.89
Holiday Inn Express Hotel & Suites Vadnais	Hotel Stay - Bert Roberts Folio 40605	\$300.63
Home of Economy	Hydraulic Hose For Gate/ SW Supplies	\$272.63

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Hugo's	EDHA - Crakers Peanut Butter Etc/Blazek Retirement	\$116.63
Huizenga Scott	Reimb Cell Phone Jan 09 Feb 09 and Mileage	\$88.60
Integra Telecom	LD Phone	\$252.85
Kellermeyer Building Service	Feb 09 Services	\$3,088.50
Lunseth Plumbing & Heating	Plunged Toilet	\$89.50
M&W Services	Outside Rinks	\$420.00
M-B Companies Inc	Broom For Sweeper	\$420.19
Menards	Cleaning/Maint Supplies	\$95.73
Midcontinent Communications	End Broadcast Month 02/22/09	\$1,971.00
MN Drivers & Vehicle Services	Reg 09 Crown Vic	\$40.00
MN State Community & Technical College	Fire School	\$340.00
MN State Retirement System	Health Care Savings Plan Participant	\$422.00
Nan McKay & Associates	PIH Alert & Newsletter Access - Housing Help	\$300.00
Newman Signs	March 09 Sign Rental	\$2,370.00
NSC Minerals	Standard Road Salt	\$1,899.82
O'Reilly Auto Parts	Floor Dry	\$208.53
Odland	Misc Criminal	\$844.00
Olson Chris	Meal Reimb	\$55.50
Party America Corp Offices	Pancake Breakfast	\$37.46
Pesch Tim	Mileage Reimb	\$40.00
Peterson Veterinarian Clinic P.C.	Jan 09 pound Report/3 Dogs 1 Cat	\$208.39
Polk County Recorder	Filing Fees For Replacement Agreements	\$644.00
Premium Waters Inc	Water	\$94.59
PS Door Services	Replace 3 Garage Doors	\$5,736.00
Quill Corp	Paper/Binder Clips/Batteries	\$181.98
RDO Equipment Co	Inv Parts #174	\$32.11
Red River Snowmobile Club	Northern Lights Reimb	\$12,214.80
Resharpit Inc	Zamboni Blade Sharpen	\$70.00
Robinson Textiles	Prisoner Uniforms	\$104.69
Schrage Aeiiso	Hote/Meal Reimb St.Paul	\$203.28
Short Judith	Downpayment Assistance Program Loan	\$7,500.00
Smith Ben	Reimb Works Boots	\$75.00
Springsted	Prof Services Through Feb 09	\$4,255.75
Standard Register	W2 & 1099 Forms	\$234.23
Strandell Kary	Gas Reimb - Moorehead	\$65.74
Sun Dot Communications	DSL	\$138.49
Sunshine Terrace	Laundry Money	\$150.00
Surplus Center	Inventory	\$65.76
Szczepanski Darren	Meal Reimb - School	\$21.75
The Chamber of EGF/GF	Mayor's State Of The City Reg - Richter	\$30.00
Tony Dorn Inc	Copy Maint	\$120.38
Tretter Tyler	Gas Reimb - Roseau PeeWee	\$30.22
True Temp	Replace Zone Valve & Supplies	\$221.01
Try-County Refrigeration	Pump	\$157.98
Uniforms Unlimited	Uniforms/Taser Equip	\$1,240.54
United States Post Office	4 Months Bulk Mail/Roll Stamps	\$402.00
US Bank Trust N.A.	Bonds	\$2,587.50
US Foodservice Inc TM	Pancake Breakfast	\$96.90
Verizon Wireless	Cell Phones	\$477.85
Vilandre Heating & A/C	Riverwalk Center - Faucet In Back Room	\$76.53

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Wagner Construction	08 City Project No. 1	\$90,550.97
Waste Mgmt	Refuse Collection	\$9,259.22
Water & Light Department	Water/Light	\$51,073.77
Zee Medical Service	Refill First Aid Kit	\$58.63
	Total	\$288,126.32

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh Pokrzywinski, and DeMers.*

*Voting Nay: None.*

*Absent: Buckalew.*

**COUNCIL/STAFF REPORTS:**

Mayor Stauss informed City Council that the City is holding flood meeting at 10:30 am daily at the Fire Station. He wished the hockey and basketball good luck.

Council Member DeMers announced that he had a Ward 1 meeting last Thursday and thanked everyone for attending. He would like all Council Members get the questions answered regarding the Waste Management Contract so we can vote. Council President Grassel stated that this is a contract issue.

Council Vice President Tweten stated that he needs to back Council President Grassel and say that we cannot approve the contract if it's not what the City Council wants. He felt that research is still needed. Council Vice President Tweten thanked Mayor Stauss and Dick Grassel for their efforts on the Red River State Recreation Area.

Council Member Gregoire asked if City Council would like to go with the new system and contract with Waste Management or buy the equipment and containers.

Council Member Leigh stated that he is hearing both sides of support for the garbage system. He would like to know the benefit and savings of all options.

Council Member Grassel congratulated the sport teams.

Mr. Huizenga announced that there is a website regarding the flood ([www.egfflood.info](http://www.egfflood.info)) He informed City Council that the floodwall by the boardwalk Mr. Huizenga stated that the floodwall needs to go up once every five years.

Mr. Hedlund announced that last Saturday two snowmobilers went over the dam and were rescued by Officer Reznicek and Mr. Rand. Those individuals will be recognized.

Mr. Boyce gave a brief update on Mr. Grabanski who was air lifted to the Hennepin County Burn Center after being electrocuted near the Police Department on Monday.

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**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE MARCH 17, 2009 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:50 P.M.**

*Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh Pokrzywinski, and DeMers.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer