

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, MARCH 8, 2011 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for March 8, 2011 was called to order by Scott Huizenga, City Administrator at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council Members Marc DeMers, Henry Tweten, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM

1. MnWARN Agreement – John Wachter

Mr. Wachter announced that the Minnesota Water Agency Response Network (MnWARN) is a mutual aid agreement between communities to provide assistance if needed. If a community needs our help we will be reimbursed vice versa. This item will be referred to Council for action.

2. Mowers – John Wachter & Dave Aker

Mr. Wachter provided a copy of the inventory of mowers between Public Works and Parks and Recreation. He stated that all three mowers were budgeted and by combining the purchase it will save on delivery. Mr. Wachter announced that the quotes came in \$23,000 over budget. This item will be referred to Council for action.

3. Playground Equipment – Dave Aker

Mr. Aker announced that he would like to add playground equipment to the Greenway Park and Itts Williams Park. Midwest Playscapes, Inc has a bid of \$15,231.52 including freight and sales tax. Council

Member Leigh suggested that this equipment go to Stauss Park instead of Itts Williams. Discussion occurred regarding the equipment.

4. Campbell Library Roof – Charlotte Helgeson

Ms Helgeson announced that she received a proposal for Initial Roof Engineering Services from INSPEC, Inc which would identify the problems and solutions for the moisture in the roof. She stated that the City has tried so many remedies and nothing has worked so far. Inspec would charge \$14,700 for basic services with some potential other costs. Mr. Huizenga informed City Council that there are BCBG funds available. This item will be referred to Council for action.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE MARCH 8, 2011 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:28 P.M.

Voting Aye: Tweten, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Buckalew and Gregoire.

Scott Huizenga, City Administrator/Clerk-Treasurer