

**APPROVED MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, JANUARY 4, 2011 – 5:00 PM**

**ORGANIZATIONAL MEETING**

**CALL TO ORDER:**

*The Organizational Meeting of the East Grand Forks City Council for January 4, 2011 was called to order by Ron Galstad, City Attorney at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council Member Marc DeMers, Dick Grassel, Craig Buckalew, Henry Tweten, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.*

**ADMINISTER OATH OF OFFICE FOR ELECTED OFFICIALS:**

**ELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT BY WRITTEN BALLOT:**

**PRESIDENT OF CITY COUNCIL**

a) Temporary Chairman announces that nominations for the Council Presidency are now open.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO NOMINATE GRASSEL, FOR PRESIDENT OF THE CITY COUNCIL.**

b) Motion to close nominations.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO CLOSE NOMINATIONS.**

c) Written ballot for Council President

d) Results declared and elected Council President asked to take the Chair.

**THE BALLOTS WERE READ AND GRASSEL, WAS DECLARED THE PRESIDENT OF THE CITY COUNCIL.**

Council President Grassel thanked everyone for the support.

**VICE-PRESIDENT OF CITY COUNCIL**

- a) Council President Announces that nominations are now open for the Vice-Presidency of the City Council.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO NOMINATE BUCKALEW, FOR VICE-PRESIDENT OF THE CITY COUNCIL.**

- b) Motion to close nominations

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO CLOSE THE NOMINATIONS.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*  
*Voting Nay: None.*

- c) Written ballot for Council Vice-President.
- d) Results declared and Council Vice-President installed.

**THE BALLOTS WERE READ AND BUCKALEW WAS DECLARED THE VICE-PRESIDENT OF THE CITY COUNCIL WITH 6 (SIX) VOTES AND TWETEN WITH 1 (ONE) VOTE.**

Council Vice-President Buckalew thanked everyone for the support.

**OTHER REQUIRED ACTION:**

**1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS**

Consider adopting Resolution No. 11-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO CLOSE THE NOMINATIONS AND TO ACCEPT WRITTEN BALLOTS.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*  
*Voting Nay: None.*

**2. DESIGNATE OFFICIAL NEWSPAPER**

Consider adopting Resolution No. 11-01-02 a Resolution to designate “The Exponent” as the official

newspaper.

**A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 11-01-02 A RESOLUTION TO DESIGNATE “THE EXPONENT” AS THE OFFICIAL NEWSPAPER.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

**3. DESIGNATE FINANCIAL DEPOSITORIES**

Consider adopting Resolution No. 11-01-03 a Resolution to designate the following financial depositories:

- a. American Federal
- b. Frandsen Bank & Trust
- c. Smith Barney
- d. Multi-Bank Securities
- e. Dain Rausher
- f. PMA – 4M Fund

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-01-03 A RESOLUTION TO DESIGNATE THE FOLLOWING FINANCIAL DEPOSITORIES:**

- A. AMERICAN FEDERAL**
- B. FRANSEN BANK & TRUST**
- C. SMITH BARNEY**
- D. MULTI-BANK SECURITIES**
- E. DAIN RAUSHER**
- F. PMA – 4M FUND**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

Consider adopting Resolution No. 11-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title Signature

- (A) Lynn Stauss, Mayor
- (B) Scott Huizenga, City Administrator
- (C) Michelle French, Executive Assistant
- (D) Terry Knudson, Accounting Technician
- (E) Erin Johnson, Accounting Technician
- (F) Jerry Lucke, Finance Director

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 11-01-04 A RESOLUTION AUTHORIZING PERSONS LISTED BELOW (SUBJECT TO ANY EXPRESSED**

**RESTRICTIONS) IS AUTHORIZED FOR ACH ORIGATION AND FOR ONLINE BANKING:**

**NAME AND TITLE SIGNATURE**

- (A) LYNN STAUSS, MAYOR**
- (B) SCOTT HUIZENGA, CITY ADMINISTRATOR**
- (C) MICHELLE FRENCH, EXECUTIVE ASSISTANT**
- (D) TERRY KNUDSON, ACCOUNTING TECHNICIAN**
- (E) ERIN JOHNSON, ACCOUNTING TECHNICIAN**
- (F) JERRY LUCKE, FINANCE DIRECTOR**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE JANUARY 4, 2011 ORGANIZATIONAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:12 P.M.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

**APPROVED MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, JANUARY 4, 2011 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for January 4, 2011 was called to order by Council President Dick Grassel at 5:13 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 21, 2010.

**A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF DECEMBER 21, 2010.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

2. Consider adopting Resolutuion No. 11-01-05 a Resolution to designate "C&H Insurance" as the insurance agency to handle City Policy for 2011.
3. Consider adopting Resolution No. 11-01-06 a Resolution approving the 2011 Administrative Services Agreement with Discovery Benefits, Inc.
4. Consider approving the application for an Exempt Gambling Permit for a raffle for Sacred Heart Church & School to be held April 30, 2011 at Sacred Heart Church & School, 200 3<sup>rd</sup> St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE CONSENT MOTIONS NUMBER TWO (2) THROUGH FOUR (4) AS SUBMITTED.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

5. Regular meeting minutes of the Water, Light, Power and Building Commission for November 18, 2010.
6. Regular meeting minutes of the Water, Light, Power and Building Commission for December 2, 2010.
7. Regular meeting minutes of the Planning Commission for December 10, 2010.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

8. Consider adopting Resolution No. 11-01-07 a Resolution approving the following Boards & Commission appointments and reappointments as presented by the appropriate Elected Officials.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 11-01-07 A RESOLUTION APPROVING THE FOLLOWING BOARDS & COMMISSION APPOINTMENTS AND REAPPOINTMENTS AS PRESENTED BY THE APPROPRIATE ELECTED OFFICIALS.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

- 9. Consider adopting Resolution No. 11-01-08 a Resolution enabling elected and/or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law.

**A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-01-08 A RESOLUTION ENABLING ELECTED AND/OR APPOINTED OFFICIALS OF THE CITY OF EAST GRAND FORKS TO BE COVERED BY THE MINNESOTA WORKERS COMPENSATION LAW.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

**CLAIMS:**

- 10. Consider adopting Resolution No. 11-01-09 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 8396 for a total of \$1,014.49 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-01-09 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 8396 FOR A TOTAL OF \$1,014.49 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: DeMers, Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Abstain: Buckalew.*

- 11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ABD Publications	Books	\$339.58
Acme Electric Companies	Batteries/Safety Jacket/Ladder	\$300.98
Advanced Business Methods Inc	Copier Lease	\$161.65
Afshari Keyaresh & Karla	Housing Incentive Program Tax Rebate	\$2,169.58
Agri-Valley Grand Forks Petroleum	Diesel Fuel To Mix	\$7,642.50
Aker Dave	Reimb/Chair	\$234.84
Ameripride Linen & Apparel Services	Cleaning Supplies/Service	\$671.16

Arrowwood Resort	Lodging/Grassel/DeMers/Stauss/Huizenga	\$760.96
Aubol Zach	Reimb Mileage	\$53.00
Baker & Taylor Co	Books	\$345.66
Barnes Distribution	Inventory Parts	\$213.84
Batteries Plus	Battery For Lift Station	\$223.11
Beauchamp Justin & Lisa	Housing Incentive Program Tax Rebate	\$2,186.27
Becker Arena Products Inc	Cutting Blade Hub/4 Blades #348	\$141.33
Berg Jessi & Ryan	Housing Incentive Program Tax Rebate	\$1,564.89
Bergeron Michael & Heather	Housing Incentive Program Tax Rebate	\$3,083.60
Bies Jason & Robyn	Housing Incentive Program Tax Rebate	\$1,250.29
Blue Cross Blue Shield of ND	EDHA Insurance 1/1/11 - 2/1/11	\$5,764.50
Bobcat of Grand Forks	Filters For Inventory #144	\$436.48
Border States Electric Supply	Arena Lamps	\$464.79
Brady Martz & Associates	End of Year Audit Services 2010	\$5,400.00
Bratvold Darrell & Dianne	Housing Incentive Program Tax Rebate	\$1,449.74
Bulman Rob	Housing Incentive Program Tax Rebate	\$1,719.35
Canon Financial Services	Copier	\$180.80
Cardmember Service	Electronics/PD	\$290.68
Cariveau Galen & Joellen	Housing Incentive Program Tax Rebate	\$2,581.11
Carquest Auto Parts	Creeper Wheels	\$19.17
Cassanelli Melissa & Michael	Housing Incentive Program Tax Rebate	\$2,095.17
CDW Government Inc	Dispatch Remodel	\$5,343.76
Central Sign & Fabricating	Greenway Sign/SHIP Grant	\$1,104.95
Chad Essery & Dannika Faken	Housing Incentive Program Tax Rebate	\$1,818.66
Cole Papers Inc	Supplies/Tissue/Cleaner	\$458.15
Complete Pest Control Inc	Pest Control/Station 1	\$128.24
Dahlin Travis & Lindsay	Housing Incentive Program Tax Rebate	\$1,693.34
Dietrich Wayne & Kimberly	Housing Incentive Program Tax Rebate	\$3,410.38
Eagle Electric	Replace Outlets	\$140.43
Eckes Todd & Janet	Housing Incentive Program Tax Rebate	\$1,842.47
EGF City Petty Cash Ckng	Reimb Admin Petty Cash Checking	\$1,438.13
Electric Pump	Mini Cas For WW Lift Station	\$407.33
Emery Steve & Linda	Housing Incentive Program Tax Rebate	\$2,492.07
Erickson Christopher	Housing Incentive Program Tax Rebate	\$1,696.77
Explorer Post #38	Squad Car Cleaning	\$50.00
Ferrellgas	Propane	\$154.61
Flaherty & Hood PA	W&L Unit Work	\$238.58
Fore Matt	Gas Reimb	\$50.00
Frisch Michael & Karen	Housing Incentive Program Tax Rebate	\$1,919.22
Frost Chad & Karla	Housing Incentive Program Tax Rebate	\$4,247.81
FS Engineering	Prof Services	\$54,401.36
G&K Services	Mats	\$112.02

Gaffaneys	Office Supplies	\$345.79
Gale	Books	\$149.96
Gerrells Sport Center	Goalie Stick/Game & Practice Puck/Goalie Equip	\$639.44
Gerszewski Steven	Housing Incentive Program Tax Rebate	\$2,133.98
GGF Convention & Visitors Bureau	Lodging Tax/Nov 10/E Grand Inn/Plaza Motel	\$864.81
Grand Cities Towing	Towing	\$186.88
Gregoire Lloyd	Housing Incentive Program Tax Rebate	\$1,814.76
Gyolai Erik	Reimb Mileage	\$42.00
Hajicek Rick	Cleaning 12/13/10 - 12/24/10	\$285.00
Hallin Barbara	Housing Incentive Program Tax Rebate	\$1,720.11
Hamre Heidi	Housing Incentive Program Tax Rebate	\$1,843.84
Hardware Hank	Maint Supplies	\$1,014.49
Hastings Mark & Andrea	Housing Incentive Program Tax Rebate	\$2,362.03
Hearn Jason	Reimb Mileage	\$144.00
Heartland Paper	Supplies	\$1,404.71
Hegg Justin	Reimb Mileage	\$168.00
Helgeson Charlotte	Reimb Books/Santa Treats	\$68.00
Hermes Dana & Janelle	Housing Incentive Program Tax Rebate	\$1,926.93
Holkesvig Jay and Angela	Housing Incentive Program Tax Rebate	\$3,694.53
Holm Kelly & Jay	Housing Incentive Program Tax Rebate	\$2,026.39
Home of Economy	Goalie Pad Repair Kit	\$20.90
Hugo's	Supplies Chief Meeting/Volunter Treats	\$43.94
J. P. Cooke Company	Dog & Cat License	\$80.68
Kellermeyer Building Service	City Hall Cleaning Service	\$665.01
Kelly Services	Temp Services	\$518.00
Kelsey Chris & Nichole	Housing Incentive Program Tax Rebate	\$1,547.99
Koetne Nicholas	Compliance Check Participant	\$20.00
Liberty Business Systems	Copier	\$73.59
Lukach Matthew	Housing Incentive Program Tax Rebate	\$2,290.88
Lumber Mart	Styrofoam	\$28.19
M&W Services	Remove Snow/822 18th St NW	\$65.00
Mack Beau & Tracey	Housing Incentive Program Tax Rebate	\$1,564.89
Marco	Copier Maint	\$19.17
Marco Inc	Copier 11/10/10 - 1/10/11	\$591.02
Marshall Joseph	Replace Broken Glasses	\$38.00
McDonald's of EGF	Prisoner Meals	\$45.93
McNelis Peggy McNelis & John	Housing Incentive Program Tax Rebate	\$2,760.79
Metropolitan Planning Organization	Local Share Nov 2010/Planning & Transit Hours	\$7,506.07
Micro-Marketing LLC	Books	\$196.60
MidAmerica Books	Books	\$136.53
MN Dept of Revenue VOID****VOID****VOID***	Sales & Use Tax Nov 2010	\$457.00
MN Drivers & Vehicle Services	Registration Renewal/2008 Polaris	\$51.00

Moen Ben & Kallie	Housing Incentive Program Tax Rebate	\$2,715.38
Mosca Design Inc.	Shipping & Handling	\$52.00
Nancy Davis & Jordan Wojnarski	Housing Incentive Program Tax Rebate	\$1,877.90
Nero Christopher	Housing Incentive Program Tax Rebate	\$1,948.27
Netterlund Marlan & Diane	Housing Incentive Program Tax Rebate	\$2,375.75
Northern Plumbing Supply	Air Filter	\$109.66
Odland Fitzgerald Reynolds & Harbott PLLP	First Appearances	\$240.00
Online Services	Admin Educational Fees	\$589.00
Opp Construction	Tree Removal	\$425.00
Opstad Linda	Housing Incentive Program Tax Rebate	\$1,804.07
Otis Elevator Company	2011 Service Contract-City Hall/Riverwalk/Infill Bldg	\$3,307.56
Pace David & Debra	Housing Incentive Program Tax Rebate	\$2,359.40
Pawloski Travis	Housing Incentive Program Tax Rebate	\$1,554.50
Peak Performance	Service Contract 12/31/10 - 12/31/11	\$72.00
Polk County Recorder	Filing Fee/ Loan Registration	\$372.60
Porter Kevin & Aundrea	Housing Incentive Program Tax Rebate	\$2,218.26
Quill Corp	Supplies	\$372.49
Qwest	Phone Service	\$1,862.95
Rasmusson Keelan & Holly	Housing Incentive Program Tax Rebate	\$2,203.57
Reliance Telephone System	Cameras/Recorders/Power Supplies	\$2,324.53
Riedy David	Housing Incentive Program Tax Rebate	\$2,469.27
RMB Environmental Lab Inc	#1 Lift 4Hr Composite Sample	\$43.00
Roto Rooter	Plugged Line/D'Laj Salon	\$145.00
Sandford Clinic Fargo Region	April Hansen	\$71.00
Schafer Mark	Reimb Mileage	\$63.00
Schmitz Matthew	Compliance Check Participant	\$20.00
Schryver Chris & Janelle	Housing Incentive Program Tax Rebate	\$2,963.12
Share Corp	Citra Scrub	\$253.86
Simonson Station Stores	Car Washes	\$100.00
Smidt Greg & Shannon	Housing Incentive Program Tax Rebate	\$3,020.29
Spruce Valley Corporation	09 CP1 Est 12	\$24,754.80
Stauss Lynn	Mileage/Meal Reimb/CGMC Crookston/Bemidgi	\$162.00
Steenerson Ryan & Sadie	Housing Incentive Program Tax Rebate	\$2,210.31
Stordahl Jason	Boot Reimb	\$75.00
Strata Corp	2010 CP1 Est 5	\$28,090.77
Stuart's Towing	Towing	\$53.44
Thompson Terry	Housing Incentive Program Tax Rebate	\$1,553.13
Thorson John & Sandra	Housing Incentive Program Tax Rebate	\$2,675.06
Tiger Direct.com	Dispatch Remodel	\$1,496.25
Trelfa Phyllis	Housing Incentive Program Tax Rebate	\$1,807.84
True Temp	Repairs/Furnace/Boiler Repairs	\$1,589.21
Try-County Refrigeration	Furnace Work/BLC & Nash Park	\$1,222.00

Twite Dave	Reimb Mileage	\$77.00
Vilandre Heating & A/C	Repairs/Mike's Pizza	\$127.40
Voelker Steven & Kathryn	Housing Incentive Program Tax Rebate	\$1,646.75
Water & Light Department	Monthly Services/LMC Dividend/Receivables Due	\$48,453.84
Weber George	Boot Reimb	\$75.00
Wizard's Enterprises Inc.	Custodial Services	\$490.00
Xcel Energy	Monthly Services	\$19,027.33
Zee Medical Service	Medical Supplies	\$273.24
	Total	\$340,243.94

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Mayor Stauss inquired about all the over-time on snow removal in the small communities. Mr. Huizenga stated that the City was about \$50,000 over budget.

Council Member Tweten reminded everyone of Ryker French’s benefit at the Eagles on January 15, 2011 from 12:00 pm to 4:00 pm.

Council Member Gregoire thanked Public Works for the snow removal and wished everyone a “Happy New Year.”

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE JANUARY 4, 2011 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:21 P.M.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer