

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
JANUARY 18, 2011
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 4, 2011.
2. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 11, 2011.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS:

3. Public Hearing to approve the proposed improvements for “2011 Assessment Job #1 – Paving” – 14th Ave. SE – Greenway Crossing 2nd Resubdivision & Unplatted Properties.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider approving the application for a special event license from Endracing/Greater Grand Forks Young Professionals for a winter triathlon in and around the Greenway on February 26, 2011 from 9:00 am to 3:00 pm.
5. Consider adopting Resolution No. 11-01-10 a Resolution approving the Boards & Commission appointment for the Red Lake River Corridor Commission as presented by the appropriate Elected Officials.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

6. Regular meeting minutes of the Water, Light, Power and Building Commission for December 16, 2010.

COMMUNICATIONS:

7. The Fire Department is proceeding with the promotion process for Assistant Chief and Engineer vacancies created by the retirement of Jeff Voigt.

OLD BUSINESS: NONE.

NEW BUSINESS:

8. Consider adopting Resolution No. 11-01-11 a Resolution for the Legislature to maintain funding for Local Government Aid (LGA) at its current funding level for 2011 and 2012.
9. Consider adopting Resolution No. 11-01-12 a Resolution establishing Legislative priorities.
10. Consider adopting Resolution No. 11-01-13 a Resolution approving plans and specifications and ordering advertisement for bids for 2010 City Project No. 2 – Safe Route to School.
11. Consider adopting Resolution No. 11-01-14 a Resolution approving plans and specifications and ordering advertisement for bids for 2010 Assessment Job No. 2 – Storm Sewer.

CLAIMS:

12. Consider adopting Resolution No. 11-01-15 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment the goods referenced in check number 8488 for a total of \$863.19 whereas Council Member Gregoire is personally interested financially in the contract.
13. Consider adopting Resolution No. 11-01-16 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 8532 for a total of \$737.12 whereas Council Member Buckalew is personally interested financially in the contract.
14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings

Work Session – January 25, 2011 – 5:00 PM – Training Room
Regular Meeting – February 1, 2011 – 5:00 PM – Council Chambers
Work Session – February 8, 2011 – 5:00 PM – Training Room (If Needed)
Regular Meeting – February 15, 2011 – 5:00 PM – Council Chambers

**UNAPPROVED MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JANUARY 4, 2011 – 5:00 PM**

ORGANIZATIONAL MEETING

CALL TO ORDER:

The Organizational Meeting of the East Grand Forks City Council for January 4, 2011 was called to order by Ron Galstad, City Attorney at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council Member Marc DeMers, Dick Grassel, Craig Buckalew, Henry Tweten, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

ADMINISTER OATH OF OFFICE FOR ELECTED OFFICIALS:

ELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT BY WRITTEN BALLOT:

PRESIDENT OF CITY COUNCIL

- a) Temporary Chairman announces that nominations for the Council Presidency are now open.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO NOMINATE GRASSEL, FOR PRESIDENT OF THE CITY COUNCIL.

- b) Motion to close nominations.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO CLOSE NOMINATIONS.

- c) Written ballot for Council President
- d) Results declared and elected Council President asked to take the Chair.

THE BALLOTS WERE READ AND GRASSEL, WAS DECLARED THE PRESIDENT OF THE CITY COUNCIL.

Council President Grassel thanked everyone for the support.

VICE-PRESIDENT OF CITY COUNCIL

- a) Council President Announces that nominations are now open for the Vice-Presidency of the City Council.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO NOMINATE BUCKALEW, FOR VICE-PRESIDENT OF THE CITY COUNCIL.

- b) Motion to close nominations

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GREGOIRE, TO CLOSE THE NOMINATIONS.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.

- c) Written ballot for Council Vice-President.
- d) Results declared and Council Vice-President installed.

THE BALLOTS WERE READ AND BUCKALEW WAS DECLARED THE VICE-PRESIDENT OF THE CITY COUNCIL WITH 6 (SIX) VOTES AND TWETEN WITH 1 (ONE) VOTE.

Council Vice-President Buckalew thanked everyone for the support.

OTHER REQUIRED ACTION:

1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS

Consider adopting Resolution No. 11-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO CLOSE THE NOMINATIONS AND TO ACCEPT WRITTEN BALLOTS.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.

2. DESIGNATE OFFICIAL NEWSPAPER

Consider adopting Resolution No. 11-01-02 a Resolution to designate “The Exponent” as the official

newspaper.

A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 11-01-02 A RESOLUTION TO DESIGNATE “THE EXPONENT” AS THE OFFICIAL NEWSPAPER.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

3. DESIGNATE FINANCIAL DEPOSITORIES

Consider adopting Resolution No. 11-01-03 a Resolution to designate the following financial depositories:

- a. American Federal
- b. Frandsen Bank & Trust
- c. Smith Barney
- d. Multi-Bank Securities
- e. Dain Rausher
- f. PMA – 4M Fund

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-01-03 A RESOLUTION TO DESIGNATE THE FOLLOWING FINANCIAL DEPOSITORIES:

- A. AMERICAN FEDERAL**
- B. FRANSEN BANK & TRUST**
- C. SMITH BARNEY**
- D. MULTI-BANK SECURITIES**
- E. DAIN RAUSHER**
- F. PMA – 4M FUND**

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Consider adopting Resolution No. 11-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title Signature

- (A) Lynn Stauss, Mayor
- (B) Scott Huizenga, City Administrator
- (C) Michelle French, Executive Assistant
- (D) Terry Knudson, Accounting Technician
- (E) Erin Johnson, Accounting Technician
- (F) Jerry Lucke, Finance Director

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 11-01-04 A RESOLUTION AUTHORIZING PERSONS LISTED BELOW (SUBJECT TO ANY EXPRESSED

RESTRICTIONS) IS AUTHORIZED FOR ACH ORIGATION AND FOR ONLINE BANKING:

NAME AND TITLE SIGNATURE

- (A) LYNN STAUSS, MAYOR**
- (B) SCOTT HUIZENGA, CITY ADMINISTRATOR**
- (C) MICHELLE FRENCH, EXECUTIVE ASSISTANT**
- (D) TERRY KNUDSON, ACCOUNTING TECHNICIAN**
- (E) ERIN JOHNSON, ACCOUNTING TECHNICIAN**
- (F) JERRY LUCKE, FINANCE DIRECTOR**

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE JANUARY 4, 2011 ORGANIZATIONAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:12 P.M.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

**UNAPPROVED MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JANUARY 4, 2011 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for January 4, 2011 was called to order by Council President Dick Grassel at 5:13 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 21, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF DECEMBER 21, 2010.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 2. Consider adopting Resolutuion No. 11-01-05 a Resolution to designate "C&H Insurance" as the insurance agency to handle City Policy for 2011.
- 3. Consider adopting Resolution No. 11-01-06 a Resolution approving the 2011 Administrative Services Agreement with Discovery Benefits, Inc.
- 4. Consider approving the application for an Exempt Gambling Permit for a raffle for Sacred Heart Church & School to be held April 30, 2011 at Sacred Heart Church & School, 200 3rd St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE CONSENT MOTIONS NUMBER TWO (2) THROUGH FOUR (4) AS SUBMITTED.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

- 5. Regular meeting minutes of the Water, Light, Power and Building Commission for November 18, 2010.
- 6. Regular meeting minutes of the Water, Light, Power and Building Commission for December 2, 2010.
- 7. Regular meeting minutes of the Planning Commission for December 10, 2010.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

- 8. Consider adopting Resolution No. 11-01-07 a Resolution approving the following Boards & Commission appointments and reappointments as presented by the appropriate Elected Officials.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 11-01-07 A RESOLUTION APPROVING THE FOLLOWING BOARDS & COMMISSION APPOINTMENTS AND REAPPOINTMENTS AS PRESENTED BY THE APPROPRIATE ELECTED OFFICIALS.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

- 9. Consider adopting Resolution No. 11-01-08 a Resolution enabling elected and/or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law.

A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-01-08 A RESOLUTION ENABLING ELECTED AND/OR APPOINTED OFFICIALS OF THE CITY OF EAST GRAND FORKS TO BE COVERED BY THE MINNESOTA WORKERS COMPENSATION LAW.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

CLAIMS:

- 10. Consider adopting Resolution No. 11-01-09 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 8396 for a total of \$1,014.49 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 11-01-09 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 8396 FOR A TOTAL OF \$1,014.49 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: DeMers, Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Abstain: Buckalew.

- 11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ABD Publications	Books	\$339.58
Acme Electric Companies	Batteries/Safety Jacket/Ladder	\$300.98
Advanced Business Methods Inc	Copier Lease	\$161.65
Afshari Keyaresh & Karla	Housing Incentive Program Tax Rebate	\$2,169.58
Agri-Valley Grand Forks Petroleum	Diesel Fuel To Mix	\$7,642.50
Aker Dave	Reimb/Chair	\$234.84
Ameripride Linen & Apparel Services	Cleaning Supplies/Service	\$671.16

Arrowwood Resort	Lodging/Grassel/DeMers/Stauss/Huizenga	\$760.96
Aubol Zach	Reimb Mileage	\$53.00
Baker & Taylor Co	Books	\$345.66
Barnes Distribution	Inventory Parts	\$213.84
Batteries Plus	Battery For Lift Station	\$223.11
Beauchamp Justin & Lisa	Housing Incentive Program Tax Rebate	\$2,186.27
Becker Arena Products Inc	Cutting Blade Hub/4 Blades #348	\$141.33
Berg Jessi & Ryan	Housing Incentive Program Tax Rebate	\$1,564.89
Bergeron Michael & Heather	Housing Incentive Program Tax Rebate	\$3,083.60
Bies Jason & Robyn	Housing Incentive Program Tax Rebate	\$1,250.29
Blue Cross Blue Shield of ND	EDHA Insurance 1/1/11 - 2/1/11	\$5,764.50
Bobcat of Grand Forks	Filters For Inventory #144	\$436.48
Border States Electric Supply	Arena Lamps	\$464.79
Brady Martz & Associates	End of Year Audit Services 2010	\$5,400.00
Bratvold Darrell & Dianne	Housing Incentive Program Tax Rebate	\$1,449.74
Bulman Rob	Housing Incentive Program Tax Rebate	\$1,719.35
Canon Financial Services	Copier	\$180.80
Cardmember Service	Electronics/PD	\$290.68
Cariveau Galen & Joellen	Housing Incentive Program Tax Rebate	\$2,581.11
Carquest Auto Parts	Creeper Wheels	\$19.17
Cassanelli Melissa & Michael	Housing Incentive Program Tax Rebate	\$2,095.17
CDW Government Inc	Dispatch Remodel	\$5,343.76
Central Sign & Fabricating	Greenway Sign/SHIP Grant	\$1,104.95
Chad Essery & Dannika Faken	Housing Incentive Program Tax Rebate	\$1,818.66
Cole Papers Inc	Supplies/Tissue/Cleaner	\$458.15
Complete Pest Control Inc	Pest Control/Station 1	\$128.24
Dahlin Travis & Lindsay	Housing Incentive Program Tax Rebate	\$1,693.34
Dietrich Wayne & Kimberly	Housing Incentive Program Tax Rebate	\$3,410.38
Eagle Electric	Replace Outlets	\$140.43
Eckes Todd & Janet	Housing Incentive Program Tax Rebate	\$1,842.47
EGF City Petty Cash Ckng	Reimb Admin Petty Cash Checking	\$1,438.13
Electric Pump	Mini Cas For WW Lift Station	\$407.33
Emery Steve & Linda	Housing Incentive Program Tax Rebate	\$2,492.07
Erickson Christopher	Housing Incentive Program Tax Rebate	\$1,696.77
Explorer Post #38	Squad Car Cleaning	\$50.00
Ferrellgas	Propane	\$154.61
Flaherty & Hood PA	W&L Unit Work	\$238.58
Fore Matt	Gas Reimb	\$50.00
Frisch Michael & Karen	Housing Incentive Program Tax Rebate	\$1,919.22
Frost Chad & Karla	Housing Incentive Program Tax Rebate	\$4,247.81
FS Engineering	Prof Services	\$54,401.36
G&K Services	Mats	\$112.02

Gaffaneys	Office Supplies	\$345.79
Gale	Books	\$149.96
Gerrells Sport Center	Goalie Stick/Game & Practice Puck/Goalie Equip	\$639.44
Gerszewski Steven	Housing Incentive Program Tax Rebate	\$2,133.98
GGF Convention & Visitors Bureau	Lodging Tax/Nov 10/E Grand Inn/Plaza Motel	\$864.81
Grand Cities Towing	Towing	\$186.88
Gregoire Lloyd	Housing Incentive Program Tax Rebate	\$1,814.76
Gyolai Erik	Reimb Mileage	\$42.00
Hajicek Rick	Cleaning 12/13/10 - 12/24/10	\$285.00
Hallin Barbara	Housing Incentive Program Tax Rebate	\$1,720.11
Hamre Heidi	Housing Incentive Program Tax Rebate	\$1,843.84
Hardware Hank	Maint Supplies	\$1,014.49
Hastings Mark & Andrea	Housing Incentive Program Tax Rebate	\$2,362.03
Hearn Jason	Reimb Mileage	\$144.00
Heartland Paper	Supplies	\$1,404.71
Hegg Justin	Reimb Mileage	\$168.00
Helgeson Charlotte	Reimb Books/Santa Treats	\$68.00
Hermes Dana & Janelle	Housing Incentive Program Tax Rebate	\$1,926.93
Holkesvig Jay and Angela	Housing Incentive Program Tax Rebate	\$3,694.53
Holm Kelly & Jay	Housing Incentive Program Tax Rebate	\$2,026.39
Home of Economy	Goalie Pad Repair Kit	\$20.90
Hugo's	Supplies Chief Meeting/Volunter Treats	\$43.94
J. P. Cooke Company	Dog & Cat License	\$80.68
Kellermeyer Building Service	City Hall Cleaning Service	\$665.01
Kelly Services	Temp Services	\$518.00
Kelsey Chris & Nichole	Housing Incentive Program Tax Rebate	\$1,547.99
Koetne Nicholas	Compliance Check Participant	\$20.00
Liberty Business Systems	Copier	\$73.59
Lukach Matthew	Housing Incentive Program Tax Rebate	\$2,290.88
Lumber Mart	Styrofoam	\$28.19
M&W Services	Remove Snow/822 18th St NW	\$65.00
Mack Beau & Tracey	Housing Incentive Program Tax Rebate	\$1,564.89
Marco	Copier Maint	\$19.17
Marco Inc	Copier 11/10/10 - 1/10/11	\$591.02
Marshall Joseph	Replace Broken Glasses	\$38.00
McDonald's of EGF	Prisoner Meals	\$45.93
McNelis Peggy McNelis & John	Housing Incentive Program Tax Rebate	\$2,760.79
Metropolitan Planning Organization	Local Share Nov 2010/Planning & Transit Hours	\$7,506.07
Micro-Marketing LLC	Books	\$196.60
MidAmerica Books	Books	\$136.53
MN Dept of Revenue VOID****VOID****VOID***	Sales & Use Tax Nov 2010	\$457.00
MN Drivers & Vehicle Services	Registration Renewal/2008 Polaris	\$51.00

Moen Ben & Kallie	Housing Incentive Program Tax Rebate	\$2,715.38
Mosca Design Inc.	Shipping & Handling	\$52.00
Nancy Davis & Jordan Wojnarski	Housing Incentive Program Tax Rebate	\$1,877.90
Nero Christopher	Housing Incentive Program Tax Rebate	\$1,948.27
Netterlund Marlan & Diane	Housing Incentive Program Tax Rebate	\$2,375.75
Northern Plumbing Supply	Air Filter	\$109.66
Odland Fitzgerald Reynolds & Harbott PLLP	First Appearances	\$240.00
Online Services	Admin Educational Fees	\$589.00
Opp Construction	Tree Removal	\$425.00
Opstad Linda	Housing Incentive Program Tax Rebate	\$1,804.07
Otis Elevator Company	2011 Service Contract-City Hall/Riverwalk/Infill Bldg	\$3,307.56
Pace David & Debra	Housing Incentive Program Tax Rebate	\$2,359.40
Pawloski Travis	Housing Incentive Program Tax Rebate	\$1,554.50
Peak Performance	Service Contract 12/31/10 - 12/31/11	\$72.00
Polk County Recorder	Filing Fee/ Loan Registration	\$372.60
Porter Kevin & Aundrea	Housing Incentive Program Tax Rebate	\$2,218.26
Quill Corp	Supplies	\$372.49
Qwest	Phone Service	\$1,862.95
Rasmusson Keelan & Holly	Housing Incentive Program Tax Rebate	\$2,203.57
Reliance Telephone System	Cameras/Recorders/Power Supplies	\$2,324.53
Riedy David	Housing Incentive Program Tax Rebate	\$2,469.27
RMB Environmental Lab Inc	#1 Lift 4Hr Composite Sample	\$43.00
Roto Rooter	Plugged Line/D'Laj Salon	\$145.00
Sandford Clinic Fargo Region	April Hansen	\$71.00
Schafer Mark	Reimb Mileage	\$63.00
Schmitz Matthew	Compliance Check Participant	\$20.00
Schryver Chris & Janelle	Housing Incentive Program Tax Rebate	\$2,963.12
Share Corp	Citra Scrub	\$253.86
Simonson Station Stores	Car Washes	\$100.00
Smidt Greg & Shannon	Housing Incentive Program Tax Rebate	\$3,020.29
Spruce Valley Corporation	09 CP1 Est 12	\$24,754.80
Stauss Lynn	Mileage/Meal Reimb/CGMC Crookston/Bemidgi	\$162.00
Steenerson Ryan & Sadie	Housing Incentive Program Tax Rebate	\$2,210.31
Stordahl Jason	Boot Reimb	\$75.00
Strata Corp	2010 CP1 Est 5	\$28,090.77
Stuart's Towing	Towing	\$53.44
Thompson Terry	Housing Incentive Program Tax Rebate	\$1,553.13
Thorson John & Sandra	Housing Incentive Program Tax Rebate	\$2,675.06
Tiger Direct.com	Dispatch Remodel	\$1,496.25
Trelfa Phyllis	Housing Incentive Program Tax Rebate	\$1,807.84
True Temp	Repairs/Furnace/Boiler Repairs	\$1,589.21
Try-County Refrigeration	Furnace Work/BLC & Nash Park	\$1,222.00

Twite Dave	Reimb Mileage	\$77.00
Vilandre Heating & A/C	Repairs/Mike's Pizza	\$127.40
Voelker Steven & Kathryn	Housing Incentive Program Tax Rebate	\$1,646.75
Water & Light Department	Monthly Services/LMC Dividend/Receivables Due	\$48,453.84
Weber George	Boot Reimb	\$75.00
Wizard's Enterprises Inc.	Custodial Services	\$490.00
Xcel Energy	Monthly Services	\$19,027.33
Zee Medical Service	Medical Supplies	\$273.24
	Total	\$340,243.94

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss inquired about all the over-time on snow removal in the small communities. Mr. Huizenga stated that the City was about \$50,000 over budget.

Council Member Tweten reminded everyone of Ryker French’s benefit at the Eagles on January 15, 2011 from 12:00 pm to 4:00 pm.

Council Member Gregoire thanked Public Works for the snow removal and wished everyone a “Happy New Year.”

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE JANUARY 4, 2011 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:21 P.M.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JANUARY 11, 2011 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for January 11, 2011 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss (5:04 pm), Council President Dick Grassel, Council Vice President Craig Buckalew, Council Members Marc DeMers, Henry Tweten, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT

Dave Aker, Parks & Recreation Superintendent; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Rodney Hajicek, Lieutenant; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM

1. Local Government Aid (LGA) – Scott Huizenga

Mr. Huizenga stated that the Coalition of Greater Minnesota Cities requests that member cities pass a resolution in support of Local Government Aid (LGA). Mr. Huizenga recommended adopting a Resolution opposing further cuts to LGA and incorporate the resolution into the City's legislative platform. He also requests the Grand Forks/East Grand Forks Chamber of Commerce to adopt a similar resolution opposing the elimination of LGA.

Council Member Tweten suggested going down on February 9, 2011 to the Coalition of Greater Minnesota Cities Legislative Action Day to voice the City's concern. He stated that the personnel is already down from 106 to 100. Council Member Pokrzywinski stated that the MN Chamber of Commerce is supported by the metropolitan area and that it is very important for our Chamber of Commerce support the City of East Grand Forks.

Mr. Wilfahrt, Chamber of Commerce, stated that the Board will need to meet to discuss the resolution opposing the elimination of LGA. He informed City Council that the GF/EGF Chamber is not a federation member of the MN Chamber of Commerce.

2. 2011 Legislative Priorities – Scott Huizenga

Mr. Huizenga stated that the City established its formal legislative priorities for presentation to state officials. He suggested LGA, levy limits, bonding for the Waste Water Improvements Phase II, Red River State Recreation Area, mandate relief, and street improvement districts. Council Member Leigh suggested a learning center, fishing pier, and fix the parking lot by the boat ramp. Council Member Pokrzywinski stated that he is concerned about the parking if the learning center goes in the downtown area. Council President Grassel discussed the parking that would be added in front of the boardwalk. Discussion occurred regarding the need of the Waste Water Improvements Phase II project.

3. Police Department HVAC System Replacement – Chief Hedlund

Mr. Hajicek informed City Council on the current problems with humidity and uneven heating/cooling with the current HVAC system at the Police Department. Xcel Energy did an energy audit of the facility in May 2009 and EAPC did an Energy Evaluation in May 2010. He indicated that both reports recommended a new HVAC system. The EAPC report was provided to each of the six companies. Proposals were submitted by McFarlane, Grand Forks Heating, and Custom Aire. Mr. Hajicek went through all proposals.

Council Member Tweten stated that Water & Light energy savings program could be involved. Mayor Stauss suggested looking at rafters for the building. City Council would like to know if the individual systems would create a noise concern and look at new windows. This item will be discussed at a future work session.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE JANUARY 11, 2011 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:39 P.M.

Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer



City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

NOTICE OF PUBLIC HEARING

ON PROPOSED IMPROVEMENTS “2011 ASSESSMENT JOB. NO. 1” STREET PAVING

Notice is hereby given that on Tuesday, January 18, 2011 at 5:00 PM, or as soon as possible thereafter, in the Council Chambers of the East Grand Forks City Hall, located at 600 DeMers Avenue NW, the City Council will hold a Public Hearing on proposed paving improvements to serve **Greenway Crossing 2nd Resubdivision and unplatted properties**. A reasonable estimate of the impact of the assessment will be available at the hearing.

The project will be constructed in the following area:

- **Greenway Crossing 2nd Resubdivision**
- **Unplatted Properties**

Total estimated cost of the project is: \$130,000

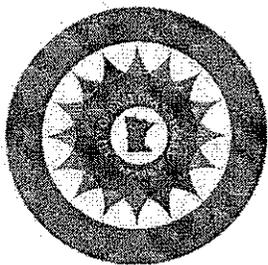
Estimated front benefit assessment rates for the improvements would be: \$174.26/foot

The areas proposed to be assessed for the said improvements are as follows:

Greenway Crossing 2nd Resubdivision
Block 4 Lots 12-22

Unplatted Properties
Section 18 Township 151N Range 49W

By Order of the City Council
Scott Huizenga, City Administrator/Clerk-Treasurer
City of East Grand Forks, Minnesota
(Publish January 5, 2011 & January 12, 2011)



City of East Grand Forks

600 DeMeis Ave - P.O. Box 373 - East Grand Forks, MN 56721
218-773-2483 - 218-773-9728 fax www.eastgrandforks.net

APPLICATION FOR SPECIAL EVENT

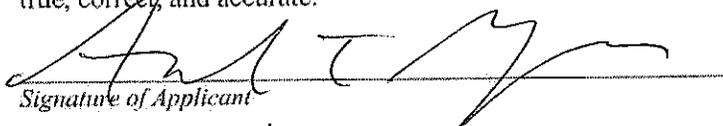
License Fee: _____

Organization Information		
Endracing / Greater Grand Forks Young Professionals	701 330 0709	
Organization Name	Organization Phone Number	
2524 8 th Ave N	Grand Forks ND	58203
Organization Address	City	State Zip

Applicant Information		
Andy Magness	701 330 0709	
Applicant Name	Applicant Phone Number	
2524 8 th Ave N	Grand Forks ND	58203
Applicant Address	City	State Zip

Special Event Information		
Feb 26 2011	9AM	3pm
Date of Event	Start Time	End Time
Winter Triathlon in and around greenway. Based at Lincoln park.		
Explanation of Event		
Biking section will include EGF bike trails (along greenway) and some snowmobile trails, Run section will include trails along the river north of southern pedestrian bridge. Map will be provided when course design is finalized.		
Route/Area of Event (include map)		
None		
Special Requests (Staff, Road Closures, Etc)		

I hereby certify that I have completely filled out the entire above application, together and that the application is true, correct, and accurate.


 Signature of Applicant

Andy Magness
 Print Name

Jan 11, 2011
 Date

Race director
 Title

RESOLUTION NO. 11 – 01 - 10

A RESOLUTION DESIGNATING THE MAYOR’S APPOINTMENT TO THE RED LAKE RIVER CORRIDOR

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the Mayor appoints citizens to fill vacancies on various Boards and Commissions of the City of East Grand Forks each year; and

WHEREAS, These Boards and Commissions are important to the operation of the City due to the value of citizen input on recommendations that are forwarded to the City Council on many important issues.

THEREFORE BE IT RESOLVED, that the City Council of the City of East Grand Forks ratifies the following appointment of Mayor Lynn Stauss to the respective Board and/or Commission for the designated term:

RED LAKE RIVER CORRIDOR – Members shall be appointed by the Mayor, with the approval of a majority of the City Council, for four year terms. Vacancies will be filled in the same manner.

<u>Members</u>	<u>Appointed</u>	<u>Expires</u>
Rob Horken to replace Tom Stennes	8-21-07	12/31/14
Marc DeMers to replace Tom McDonald	8-21-07	12/31/14

Voting Aye:
Voting Nay: None.

The President declared the resolution passed.

Passed: January 18, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th day of January, 2011.

Mayor

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held December 16, 2010 at 5:00 P.M.

Present: Brickson, Quirk, Ogden, Tweten

Absent: None

It was moved by Commissioner Quirk second by Commissioner Ogden that the minutes of the previous meeting of December 2, 2010 be approved as read.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,114,156.22.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk that the meeting be adjourned to January 6, 2011 at 5:00 P.M.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

Lori Maloney
Sec'y

RESOLUTION NO. 11 – 01 - 11

RESOLUTION FOR THE LEGISLATURE TO MAINTAIN FUNDING FOR LGA AT ITS CURRENT FUNDING LEVEL FOR 2011 AND 2012.

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, LGA is a state funded property tax relief program that helps reduce the property tax burden on homeowners and businesses in East Grand Forks and

WHEREAS, higher property taxes and lower services will make East Grand Forks even less competitive in jobs and economic growth compared to suburban cities and cities in other states, and

WHEREAS, LGA has already been cut over \$1 billion statewide since 2003, causing city property taxes to rise by 59% and disproportionately hurting cities in greater Minnesota, and

WHEREAS, without LGA property taxes would have to be increased by over 90 percent or city services would have to be cut even more in East Grand Forks, and

WHEREAS, East Grand Forks has already reduced its workforce by seven percent; and reduced capital expenditures for the last three fiscal years, and

WHEREAS, East Grand Forks has set its budget based on the \$2,812,639 the state has already certified that East Grand Forks will receive in LGA for 2011, and

WHEREAS, East Grand Forks will be several months into its budget year before the Legislature acts on the state budget,

NOW, THEREFORE, BE IT RESOLVED THAT THE City of East Grand Forks urges the Legislature to keep its promise and pay the city the \$2,812,639 of LGA already certified to East Grand Forks for 2011.

BE IT FURTHER RESOLVED THAT the Legislature maintain funding for LGA at its current funding level for 2011 and 2012.

BE IT FURTHER RESOLVED THAT, upon passage, this resolution be forwarded to the State Chamber of Commerce, the Governor, the Speaker of the House, the Senate Majority Leader, and to members of the State Legislature representing the City of East Grand Forks.

Voting Aye:

Voting Nay: None.

The President declared the resolution passed.

Passed: January 18, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th of January, 2011.

Mayor

RESOLUTION NO. 11 – 01 – 12

A RESOLUTION ESTABLISHING LEGISLATIVE PRIORITIES

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council of East Grand Forks recognizes that a consistent, unified voice is vital in state-local discussions;

And WHEREAS, the City Council of East Grand Forks has identified its top legislative priorities to be submitted to the 2011 Minnesota State Legislature;

NOW, THEREFORE, BE IT RESOLVED that the City Council of East Grand Forks establishes five primary Legislative priorities that attached to this document.

Voting Aye:
Voting Nay: None.

The President declared the resolution passed.

Passed: January 18, 2011

Attest:

City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this 18th day of January, 2011.

Mayor



City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

CITY OF EAST GRAND FORKS LEGISLATIVE PRIORITIES:

- I. LOCAL GOVERNMENT AID (LGA) – MAINTAIN LGA AT CERTIFIED LEVELS
 - a. East Grand Forks has been cut by over **\$1 million** in two years
 - b. LGA is one-third of the City’s budget – cuts to LGA translate directly to property tax increases
 - c. LGA funding is lower than 2002 levels. It has been cut over **\$1 billion** since 2002.

- II. ALLOW LEVY LIMITS TO EXPIRE
 - a. Local governments are best capable of prioritizing on behalf of their citizens
 - b. Levy Limits should expire in 2011 as current law dictates.

- III. SANITARY SEWER LAGOON IMPROVEMENTS PHASE II – INCLUDE IN STATE BONDING OR OTHER FINANCIAL ASSISTANCE PROGRAMS
 - a. Phase II is projected to cost **\$9.5 million**
 - b. City-only financing would add approximately **\$250** (over \$20 per month) to local taxpayer burdens
 - c. The project will significantly reduced environmental impacts to the surrounding area and the Red River

- IV. RED RIVER STATE RECREATIONAL AREA CAMPGROUND (RRSRA) – TRANSFER DESIGNATED LAND TO STATE OWNERSHIP AND FULLY COMPENSATE THE CITY FOR MAINTENANCE
 - a. The RRSRA is the only state park within municipal boundaries that is operated by a city government
 - b. The RRSRA was one of the few state parks to generate a profit to the state while the City **lost money**
 - c. The City contributed **over \$500,000** of local funds in 2009 and 2010 to campground expansion
 - d. The City supports DNR initiatives to develop and maintain a Red River Valley Interpretive and Learning Center in the RRSRA

- V. MANDATE RELIEF – ELIMINATE COSTLY STATE MANDATES TO CITIES IN TOUGH ECONOMIC TIMES
 - a. Mandates including pay equity compliance, union-friendly labor laws, and tedious environmental compliance standards cost cities millions every year
 - b. The League of Minnesota Cities and the Coalition of Greater Minnesota Cities maintain extensive lists of state mandates that directly impact cities
 - c. Reduce taxpayer burden on capital projects in a period of recession and LGA cuts

- VI. STREET IMPROVEMENT DISTRICTS
 - a. Street Improvement District legislation would permit to cities to *voluntarily* establish fee-based districts dedicated to preserving vital infrastructure for homes and businesses
 - b. Similar authority already exists for other types of infrastructure including sidewalks and street lights

Request for Council Action

Date: January 11, 2011

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Craig Buckalew, Council Members: Marc Demers, Henry Tweten, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: File Plans and Specifications

Background:

The following projects were rejected last year and will be rebid this year:

2010 City Project No. 2 - Safe Route to School

2010 Assessment Job No. 2 – Storm Sewer

We have made some minor design changes to the safe route to school project, that will hopefully provide better bid results. Also, we will be sending the plans and specifications to MnDOT, therefore once we have approval from MnDOT, we can advertise.

Recommendation:

Approve filing plans and specifications, authorize advertising and set bid date.

Enclosures:

RESOLUTION NO. 11 – 01 - 13

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS**

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, pursuant to a resolution passed by the council on January 18, 2011 the city engineer (consulting engineer retained for the purpose) has prepared plans and specifications for the improvement of 2010 City Project No. 2 – Safe Route to School and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA:

- 1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
- 2. The City Administrator shall prepare and cause to be inserted in the official paper and in Construction Bulletin an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be considered by the council. The State of Minnesota will set the bid date.

Voting Aye:
Voting Nay: None.
Absent:

The President declared the resolution passed.

Passed: January 18, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th of January, 2011.

Mayor

RESOLUTION NO. 11 – 01 - 14

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS**

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, pursuant to a resolution passed by the council on January 18, 2011 the city engineer (consulting engineer retained for the purpose) has prepared plans and specifications for the improvement of 2010 Assessment Job No. 2 – Storm Sewer and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Administrator shall prepare and cause to be inserted in the official paper and in Construction Bulletin an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 14 days, shall specify the work to be considered by the council at 5:00 p.m. on February 15, 2011 in the Council Chambers of the East Grand Forks City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier’s check, bid bond or certified check payable to the City of East Grand Forks for five (5) percent of the amount of such bid.

Voting Aye:
Voting Nay: None.
Absent:

The President declared the resolution passed.

Passed: January 18, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th of January, 2011.

Mayor

RESOLUTION NO. 11 – 01 – 15

Council Member ____, reported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased the following goods from Bert's Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
11-17-10	45293	Valve Controller #157	\$51.51
12-28-10	45973	Cutting Edges #177	\$705.38
12-28-10	45974	Smart Hitch Valve #177	\$62.30
12-29-10	45990	Smart Hitch Valve #177	\$44.00

WHEREAS, Wayne Gregoire, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$863.19 on check number 8488 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 18, 2011.

Voting Aye:

Voting Nay: None.

Abstain: Gregoire.

The President declared the resolution passed.

Passed: January 18, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th of January, 2011.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Wayne Gregoire, being duly sworn states the following:

1. I am 5th Ward Council Member of the City of East Grand Forks.
2. The following goods were furnished to the City of East Grand Forks by Bert’s Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
11-17-10	45293	Valve Controller #157	\$51.51
12-28-10	45973	Cutting Edges #177	\$705.38
12-28-10	45974	Smart Hitch Valve #177	\$62.30
12-29-10	45990	Smart Hitch Valve #177	\$44.00

3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 18, 2011.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

RESOLUTION NO. 11 – 01– 16

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 8532 for a total of \$737.12.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$737.12 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 18, 2011.

Voting Aye:
 Voting Nay: None.
 Absent: Buckalew.

The President declared the resolution passed.

Passed: January 18, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th of January, 2011.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 8532 for a total of \$737.12.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 18, 2011.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only

User: ejohnson
 Printed: 1/13/2011 - 12:45 PM



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
8477	01/18/2011	ACM001	Acme Electric Companies	50.04	0
8478	01/18/2011	ADV001	Advanced Business Methods Inc	160.12	0
8479	01/18/2011	ALS001	Al's Electric	1,966.00	0
8480	01/18/2011	ALB001	Albrecht Manufacturing	1,200.01	0
8481	01/18/2011	ALL002	All Pro Embroidery	518.00	0
8482	01/18/2011	ALL001	Alltel	418.75	0
8483	01/18/2011	AME002	American Tire Service	316.35	0
8484	01/18/2011	AME005	Ameripride Linen & Apparel Services	411.34	0
8485	01/18/2011	AUB003	Zach Aubol	70.00	0
8486	01/18/2011	BAR005	Barnes Distribution	143.46	0
8487	01/18/2011	BAT001	Batteries Plus	223.11	0
8488	01/18/2011	BER001	Bert's Truck Equipment	863.19	0
8489	01/18/2011	BRE007	Steven & Desilee Brekke	5,000.00	0
8490	01/18/2011	BRI003	Brite-Way Window Cleaning	55.00	0
8491	01/18/2011	BRU001	Jay Bruce	104.64	0
8492	01/18/2011	BUL002	Building Vision LLC	6,664.00	0
8493	01/18/2011	C&R001	C&R Laundry & Cleaners	362.28	0
8494	01/18/2011	CAN001	Canon Financial Services	167.10	0
8495	01/18/2011	CAR002	Carquest Auto Parts	51.20	0
8496	01/18/2011	CIV002	Civic Plus	3,090.00	0
8497	01/18/2011	COL002	Cole Papers Inc	244.98	0
8498	01/18/2011	COM003	Complete Pest Control Inc	897.79	0
8499	01/18/2011	CRO001	Crookston City	803.34	0
8500	01/18/2011	CWF001	CW Fargo	121.00	0
8501	01/18/2011	D&D001	D&D Heating & Sheet Metal	283.00	0
8502	01/18/2011	DAK007	Dakota Food Equipment	81.76	0
8503	01/18/2011	DAK004	Dakota Supply Group	212.62	0
8504	01/18/2011	DAK006	Dakota TV & Appliance	144.36	0
8505	01/18/2011	DER001	Robert Derrick	90.00	0
8506	01/18/2011	DIA001	Richard Papenfuss Diamond Cleaning	284.50	0
8507	01/18/2011	DIG001	Digi Key Corp 590699	33.47	0
8508	01/18/2011	EAG001	Eagle Electric	566.24	0
8509	01/18/2011	ECO001	Economy Plumbing	65.00	0
8510	01/18/2011	FAS001	Fastenal Company	50.96	0
8511	01/18/2011	FER001	Ferrellgas	392.58	0
8512	01/18/2011	FIL001	Filter Care	133.18	0
8513	01/18/2011	FLA001	Flaherty & Hood PA	72.33	0
8514	01/18/2011	FLA002	Flat Plains Services Inc	282.50	0
8515	01/18/2011	FRO002	Francis Froehlich	1,045.44	0
8516	01/18/2011	G&K001	G&K Services	171.52	0
8517	01/18/2011	GAF001	Gaffanays	51.97	0
8518	01/18/2011	GAL005	Randy Galstad	339.00	0
8519	01/18/2011	GAL003	Galstad Jensen & McCann PA	10,484.50	0
8520	01/18/2011	GAR001	Garden Hut Inc	2,521.30	0
8521	01/18/2011	GEN001	Genesis Graphics Inc	408.00	0
8522	01/18/2011	GER001	Gerrells Sport Center	11.74	0
8523	01/18/2011	GFC001	GF City Utility Billing	13,706.55	0
8524	01/18/2011	GFF001	GF Fire Equipment	4,615.91	0
8525	01/18/2011	GFH002	GF Herald	67.09	0
8526	01/18/2011	GFW001	GF Welding & Machine	35.72	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
8527	01/18/2011	GRA004	Grand Cities Towing	150.00	0
8528	01/18/2011	GRA008	Grand Forks City	36,657.00	0
8529	01/18/2011	GRE014	Jake Greenwood	70.00	0
8530	01/18/2011	GYO001	Erik Gyolai	50.00	0
8531	01/18/2011	HAI002	Rick Hajicek	142.50	0
8532	01/18/2011	HAR001	Hardware Hank	737.12	0
8533	01/18/2011	HAR003	Hart's Auto Supply	376.12	0
8534	01/18/2011	HEA001	Heartland Paper	548.05	0
8535	01/18/2011	HED001	Mike Hedlund	1,135.35	0
8536	01/18/2011	HOL002	Holiday Credit Office	16.94	0
8537	01/18/2011	HUG001	Hugo's	13.96	0
8538	01/18/2011	INT003	Integra Telecom	157.90	0
8539	01/18/2011	INT0010	Interact Public Safety Systems	2,552.40	0
8540	01/18/2011	J&G001	J&G Landscaping Inc	300.00	0
8541	01/18/2011	KEL001	Kellermeyer Building Service	1,923.75	0
8542	01/18/2011	KEL003	Kelly Services	546.00	0
8543	01/18/2011	KIN004	Kinsey Warner & Sam Lucier	1,554.50	0
8544	01/18/2011	LIT001	Lithia Payment Processing	75.22	0
8545	01/18/2011	LUM001	Lumber Mart	316.44	0
8546	01/18/2011	M&W001	M&W Services	1,320.00	0
8547	01/18/2011	MAC002	MacQueen Equipment	742.61	0
8548	01/18/2011	MAR004	Marco	66.43	0
8549	01/18/2011	MCD001	McDonald's of EGF	45.96	0
8550	01/18/2011	MEN001	Menards	225.87	0
8551	01/18/2011	MPO001	Metropolitan Planning Organization	11,302.85	0
8552	01/18/2011	MID003	Midcontinent Communications	797.47	0
8553	01/18/2011	MID007	Midwest Refrigeration Inc	338.00	0
8554	01/18/2011	MIT001	Mitch Yoney Snow Removal	962.50	0
8555	01/18/2011	MND005	MN Dept of Public Safety	1,530.00	0
8556	01/18/2011	MNM002	MN Municipal Utilities Assoc	3,897.12	0
8557	01/18/2011	MNS002	MN State Fire Chief Association	65.00	0
8558	01/18/2011	NEW001	Newman Signs	1,580.00	0
8559	01/18/2011	NOR017	Norby's Work Perks	2,292.00	0
8560	01/18/2011	NOR004	Northern Plumbing Supply	78.35	0
8561	01/18/2011	NWM001	NW MN Household Hazardous Waste	824.86	0
8562	01/18/2011	ORE001	O'Reilly Auto Parts	1,619.40	0
8563	01/18/2011	OLS003	Bruce Olson	200.00	0
8564	01/18/2011	PET001	Peterson Veterinarian Clinic P.C.	290.32	0
8565	01/18/2011	POL008	Polk County Sheriff's Office	809.76	0
8566	01/18/2011	PRA001	Praxair Distribution	168.20	0
8567	01/18/2011	PRE001	Premium Waters Inc	70.50	0
8568	01/18/2011	PSD001	PS Door Services	123.08	0
8569	01/18/2011	QUI001	Quill Corp	514.63	0
8570	01/18/2011	QWE001	Qwest	2,148.23	0
8571	01/18/2011	RDO001	RDO Powerplan OIB	343.19	0
8572	01/18/2011	SAF004	Safety Depot	66.67	0
8573	01/18/2011	SCH016	Jim & Julie Scheef	1,667.83	0
8574	01/18/2011	SCH022	Christopher & MaryJane Schroeder	1,791.60	0
8575	01/18/2011	SIM001	Simonson Station Stores	500.00	0
8576	01/18/2011	SKO001	Natalie & Mark Skow	3,127.78	0
8577	01/18/2011	SPR001	Springsted	750.00	0
8578	01/18/2011	STE001	Stennes Granite	1,250.00	0
8579	01/18/2011	STU001	Stuart's Towing	113.44	0
8580	01/18/2011	SUN002	Sun Dot Communications	138.49	0
8581	01/18/2011	SUR001	Surplus Center	36.00	0
8582	01/18/2011	CHA001	The Chamber of EGF/GF	220.00	0
8583	01/18/2011	TIG001	Tiger Direct.com	2,405.80	0
8584	01/18/2011	TRE008	Brady & Jayme Trenbeath	2,234.15	0
8585	01/18/2011	TRU001	True Temp	668.71	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
8586	01/18/2011	TRY001	Try-County Refrigeration	583.50	0
8587	01/18/2011	USP001	United States Post Office	384.00	0
8588	01/18/2011	USB001	US Bank	1,745,908.75	0
8589	01/18/2011	VAL002	Valley Truck	462.56	0
8590	01/18/2011	VIL001	Vilandre Heating & A/C	92.92	0
8591	01/18/2011	PET005	W.D. Larson Companies LTD Inc	146.27	0
8592	01/18/2011	WAS001	Waste Mgmt	29,289.12	0
8593	01/18/2011	WAT001	Water & Light Department	51,899.56	0
8594	01/18/2011	WDA001	WDAZ TV	785.00	0
8595	01/18/2011	WEB001	James Weber	70.00	0
8596	01/18/2011	WEL001	Wells Fargo Brokerage Services LLC	72,562.68	0
8597	01/18/2011	WHI001	Whitey's Cafe Inc	43.85	0
8598	01/18/2011	WIS001	Wisconsin Water Association	40.00	0
8599	01/18/2011	YOS001	Nancy Yoshida	50.00	0
				2,057,021.20	
Check Total:					