

**APPROVED MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, DECEMBER 21, 2010 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for December 21, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Greg Boppre, City Engineer; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Terri Kouba, MPO; Matt Leal, Planning & Zoning; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

Council President Grassel wished Council Vice President Tweten “Happy Birthday.”

Mr. Holy, 2129 8th St. SE, expressed his concerns on the budget. He stated that the fees should not be added to the Water & Light bill. He discussed the \$5.00 per month rescue unit fee along with the possible state aid reconstruction fee. Mr. Holy announced that 3% of the overall budget is based on fees. He suggested that the City should just raise the taxes and not be based on monthly fees.

Mayor Stauss agrees but we can't always go on appraised value. Council President Grassel stated that we need to protect the elderly who are on a fixed income. Council Member Leigh stated that the Water & Light utility bill should be a public service bill. Council Member DeMers stated that raising revenues is

either raising taxes or fees. Mayor Stauss informed Mr. Holy that the LMC and CGMC says fees is the way to go. Council Member Pokrzywinski stated that some residents struggle to call 911 when they know they will be charge for the rescue unit.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 7, 2010.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of December 14, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

SCHEDULED BID LETTINGS: NONE.**SCHEDULED PUBLIC HEARINGS: NONE.****CONSENT AGENDA:**

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

Council President Grassel asked that #8 be pulled.

3. Consider approving the application for a special event license for the U.S.C.C. Racing, Inc. for January 2, 2010 from 8:30 am to 4:30 pm.
4. Consider approving the application for an Exempt Gambling Permit for a raffle for Min-Dak Border Chapter of MN Deer Hunters to be held February 5, 2011 at the Eagles Club, 227 10th St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
5. Consider approving the Final Plat for Coulee View Addition.
6. Consider approving the Paratransit Contract to Grand Forks Taxi.
7. Consider approving the fare increase for the Dial-A-Ride and Senior Rider from \$2.75 to \$3.00.
8. Consider approving the Intergovernmental Agreement between the Cities of Grand Forks and East Grand Forks.

Mr. Huzienga stated that he is looking at the the language regarding liability and choice of law. He asked City Council to extend the current agreemnt to January 31, 2011.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO EXTEND THE CURRENT INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITIES OF GRAND FORKS AND EAST GRAND FORKS TO JANUARY 31, 2011.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

9. Consider adopting Resolution No. 10-12-128 a Resolution approving the 2040 Land Use Plan update.
10. Consider adopting Resolution No. 10-12-129 a Resolution authorizing the redemption of General Obligation Water Revenue Bonds, Series 2001.
11. Consider approving the request to file the report of feasibility, authorize the preparation of plans and specifications, and set hearing date for “2011 Assessment Job No. 2/3– Utilities and Street Construction” – Industrial Park Second Addition.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH SEVEN (7) AND NINE (9) THROUGH ELEVEN (11) AS SUBMITTED.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

12. Regular meeting minutes of the Resurrection Cemetery Commission Meeting for December 8, 2010.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS: NONE.

CLAIMS:

13. Consider adopting Resolution No. 10-12-130 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment the goods referenced in check number 8207 for a total of \$211.20 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-12-30 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBER 8207 FOR A TOTAL OF \$211.20 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.
Voting Nay: None.
Abstain: Gregoire.
Absent: Buckalew.

14. Consider adopting Resolution no. 10-12-131 a resolution authorizing the city of east grand forks to approve purchases from hardware hank for the goods referenced in check number 8244 for a total of \$720.73 whereas council member buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 131 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK FOR THE GOODS REFERENCED IN CHECK NUMBER 8244 FOR A TOTAL OF \$720.73 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.
Voting Nay: None.
Absent: Buckalew.

15. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Pressure Switch/Civic Air Compressor	\$42.68
Advanced Business Methods Inc	Copier Contract	\$200.82
Albrecht Manufacturing	Cutting Edges/#362	\$294.87
Alltel	Cell Phone	\$405.35
American Tire Service	Service Call For Tire #113/Flat Repair	\$253.38
Ameripride Linen & Apparel Services	Cleaning Services/Supplies	\$329.04
Aqua Water Solutions	5 Gallon Water/ Deposit	\$33.10
Barnes Distribution	Inventory	\$1,450.75
Batteries Plus	Shop Battery/Ice Edger #348	\$98.27
Bert's Truck Equipment	DOT New Sander Truck & Repair	\$211.20
Border States Electric Supply	Light Ballest	\$16.54
Brite-Way Window Cleaning	Windows/Nov 2010	\$55.00
Business Essentials	Office Supplies	\$74.98
Butler Machinery Co	Oil Filter Housing Gas	\$11.69
C&R Laundry & Cleaners	Dry Cleaning	\$313.68
Carquest Auto Parts	Ball Valves/Generators	\$55.30
Cash Donald Scott	Nov 2010 Dial-A-Ride	\$2,482.63
Cities Area Transit	GFI Fare Box & Data Equipment	\$16,670.00
CL Linfoot Co.	Repair Dist Pumps/Storm/Repair Treatment Plant Roof	\$848.00
Complete Pest Control Inc	Pocket Gopher Eliminator On Levee	\$2,136.86
Conney Safety Products	Arena Test Tubes	\$305.07
Creative Product Source Inc	Antimicrobial Wipe	\$98.89

Cummins NPower LLC	Engine Coolant Heater #455/Thermostat & Seal	\$298.33
CW Fargo	Street Maintenance Parking Ad	\$174.00
Diamond Cleaning Supply Richard Papenfuss	Shop Supplies/ Brown Turn	\$109.76
Drummer's Diesel Inc	Oil & Fuel Filters For #409	\$240.37
East Side Express	EDHA Board Meal	\$53.48
East Side Travel Plaza	Fuel	\$66.45
Explorer Post #38	Squad Car Cleaning	\$60.00
Exponent	PH/Coulee View Addition/Valley Dairy/Home Improv	\$165.91
EZ Locksmith	Locks & Keys For SW Lifts	\$215.00
Farnams Genuine Parts Inc NAPA	Cabin Air Filter #360	\$8.00
Filter Care	Washed Filter Inventory	\$107.29
Flat Plains Services Inc	Snow Removal Riverwalk/Boardwalk	\$1,248.00
French Michelle & Timothy	Housing Incentive Program Tax Rebate	\$2,373.64
G&K Services	Mats	\$212.76
Gaddie Dennis	Housing Incentive Program Tax Rebate	\$1,977.40
Gaffaneys	Mailing Labels/Toner/Calendar/Office Supply	\$179.95
Galstad Randy	Reimb Mileage	\$50.00
Galstad Jensen & McCann PA	Prof Service	\$8,371.75
Garden Hut Inc	Hourmeters/#409 Generator/Wiper Arms & Blades	\$308.16
George's Quick Printing	Evidence Cards/Parking Tickets/Recycling Calendar	\$1,058.07
GF City Utility Billing	Landfill Disposal Charges/Nov 2010	\$15,322.35
GF Herald	Sr Center Dance Ad	\$83.79
Greater MN Parks & Trails Coalition	Annual Membership Fee	\$150.00
Hajicek Rick	Cleaning 11/15/10 - 12/10/10	\$427.50
Hardware Hank	Maint Supplies	\$720.73
Heartland Paper	Paper Towels/Tissue	\$123.86
Home of Economy	Brass Nipples & Ball Valve	\$56.32
Hugo's	Food Supplies/Acct End XX0821	\$32.64
Huizenga Scott	Reimb Mileage/CGMC	\$27.00
Huntsville Township	Insallation of Street Light 190th St SW	\$2,300.00
Integra Telecom	LD Phone	\$150.74
Integrated Process Solutions Inc	OIT Installation/Transmitter/Lift Station 5	\$5,540.61
Int'l Public Management Association for HR	Firefighter Test	\$421.50
K&K Trucking Inc	160 Yards Road Gravel	\$1,960.00
Kellermeyer Building Service	Cleaning Services	\$2,671.88
Kelly Services	Temp Services	\$539.00
Kustom Signals Inc	Rear Radar Antenna Cable #548	\$68.71
Larson Zach	Reimb Coaches Clinic	\$120.00
Marco	Copier	\$196.13
MBPTA	Organizational Renewal 2011	\$50.00
Midcontinent Communications	Sr Center Cable/Sunshine Terrace	\$807.47
Mike's Pizza	State Aid Task Force Lunch/Planning Meeting Lunch	\$108.70
Mitch Yoney Snow Removal	Snow Removal	\$840.00

MN Chief of Police Association	Membership/2011	\$265.00
MN Drivers & Vehicle Services	Vehicle Registration/09 Chev's	\$19.00
MN NAHRO	2011 Membership	\$195.00
MN Rec & Park Association	Membership renewal for 2011/Dave Aker	\$170.00
Nelson Jon	Refund/Zoe/Receipt # 272526	\$65.00
Newman Signs	Sign Rental	\$1,580.00
North Central Rental & Leasing	Motor Grader Rental	\$8,910.00
NW MN Household Hazardous Waste Mgmt	Disposal Charges/Hazardous Waste	\$491.46
O'Reilly Auto Parts	Maint Supplies	\$16.00
Ohman Nicholas	Zamboni Blade Sharpening	\$270.00
Orchard Richard	8000 Gallons Of Unleaded Fuel/Rando Hyd Oil Inv	\$22,557.31
Ornamental Iron Company	Light Bar Rack For Boat	\$907.38
Peak Performance	Toner	\$138.72
Peterson Veterinarian Clinic P.C.	Pound Report Nov 2010	\$1,081.34
Polk County DAC	Shredding Services	\$30.04
Polk County Environmental Services	2010 Administrative Fees	\$6,288.00
Polk County Recorder	Filing Fee	\$20.00
Praxair Distribution	Vise Grips Shop Tools/Acetylene Shop/Cylinder Rental	\$142.08
Premium Waters Inc	Water Service	\$48.62
PS Door Services	Remote Door Openers/Repair Overhead Door	\$849.88
Quill Corp	Office Supplies	\$337.65
Qwest	Phone Service	\$173.59
RadioShack Corporation	Wiring Inventory & Batteries/Electrical Parts	\$117.41
RDO Powerplan OIB	Maint Supplies	\$4,775.30
RMB Environmental Lab Inc	Pond Discharge Sampling	\$360.00
Roto Rooter	Jet Clean Swr Line/Garden Ct/Pumped Rankings	\$950.00
Safety Kleen Corp	New Parts Washer Installed	\$715.12
Safety Vision	Camera Cables For #614	\$289.43
Skinner Roofing	Roof Repairs/Mama Maria	\$245.00
Stennes Granite	1 O/C Sprague/Kringlen	\$950.00
Sterling Siding & Remodeling	Gutters/Sunshine Terrace	\$1,743.00
Stuart's Towing	Towing	\$710.00
Sun Dot Communications	Internet	\$138.49
Super 8 Duluth	Lodging/Boen	\$124.72
Surplus Center	Belting #112	\$17.50
Tab Products Co	2011 File Tabs	\$53.21
Tretter Kathleen	Fix Uniforms	\$243.68
True Temp	Repair South RTU/Council Chamber/Furnace Repair	\$1,306.32
US Bearings & Drives	Roller Chain #339/Bearing & Mount Inv	\$75.76
Valley Petroleum Equipment	Sensor Probe/Diesel Truck/Inv Fuel Island	\$2,202.50
Valley Truck	Fuel Conditioner/Starter Inv/Oil Pressure Switch	\$930.14
Vonasek Terry	Boot Reimb	\$75.00
Waste Mgmt	Disposal Services	\$30,017.57

Water & Light Department	Monthly Services	\$4,441.70
WDAZ TV	Street Maint Parking Advert	\$225.00
Xerox Corporation	Base Charge For November	\$21.79
Zee Medical Service	First Aid Refill	\$52.15
Ziegler	Cutting Edges/#125	\$1,540.82
	Total	\$173,263.03

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

COUNCIL/STAFF REPORTS:

Mayor Stauss and Council Members wished everyone a Merry Christmas and Happy New Year.

Council Member Leigh thanked Public Works on the snow removal.

Mr. Huizenga announced that there is no work session on December 28, 2010.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE DECEMBER 21, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:24 P.M.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

Scott Huizenga, City Administrator/Clerk-Treasurer