

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
JANUARY 4, 2011
5:00 P.M.**

ORGANIZATIONAL MEETING:

CALL TO ORDER BY TEMPORARY CHAIRMAN, RON GALSTAD, CITY ATTORNEY, PER CITY CODE.

CALL OF ROLL AND ADMINISTER OATH OF OFFICE FOR ELECTED OFFICIALS.

ELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT BY WRITTEN BALLOT.

PRESIDENT OF CITY COUNCIL

- a) Temporary Chairman announces that nominations for the Council Presidency are now open.
- b) Motion to close nominations.
- c) Written ballot for Council President
- d) Results declared and elected Council President asked to take the Chair.

VICE-PRESIDENT OF CITY COUNCIL

- a) Council President Announces that nominations are now open for the Vice-Presidency of the City Council.
- b) Motion to close nominations
- c) Written ballot for Council Vice-President.
- d) Results declared and Council Vice-President installed.

OTHER REQUIRED ACTION:

1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS

Consider adopting Resolution No. 11-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

2. DESIGNATE OFFICIAL NEWSPAPER

Consider adopting Resolution No. 11-01-02 a Resolution to designate The Exponent as the official newspaper.

3. DESIGNATE FINANCIAL DEPOSITORIES

Consider adopting Resolution No. 11-01-03 a Resolution to designate the following financial depositories:

- a. American Federal
- b. Community Bank
- c. Smith Barney
- d. Multi-Bank Securities
- e. Dain Rausher
- f. PMA – 4M Fund

Consider adopting Resolution No. 11-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title Signature

- (A) Lynn Stauss, Mayor
- (B) Scott Huizenga, City Administrator
- (C) Michelle French, Executive Assistant
- (D) Terry Knudson, Accounting Technician
- (E) Erin Johnson, Accounting Technician
- (F) Jerry Lucke, Finance Director

ADJOURN:

RESOLUTION NO. 11 – 01 – 01

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

BE IT RESOLVED, by the City Council of the City of East Grand Forks, Minnesota, regular city council meetings will be held on the first and third Tuesdays of each month at 5:00 p.m. and the work sessions will be held on the second and fourth Tuesdays of each month at 5:00 p.m. for the 2011 year.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: January 4, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 4th of January, 2011.

Mayor

RESOLUTION NO. 11 - 01 - 02

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that "The Exponent" is hereby designated as the 2011 official city newspaper, in which shall be published all matters indicated in Section 10.01 of the City Charter.

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: January 4, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 4th of January, 2011.

Mayor

RESOLUTION NO. 11 - 01 - 03

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, The following institutions have presented a proposal to act as depository of City funds and has filed an Assignment of Securities in Lieu of Bond by Public Depository with the Administrator/Clerk-Treasurer of the City of East Grand Forks, Minnesota; now therefore,

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the said proposal be hereby accepted and made a part hereof by reference and that the following listed financial institutions, be hereby designated as a depository for the next two years in which the Administrator/Clerk-Treasurer of said City shall keep and deposit monies of said City until a new designation is made, subject to the condition that other or additional depositories may be designated at any time:

- American Federal
- Frandsen Bank & Trust
- Morgan Stanley-Smith Barney
- Multi-Bank Securities
- Dain Rausher
- PMA - 4M Fund

BE IT FURTHER RESOLVED, That the securities as itemized on the Assignment of Securities filed with the Administrator/Clerk-Treasurer, be hereby approved as security for City Deposits and that the Assignment of Securities be made a part hereof by reference.

BE IT FURTHER RESOLVED, That the Administrator/Clerk-Treasurer is authorized to accept future securities as authorized by law for City deposits.

BE IT FURTHER RESOLVED, That there be no maximum amount which may so be deposited in said depository and that said depository shall furnish proper securities as stipulated by statute.

BE IT FURTHER RESOLVED, That the Administrator/Clerk-Treasurer is hereby authorized for and on behalf of the City to open or continue an account or accounts with and on behalf of the City to open or continue an account or accounts with said Bank and to execute and deliver to said Bank signature card or cards supplied by said Bank containing specimen signatures of officers or other persons hereinafter named and assenting to said Bank's Rules and Regulations Governing Bank Accounts, and is also authorized for and on behalf of the City to endorse or cause to be endorsed and to deposit or cause to be deposited in such account or accounts from time to time checks, drafts and other instruments and funds payable to or held by this corporation.

BE IT FURTHER RESOLVED, That checks, drafts and other withdrawal orders and any and all other directions and instructions of any character with respect to funds of this corporation now or hereafter with said Bank may be signed by any two of the following, with the exception that the Administrator/Clerk-Treasurer is authorized to make withdrawals and deposits for investment by himself:

Lynn Stauss, Mayor
Scott Huizenga, City Administrator/Clerk-Treasurer
Jerry Lucke, Finance Director

and said Bank is hereby fully authorized to pay and charge to such account or accounts any checks, drafts and other withdrawal orders so signed, and to honor any directions or instructions so signed, whether or not payable to the individual order of or deposited to the individual account.

BE IT FURTHER RESOLVED, That the Administrator/Clerk-Treasurer is hereby directed to remit funds for payment of both principal and interest as the same become due on all issues of City of East Grand Forks Bonds, Certificates, and other instruments of indebtedness, to the paying agent specified therein.

Voting Aye:
Voting Nay: None.
Absent: None.

The President declared the resolution passed.

Passed: January 4, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 4th day of January, 2011.

Mayor

RESOLUTION NO. 11- 01- 04

CORPORATE AUTHORIZATION RESOLUTION

Council Member Buckalew, supported by Council Member DeMers, introduced the following resolution and moved its adoption:

WHEREAS, The City Council of the City of East Grand Forks, Minnesota, has designated American Federal Bank as a depository with ACH origination and online banking; and

BE IT RESOLVED By the City Council of and for the City of East Grand Forks, Minnesota, as follows:

1. The City agrees to the terms and conditions of any account agreement approved by the City Council and properly opened by any representative(s) of the City identified in the following Paragraph 2, and authorizes American Federal Bank to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on American Federal Bank by any representative(s) of the City identified in the following Paragraph 2, regardless of by what means the facsimile signature(s) may have been affixed so long as they resemble the signature specimens listed in Paragraph 2 and contain the required number of signatures for this purpose.
2. The persons listed below (subject to any expressed restrictions) are authorized for ACH origination and for online banking:

Name and Title	Signature
(A) Lynn Stauss, Mayor	_____
(B) Scott Huizenga, City Administrator	_____
(C) Michelle French, Executive Assistant	_____
(D) Terry Knudson, Accounting Technician	_____
(E) Erin Johnson, Accounting Technician	_____
(F) Jerry Lucke, Finance Director	_____

BE IT HEREBY FURTHER RESOLVED that the City Council has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolution and to confer the powers granted to the person named who have full power and lawful authority to exercise the same.

Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.
Voting Nay: None.
Absent: Pokrzywinski.

The President declared the resolution passed.

Passed: January 5, 2010

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 5th of January, 2010.

Mayor

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
JANUARY 4, 2011
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 21, 2010.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider adopting Resolutuion No. 11-01-05 a Resolution to designate “C&H Insurance” as the insurance agency to handle City Policy for 2011.
3. Consider adopting Resolution No. 11-01-06 a Resolution approving the 2011 Administrative Services Agreement with Discovery Benefits, Inc.
4. Consider approving the application for an Exempt Gambling Permit for a raffle for Sacred Heart Church & School to be held April 30, 2011 at Sacred Heart Church & School, 200 3rd St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:
NONE.**

COMMUNICATIONS:

5. Regular meeting minutes of the Water, Light, Power and Building Commission for November 18, 2010.
6. Regular meeting minutes of the Water, Light, Power and Building Commission for December 2, 2010.
7. Regular meeting minutes of the Planning Commission for December 10, 2010.

OLD BUSINESS: NONE.

NEW BUSINESS:

8. Consider adopting Resolution No. 11-01-07 a Resolution approving the following Boards & Commission appointments and reappointments as presented by the appropriate Elected Officials.
9. Consider adopting Resolution No. 11-01-08 a Resolution enabling elected and/or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law.

CLAIMS:

10. Consider adopting Resolution No. 11-01-09 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 8396 for a total of \$1,014.49 whereas Council Member Buckalew is personally interested financially in the contract.
11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

Meetings to be determined after this organizational meeting

**UNAPPROVED MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, DECEMBER 21, 2010 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for December 21, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Greg Boppre, City Engineer; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Terri Kouba, MPO; Matt Leal, Planning & Zoning; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

Council President Grassel wished Council Vice President Tweten “Happy Birthday.”

Mr. Holy, 2129 8th St. SE, expressed his concerns on the budget. He stated that the fees should not be added to the Water & Light bill. He discussed the \$5.00 per month rescue unit fee along with the possible state aid reconstruction fee. Mr. Holy announced that 3% of the overall budget is based on fees. He suggested that the City should just raise the taxes and not be based on monthly fees.

Mayor Stauss agrees but we can’t always go on appraised value. Council President Grassel stated that we need to protect the elderly who are on a fixed income. Council Member Leigh stated that the Water & Light utility bill should be a public service bill. Council Member DeMers stated that raising revenues is

either raising taxes or fees. Mayor Stauss informed Mr. Holy that the LMC and CGMC says fees is the way to go. Council Member Pokrzywinski stated that some residents struggle to call 911 when they know they will be charge for the rescue unit.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 7, 2010.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of December 14, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

Council President Grassel asked that #8 be pulled.

3. Consider approving the application for a special event license for the U.S.C.C. Racing, Inc. for January 2, 2010 from 8:30 am to 4:30 pm.
4. Consider approving the application for an Exempt Gambling Permit for a raffle for Min-Dak Border Chapter of MN Deer Hunters to be held February 5, 2011 at the Eagles Club, 227 10th St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
5. Consider approving the Final Plat for Coulee View Addition.
6. Consider approving the Paratransit Contract to Grand Forks Taxi.
7. Consider approving the fare increase for the Dial-A-Ride and Senior Rider from \$2.75 to \$3.00.
8. Consider approving the Intergovernmental Agreement between the Cities of Grand Forks and East Grand Forks.

Mr. Huizenga stated that he is looking at the language regarding liability and choice of law. He asked City Council to extend the current agreement to January 31, 2011.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO EXTEND THE CURRENT INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITIES OF GRAND FORKS AND EAST GRAND FORKS TO JANUARY 31, 2011.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

- 9. Consider adopting Resolution No. 10-12-128 a Resolution approving the 2040 Land Use Plan update.
- 10. Consider adopting Resolution No. 10-12-129 a Resolution authorizing the redemption of General Obligation Water Revenue Bonds, Series 2001.
- 11. Consider approving the request to file the report of feasibility, authorize the preparation of plans and specifications, and set hearing date for “2011 Assessment Job No. 2/3– Utilities and Street Construction” – Industrial Park Second Addition.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH SEVEN (7) AND NINE (9) THROUGH ELEVEN (11) AS SUBMITTED.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

- 12. Regular meeting minutes of the Resurrection Cemetery Commission Meeting for December 8, 2010.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS: NONE.

CLAIMS:

- 13. Consider adopting Resolution No. 10-12-130 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment the goods referenced in check number 8207 for a total of \$211.20 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-12-30 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBER 8207 FOR A TOTAL OF \$211.20 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.
Voting Nay: None.
Abstain: Gregoire.
Absent: Buckalew.

14. Consider adopting Resolution no. 10-12-131 a resolution authorizing the city of east grand forks to approve purchases from hardware hank for the goods referenced in check number 8244 for a total of \$720.73 whereas council member buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 131 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK FOR THE GOODS REFERENCED IN CHECK NUMBER 8244 FOR A TOTAL OF \$720.73 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.
Voting Nay: None.
Absent: Buckalew.

15. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Pressure Switch/Civic Air Compressor	\$42.68
Advanced Business Methods Inc	Copier Contract	\$200.82
Albrecht Manufacturing	Cutting Edges/#362	\$294.87
Alltel	Cell Phone	\$405.35
American Tire Service	Service Call For Tire #113/Flat Repair	\$253.38
Ameripride Linen & Apparel Services	Cleaning Services/Supplies	\$329.04
Aqua Water Solutions	5 Gallon Water/ Deposit	\$33.10
Barnes Distribution	Inventory	\$1,450.75
Batteries Plus	Shop Battery/Ice Edger #348	\$98.27
Bert's Truck Equipment	DOT New Sander Truck & Repair	\$211.20
Border States Electric Supply	Light Ballest	\$16.54
Brite-Way Window Cleaning	Windows/Nov 2010	\$55.00
Business Essentials	Office Supplies	\$74.98
Butler Machinery Co	Oil Filter Housing Gas	\$11.69
C&R Laundry & Cleaners	Dry Cleaning	\$313.68
Carquest Auto Parts	Ball Valves/Generators	\$55.30
Cash Donald Scott	Nov 2010 Dial-A-Ride	\$2,482.63
Cities Area Transit	GFI Fare Box & Data Equipment	\$16,670.00
CL Linfoot Co.	Repair Dist Pumps/Storm/Repair Treatment Plant Roof	\$848.00
Complete Pest Control Inc	Pocket Gopher Eliminator On Levee	\$2,136.86
Conney Safety Products	Arena Test Tubes	\$305.07
Creative Product Source Inc	Antimicrobial Wipe	\$98.89

Cummins NPower LLC	Engine Coolant Heater #455/Thermostat & Seal	\$298.33
CW Fargo	Street Maintenance Parking Ad	\$174.00
Diamond Cleaning Supply Richard Papenfuss	Shop Supplies/ Brown Turn	\$109.76
Drummer's Diesel Inc	Oil & Fuel Filters For #409	\$240.37
East Side Express	EDHA Board Meal	\$53.48
East Side Travel Plaza	Fuel	\$66.45
Explorer Post #38	Squad Car Cleaning	\$60.00
Exponent	PH/Coulee View Addition/Valley Dairy/Home Improv	\$165.91
EZ Locksmith	Locks & Keys For SW Lifts	\$215.00
Farnams Genuine Parts Inc NAPA	Cabin Air Filter #360	\$8.00
Filter Care	Washed Filter Inventory	\$107.29
Flat Plains Services Inc	Snow Removal Riverwalk/Boardwalk	\$1,248.00
French Michelle & Timothy	Housing Incentive Program Tax Rebate	\$2,373.64
G&K Services	Mats	\$212.76
Gaddie Dennis	Housing Incentive Program Tax Rebate	\$1,977.40
Gaffaneys	Mailing Labels/Toner/Calendar/Office Supply	\$179.95
Galstad Randy	Reimb Mileage	\$50.00
Galstad Jensen & McCann PA	Prof Service	\$8,371.75
Garden Hut Inc	Hourmeters/#409 Generator/Wiper Arms & Blades	\$308.16
George's Quick Printing	Evidence Cards/Parking Tickets/Recycling Calendar	\$1,058.07
GF City Utility Billing	Landfill Disposal Charges/Nov 2010	\$15,322.35
GF Herald	Sr Center Dance Ad	\$83.79
Greater MN Parks & Trails Coalition	Annual Membership Fee	\$150.00
Hajicek Rick	Cleaning 11/15/10 - 12/10/10	\$427.50
Hardware Hank	Maint Supplies	\$720.73
Heartland Paper	Paper Towels/Tissue	\$123.86
Home of Economy	Brass Nipples & Ball Valve	\$56.32
Hugo's	Food Supplies/Acct End XX0821	\$32.64
Huizenga Scott	Reimb Mileage/CGMC	\$27.00
Huntsville Township	Insallation of Street Light 190th St SW	\$2,300.00
Integra Telecom	LD Phone	\$150.74
Integrated Process Solutions Inc	OIT Installation/Transmitter/Lift Station 5	\$5,540.61
Int'l Public Management Association for HR	Firefighter Test	\$421.50
K&K Trucking Inc	160 Yards Road Gravel	\$1,960.00
Kellermeyer Building Service	Cleaning Services	\$2,671.88
Kelly Services	Temp Services	\$539.00
Kustom Signals Inc	Rear Radar Antenna Cable #548	\$68.71
Larson Zach	Reimb Coaches Clinic	\$120.00
Marco	Copier	\$196.13
MBPTA	Organizational Renewal 2011	\$50.00
Midcontinent Communications	Sr Center Cable/Sunshine Terrace	\$807.47
Mike's Pizza	State Aid Task Force Lunch/Planning Meeting Lunch	\$108.70
Mitch Yoney Snow Removal	Snow Removal	\$840.00

MN Chief of Police Association	Membership/2011	\$265.00
MN Drivers & Vehicle Services	Vehicle Registration/09 Chev's	\$19.00
MN NAHRO	2011 Membership	\$195.00
MN Rec & Park Association	Membership renewal for 2011/Dave Aker	\$170.00
Nelson Jon	Refund/Zoe/Receipt # 272526	\$65.00
Newman Signs	Sign Rental	\$1,580.00
North Central Rental & Leasing	Motor Grader Rental	\$8,910.00
NW MN Household Hazardous Waste Mgmt	Disposal Charges/Hazardous Waste	\$491.46
O'Reilly Auto Parts	Maint Supplies	\$16.00
Ohman Nicholas	Zamboni Blade Sharpening	\$270.00
Orchard Richard	8000 Gallons Of Unleaded Fuel/Rando Hyd Oil Inv	\$22,557.31
Ornamental Iron Company	Light Bar Rack For Boat	\$907.38
Peak Performance	Toner	\$138.72
Peterson Veterinarian Clinic P.C.	Pound Report Nov 2010	\$1,081.34
Polk County DAC	Shredding Services	\$30.04
Polk County Environmental Services	2010 Administrative Fees	\$6,288.00
Polk County Recorder	Filing Fee	\$20.00
Praxair Distribution	Vise Grips Shop Tools/Acetylene Shop/Cylinder Rental	\$142.08
Premium Waters Inc	Water Service	\$48.62
PS Door Services	Remote Door Openers/Repair Overhead Door	\$849.88
Quill Corp	Office Supplies	\$337.65
Qwest	Phone Service	\$173.59
RadioShack Corporation	Wiring Inventory & Batteries/Electrical Parts	\$117.41
RDO Powerplan OIB	Maint Supplies	\$4,775.30
RMB Environmental Lab Inc	Pond Discharge Sampling	\$360.00
Roto Rooter	Jet Clean Swr Line/Garden Ct/Pumped Rankings	\$950.00
Safety Kleen Corp	New Parts Washer Installed	\$715.12
Safety Vision	Camera Cables For #614	\$289.43
Skinner Roofing	Roof Repairs/Mama Maria	\$245.00
Stennes Granite	1 O/C Sprague/Kringlen	\$950.00
Sterling Siding & Remodeling	Gutters/Sunshine Terrace	\$1,743.00
Stuart's Towing	Towing	\$710.00
Sun Dot Communications	Internet	\$138.49
Super 8 Duluth	Lodging/Boen	\$124.72
Surplus Center	Belting #112	\$17.50
Tab Products Co	2011 File Tabs	\$53.21
Tretter Kathleen	Fix Uniforms	\$243.68
True Temp	Repair South RTU/Council Chamber/Furnace Repair	\$1,306.32
US Bearings & Drives	Roller Chain #339/Bearing & Mount Inv	\$75.76
Valley Petroleum Equipment	Sensor Probe/Diesel Truck/Inv Fuel Island	\$2,202.50
Valley Truck	Fuel Conditioner/Starter Inv/Oil Pressure Switch	\$930.14
Vonasek Terry	Boot Reimb	\$75.00
Waste Mgmt	Disposal Services	\$30,017.57

Water & Light Department	Monthly Services	\$4,441.70
WDAZ TV	Street Maint Parking Advert	\$225.00
Xerox Corporation	Base Charge For November	\$21.79
Zee Medical Service	First Aid Refill	\$52.15
Ziegler	Cutting Edges/#125	\$1,540.82
	Total	\$173,263.03

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.
Voting Nay: None.
Absent: Buckalew.

COUNCIL/STAFF REPORTS:

Mayor Stauss and Council Members wished everyone a Merry Christmas and Happy New Year.

Council Member Leigh thanked Public Works on the snow removal.

Mr. Huizenga announced that there is no work session on December 28, 2010.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE DECEMBER 21, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:24 P.M.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.
Voting Nay: None.
Absent: Buckalew.

Scott Huizenga, City Administrator/Clerk-Treasurer

RESOLUTION NO. 11 - 01 - 05

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that "C&H Insurance" is hereby designated as the insurance agency to handle City Policy for 2011.

Voting Aye:
Voting Nay: None.

The President declared the resolution passed.

Passed: January 4, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 4th of January, 2011.

Mayor

RESOLUTION NO. 11-01-06

RESOLUTION APPROVING THE 2011 ADMINISTRATIVE SERVICES AGREEMENT WITH DISCOVERY BENEFITS, INC.

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks employs Discovery Benefits to administer the Flexible Benefits Plan for the City of East Grand Forks; and

BE IT RESOLVED, that the form of amended Cafeteria Plan including a Dependent Care Flexible Spending Account and Health Flexible Spending Account effective January 1, 2010, presented Flexible Benefits Plan effective January 1, 2011, presented to this meeting is hereby approved and adopted and that the duly authorized agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

BE IT RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

BE IT RESOLVED, that the duly authorized agents of the Employer shall act as soon as possible to notify the employees of Employer of the adoption of the Cafeteria Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form in hereby approved.

WHEREAS, The City Council of the City of East Grand Forks, Minnesota, has designated American Federal Bank as a depository.

BE IT RESOLVED By the City Council of and for the City of East Grand Forks, Minnesota, as follows:

1. The City agrees to the terms and conditions of any account agreement approved by the City Council and properly opened by any representative(s) of the City identified in the following Paragraph 2, and authorizes American Federal Bank to charge the City for all checks, drafts, or other orders, for the payment of money, that are drawn on American Federal Bank by any representative(s) of the City identified in the following Paragraph 2, regardless of by what means the facsimile signature(s) may have been affixed so long as they resemble the signature specimens listed in Paragraph 2 and contain the required number of signatures for this purpose.
2. The persons listed below (subject to any expressed restrictions) are authorized for online banking:

Name and Title

Signature

(A) Metavante/MBI

N/A_____

BE IT HEREBY FURTHER RESOLVED that the City Council has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolution and to confer the powers granted to the person named who have full power and lawful authority to exercise the same.

Voting Aye:
Voting Nay: None.
Absent:

The President declared the resolution passed.

Passed: January 4, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 4th of January, 2011.

Mayor

Minnesota Lawful Gambling LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee for each event If application postmarked or received:	
less than 30 days before the event \$100	more than 30 days before the event \$50

ORGANIZATION INFORMATION					Check # _____ \$ _____
Organization name Sacred Heart Church & School			Previous gambling permit number X-60010		
Type of nonprofit organization. Check one. <input type="checkbox"/> Fraternal <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> Other nonprofit organization					
Mailing address 200 Third Street NW	City East Grand Forks	State MN	Zip Code 56721	County Polk	
Name of chief executive officer (CEO) Larry Delaney		Daytime phone number (218) 773-0877		Email address mkraft@sacredheartegf.net	

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
b. the charter or letter from your parent organization recognizing your organization as a subordinate.

IRS - proof previously submitted to Gambling Control Board
If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
Sacred Heart Church & School

Address (do not use PO box) 200 Third St NW	City East Grand Forks	Zip Code 56721	County Polk
------------------------------------------------	--------------------------	-------------------	----------------

Date(s) of activity (for raffles, indicate the date of the drawing)
Saturday, April 30, 2011

Check the box or boxes that indicate the type of gambling activity your organization will conduct:
 Bingo* Raffles Paddlewheels* Pull-Tabs* Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.

Also complete
Page 2 of this form.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name _____
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Title _____ Date ____ / ____ / ____

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.

A township official is not required to sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application

Title _____ Date ____ / ____ / ____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application

Title _____ Date ____ / ____ / ____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature *[Signature]* Date 12-29-10

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Print Form

Reset Form

This form will be made available in alternative format (i.e. large print, Braille) upon request.
Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held November 18, 2010 at 5:00 P.M.

Present: Quirk, Ogden, Tweten

Absent: Brickson

It was moved by Commissioner Tweten second by Commissioner Ogden that the minutes of the previous meeting of November 4, 2010 be approved as read.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$961,419.09.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to approve the request to fill the position of Water Plant Operator which was vacated by the appointment of Randy Rapacz to the position of Water Treatment Plant Superintendent; and direct the Civil Service Secretary to advertise for the position.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to approve the underdrain strainer purchase from Siemens Water Technologies in the amount of \$19,800.60 plus tax and freight.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to adopt the new Tariff for Interconnection of Generation to the utility's distribution system policy which supersedes the previous policy.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to approve the 2011 water rate be billed at \$4.95 per thousand gallons.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to approve extending the existing electric rates into 2011 as recommended by Dan Boyce, General Manager.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to approve the 2011 Water & Light budget as proposed.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten that the meeting be adjourned to December 2, 2010 at 5:00 P.M.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

Lori Maloney
Sec'y

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held December 2, 2010 at 5:00 P.M.

Present: Brickson, Quirk, Ogden

Absent: Tweten

It was moved by Commissioner Quirk second by Commissioner Ogden that the minutes of the previous meeting of November 18, 2010 be approved as read.

Voting Aye: Brickson, Quirk, Ogden

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$425,306.35.

Voting Aye: Brickson, Quirk, Ogden

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Ogden to approve a donation of \$1,000.00 to Tri-Valley Opportunity Council for the 2011 "Reach Out for Warmth" program.

Voting Aye: Brickson, Quirk, Ogden

Voting Nay: None

The 2011 water treatment chemical bids were awarded as recommended.

It was moved by Commissioner Quirk second by Commissioner Ogden to approve paying the full amount of the 2011 health insurance premium for the general manager and set up a review for November of each year.

Voting Aye: Brickson, Quirk, Ogden

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Ogden to adjourn to a closed meeting to discuss wage negotiations.

Voting Aye: Brickson, Quirk, Ogden

Voting Nay: None

Minutes of the closed meeting of the Water, Light, Power and Building Commission held December 2, 2010 at 6:15 P.M.

Present: Brickson, Quirk, Ogden

Absent: Tweten

Also Present: Scott Huizenga, Mark DeMers, Ron Galstad, Dan Boyce and Lori Maloney.

Discussion was held on wage negotiation strategies.

It was moved by Commissioner Ogden second by Commissioner Quirk that the meeting be adjourned to the next regular meeting on December 16, 2010 at 5:00 P.M.

Voting Aye: Brickson, Quirk, Ogden

Voting Nay: None

Lori Maloney
Sec'y

**EAST GRAND FORKS
PLANNING COMMISSION MINUTES
Friday, December 10th, 2010, – 12:00 Noon
East Grand Forks City Hall Training Conference Room**

CALL TO ORDER

Vice Chairman Niel McWalter called the December 10th, 2010, meeting of the East Grand Forks Planning Commission to order at 12:10 p.m.

CALL OF ROLL

On a Call of Roll, the following members were present: Vice Chairman McWalter; Commissioners Nelson, DeMers, and Erickson. Chairman Christianson reported present at 12:15 p.m..

Staff present were: Nancy Ellis, GF/EGF MPO Planner, and Peggy McNelis, GF/EGF MPO Office Manager.

Guests present were: Tom Spoor, Building Inspector; Ron Galstad, City Attorney; and Scott Huizenga, City Administrator.

DETERMINATION OF A QUORUM

Vice Chairman McWalter declared a quorum was present.

COMMUNICATION

None.

APPROVAL OF MINUTES

Matter Of Approval Of The October 21st, 2010, Minutes Of The East Grand Forks Planning Commission.

A MOTION WAS MADE BY COMMISSIONER DEMERS, SECONDED BY COMMISSIONER ERICKSON, TO APPROVE THE OCTOBER 21ST, 2010, MEETING MINUTES OF THE EAST GRAND FORKS PLANNING COMMISSION, AS SUBMITTED.

Voting Aye: McWalter, Erickson, Nelson, and DeMers.

Voting Nay: None.

OLD BUSINESS

1. Matter Of Approval Of The Coulee View Addition Final Plat

Ms. Ellis reminded the commission that at the last Planning Commission meeting there was some discussion as to the flood plain elevation, and how we should show the coulee ponding area. The question was: Should we continue to have the lot line go through the coulee or should we basically straight-line the lot outside of the coulee and at the floodplain elevation? She explained that she and Mr. Spoor had discussions on this, and Mr. Spoor visited with Jerry Skyberg. She also visited with the City Administration in regard to straight-lining these properties and having the City maintain the area down by the coulee; but the City would prefer to have the property lines go right to the coulee.

Ms. Ellis referred to the plat, and went over the changes/additions made to the notes section.

**EAST GRAND FORKS
PLANNING COMMISSION MEETING
FRIDAY, DECEMBER 10TH, 2010**

Chairman Christianson reported present.

Ms. Ellis commented that Mr. Galstad contacted her to verify that they have something included in the paperwork given to perspective buyers notifying them of this information. Mr. Galstad stated that the reason he came here today was because he looked into these issues more thoroughly, and found that having the lot line down to the center of the waterway is common. He said that he knows that the City doesn't have an easement for access, so he would recommend that a permanent flowage easement be included on the backside of the lots so there aren't any misunderstandings later. Chairman Christianson asked if the easement would be a physical boundary. Mr. Galstad responded that it would not be a physical boundary, adding that it is a permanent flowage easement that basically states it is essentially part of the flood control project. This gives the City the right to store some water on their property if the need should arise.

Commissioner DeMers said, in looking at some different areas along here, did we ever go back and do anything retroactively with the properties north of here. Mr. Galstad responded that he doesn't think they did because they aren't transferring them, they were part of the Corp project, and when they did all the analysis on that area, by putting in a diversion they actually reduced the amount of water that was substantially accumulating on those properties, so it was not something that we would have been worried about. He added that nobody was actually compensated for being part of the flood control project because we were lessening the burden instead of increasing it. However, now that we are the ones holding the property, and are selling it to someone else, he wants to make sure that we are protected so nobody can come back later and complain that we are using their property for water without compensating them.

Commissioner McWalter asked if the gate wasn't designed to keep the creek within its banks. Commissioners DeMers responded that there is a component for internal storage, however, the problem is that if you shut the gate and it rains an inch, and you have a flood event, there is always a possibility it could still exceed the holding limits. Mr. Galstad stated that this is why he wants the flowage easements, to protect us from issues such as this.

Discussion ensued.

A MOTION WAS MADE BY COMMISSIONER DEMERS, SECONDED BY COMMISSIONER ERICKSON, TO APPROVE THE COULEE VIEW ADDITION FINAL PLAT.

Voting Aye: McWalter, Erickson, Nelson, DeMers, and Christianson.

Voting Nay: None.

2. Matter Of Approval Of The Final 2040 Land Use Plan

Ms. Ellis distributed copies of the Final 2040 Land Use Plan, and briefly went over the changes made.

Ms. Ellis reported that the Land Use Plan is part of an overall comprehensive plan, which also includes a Long Range Transportation Plan, a downtown plan, greenway plan, etc.. She added that there is a resolution reflecting this, and it will be presented to the City Council for review and approval.

Ms. Ellis reminded the commission that the intent of this update was to reorganize the plan so that it would have a better flow, as well as to add new goals and objectives and change or remove others. She pointed out that all of the tables have been updated, and improvements made to the goals and policies as well.

Ms. Ellis referred to Page 42 of the document, and pointed out that one thing you will notice is that anything that talks about livability/sustainability, which we are required to address now, is shown in green.

**EAST GRAND FORKS
PLANNING COMMISSION MEETING
FRIDAY, DECEMBER 10TH, 2010**

She added that any new goals state that they are new, and if something is a livability principle, that principle is listed after the goal. Ms. Ellis stated that some of the things that we will be doing with this land use plan will be to look at different ways we can improve our zoning ordinance to address these changes.

Discussion ensued.

Ms. Ellis stated that staff feels that the Final 2040 Land Use Plan Update accomplishes what was desired and now flows well, and they recommend approval.

A MOTION WAS MADE BY COMMISSIONER MCWALTER, SECONDED BY COMMISSIONER NELSON, TO APPROVE FORWARDING THE 2040 LAND USE PLAN TO THE EAST GRAND FORKS CITY COUNCIL FOR FINAL APPROVAL.

Voting Aye: McWalter, Erickson, Nelson, DeMers, and Christianson.

Voting Nay: None.

NEW BUSINESS

None.

OTHER BUSINESS

None.

ADJOURNMENT

MOVED BY COMMISSIONER ERICKSON, SECONDED BY COMMISSIONER DEMERS, TO ADJOURN THE DECEMBER 10TH, 2010, MEETING OF THE EAST GRAND FORKS PLANNING COMMISSION AT 12:46 P.M.

Voting Aye: McWalter, Erickson, Nelson, DeMers, and Christianson.

Voting Nay: None.

Respectfully submitted by,

Peggy McNelis,
Office Manager

RESOLUTION NO. 11 – 01 - 07

A RESOLUTION DESIGNATING THE MAYOR’S APPOINTMENT TO THE EAST GRAND FORKS PLANNING COMMISSION FOR 2011

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the Mayor appoints citizens to fill vacancies on various Boards and Commissions of the City of East Grand Forks each year; and

WHEREAS, These Boards and Commissions are important to the operation of the City due to the value of citizen input on recommendations that are forwarded to the City Council on many important issues.

THEREFORE BE IT RESOLVED, that the City Council of the City of East Grand Forks ratifies the following appointments of Mayor Lynn Stauss to the respective Board and/or Commission for the designated term:

CEMETERY COMMISSION – Commissioners shall be appointed by the Mayor, by approval of the majority of the City Council for 3 year terms. Vacancies shall be filled in the same manner. Ordinance #208.

<u>Members</u>	<u>Expires</u>
Dave Tucker (Reappoint)	12/31/13
Wayne Gregoire (Council Rep)	

CIVIL SERVICE BOARD – Members of the board shall be appointed by the Mayor, with approval of a majority of the City Council, for 3 year terms. Ordinance #152.

<u>Member</u>	<u>Expires</u>
Craig Johnson to replace David Pace	12/31/13

ECONOMIC DEVELOPMENT HOUSING AUTHORITY – Members (which includes two Council members) appointed by the Mayor, subject to approval by a majority of the City Council. Resolution #86-10-100. Six year terms.

<u>Members</u>	<u>Expires</u>
Marilyn Larson (Reappoint)	12/31/16
Richard Grassel (Council Rep)	

LIBRARY BOARD – Members appointed by the Mayor, subject to approval by a majority of the City Council. Members are allowed on the board for a maximum of three 3-year terms.

<u>Member</u>	<u>Expires</u>
Mary Gale Homstad (Reappoint)	12/31/13

METROPOLITAN PLANNING ORGANIZATION (two year term)

<u>Members</u>	<u>Expires</u>
Greg Leigh	12/31/12
Mike Pokrzywinski	12/31/12

PLANNING COMMISSION – Members shall be appointed by the Mayor, with the approval of a majority of the City Council, for four year terms. Vacancies will be filled in the same manner. Ordinance #181, Section 2.

<u>Member</u>	<u>Expires</u>
Gary Christianson (Reappoint)	12/31/14

SENIOR CITIZEN BOARD – Board (which includes one City Council member) appointed by the Mayor, subject to approval by a majority of the City Council, for 3 year terms. See Ordinance #80 – 3rd Series.

<u>Members</u>	<u>Expires</u>
Lyle Smith (Reappoint)	12/31/13
Shirley Terrin to replace Mike Grembowski	12/31/13
Henry Tweten (Council Rep)	

WATER, LIGHT, POWER & BUILDING COMMISSION – Commissioners appointed by the Mayor, subject to approval by the City Council, for 3 year terms.

<u>Members</u>	<u>Expires</u>
Mark Brickson (Reappoint)	12/31/13
Henry Tweten (Council Rep)	

Voting Aye:
Voting Nay: None.

The President declared the resolution passed.

Passed: January 4, 2010

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 4th day of January, 2010.

Mayor

RESOLUTION NO. 11 – 01 – 08

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

BE IT RESOLVED, by the City Council of the City of East Grand Forks, Minnesota,

Whereas, the law enables elected or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law; and

Whereas, the East Grand Forks Mayor and East Grand Forks City Council members’ intent is that the Following Board Members be considered employees for the eligibility for Workers Comp coverage purposes.

Now Therefore, be it resolved, that the following number of board members be covered by the Minnesota Workers Compensation Law:

- Mayor & City Council: 8 members
- Cemetery Commission: 3 members
- Civil Service Board: 3 members
- Economic Development & Housing Authority Board: 7 Members
- Senior Citizen Board: 7 members
- Library Board: 7 members
- Planning Commission: 8 members
- Water, Light, Power, & Building Commission: 4 members
- Metropolitan Planning Organization: 3 members
- Red Lake River Corridor: 2 members

Voting Aye:
 Voting Nay: None.
 Absent: None.

The President declared the resolution passed.

Passed: January 4, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 4th of January, 2011.

Mayor

RESOLUTION NO. 11 – 01– 09

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 8396 for a total of \$1,014.49.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$1,014.49 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 4, 2011.

Voting Aye:
 Voting Nay: None.
 Absent: Buckalew.

The President declared the resolution passed.

Passed: January 4, 2011

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 4th of January, 2011.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 8396 for a total of \$1,014.49.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 4, 2011.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only

User: ejohnson
 Printed: 12/29/2010 - 3:49 PM



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
8336	01/04/2011	ABD001	ABD Publications	339.58	0
8337	01/04/2011	ACM001	Acme Electric Companies	300.98	0
8338	01/04/2011	ADV001	Advanced Business Methods Inc	161.65	0
8339	01/04/2011	AFS002	Keyaresh & Karla Afshari	2,169.58	0
8340	01/04/2011	AGR001	Agri-Valley Grand Forks Petroleum	7,642.50	0
8341	01/04/2011	AKE001	Dave Aker	234.84	0
8342	01/04/2011	AME005	Ameripride Linen & Apparel Services	671.16	0
8343	01/04/2011	ARR001	Arrowwood Resort	760.96	0
8344	01/04/2011	AUB003	Zach Aubol	53.00	0
8345	01/04/2011	BAK001	Baker & Taylor Co	345.66	0
8346	01/04/2011	BAR005	Barnes Distribution	213.84	0
8347	01/04/2011	BAT001	Batteries Plus	223.11	0
8348	01/04/2011	BEA006	Justin & Lisa Beauchamp	2,186.27	0
8349	01/04/2011	BEC001	Becker Arena Products Inc	141.33	0
8350	01/04/2011	BER006	Jessi & Ryan Berg	1,564.89	0
8351	01/04/2011	BER007	Michael & Heather Bergeron	3,083.60	0
8352	01/04/2011	BIE001	Jason & Robyn Bies	1,250.29	0
8353	01/04/2011	BLU001	Blue Cross Blue Shield of ND	5,764.50	0
8354	01/04/2011	BOB001	Bobcat of Grand Forks	436.48	0
8355	01/04/2011	BOR001	Border States Electric Supply	464.79	0
8356	01/04/2011	BRA001	Brady Martz & Associates	5,400.00	0
8357	01/04/2011	BRA004	Darrell & Dianne Bratvold	1,449.74	0
8358	01/04/2011	BUL003	Rob Bulman	1,719.35	0
8359	01/04/2011	CAN001	Canon Financial Services	180.80	0
8360	01/04/2011	CAR504	Cardmember Service	290.68	0
8361	01/04/2011	CAR009	Galen & Joellen Cariveau	2,581.11	0
8362	01/04/2011	CAR002	Carquest Auto Parts	19.17	0
8363	01/04/2011	CAS005	Melissa & Michael Cassanelli	2,095.17	0
8364	01/04/2011	CDW001	CDW Government Inc	5,343.76	0
8365	01/04/2011	CEN004	Central Sign & Fabricating	1,104.95	0
8366	01/04/2011	CHA006	Chad Essery & Dannika Faken	1,818.66	0
8367	01/04/2011	COL002	Cole Papers Inc	458.15	0
8368	01/04/2011	COM003	Complete Pest Control Inc	128.24	0
8369	01/04/2011	DAH002	Travis & Lindsay Dahlin	1,693.34	0
8370	01/04/2011	DIE001	Wayne & Kimberly Dietrich	3,410.38	0
8371	01/04/2011	EAG001	Eagle Electric	140.43	0
8372	01/04/2011	ECK001	Todd & Janet Eckes	1,842.47	0
8373	01/04/2011	EGF006	EGF City Petty Cash Ckng	1,438.13	0
8374	01/04/2011	ELE001	Electric Pump	407.33	0
8375	01/04/2011	EME002	Steve & Linda Emery	2,492.07	0
8376	01/04/2011	ERI002	Christopher Erickson	1,696.77	0
8377	01/04/2011	EXP003	Explorer Post #38	50.00	0
8378	01/04/2011	FER001	Ferrellgas	154.61	0
8379	01/04/2011	FLA001	Flaherty & Hood PA	238.58	0
8380	01/04/2011	FOR008	Matt Fore	50.00	0
8381	01/04/2011	FRI001	Michael & Karen Frisch	1,919.22	0
8382	01/04/2011	FRO003	Chad & Karla Frost	4,247.81	0
8383	01/04/2011	FLO001	FS Engineering	54,401.36	0
8384	01/04/2011	G&K001	G&K Services	112.02	0
8385	01/04/2011	GAF001	Gaffaneys	345.79	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
8386	01/04/2011	GAL001	Gale	149.96	0
8387	01/04/2011	GER001	Gerrells Sport Center	639.44	0
8388	01/04/2011	GER003	Steven Gerszewski	2,133.98	0
8389	01/04/2011	GGF001	GGF Convention & Visitors Bureau	864.81	0
8390	01/04/2011	GRA004	Grand Cities Towing	186.88	0
8391	01/04/2011	GRE010	Lloyd Gregoire	1,814.76	0
8392	01/04/2011	GYO001	Erik Gyolai	42.00	0
8393	01/04/2011	HAJ002	Rick Hajicek	285.00	0
8394	01/04/2011	HAL0001	Barbara Hallin	1,720.11	0
8395	01/04/2011	HAM003	Heidi Hamre	1,843.84	0
8396	01/04/2011	HAR001	Hardware Hank	1,014.49	0
8397	01/04/2011	HAS002	Mark & Andrea Hastings	2,362.03	0
8398	01/04/2011	HEA003	Jason Hearn	144.00	0
8399	01/04/2011	HEA001	Heartland Paper	1,404.71	0
8400	01/04/2011	HEG001	Justin Hegg	168.00	0
8401	01/04/2011	HEL001	Charlotte Helgeson	68.00	0
8402	01/04/2011	HER001	Dana & Janelle Hermes	1,926.93	0
8403	01/04/2011	HOL007	Jay and Angela Holkesvig	3,694.53	0
8404	01/04/2011	HOL0010	Kelly & Jay Holm	2,026.39	0
8405	01/04/2011	HOM001	Home of Economy	20.90	0
8406	01/04/2011	HUG001	Hugo's	43.94	0
8407	01/04/2011	JPC001	J. P. Cooke Company	80.68	0
8408	01/04/2011	KEL001	Kellermeier Building Service	665.01	0
8409	01/04/2011	KEL003	Kelly Services	518.00	0
8410	01/04/2011	KEL004	Chris & Nichole Kelsey	1,547.99	0
8411	01/04/2011	KOE002	Nicholas Koetne	20.00	0
8412	01/04/2011	LIB001	Liberty Business Systems	73.59	0
8413	01/04/2011	LUK003	Matthew Lukach	2,290.88	0
8414	01/04/2011	LUM001	Lumber Mart	28.19	0
8415	01/04/2011	M&W001	M&W Services	65.00	0
8416	01/04/2011	MAC005	Beau & Tracey Mack	1,564.89	0
8417	01/04/2011	MAR004	Marco	19.17	0
8418	01/04/2011	MAR001	Marco Inc	591.02	0
8419	01/04/2011	MAR007	Joseph Marshall	38.00	0
8420	01/04/2011	MCD001	McDonald's of EGF	45.93	0
8421	01/04/2011	MCN001	Peggy McNelis & John McNelis	2,760.79	0
8422	01/04/2011	MPO001	Metropolitan Planning Organization	7,506.07	0
8423	01/04/2011	MIC001	Micro-Marketing LLC	196.60	0
8424	01/04/2011	MID001	MidAmerica Books	136.53	0
8425	01/04/2011	MND006	VOID****VOID****VOID*** MN I	457.00	0
8426	01/04/2011	MND009	MN Drivers & Vehicle Services	51.00	0
8427	01/04/2011	MOE002	Ben & Kallie Moen	2,715.38	0
8428	01/04/2011	MOS002	Mosca Design Inc.	52.00	0
8429	01/04/2011	NAN002	Nancy Davis & Jordan Wojnarski	1,877.90	0
8430	01/04/2011	NER001	Christopher Nero	1,948.27	0
8431	01/04/2011	NET004	Marlan & Diane Netterlund	2,375.75	0
8432	01/04/2011	NOR004	Northern Plumbing Supply	109.66	0
8433	01/04/2011	ODL001	Odland Fitzgerald Reynolds & Harbot	240.00	0
8434	01/04/2011	ONL002	Online Services	589.00	0
8435	01/04/2011	OPP001	Opp Construction	425.00	0
8436	01/04/2011	OPS001	Linda Opstad	1,804.07	0
8437	01/04/2011	OTI001	Otis Elevator Company	3,307.56	0
8438	01/04/2011	PAC001	David & Debra Pace	2,359.40	0
8439	01/04/2011	PAW001	Travis Pawloski	1,554.50	0
8440	01/04/2011	PEA001	Peak Performance	72.00	0
8441	01/04/2011	POL004	Polk County Recorder	372.60	0
8442	01/04/2011	POR003	Kevin & Aundrea Porter	2,218.26	0
8443	01/04/2011	QUI001	Quill Corp	372.49	0
8444	01/04/2011	QWE001	Qwest	1,862.95	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
8445	01/04/2011	RAS001	Keelan & Holly Rasmusson	2,203.57	0
8446	01/04/2011	REL002	Reliance Telephone System	2,324.53	0
8447	01/04/2011	RIE001	David Riedy	2,469.27	0
8448	01/04/2011	RMB001	RMB Environmental Lab Inc	43.00	0
8449	01/04/2011	ROT001	Roto Rooter	145.00	0
8450	01/04/2011	MER001	Sandford Clinic Fargo Region	71.00	0
8451	01/04/2011	SCH015	Mark Schafer	63.00	0
8452	01/04/2011	SCH021	Matthew Schmitz	20.00	0
8453	01/04/2011	SCH020	Chris & Janelle Schryver	2,963.12	0
8454	01/04/2011	SHA002	Share Corp	253.86	0
8455	01/04/2011	SIM001	Simonson Station Stores	100.00	0
8456	01/04/2011	SMI003	Greg & Shannon Smidt	3,020.29	0
8457	01/04/2011	SPR003	Spruce Valley Corporation	24,754.80	0
8458	01/04/2011	STA004	Lynn Stauss	162.00	0
8459	01/04/2011	STE002	Ryan & Sadie Steenerson	2,210.31	0
8460	01/04/2011	STO006	Jason Stordahl	75.00	0
8461	01/04/2011	STA005	Strata Corp	28,090.77	0
8462	01/04/2011	STU001	Stuart's Towing	53.44	0
8463	01/04/2011	THO002	Terry Thompson	1,553.13	0
8464	01/04/2011	THO004	John & Sandra Thorson	2,675.06	0
8465	01/04/2011	TIG001	Tiger Direct.com	1,496.25	0
8466	01/04/2011	TRE007	Phyllis Trelfa	1,807.84	0
8467	01/04/2011	TRU001	True Temp	1,589.21	0
8468	01/04/2011	TRY001	Try-County Refrigeration	1,222.00	0
8469	01/04/2011	TWI002	Dave Twite	77.00	0
8470	01/04/2011	VIL001	Vilandre Heating & A/C	127.40	0
8471	01/04/2011	VOE001	Steven & Kathryn Voelker	1,646.75	0
8472	01/04/2011	WAT001	Water & Light Department	48,453.84	0
8473	01/04/2011	WEB003	George Weber	75.00	0
8474	01/04/2011	WIZ001	Wizard's Enterprises Inc.	490.00	0
8475	01/04/2011	XCE001	Xcel Energy	19,027.33	0
8476	01/04/2011	ZEE001	Zee Medical Service	273.24	0
				340,243.94	
Check Total:					