

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
JANUARY 4, 2011  
5:00 P.M.**

**ORGANIZATIONAL MEETING:**

**CALL TO ORDER BY TEMPORARY CHAIRMAN, RON GALSTAD, CITY ATTORNEY, PER CITY CODE.**

**CALL OF ROLL AND ADMINISTER OATH OF OFFICE FOR ELECTED OFFICIALS.**

**ELECTION OF COUNCIL PRESIDENT AND VICE-PRESIDENT BY WRITTEN BALLOT.**

**PRESIDENT OF CITY COUNCIL**

- a) Temporary Chairman announces that nominations for the Council Presidency are now open.
- b) Motion to close nominations.
- c) Written ballot for Council President
- d) Results declared and elected Council President asked to take the Chair.

**VICE-PRESIDENT OF CITY COUNCIL**

- a) Council President Announces that nominations are now open for the Vice-Presidency of the City Council.
- b) Motion to close nominations
- c) Written ballot for Council Vice-President.
- d) Results declared and Council Vice-President installed.

**OTHER REQUIRED ACTION:**

**1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS**

Consider adopting Resolution No. 11-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

**2. DESIGNATE OFFICIAL NEWSPAPER**

Consider adopting Resolution No. 11-01-02 a Resolution to designate The Exponent as the official newspaper.

**3. DESIGNATE FINANCIAL DEPOSITORIES**

Consider adopting Resolution No. 11-01-03 a Resolution to designate the following financial depositories:

- a. American Federal
- b. Community Bank
- c. Smith Barney
- d. Multi-Bank Securities
- e. Dain Rausher
- f. PMA – 4M Fund

Consider adopting Resolution No. 11-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title Signature

- (A) Lynn Stauss, Mayor
- (B) Scott Huizenga, City Administrator
- (C) Michelle French, Executive Assistant
- (D) Terry Knudson, Accounting Technician
- (E) Erin Johnson, Accounting Technician
- (F) Jerry Lucke, Finance Director

**ADJOURN:**

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**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 21, 2010.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider adopting Resolutuion No. 11-01-05 a Resolution to designate “C&H Insurance” as the insurance agency to handle City Policy for 2011.
3. Consider adopting Resolution No. 11-01-06 a Resolution approving the 2011 Administrative Services Agreement with Discovery Benefits, Inc.
4. Consider approving the application for an Exempt Gambling Permit for a raffle for Sacred Heart Church & School to be held April 30, 2011 at Sacred Heart Church & School, 200 3<sup>rd</sup> St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:  
NONE.**

**COMMUNICATIONS:**

5. Regular meeting minutes of the Water, Light, Power and Building Commission for November 18, 2010.
6. Regular meeting minutes of the Water, Light, Power and Building Commission for December 2, 2010.
7. Regular meeting minutes of the Planning Commission for December 10, 2010.

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

8. Consider adopting Resolution No. 11-01-07 a Resolution approving the following Boards & Commission appointments and reappointments as presented by the appropriate Elected Officials.
9. Consider adopting Resolution No. 11-01-08 a Resolution enabling elected and/or appointed officials of the City of East Grand Forks to be covered by the Minnesota Workers Compensation Law.

**CLAIMS:**

10. Consider adopting Resolution No. 11-01-09 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 8396 for a total of \$1,014.49 whereas Council Member Buckalew is personally interested financially in the contract.
11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

Upcoming Meetings:

Meetings to be determined after this organizational meeting