

**APPROVED
MINUTES OF THE
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, DECEMBER 14, 2010 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for December 14, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Teri Kouba, MPO; Matt Leal, MPO; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM

1. American Crystal Update – Lloyd Kennedy & Joe Talley

Mr. Kennedy and Mr. Talley from American Crystal Sugar gave an update on the progress on the odor reduction. Mr. Kennedy stated that the completion date should be the 2nd week in May and will be processing juice until June. He announced that they received a noise complaint due to the propane cannons to scare away the Canadian Geese. American Crystal Sugar representative stated that they are willing to help with the 10th Avenue issue.

2. 2010 City Project No. 11 – Civic Center Improvements – Scott Huizenga

Mr. Huizenga informed City Council that City staff, ISD#595, and Blue Line Club have met to discuss Civic Center improvements. The group has selected two options for consideration. Option #1, Northeast Addition for construction costs of \$517,840.00 or Option #3, Under the west bleachers for construction costs of \$317,520.00. Mr. Huizenga suggested Option #3 which would cost approximately \$400,000 for the entire project. Mr. Pace, School Superintendent, stated that the facility in which they rent must meet Title IX requirements. Council Member Gregoire asked if the City paid for the improvements, would the school then have an increase in rent. Mr. Pace stated that this would be the agreement. Discussion

occurred regarding the current locker rooms and the Title IX requirements. Mr. Huizenga and Mr. Pace will work together on an authorization of design and lease agreement and bring back to Council for discussion.

3. 2040 Land Use Plan – Nancy Ellis & Matt Leal

Mr. Leal gave a brief presentation on the 2040 Land Use Plan updates and gave a brief summary on each chapter.

4. Intergovernmental Agreement – MPO

Ms Kouba stated that the current agreement will end December 31, 2010. The new agreement keeps the transit system as it is right now but is flexible that if changes are needed or wanted by both Cities, this could happen. To end the agreement both Cities must agree and follow the dissolution steps, budgets will be updated on a yearly basis and become part of the agreement when the budget is updated. Exhibits may also change. This item will be referred to Council for action.

5. Fare Increase – MPO

Ms Kouba announced that the new contract that was out for bid this year for Dial-A-Ride and Senior Rider Programs brought back bids that were higher than expected. She recommended to increase fare from \$2.75 to \$3.00. This item will be referred to Council for action.

6. Paratransit & Senior Rider Proposal – MPO

Ms Kouba informed City Council that Grand Forks Taxi was the only company to submit a proposal. She stated that the contract follows the RFP. This item will be referred to Council for action.

7. General Obligation Bonds – Jerry Lucke

Mr. Huizenga stated that this is a Resolution Calling for the Redemption of the General Obligation Bonds of 2001. Mr. Huizenga informed City Council that there is approximately \$500,000 remaining saving the City around \$56,000.

8. Other

Chief Gust announced that the City of East Grand Forks may be receiving federal Staffing for Adequate Fire and Emergency Response (SAFER) grant. This would fully fund a firefighter position for two years and the City would need to maintain the position for at least one additional year.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADJOURN THE DECEMBER 14, 2010 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:23 P.M.

Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.
Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer