

**APPROVED  
MINUTES OF THE  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, NOVEMBER 23, 2010 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for November 23, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present:, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew (5:07 pm), Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT**

*Bonnie Abel, Customer & Enegy Manager; Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM**

**1. 2010 City Project No. 11 – Civic Center Improvements – Greg Boppre**

Mr. Boppre stated that the City and ISD#595 has been discussing adding a girls locker room to the Civic Center. Two options were selected: Option #1 – Northeast Addition for \$517,840. Option #3 – Under the west bleachers for \$317,520. Council Member Leigh stated that he is in favor for the locker room but is unsure on how it would be paid. Council Member Gregoire suggested scaling down the project and look at clubs and organizations for possible fundraisers/donations. Mr. Boppre announced that the school has \$240,000 available. Discussion occurred regarding funding options. Council Member Buckalew stated that if the girls are not going to practice and play games at the Civic Center, would this be feasible. Council President Grassel suggested sitting down with the School Board, Booster Club, and the Blue Line Club at the next City Council Work Session.

**2. 2011 Assessment Job No. 1 – Paving 14<sup>th</sup> Ave SE –Report of Feasibility – Greg Boppre**

Mr. Boppre and Council Member DeMers met with the residents to voice their concern to have the road improved. The following options were discussed: a) do nothing. b) construct the west half of the road. c) construct the entire road with the City and Township funding the east half but the Township has stated that they will not fund this street. Council Vice President Tweten stated that he would suggest going with option “b”. He does not want to use City funds to pave the east half. Council Member DeMers announced that the ½ street may cause drainage problems and the beet truck traffic would damage the ½

street as well. He suggested that if the City chooses not to provide funding for the other half, the City should not pave at all. Council Member Leigh stated that the City needs to fix existing streets. Council Member Pokrzywinski suggested asking the residents to pay more for the road. Mr. Boppre suggested holding a public hearing and invite the township board.

### **3. 2011 Assessment Job No.2 - Industrial Park - Scott Huizenga**

Mr. Huizenga stated that this agreement is identical to our current agreement, we are just amending it to include the Industrial Park project. This item will be referred to Council for action.

### **4. Dispatch Remodel Project – Michael Hedlund**

Chief Hedlund announced that the Police Department Dispatch Center is in need of technology updates and physical remodeling to enhance the operability of the center and the professionalism of its appearance. He received one proposal from G.W. & Sons Construction Inc. in the amount of \$28,400.00. This item will be referred to City Council for action.

### **5. City Hall Window Shades – Scott Huizenga & Bonnie Abel**

Mr. Huizenga stated that Ms Abel provided a proposal to install energy-efficient window shades in City Hall to provide energy savings. The total proposal on the low bid is \$46,720 with installation. The Water and Light Department City Conservation Fund would contribute \$25,000 and the Building Maintenance Fund would finance the remaining \$21,720. The enegery payback on the City portion is 8.93 years. This item will be referred to City Council for action.

### **6. 2011 Proposed Budget – Scott Huizenga**

Mr. Huizenga announced that the Council will adopt the final budget on December 7<sup>th</sup> at 7:00 pm. The final proposed levy recommends a 4.4 percent increase on the levy. Mr. Huizenga suggested the following reductions – Administrative Changes, Projected Surplus, Water & Light Civic Center Loan, Increased Figure Skating Fees, and Fall Cleanup. Council Member Buckalew didn't feel paying zero on the Water & Light Loan was right so he suggested raising the levy 5%. Council Member Pokrzywinski suggested lowering the surplus to allow the City to pay the loan.

## **ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE NOVEMBER 23, 2010 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:12 P.M.**

*Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer