

**AGENDA
CITY COUNCIL
WORK SESSION
CITY OF EAST GRAND FORKS
NOVEMBER 23, 2010
5:00 PM**

CALL TO ORDER

CALL OF ROLL

DETERMINATION OF A QUORUM

1. 2010 City Project No. 11 – Civic Center Improvements – Greg Boppre
2. 2011 Assessment Job No. 1 – Paving 14th Ave SE –Report of Feasibility – Greg Boppre
3. 2011 Assessment Job No.2 - Industrial Park - Scott Huizenga
4. City Hall Window Shades – Scott Huizenga & Bonnie Abel
5. 2011 Proposed Budget – Scott Huizenga

ADJOURN

Upcoming Meetings

Work Session – November 30, 2010 – 5:00 PM – Training Room (if needed)

Regular Meeting – December 7, 2010 – 5:00 PM – Council Chambers

Work Session – December 14, 2010 – 5:00 PM – Training Room

Regular Meeting – December 21, 2010 – 5:00 PM – Council Chambers

Request for Council Action

Date: November 17, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Plans and Specifications – 2010 City Project No.11 – Civic Center Improvements

Background:

The City and ISD#595 have been discussing the possibility of adding a girls locker room to the Civic Center. This project was discussed with the school district, City and East Grand Forks Blueline Club twice since it was last presented (June 2010) to the City Council Work Session.

The selected options were:

OPTION #1 – Northeast Addition – Construction cost - \$517,840.00

OPTION #3 – Under the west bleachers – Construction cost - \$317,520.00

The design professionals will be:

Architectural/Mechanical – EAPC, Wayne Dietrich
Electrical – Obermiller, Nelson Engineering, Brian Poyko
Civil/Structural – FS Engineering, Brad Bail

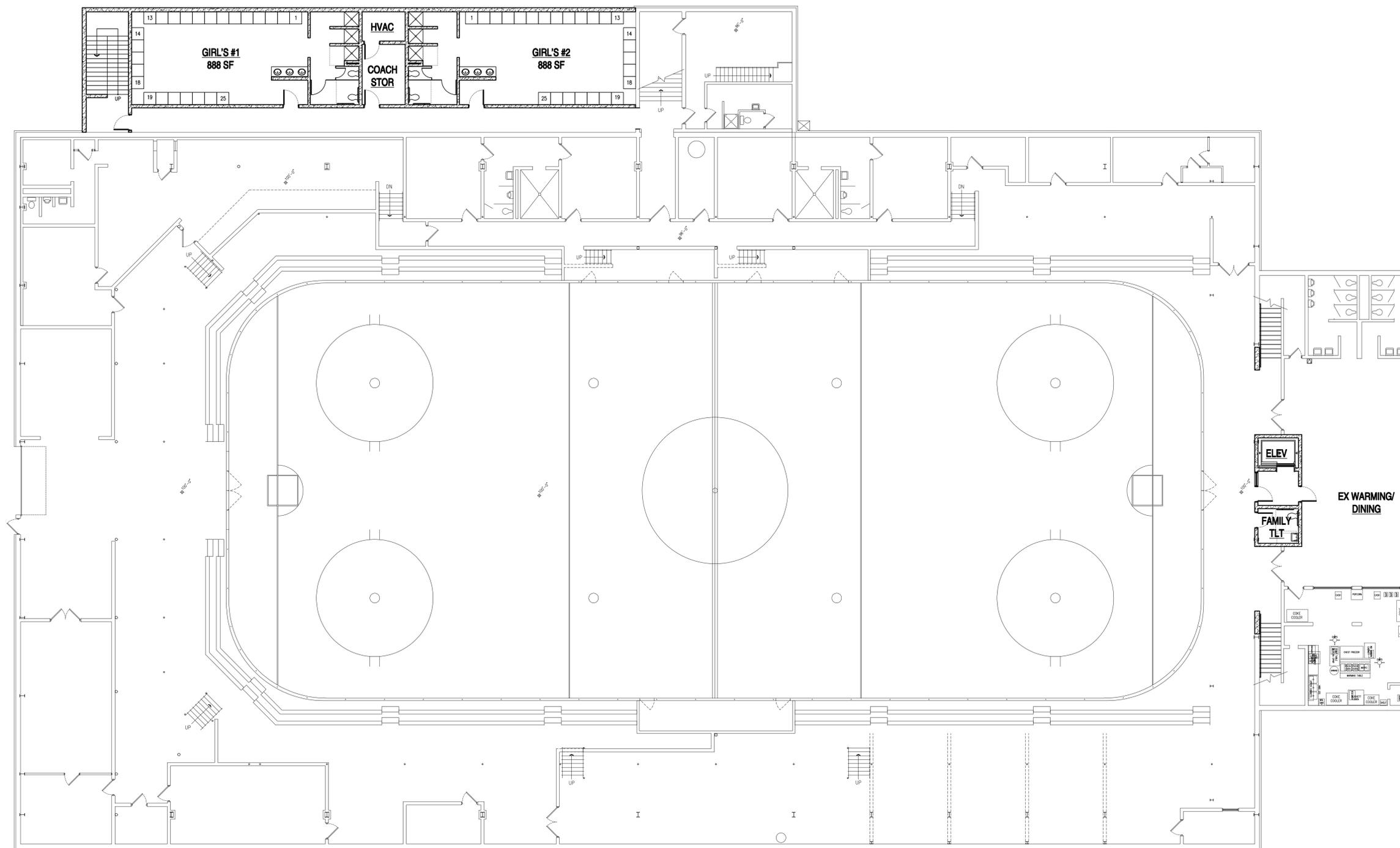
The design/inspection services will be 15% of the construction cost, per the engineering contract with the City and the Owner furnished FF&E is approximately \$30,000.00

Recommendation:

Approval to prepare plans and specifications

Enclosures:

Draft drawings



Client

**CITY OF
EAST GRAND FORKS**

Project Description

**CIVIC CENTER
RENOVATION**

CITY **EAST GRAND FORKS**

STATE **MINNESOTA**

Issue Dates

SD	SCHEMATIC DESIGN	07/30/10
MARK	DESCRIPTION	DATE

PROJECT NO: **20102920**

DRAWN BY: **BRN**

CHECKED BY: **WD**

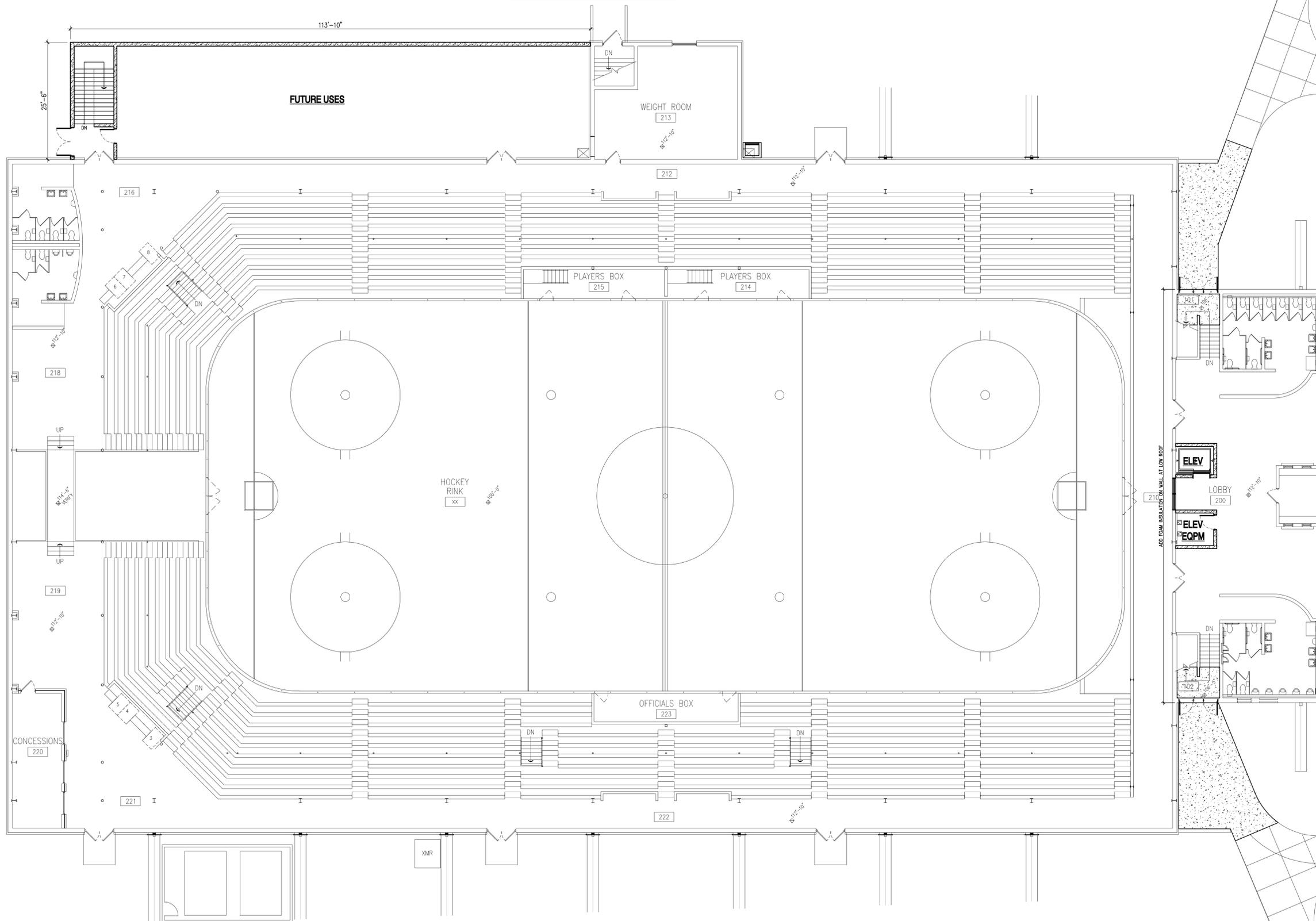
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Drawing Title

**LOWER LEVEL
FLOOR PLAN
OPTION #1**

A200





Client

CITY OF
EAST GRAND FORKS

Project Description

CIVIC CENTER
RENOVATION

CITY EAST GRAND FORKS

STATE MINNESOTA

Issue Dates

SD	SCHEMATIC DESIGN	07/30/10
MARK	DESCRIPTION	DATE

PROJECT NO: 20102920

DRAWN BY: BRN

CHECKED BY: WD

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Drawing Title

MAIN LEVEL FLOOR
PLAN
OPTION #1

A201

File Location: P:\2010\20102920 - ECF Girls Locker Room Addition\Drawings\Option #1\20102920-A201-Opt 1.dwg
 Plot Date: 2-Aug-10

1 MAIN LEVEL FLOOR PLAN
A201 3/32" = 1'-0"



Client

**CITY OF
EAST GRAND FORKS**

Project Description

**CIVIC CENTER
RENOVATION**

CITY EAST GRAND FORKS

STATE MINNESOTA

Issue Dates

SD	SCHEMATIC DESIGN	08/03/10
MARK	DESCRIPTION	DATE

PROJECT NO: 20102920

DRAWN BY: BRN

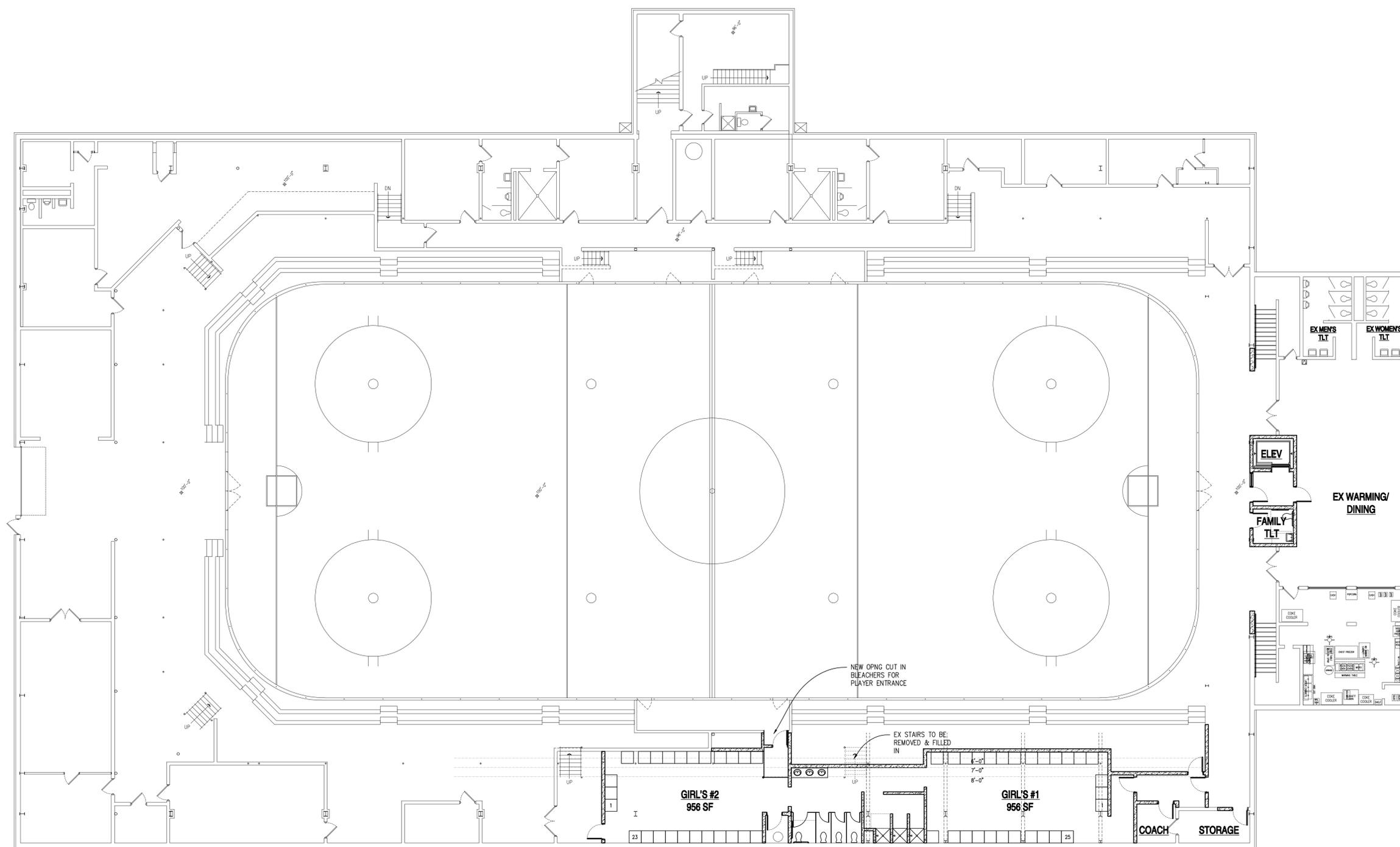
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Drawing Title

**LOWER LEVEL
FLOOR PLAN
OPTION #3**

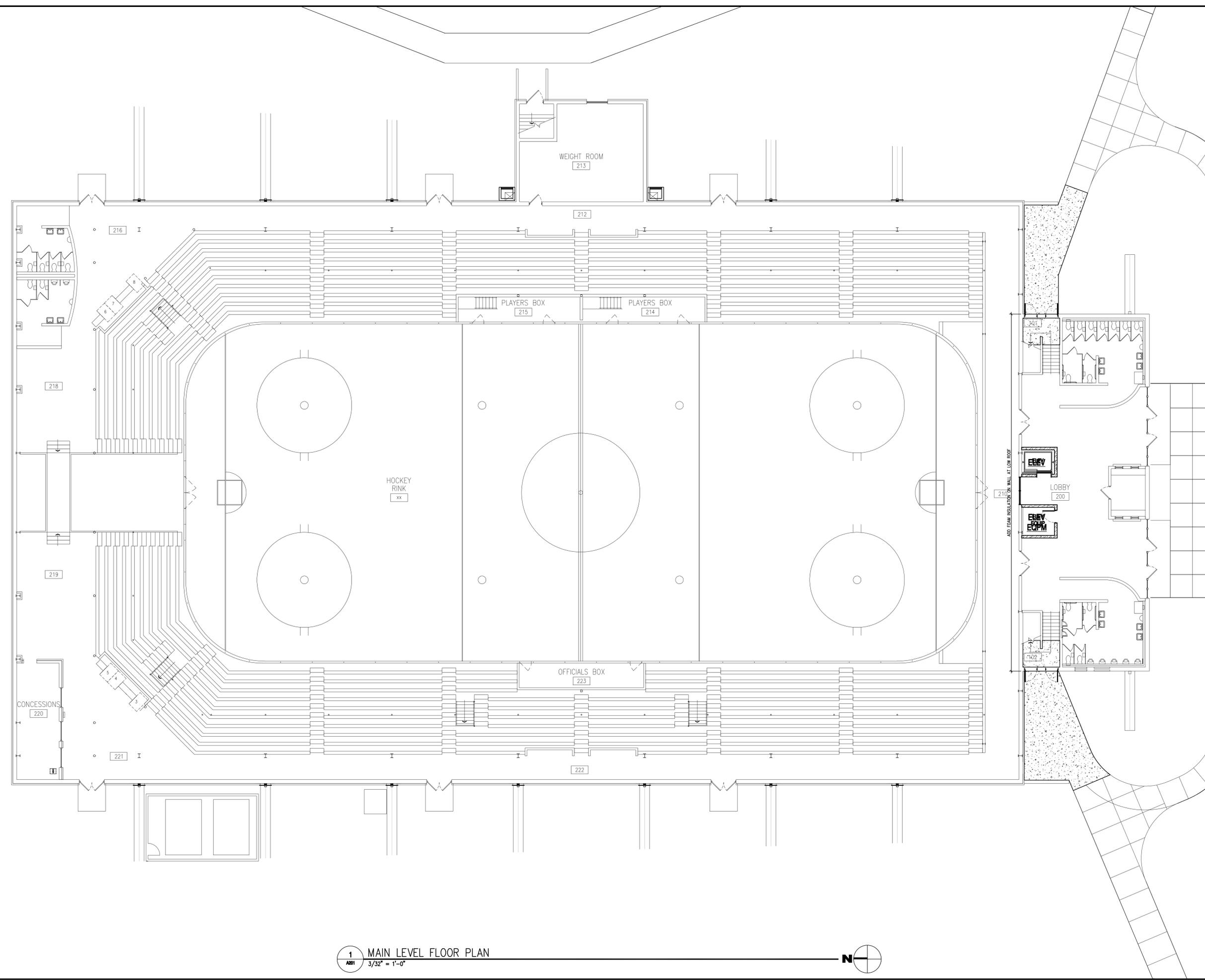
A200



File Location: \\2010\20102920 - ECF Girls Locker Room Addition\Drawings\Option #3\20102920-A200-Opt 3.dwg
 Plot Date: 5-Aug-10

1 LOWER LEVEL FLOOR PLAN
A200 3/32" = 1'-0"





Client

CITY OF EAST GRAND FORKS

Project Description

CIVIC CENTER RENOVATION

CITY EAST GRAND FORKS

STATE MINNESOTA

Issue Dates

SD	SCHEMATIC DESIGN	07/30/10
MARK	DESCRIPTION	DATE

PROJECT NO: 20102920

DRAWN BY: BRN

CHECKED BY: WD

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Drawing Title

**MAIN LEVEL FLOOR PLAN
 OPTION #3**

A201

File Location: P:\2010\20102920 - ECF Girls Locker Room Addition\Drawings\Option #3\20102920-A201-Opt 3.dwg
 Plot Date: 8-Aug-10

1 MAIN LEVEL FLOOR PLAN
 A201 3/32" = 1'-0"



Request for Council Action

Date: November 17, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Report of Feasibility – 2011 Assessment Job No. 1 – Paving – 14th Ave SE

Background:

As reported to the City Council at a previous City Council Work Session, the City received a petition to pave 14th Ave SE from 13th Street SE to the City limits(see previous report). However, since the aforementioned Work Session, Alderman Demers held an informal meeting with the residents on Wednesday, October 6 and the residents in attendance voiced their concern to have the road improved.

We did inform the residents of the options available, which are the following:

-
- a) do nothing
 - b) construct the west half of the road
 - c) construct the entire road(with the City and Township funding the east half)
-

footnote: the Township has informed me that they will not fund this street.

Recommendation:

Decide which of the options to pursue.

Enclosures:

Request for Council Action

Date: 11-18-10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Scott Huizenga

RE: Industrial Park

Consider awarding the bid for 11AJ2 – Industrial Park in the amount of \$102,000 to FS Engineering.

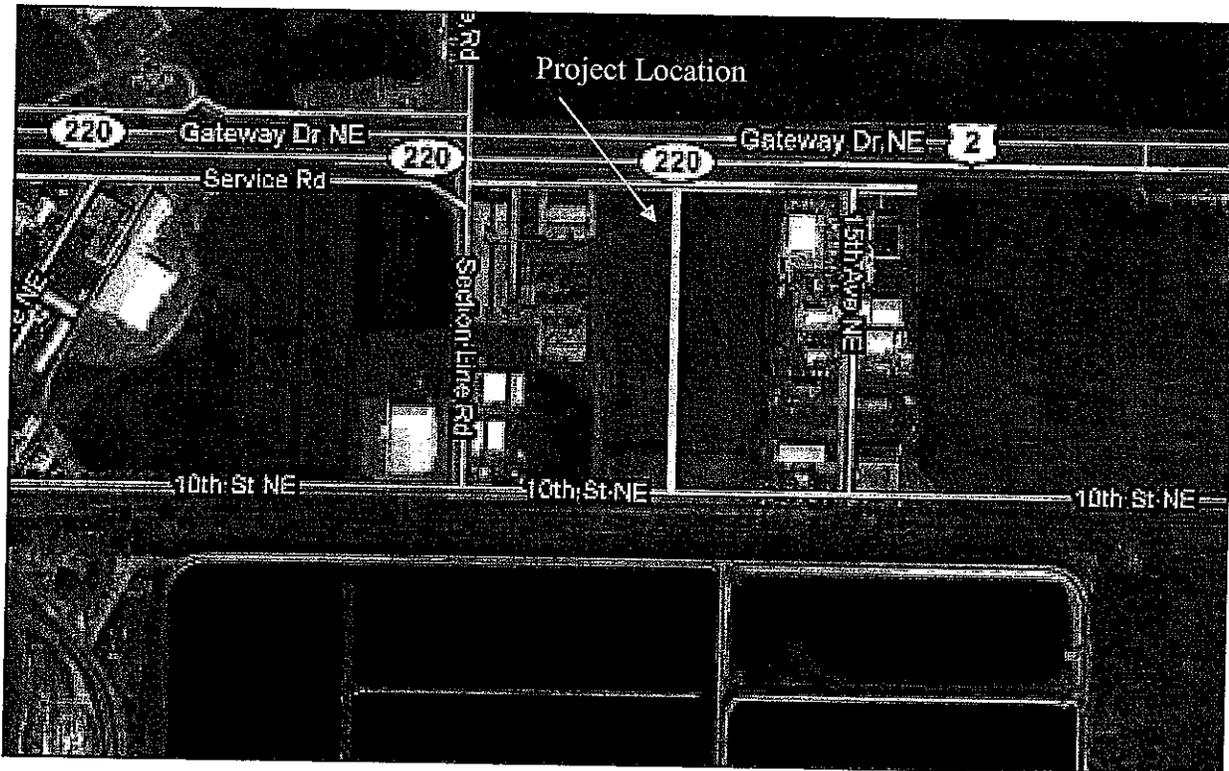
Full proposal is available in the Administration Office.

Time Schedule

Our proposed time schedule for this project is as follows:

- FS Engineering to complete plans and specifications from November 2010 through January 2011.
- FS Engineering will submit plans and specs to the EDA and coordinate with that agency to ensure approval of the project. The MN Pollution Control Agency and MN Department of Health will also be consulted due to the inclusion of stormsewer and watermain in the proposed project.
- Once EDA approval is obtained, the project can be advertised and bid. Estimated timeframe: Early Spring of 2011.
- We are proposing that construction of the project be divided into two phases:
 - Phase I - May 2011 - September 2011. The first phase will include the construction of all utilities, curb and gutter, and a gravel base for a roadway.
 - Phase II - May 2012 - August 2012. Paving of the project will be completed during Phase II.

We are suggesting a two phase project, because our experience with the soils in this region, along with weather conditions, has shown that a considerable amount of settlement can occur after a project is complete. It is preferable to let the utility work go through one freeze/thaw cycle before paving to reduce the impacts of settlement.





Fee Structure

Our proposed fee structure for the Industrial Park Infrastructure Project is as follows:

- Engineering Fees for completing plans and specifications - \$68,000.00
- Project Inspection Fees - \$34,000.00

Total Proposed Fees: \$102,000

Request for Council Action

Date: 11/23/10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council members: Marc DeMers, Craig Buckalew, Wayne Gregoire Greg Leigh and Mike Pokrzywinski

Cc: File

From: Scott Huizenga, City Administrator

RE: City Hall Window Shades

Bonnie Abel, Water and Light Customer Service and Energy Manager, recently provided the attached proposal to install energy-efficient window shades in City Hall. City Hall has an abundance of large windows on its exterior. The majority of these windows never had shades. The windows that have shades are not energy efficient.

The first effect of not having shades is energy loss. The attached calculation from Water and Light shows that the City can save over \$2400 by installing the shades. The second effect is lost productivity. Most of the office workstations face these large windows. At certain times of the day, the glare from the sun can make most workstations virtually unusable.

The total proposal on the low bid is \$46,720 with installation. The Water and Light Department city conservation fund would contribute \$25,000. The Building Maintenance Fund would finance the remainder of \$21,720. Therefore, the energy payback on the city portion is 8.93 years. In most cases, I consider pursuing energy efficiency projects with paybacks under 10 years. The upfront investment is significant. The City has funds available for these kinds of projects. And, this is a project that arguably should have been completed when City Hall was initially constructed.

Recommendation:

Approve the low bid \$46,720 to Decorating Concepts.

CITY HALL SHADES

	HSH DESIGNS	DECORATING CONCEPTS
Brand	Hunter Douglas	Hunter Douglas
R-Value	6.25	6.25
Cord type	loop cord	loop cord
Cost including install	\$58,807.11	\$46,720.00

Both bids are for 86 windows including 4 os mounts on the arch windows with the loop cord

Month	kwh Consumption	Cost	Month	Therm Consumption	Cost of Therm	%age is elect heat
Aug 2009	66880	\$5,360.15	Aug 2009	3	\$25.27	
Sept 2009	70240	\$5,628.95	Sept 2009	4	\$26.41	
Oct 2009	64960	\$5,206.55	Oct 2009	122	\$147.78	22% oct
Nov 2009	63200	\$5,065.75	Nov 2009	255	\$323.72	19% nov
Dec 2009	84000	\$6,729.75	Dec 2009	1016	\$1,384.85	39% dec
Jan 2010	87440	\$7,004.95	Jan 2010	1852	\$2,606.35	42% jan
Feb 2010	83600	\$6,697.75	Feb 2010	1272	\$1,868.39	39% feb
March 2010	53760	\$4,310.55	March 2010	1028	\$1,428.37	5% mar
April 2010	55680	\$4,464.15	April 2010	280	\$369.55	9% apr
May 2010	50880	\$4,080.15	May 2010	88	\$127.00	
June 2010	64400	\$5,161.75	June 2010	7	\$32.07	
July 2010	67760	\$5,430.55	July 2010	5	\$30.22	
TOTAL	812800	\$65,033.75	TOTAL	5932	\$8,369.98	

%age of elect used for heat 0.637285063 36%
 comparing May and Jan

Window size 7' x 6' approx 3612 sf

figure savings with shades

January Avg Temp 0

btu/hr = (area X ΔT)/R value		
btu/hr = (3612 X temp diff)/6.25-3.5		
btu/hr = 3,612	70	
btu/hr aftr shades 40,454		
btu/mth b4 shade 72,240		
diff in btu/hr 31,786		
diff in btu/mth 22,885,632		
therms/mth 229		
kwh/mth 6,705		

R-value after shades	R-value b4 shades
6.25	3.5

\$/savings/mth

\$308.96	\$308.96 Gas
\$536.43	\$225.30 Electric

42%

Feb Avg Temp 0

btu/hr = (area X ΔT)/R value		
btu/hr = (3612 X temp diff)/6.25-3.5		
btu/hr = 3,612	70	
btu/hr aftr shades 40,454		
btu/mth b4 shade 72,240		
diff in btu/hr 31,786		
diff in btu/mth 22,885,632		
therms/mth 229		
kwh/mth 6,705		

R-value after shades	R-value b4 shades
6.25	3.5

\$/savings/mth

\$308.96	\$308.96 Gas
\$536.43	\$209.21 Electric

39%

March Avg Temp 25

btu/hr = (area X ΔT)/R value		
btu/hr = (3612 X temp diff)/6.25-3.5		
btu/hr = 3,612	45	
btu/hr aftr shades 26,006		
btu/mth b4 shade 46,440		
diff in btu/hr 20,434		
diff in btu/mth 14,712,192		
therms/mth 147		
kwh/mth 4,311		

R-value after shades	R-value b4 shades
6.25	3.5

\$/savings/mth

\$198.61	\$198.61 Gas
\$344.85	\$17.24 Elect

5%

April Avg Temp 42

btu/hr = (area X ΔT)/R value		
btu/hr = (3612 X temp diff)/6.25-3.5		
btu/hr = 3,612	28	
btu/hr aftr shades 16,182		
btu/mth b4 shade 28,896		
diff in btu/hr 12,714		
diff in btu/mth 9,154,253		
therms/mth 92		
kwh/mth 2,682		

R-value after shades	R-value b4 shades
6.25	3.5

\$/savings/mth

\$123.58	\$123.58 Gas
\$214.57	\$19.31 Elect

9%

May Avg Temp 56

btu/hr = (area X ΔT)/R value		
btu/hr = (3612 X temp diff)/6.25-3.5		

R-value after shades	R-value b4 shades

btu/hr = 3,612
 btu/hr aftr shades 8,091
 btu/mth b4 shade 14,448
 diff in btu/hr 6,357
 diff in btu/mth 4,577,126
 therms/mth 46
 kwh/mth 1,341

14 6.25 3.5

\$/savings/mth
 \$61.79
 \$107.29

\$61.79 Gas

June Avg Temp 70

btu/hr = (area X ΔT)/R value
 btu/hr = (3612 X temp diff)/6.25-3.5
 btu/hr = 3,612
 btu/hr aftr shades 0
 btu/mth b4 shade 0
 diff in btu/hr 0
 diff in btu/mth 0
 therms/mth 0
 kwh/mth 0

0 R-value after shades 6.25 R-value b4 shades 3.5

\$/savings/mth
 \$0.00
 \$0.00

\$0.00 Gas

July Avg Temp 78

btu/hr = (area X ΔT)/R value
 btu/hr = (3612 X temp diff)/6.25-3.5
 btu/hr = 3,612
 btu/hr aftr shades 4,623
 btu/mth b4 shade 8,256
 diff in btu/hr 3,633
 diff in btu/mth 2,615,501
 therms/mth 26
 kwh/mth 766

8 R-value after shades 6.25 R-value b4 shades 3.5

\$/savings/mth
 \$35.31
 \$61.31

\$61.31 Electric

Aug Avg Temp 78

btu/hr = (area X ΔT)/R value
 btu/hr = (3612 X temp diff)/6.25-3.5
 btu/hr = 3,612
 btu/hr aftr shades 4,623
 btu/mth b4 shade 8,256
 diff in btu/hr 3,633
 diff in btu/mth 2,615,501
 therms/mth 26
 kwh/mth 766

8 R-value after shades 6.25 R-value b4 shades 3.5

\$/savings/mth
 \$35.31
 \$61.31

\$61.31 Electric

Sept Avg Temp 62

btu/hr = (area X ΔT)/R value
 btu/hr = (3612 X temp diff)/6.25-3.5
 btu/hr = 3,612
 btu/hr aftr shades 4,623
 btu/mth b4 shade 8,256
 diff in btu/hr 3,633
 diff in btu/mth 2,615,501
 therms/mth 26
 kwh/mth 766

8 R-value after shades 6.25 R-value b4 shades 3.5

\$/savings/mth
 \$35.31
 \$61.31

\$35.31 Gas

Oct Avg Temp 50

btu/hr = (area X ΔT)/R value
 btu/hr = (3612 X temp diff)/6.25-3.5
 btu/hr = 3,612
 btu/hr aftr shades 11,558
 btu/mth b4 shade 20,640
 diff in btu/hr 9,082
 diff in btu/mth 6,538,752
 therms/mth 65
 kwh/mth 1,916

20 R-value after shades 6.25 R-value b4 shades 3.5

\$/savings/mth
 \$88.27
 \$153.27

\$88.27 Gas

22% \$33.72 Elect

Nov Avg Temp 30

btu/hr = (area X ΔT)/R value
 btu/hr = (3612 X temp diff)/6.25-3.5
 btu/hr = 3,612
 btu/hr aftr shades 23,117
 btu/mth b4 shade 41,280

40 R-value after shades 6.25 R-value b4 shades 3.5

diff in btu/hr 18,163
 diff in btu/mth 13,077,504
 therms/mth 131
 kwh/mth 3,832

\$/savings/mth
 \$176.55
 \$306.53

19% \$176.55 Gas
 \$58.24 Electric

Dec Avg Temp 10

btu/hr = (area X ΔT)/R value
 btu/hr = (3612 X temp diff)/6.25-3.5

60

R-value after shades	R-value b4 shades
6.25	3.5

btu/hr = 3,612
 btu/hr aftr shades 34,675
 btu/mth b4 shade 61,920
 diff in btu/hr 27,245
 diff in btu/mth 19,616,256
 therms/mth 196
 kwh/mth 5,748

\$/savings/mth
 \$264.82
 \$459.80

39% \$264.82 Gas
 \$179.32 Electric

\$2,431.81 saved per year

TOTAL PROJECT \$46,720.00
 W & L Portion \$25,000.00
 CITY PORTION \$21,720.00

years to payback 8.93 years

SEARCH

GO

Duette® Architella® honeycomb shades

Save Product to My Workbook

There is nothing else in the market like the Duette® Architella® Honeycomb Shade Collection. These shades have a state-of-the-art, patented, honeycomb-within-a-honeycomb design offering the industry's highest level of energy efficiency. In fact, these shades are so energy efficient they can reduce energy loss up to 50%.

[Learn More at the Product Page](#)



UPLOAD PHOTOS:
EXPLORE FABRICS & COLORS



Duette® Architella® honeycomb shades

CLOSE

You've selected our top-rated energy-efficient window covering.

Uniting beautiful style and innovative design, Duette Architella honeycomb shades deliver the industry's highest R-values—the measure of a product's ability to resist heat flow. Its patented honeycomb-within-a-honeycomb construction:

- forms three air pockets to dramatically reduce heat flow at the window
- helps homeowners save on both energy and heating and cooling costs
- can reduce energy loss at the window up to 50%

Superior insulation and distinctive styling: Duette Architella honeycomb shades are an ideal solution to cover virtually any window.

Request for Council Action

Date: 11/18/10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council members: Marc DeMers, Craig Buckalew, Wayne Gregoire Greg Leigh and Mike Pokrzywinski

Cc: File

From: Scott Huizenga, City Administrator

RE: 2011 Proposed Budget

Attached is the final recommendation for the 2011 Proposed Budget.

The Council adopted resolutions to approve the preliminary levy and budget in September. The preliminary levy was set at a 10 percent increase to compensate cuts to Local Government Aid (LGA) from the State of Minnesota. The Council held budget work sessions with individual departments in October. And, the Council heard the final recommendation, which is attached, on the work session of November 9.

The final proposed levy recommends a 4.2 percent increase on the levy. Expenditures are reduced by \$150,000 from the 2010 Budget; and expenditures are down by \$470,000 from three years ago. Nonetheless, a slight levy increase is warranted due to continued cuts in the LGA program. The City has seen cuts of over \$1 million since December 2008. And, the 2011 Proposed Budget assumes a cut of \$615,425, which is identical to the 2010 cut. Overall, property owners will see very few changes to their total property tax obligations as a result of increased agricultural valuation throughout the County.

The final proposed budget also includes a resolution to reconfigure Figure Skating recreation fees based upon City Council discussion

Recommendation:

Approve the final budget of \$8,233,451 in revenues; and \$8,053,451 in expenditures, plus \$100,000 contingency. Also, approve the resolution to amend Figure Skating fees for the 2011-12 season.

Attachments:

Budget Resolutions
Figure Skating Fee Resolution
Budget Summaries

RESOLUTION NO. 10 - 12 – XXX

A RESOLUTION TO ADOPT 2010 BUDGET AND TO AUTHORIZE SPECIFIC FINANCIAL RELATED ACTIVITIES

Council Member _____ supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, The 2011 Budget has been completed and determined; and

WHEREAS, The budget is the fiscal blue print for the entire year where the City Council has considered and incorporated all foreseeable spending plans for 2011; and

WHEREAS, The city through sound fiscal policy establishes that current revenues will be used to finance current expenditures and regularly occurring capital expenditures; and

WHEREAS, The City Council shall by resolution set forth the total for each budgeted fund as per Section 6.06 of the City Charter, with the exception of bond, construction and special assessment funds; now therefore

BE IT RESOLVED, By the East Grand Forks City Council that the budgeted expenditures, excluding depreciation, for each fund during the 2010 calendar fiscal year shall be as follows:

SECTION 1. Appropriation Authorization

General Fund:

Current

General Government	\$ 897,689
Public Safety	3,223,016
Public Works - Streets	1,193,843
Parks and Recreation	1,328,640
Community Development	60,000
Other Expenditures	256,070

Capital Outlay

General Government	1,000
Public Safety	75,000
Public Works - Streets	260,000
Parks and Recreation	102,000
Other Expenditures	35,000
Other Financing Uses (Transfers)	621,194

Total General Fund	\$8,053,451
Building Maintenance Fund	300,000
Greenway Maintenance	44,000
Community Growth Fund	10,000
Transit Fund	323,800
Library Fund	380,258
State Aid Street Fund	102,500

Senior Citizens Fund	115,682
Insect Control Fund	39,443
Cemetery Fund	47,187
Sewage Fund	1,162,874
Campbell/Olson Memorial Fund	1,000
Water Fund	1,882,094
Electric Fund	11,583,124
Refuse and Recycling Fund	849,314
Storm Water Protection Fund	620,057
Lot Incentive Fund	244,887
Riverwalk Properties Fund	
Riverwalk Center Sub-Fund	129,155
Professional Building Sub-Fund	16,400
Infill Building Sub-Fund	36,600

SECTION 2. Transfers

- A) To Library from General Fund - \$365,558
- B) To Senior Center from General Fund - \$62,000
- C) To Transit from General Fund - \$60,000
- D) To Debt Service and Capital Projects Funds from General Fund - \$128,636
- E) To Cemetery from General Fund - \$5,000

SECTION 3. Capital Equipment Purchases and Facility Improvements

As discussed and listed in the detailed departmental budgets.

BE IT FURTHER RESOLVED, that budgetary guidance and fiscal management provisions set forth in prior annual budget setting resolutions continue to be in effect.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: December 7, 2010.

Attest:

City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this 7th day of December, 2010.

Mayor

RESOLUTION 10 - 12 – xx

A RESOLUTION APPROVING 2010 TAX LEVY, COLLECTABLE IN 2011

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the state of Minnesota may impose tax levy limitations on cities; and

WHEREAS, the state legislature allows for special levies, including levies for natural disasters, unallotted LGA payments, bonded indebtedness, and increases in employer contributions to PERA; and

WHEREAS, the **total levy** will increase \$123,530 from \$2,796,072 in 2010 to \$2,919,602 in 2011, or a **4.4% increase**; and

WHEREAS, The 2010 Local Government Aid expected is \$2,287,648; and

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the proposed property tax levy collectible in year 2011 is hereby approved:

General Operations	\$ 2,738,972
LGA Unallotment levy	37,378
Certificates of Indebtedness	79,562
Improvement Bonds of 2004/2006	28,636
PERA-Employer Share Increase	<u>35,234</u>
TOTAL LEVY	\$ 2,919,602

BE IT FURTHER RESOLVED, that the Administrator/Clerk-Treasurer can certify the tax levy as one levy without provisions for special levies to the County Auditor of Polk County.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: December 7, 2010

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th day of December, 2010.

Mayor

RESOLUTION NO. 10 – 12 - XXX

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks, Minnesota, desires to adjust some of the City fees and charges presently in effect;

NOW THEREFORE, BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the following fees and charges in the right hand column are hereby approved and adopted, to be effective January 1, 2011;

Fee	Current	Proposed
Basics Only	\$65	\$110
Freestyle Only	\$110	\$150
Synchro Only	\$220	\$250
Basics & Synchro	\$250	\$250
Freestyle & Synchro	\$250	\$250

Voting Aye: .
Voting Nay: None.

The President declared the resolution passed.

Passed: December 7, 2010

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 7th day of December, 2010.

Mayor

**CITY OF EAST GRAND FORKS, MINNESOTA
GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY**

	Actual 2008	Actual 2009	Budget 2010	Budget 2011	CHANGE OVER 2010 BUDGET AMOUNT	%
REVENUES/SOURCES						
Property Tax Levy*	\$ 2,122,114	\$ 2,092,423	\$ 2,796,072	\$ 2,919,602	\$ 123,530	4.4%
Franchise & Other Taxes	1,350,628	1,385,638	1,340,000	1,384,500	44,500	3.3%
Licenses & Permits	138,252	113,350	97,450	98,250	800	0.8%
Intergovernmental	3,382,947	3,585,191	2,754,641	2,545,336	(209,305)	-7.6%
Charges for Services	669,403	676,253	723,685	875,263	151,578	20.9%
Fines & Forfeits	127,544	151,845	136,300	137,300	1,000	0.7%
Other Revenues	304,681	134,015	108,200	53,200	(55,000)	-50.8%
Other Financing Sources	150,752	186,467	247,000	220,000	(27,000)	-10.9%
Total Revenues/Other Sources	\$ 8,246,320	\$ 8,325,183	\$ 8,203,348	\$ 8,233,451	\$ 30,103	0.4%
Reserved Used/Excess						
Total Available Resources	\$ 8,246,320	\$ 8,325,183	\$ 8,203,348	\$ 8,233,451	\$ 30,103	0.4%
EXPENDITURES/USES						
Current:						
General Government	\$ 959,905	\$ 877,116	\$ 917,470	\$ 897,689	\$ (19,781)	-2.2%
Public Safety	3,611,973	3,313,255	3,226,940	3,223,016	(3,924)	-0.1%
Public Works	1,152,953	1,200,053	1,224,954	1,193,843	(31,111)	-2.5%
Recreation & Culture	1,302,496	1,256,457	1,332,650	1,328,640	(4,010)	(1)
Community Development	75,007	56,113	87,000	60,000	(27,000)	-31.0%
Other Expenditures	277,248	251,187	253,900	256,070	2,170	0.9%
Capital Outlay						
General Government	-	-	3,000	1,000	(2,000)	-66.7%
Public Safety	147,668	139,950	95,000	75,000	(20,000)	-21.1%
Public Works	84,165	208,501	200,000	260,000	60,000	30.0%
Recreation & Culture	19,298	50,818	55,000	102,000	47,000	85.5%
Other Expenditures	108,018	74,661	35,000	35,000	-	0.0%
Debt Service						
Other Financing Uses	784,890	734,375	772,434	621,194	(151,240)	-19.6%
Total Expenditures/Other Uses	\$ 8,523,621	\$ 8,162,487	\$ 8,203,348	\$ 8,053,451	\$ (149,896)	-1.8%
Revenues/Sources Over (Under)						
Expenditures/Uses	\$ (277,301)	\$ 162,695	\$ -	\$ 180,000	\$ 179,999	

**CITY OF EAST GRAND FORKS, MINNESOTA
Real Estate Tax Levies and LGA
Ten Year Summary**

Tax Levy by Year (2011 is proposed)

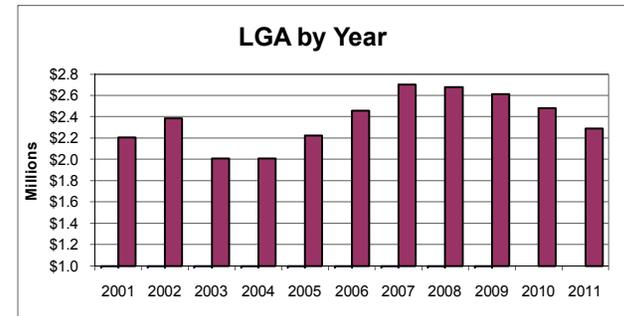
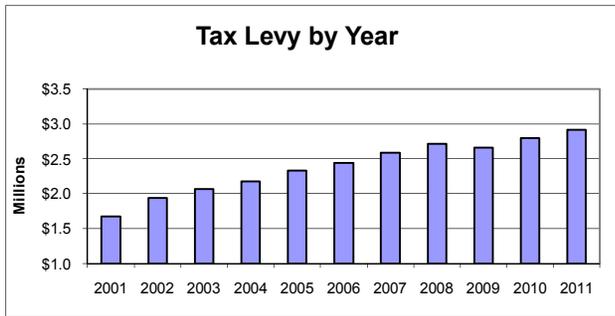
Year	Levy	Levy Increase	Percent
2001	1,669,000	n/a	0.0%
2002	1,934,600	265,600	15.9%
2003	2,070,300	135,700	7.0%
2004	2,178,800	108,500	5.2%
2005	2,327,000	148,200	6.8%
2006	2,442,000	115,000	4.9%
2007	2,587,000	145,000	5.9%
2008	2,717,000	130,000	5.0%
2009	2,662,926	(54,074)	-2.0%
2010	2,796,072	133,146	5.0%
2011	2,919,602	123,530	4.4%

Local Government Aid (LGA) by Year

Year	LGA	LGA Increase	Percent
2001	2,207,619	49,722	3.5%
2002	2,384,154	176,535	8.0%
2003	2,006,237	(377,917)	-15.9%
2004	2,006,237	0	0.0%
2005	2,224,117	217,880	10.9%
2006	2,456,818	232,701	10.5%
2007	2,701,018	244,200	9.9%
2008	2,678,942	(22,076)	-0.8%
2009	2,611,815	(67,127)	-2.5%
2010	2,483,041	(128,774)	-4.9%
2011	2,287,648	(195,393)	-7.9%

Levy Break Down	2010	2011	Percent Incr/Decr
Regular	\$ 2,539,994	2,738,792	7.8%
Unallot recovery	121,624	37,378	-69.3%
Certificate Debt	79,562	79,562	0.0%
PERA	29,720	35,234	18.6%
Debt Service	25,172	28,636	13.8%
Total	\$ 2,796,072	\$ 2,919,602	4.4%

Unallotments Levy Request:	
2010 July, '10	210,010
2010 Dec, '09	210,009
2010 July, '10	193,939
2010 July, '10	1,467
Total	615,425
Less Absorbed Unallotment	(578,047)
Total	37,378



**2011 Proposed Budget Proposed Changes
Final Recommendation**

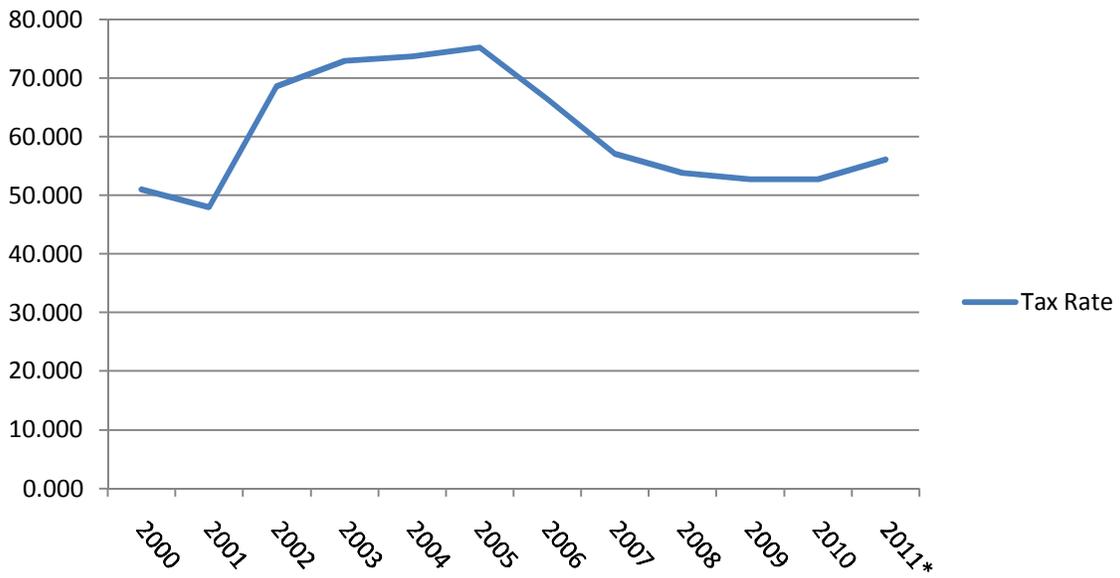
	<u>Proposed Change</u>	<u>Proposed Levy</u>	<u>% Change in Proposed</u>	<u>% Change from 2010</u>
Proposed Levy		3,075,679	-	10.0%
Reduce:				
Administrative Changes	(53,701)	3,021,978	-1.9%	8.1%
Projected Surplus	(165,076)	2,856,902	-5.9%	2.2%
Water and Light Civic Center Loan	(120,000)	2,736,902	-4.3%	-2.1%
Increase Figure Skating Fees	(5,000)	2,731,902	-0.2%	-2.3%
Fall Cleanup	(5,000)	fee supported		
Increase:				
Library Part-time position/hours	7,700	2,739,602	0.3%	-2.0%
Contingency	100,000	2,839,602	3.6%	1.6%
Fund Balance	80,000	2,919,602	2.9%	4.4%

Other Options - Not Recommended

Reduce Street Maintenance	up to	(250,000)	-8.9%
Cut Tennis Court	up to	(15,000)	-0.5%
Cut Playground Equipment	up to	(10,000)	-0.4%
Cut Vehicles and Equipment	up to	(100,000)	-3.6%
Reductions in Force	per FTE	(50,000)	-1.8%
Furloughs - General Fund	per day	(10,000)	-0.4%
Furloughs - Other Funds	per day	(7,000)	-0.3%
Travel - 40 percent cut			
Council & Mayor		(3,600)	
Administration		(2,000)	
Police		(2,400)	
Fire		(1,240)	
Parks		(1,200)	
Travel - Water and Light - 40 percent		(24,000)	

*1 percent levy = 27,967 (2010 base)

Tax Rates by Fiscal Year



Year	Tax Rate	Change
2000	50.958	-
2001	47.962	-5.9%
2002	68.595	43.0%
2003	72.948	6.3%
2004	73.674	1.0%
2005	75.241	2.1%
2006	66.431	-11.7%
2007	57.088	-14.1%
2008	53.841	-5.7%
2009	52.780	-2.0%
2010	52.770	0.0%
2011*	56.076	6.3%