

**APPROVED MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, NOVEMBER 4, 2010 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for November 4, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT

Greg Boppre, City Engineer; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director, and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

Marilyn Egeland, Head Judge for Ward 2, reported an incident on Election Day in which a voter tripped outside City Hall while walking to the polling location in the Training Room. Ms. Egeland also reported that the City Hall parking lot lights were not on in the morning hours.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of October 19, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL

MEMBER TWETEN, TO APPROVE THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF OCTOBER 19, 2010.

Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Gregoire.

2. Consider approving the minutes of the “Budget Work Session” for the East Grand Forks, Minnesota City Council of October 20, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE “BUDGET WORK SESSION” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF OCTOBER 20, 2010.

Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Gregoire.

3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of October 26, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE “WORK SESSION” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF OCTOBER 26, 2010.

Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Gregoire.

4. Consider approving the minutes of the “Budget Work Session” for the East Grand Forks, Minnesota City Council of October 27, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE “BUDGET WORK SESSION” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF OCTOBER 27, 2010.

Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Gregoire.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may

request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider approving the application for a Exempt Gambling Permit for a raffle for Fraternal Order of Eagles Past Presidents Club, to be held on November 24, 2010 at the Eagles Club, 227 10th St NE, East Grand Forks, MN 56721 and waive the 30-day waiting period.
6. Consider approving the bid from GL Sports for a total bid price of \$16,923.00 to repair the damaged bleachers at Stauss Park.
7. Consider approving the bid from D&D Heating & Sheet Metal for a total bid price of \$11,117.00 to replace some duct work at Lift Station #1.
8. Consider approving the request to file assessment rolls and set public hearing date for November 16, 2010 for the following:
 - a. "2009 Assessment Job No. 2 – Paving-17th Ave SE, S 13th St SE."
 - b. "2009 Assessment Job No. 4 – Paving-20th Ave SE and 13th St SE."
 - c. "2008 City Project No. 1 – First Lutheran Church Parking Lot Stalls."
9. Consider approving the request to re-file the assessment roll for "2010 Assessment Job No.1 –Paving Laurel Drive-Point of Woods 5th Addition."

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE CONSENT MOTIONS NUMBER FIVE (5) THROUGH NINE (9) AS SUBMITTED.

Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Gregoire.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS: NONE.

COMMUNICATIONS: NONE.

OLD BUSINESS:

10. Consider adopting Ordinance No. 314 3rd Series, an Ordinance of the City of East Grand Forks, Minnesota, amending City Code Provision in Title VII: Traffic Code, Chapter 70 entitled "General Provisions" by amending Section 70.02 entitled "Definitions" and by amending Chapter 72 entitled "Parking Regulations" by amending Section 72.04, Section 72.10, and Section 72.11 (2nd Reading).

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT ORDINANCE NO. 314 3RD SERIES, AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE PROVISION IN TITLE VII: TRAFFIC CODE, CHAPTER 70 ENTITLED "GENERAL PROVISIONS" BY AMENDING SECTION 70.02 ENTITLED "DEFINITIONS" AND BY AMENDING CHAPTER 72 ENTITLED "PARKING REGULATIONS" BY AMENDING SECTION 72.04, SECTION 72.10,

AND SECTION 72.11 (2nd READING).

Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Gregoire.

NEW BUSINESS: NONE.

CLAIMS:

11. Consider adopting Resolution No. 10-11-109 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 7844 for a total of \$567.77 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 10-11-109 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 7844 FOR A TOTAL OF \$567.77 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Gregoire.

Abstain: Buckalew

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Advanced Business Methods Inc	Copier Contract	418.83
All Pro Embroidery	2 Job Shirts	100
American Tire Service	#113 Stud Rear Tires/Fill w/ Calcium	270.93
Ameripride Linen & Apparel Services	Cleaning Services/Supplies	478.73
Amundson Heating & A/C	Repairs	127.5
Baker & Taylor Co	Books	35.35
Barnes Distribution	Inventory & Shop Supplies	935.11
Becker Arena Products Inc	Rivet Trusshead	171
Bimler Joy	Security Dep t Refund	275
Blue Cross Blue Shield of ND	EDHA Insurance	5764.5
The Book Stops Here	Pitching My Way Through WWII	29.95
Brite-Way Window Cleaning	Sept Cleaning Service	50
Brodart Co	Books	460.05
Bydal Designs	New Logo Design	300
Complete Pest Control Inc	Pest Control	74.81
Custom Stripes Inc	New Sander Truck Graphics #104	160

Dakota Supply Group	Lights	148
Davis Wanda	Landscaping Incentive	494.78
Donald Coulter	Weld Hitch	65
Deluxe Business Checks & Solutions	Checks	291.54
Demco Educational Corp	Story Hour and Event Supper	55.26
Diamond Cleaning Supply Richard Papenfuss	Handwipes & Sanitizer For WW	208.3
East Grand Developers	Commission For Lots Sold (1610 & 1614 Golf Way)	1800
Edvall Wayne & Carol	New Construction Incentive	5000
EGF City Petty Cash Ckng ****VOID	Tax/Title/Reg PD Investigation & Chev Silverado	2207
Exponent	Fire Prevention Ad/Winter Help/Fall Home Improv	277
Explorer Post #38	Squad Car Cleaning	60
Fastenal Company	Concrete Anchors	58.44
Flaherty & Hood PA	Labor & Employment Services	190
FS Engineering	Prof Services	33837.02
G&K Services	Mats	269.13
Gaffaneys	Inkjet Cartridge	76.82
Gale	Books	46.79
George's Quick Printing	Run Reports	141.08
GF Fire Equipment	Badges and Collar Brass/Air Cylinders	9676.5
GF Welding & Machine	Shop Supplies	43.27
GGF Convention & Visitors Bureau	Sept Lodging Tax/E.Grand Inn	408.32
Gust Randy	Fire Chief Conference/Rochester MN	330.8
H&S Construction	Remove Tree Grates & Install Pavers	1400
Hajicek Rick	Cleaning Services 10/04-10/22	427.5
Hardware Hank	Supplies	567.77
Helgeson Charlotte	Reimb/Postage/Batteries/Supplies	77.41
Holiday Credit Office	Gas	50.42
House Of Vacuums	Oreck Belt	5.88
Hugo's	Supplies	85.56
The H.W. Wilson Comp	Books	225
Integrated Process Solutions Inc	WW Lift Station 1 Maintenance	541.5
Stordahl Kenley	Mowing & Trimming	1600
K&K Trucking Inc	Road Gravel	1960
Kelly Services	Temp Services	721
League of MN Cities	Training Course/Hedlund	15
League of MN Cities	WC Retro Pay/Deductible Sewer Backup	8473.52
Liberty Business Systems	Photocopier	73.59
Lithia Payment Processing	Water Pump #545/Brake /Step Boards Mud Flaps #420	1098.16
Lunseth Plumbing & Heating	2" Ball Valve #233	41.25
Lynne Gladwin	Hotel Reimb/Regional Meeting/Conf	101.55
Mamma Maria's Italian Restaurant	EDHA Meeting Lunch	84.31
Marco Inc	Copier Service	280.49

Marco	Copies	25
Meritcare	Drug & Alcohol Testing	91.5
Micro-Marketing LLC	Books	478.49
Midland Atlas Co LLC	Atlas	75
Mike's Pizza	State Aid Task /Planning & Zone/ EDHA/Meeting Meals	178.34
MN Dept of Revenue VOID****	Sales & Use Tax Sept 2010	1100
MN State Treasurer - Treasury Division	Forfeiture of Seized Property/Cash Seizure	8.53
Newman Signs	Informational Sign	271.3
Opp Construction	Tree Removal/Irrigation Leaks	300
Orchard Richard	Hyd Oil For 4100D Toros	212.9
O'Reilly Auto Parts	Brake Pads & Rotors/Inventory/Misc Parts & Supplies	1694.02
Peak Performance	Reset Drum Counter/Labor	50
Penworthy Company	Books	191
Pesch Angela	Refund Hockey Clinic	255
Pine to Prarie Drug Task Force	Police Vehicle Auction	5061.34
Polk County Recorder	Recording Fees	230
Praxair Distribution	Parts	224.8
Quality Books Inc	Books	579.27
Quill Corp	Office Supplies	452.91
RadioShack Corporation	Misc Parts For Wiring	55.04
RDO Powerplan OIB	Inventory	55.88
Revolutions Power Sports	Battery #327	66.17
RMB Environmental Lab Inc	Secondary Pond Discharge	270
Roto Rooter	Jet Lift Station South Of Greenway Blvd/Ryan Potato	650
Rydell Chevrolet	Rear Bumper & Tail Gate	614.66
Safety Kleen Corp	Clean Hazardous Waste Pit	2452
Schrage Aeiiso	Camera Replacement for Squad Car	117.41
Sellin Brothers Inc	2010 CP\$ Est 2 FINAL/Utility Replacement	52372
Showcases	Audio Book Cases	155.74
Smart Apple Media	Books	116.8
Spoor Tom	Reimb/Mileage/Detroit Lakes/Energy Code Seminar	125.4
Spruce Valley Corporation	2009 CP1 Est 10	35144
Strata Corp	09 CP3 Est 9 / 2010 CP1 Est 3	94291.45
Sticky Construction Inc	Caulk Windows/Quilters Supply	540
Stone's Mobile Radio Inc	Install Toggle Switch/High Amp Relays Inv	712.99
Sunshine Terrace	Replace Petty Cash	110.42
Surplus Center	Supplies	21.08
Szczepanski Darren	Meal Reimb/Crookston	8.25
Thur-O-Clean	Carpet Cleaning	520
Tiger Direct.com	Replace Circulation Computer/IT For WW	1134.34
Uniforms Unlimited Inc.	Uniform Shirts	116.97
UPS Store	Returned Light Bar TA C	15.6
US Foodservice Inc TM	Food/Supplies	576.11

Valley Truck	Oil Filter Inventory #250/Repair Engine Fuel Sys #155	411.12
Vilandre Heating & A/C	Fix Water Fountain/Restroom Repair CH	61
Wagner's Landscaping	Trees	100
Water & Light Department	Monthly Services	18996.93
Wells Fargo Brokerage Services LLC	Principle & Interest/Garnage Trucks	83645.86
Whitey's Steak & Seafood	Sept 2010 Meal Charges	134.72
Wizard's Enterprises Inc.	Custodial Services	490
WW Wallwork	Right Hand Window Regulator #114	167.67
RJ Zavoral & Sons	Ground Marker	133.59
		\$
		389,029.32

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.
Voting Nay: None.
Absent: Gregoire.

COUNCIL/STAFF REPORTS:

Council Member DeMers commented on the General Election and reminded the City Council that “LGA is not safe” in the next Legislative Session. He also congratulated Council President Grassel, Council Vice President Tweten, and Council Member Leigh on their reelections.

Council Member Buckalew congratulated Council President Grassel, Council Vice President Tweten, and Council Member Leigh on their reelections.

Council Member Tweten commented on the General Election and congratulated Council President Grassel and Council Member Leigh on their reelections:

Council Member Leigh congratulated Council President Grassel and Council Vice President Tweten on their reelections. He asked about standing water in the drainage area north of 23rd Street. Mr. Wachter and Mr. Boppre responded that erosion prevention material must be in place until turf is established in the newly-constructed area. The material can result in water accumulation; but that they would monitor during heavy-precipitation events.

Council Member Pokrzywinski congratulated Council President Grassel, Council Vice President Tweten, and Council Member Leigh on their reelections.

Council President Grassel congratulated Council Vice President Tweten and Council Member Leigh on their reelections. He also congratulated the high school football team on advancing to the Section tournament final. He also reviewed projects for which the City will be lobbying the new Legislature and Congress.

Engineer Boppre said that he would apply on behalf of the City to the State's new TED grant program for 10th Street NE.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE NOVEMBER 4, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:19 P.M.

Voting Aye: Buckalew, Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Gregoire.

Scott Huizenga, City Administrator/Clerk-Treasurer