

**APPROVED  
BUDGET WORK SESSION  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
WEDNESDAY, OCTOBER 20, 2010 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for October 20, 2010 was called to order by Council President Dick Grassel at 5:00P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss(5:35), Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT**

*Dave Aker, Parks & Recreation Superintendent; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Erin Johnson, Accounting Technician; and Mark Dragich, Recreation Supervisor.*

**DETERMINATION OF A QUORUM**

**1. Library – Charlotte Helgeson**

Ms. Helgeson presented the 2011 Library Budget. She gave an overview of the four Library departments and their responsibilities, current programs for adults and children, and Library statistics. Proposed projects for 2011 include roof repair, public art (grant funded), software updates, and electronic books and equipment. Discussion ensued regarding the roof repair. They will be taking Thermo-imaging pictures and sitting down with Mark Cowger Construction and JLG Architects to try and resolve the problem. Ms. Helgeson also presented possible budget reductions. Reductions include cutting the material budget by 5-10%, reducing the coordinator position hours or part-time staff hours. Reducing staff hours would mean the Library would have to reduce the number of hours open. Council Member Demers asked what hours they would close and Ms. Helgeson said they would have to re-arrange programs and go from there.

**2. Parks & Recreation – Dave Aker**

Mr. Aker presented the 2011 Parks and Recreation Budget. He gave an overview of each department within Parks & Rec as well as their individual budgets and staffing levels.

**ADJOURN**

**MEETING ADJOURNED AT 6:37 P.M.**