

**APPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, OCTOBER 5, 2010 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for October 5, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Teri Kouba, Transit; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of September 21, 2010.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of September 28, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.

Voting Nay: None.

SCHEDULED BID LETTINGS:

3. Consider rejecting the bids for “2010 Assessment Job No. 2 – Storm Sewer Improvements” and rebid the project in the Spring of 2011.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER TWETEN, TO REJECT THE BIDS FOR “2010 ASSESSMENT JOB NO. 2 – STORM SEWER IMPROVEMENTS” AND REBID THE PROJECT IN THE SPRING OF 2011.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.

Voting Nay: None.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider approving the lease with Butler Equipment for for snow removal for \$2025 per month plus \$51 per hour and freight.
5. Consider approving the Taxi-Cab License to S&S Towing and Repair, Mike Swehla, 300 2nd Ave. NE, East Grand Forks, MN 56721.
6. Consider approving the successful completion of the six month probationary period of Kevin Hanson, Mechanic, in the East Grand Forks Public Works Department.
7. Consider approving the successful completion of the six month probationary period of Jason Stordahl, Truck Driver, in the East Grand Forks Public Works Department.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE CONSENT MOTIONS NUMBER FOUR (4) THROUGH SEVEN (7) AS SUBMITTED.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

8. Regular meeting minutes of the Planning Commission for August 12, 2010.

9. Regular meeting minutes of the Water, Light, Power and Building Commission for September 2, 2010.
10. Regular meeting minutes of the Resurrection Cemetery Commission for September 29, 2010.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

11. Consider approving the request to rezone the Stokes Property and City of East Grand Forks property called the "Coulee View Addition" from UER to R-1.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE REQUEST TO REZONE THE STOKES PROPERTY AND CITY OF EAST GRAND FORKS PROPERTY CALLED THE "COULEE VIEW ADDITION" FROM UER TO R-1.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.

Voting Nay: None.

12. Consider approving the Preliminary Plat for Coulee View Addition.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE PRELIMINARY PLAT FOR COULEE VIEW ADDITION.

Council Member Leigh asked when the lots would be available to purchase. Ms Ellis stated that the plat will go to Council for final approval on November 4 and then the plat needs to be signed. She would hope that it would be completed by the beginning of next year.

Council Member DeMers asked if a pedestrian easement could along the coulee. Ms Ellis stated that he will need to bring that up at the next Planning Commission meeting.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.

Voting Nay: None.

13. Consider approving the Request for Proposal (RFP) for Paratransit (Dial-A-Ride) and Senior Rider Services Proposal for the Cities of Grand Forks, ND and East Grand Forks, MN.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE REQUEST FOR PROPOSAL (RFP) FOR PARATRANSIT (DIAL-A-RIDE) AND SENIOR RIDER SERVICES PROPOSAL FOR THE CITIES OF GRAND FORKS, ND AND EAST GRAND FORKS, MN.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.

Voting Nay: None.

14. Consider approving the request to hire a new full-time Fire-Fighter to fill the current vacancy.

A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE REQUEST TO HIRE A NEW FULL-TIME FIRE-FIGHTER TO FILL THE CURRENT VACANCY.

Council Member Leigh stated that he is not against hiring a Fire-Fighter; however, we need to look at the budget and look at each position as one becomes vacant. Council Vice President Tweten stated that all Council Members look at protecting the City and the first five minutes are very important when a 911 call is placed. Mr. Gust stated that full-time Fire-Fighters are required to be an EMT.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.

Voting Nay: None.

15. Consider adopting Resolution No. 10-10-XX a Resolution to support LaFave multi-use trail for the City of East Grand Forks; Project: #C023-10-1C.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-10-XX A RESOLUTION TO SUPPORT LAFAVE MULTI-USE TRAIL FOR THE CITY OF EAST GRAND FORKS; PROJECT: #C023-10-1C.

Council Member Leigh stated that spending approximately \$100,000 on a trail. He would like the City look at other options. Mayor Stauss announced that applying for a grant from the State then rejecting it doesn't look good. Council Member Buckalew stated that he would also like to look into this further and look at funding sources. Mr. Aker stated that he cannot change the plans, the City would lose the funding. Discussion occurred regarding TIF funds.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO TABLE THIS ITEM FOR FURTHER DISCUSSION AT THE NEXT WORK SESSION.

Voting Aye: Gregoire, Leigh, DeMers, Buckalew, and Tweten.

Voting Nay: Pokrzywinski and Grassel.

CLAIMS:

16. Consider adopting Resolution No. 10-10-100 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check number 7569 for a total of \$26.60 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 10-10-100 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBER 7569 FOR A TOTAL OF \$26.60 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.
Voting Nay: None.
Abstain: Gregoire.

17. Consider adopting Resolution No. 10-10-101 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 7601 for a total of \$468.95 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 10-10-101 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 7601 FOR A TOTAL OF \$468.95 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.
Voting Nay: None.
Abstain: Buckalew.

18. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Airgas	Oxygen	\$87.03
Aker Dave	Reimb Conf Fees/2010 NRPA Congress & Expo/	\$1,334.00
American Business Solutions	Books/Reference	\$499.99
American Media Solution	American Media Directory	\$579.99
Ameripride Linen & Apparel Services	Cleaning Service/Supplies	\$519.16
Animal Care Equipment & Services	x-Resistor Gloves	\$172.48
Athletica Inc	Goal Crease Kits/Line Kit	\$1,592.11
Berg-Johnson Associates Inc	Ametek Transmitter For Lift	\$955.58
Bert's Truck Equipment	Mirror #320	\$26.60
Blue Cross Blue Shield of ND	Health Insurance	\$5,764.50
Border States Electric Supply	Light Bulbs	\$247.02
Brady Martz & Associates	EDHA Audit	\$1,200.00
Brodart Co	Books	\$205.61
Burlage Lisa	AFG Grant	\$575.00
Chemsearch	Grease	\$2,612.12
CL Linfoot Co.	Repair Hail Damage	\$662.50
Cold Spring Granite Company	Balance Due On Columbarium	\$6,232.50
D&S Hydraulics	Maint Parts	\$657.98
Dakota Student	Ad For Winter Help	\$16.00
Dakota Supply Group	Light Bulbs/City Hall	\$85.19
Dragich Mark	Reimb Postage/Meals	\$33.05
Eagle Electric	Replace Ballast/Relocate Outlets/Lift Station Repairs	\$2,399.81

East Side Express	Luigi's Dinner/Board Meeting	\$47.93
EGF Postmaster	Stamps	\$200.00
Electric Pump	Service Lift Stations	\$14,743.66
Explorer Post #38	Squad Car Cleaning	\$90.00
Follett Software Company	Software Training/Support	\$600.00
FS Engineering	Prof Services	\$64,633.20
G&K Services	Mats	\$173.02
Gahlon Gregory	Reimb Meal Exp/Lodging	\$141.11
Gale	Books	\$313.73
Gardner Publishing	Books	\$132.93
GF Fire Equipment	Field Guides	\$438.00
GF Park District	Temper Glass For Arena	\$5,000.00
GF Welding & Machine	Angle Iron For Green Site Gate	\$4.71
GGF Convention & Visitors Bureau	Lodging Tax/Plaza Motel Aug 2010	\$473.70
H&H Masonry	Masonry Work on Creatorium	\$250.00
H&S Construction	10 CP6 Est 3 FINAL Street Repairs	\$25,028.60
Hajicek Rick	Cleaning 9/06/10 - 9/24/10	\$427.50
Hajicek Rod	Reimb Meal Exp/Fargo Grand Jury	\$8.25
Hardware Hank	Maint Supplies	\$468.95
Heartland Paper	Misc Supplies	\$104.54
Hirshfield's Decorating Centers	Paint	\$772.54
Huizenga Scott	Mileage&Meal Reimb/City Admin & EDA Meeting	\$120.25
Hussey Plumbing	Plumbing Fixtures @ Sr.Center	\$865.60
Inventory Trading Company	Uniforms For Julie & Deb	\$205.75
Kelly Services	Temp Services	\$290.50
Knutson Printing Company	Invitations & Envelopes	\$106.00
Larson Brian	Reimb 2 Meals	\$22.00
League of MN Cities	2010-2011 Membership Dues	\$6,611.00
League of MN Cities	4th Qtr Workers Comp	\$33,772.60
Liberty Business Systems	Copier Lease	\$73.59
Lucke Gerald	Travel Reimb/ MN GFOA Conf	\$637.58
Lynne Gladwin	Reimb/Brace	\$13.61
M&W Services	Mow	\$160.32
Marco	Copier Contract	\$285.83
Mark Cowger Construction	Repairs/Nash Park/Hail Storm/Door Finishing	\$14,806.77
McDonald's of EGF	Prisoner Meals	\$33.91
Menards	Maint Supplies	\$59.09
Micro-Marketing LLC	Books	\$172.81
Mike's Pizza	Dinner Planning Meeting	\$53.64
MN Dept of Human Services	Markers	\$20.70
MN Dept of Revenue VOID****VOID****VOID***	Use Tax Aug 2010	\$1,546.00
MN Drivers & Vehicle Services	Registration/07 Suzuki/PD	\$6.25
MN Mayors Association	Mayors Assoc Dues	\$20.00

Mosca Design Inc.	Downtown Banners	\$5,550.00
Newman Signs	2 Installation Charges	\$1,000.00
Northern Safety Tech	Recess Partition Panels & Gun Lock	\$472.11
Noyes Brian & Laurie	New Construction Incentive Program	\$5,000.00
NW Tire Inc	Tire Repair	\$15.78
O'Reilly Auto Parts	Catalytic Converter	\$918.74
Opp Construction	Alley off 8th St NW Asphalt	\$2,100.00
Paras Contracting	2010 CP3 Est2 Str Repairs Central Ave	\$32,897.55
Pembina Trail	Music For Campground Event	\$225.00
Polk County Recorder	Filing Fees	\$138.00
Praxair Distribution	Welder Rental	\$19.54
Quill Corp	Office Supplies	\$625.72
Quirk Michelle	Landscaping Incentive Reimb	\$500.00
R&R Specialties of Wisconsin Inc	Zamboni Cloth For Outdoor Rink/VFW	\$281.10
RDJ Specialties Inc	Police Car Magnets	\$211.75
RDO Powerplan OIB	Left Door & Post Hinges /Hyd Quick Couplers	\$690.41
Richter James	Reimb Meal/Taxi/EDA Conf/Chicago	\$53.42
Right Choice Electric Inc	Light Repair	\$55.00
RMB Environmental Lab Inc	4 Hr Composite Sample	\$43.00
Roto Rooter	Cleaned San. Sewers	\$6,418.50
Rydell Chevrolet	Ignition Switch #761/Door handle #761	\$260.55
S&S Towing & Repair	Fix Wheel Hub/Inspect 2 Trailers	\$40.00
Sellin Brothers Inc	10 CP4 Est 1 Utility Replacement	\$33,048.00
Spielman Paul	Radio Repair	\$50.25
Spruce Valley Corporation	09 CP1 Est9	\$83,651.50
Stone Kay	Artist/Arts & Cultural Heritage Grant	\$935.00
Stone's Mobile Radio Inc	Install Jumper For Auto Turn On Radio #541	\$172.37
Strata Corp	10 CP1 Est	\$268,696.20
Stuart's Towing	Towing/2000 Pontiac Grand Am/99 Nissan Path	\$106.88
The Child's World Inc	Books	\$46.85
Thomas Bouregy & Co	Books	\$139.50
Try-County Refrigeration	Repairs/Compressor & Boilers	\$579.00
Valley Truck	DOT Truck #157/Air Fittings #617	\$599.57
Vilandre Heating & A/C	Rpr Damage - Hail Storm/Water Fountain/Toilet Rpr	\$2,352.59
Water & Light Department	Lift#4/ 8/5/10 - 9/5/10	\$18,431.59
Wilbur-Ellis	Fertilizer Nash Park	\$350.00
Wizard's Enterprises Inc.	Custodial Services	\$490.00
		<u><u>\$667,559.86</u></u>

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss asked Mr. Huizenga to check the flexibility of the DNR on the trail.

Council Member DeMers stated that he will be holding a meeting on Wednesday, October 06, 2010 at 7:00 pm regarding 14th Avenue street improvement at the Myer's residents.

Council Member Buckalew reminded everyone to drive safe during harvest.

Council Vice President Tweten announced that the Water & Light Commission had a budget meeting this past Monday night. Mr. Boyce would like the Council and Mayor review the financial reports.

Council Member Gregoire reminded everyone that the budget meetings will begin on Wednesday at 5:00 pm.

Council Member Leigh suggested that the City Council get a copy of the plans and look at the bike path. He stated that everyone should look at it at a walker and a bikers view and think safety.

Council Member Pokrzywinski stated that he is now a resident of Ward 2.

Council President Grassel reminded everyone of beet harvest. He asked Chief Hedlund to put the speed control sign up on 5th Ave. SE. Council President Grassel gave an update on campers in the Red River State Recreation Area. He stated that there were 1,273 campers in September and so far this year 6,572.

Mr. Wachter reminded everyone of Fall Cleanup this week.

Mr. Ellis reminded everyone of the public meeting regarding the 2040 Land Use Plan on October 14, 2010 at 7:00 pm in the Training Room at City Hall.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADJOURN THE OCTOBER 5, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:43 P.M.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer