

COUNCIL MEMO

Date: July 7, 2022

To: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Tim Riopelle, Council Members Clarence Vetter, Dale Helms, Tim Johnson, Marc DeMers, and Brian Larson.

Department Update:

Campbell Library – Charlotte Helgeson, Library Director

1. The Summer Reading Program includes 2 story times, 5 sessions for elementary children, and 1 group for teenagers. To date, the kids have reported reading 890 hours. Our adult community members have reported 277 hours. The Library Staff challenges our adult patrons to out read us.
2. Tuesday, July 12 at 6 p.m., the Library and NW MN Arts Council will sponsor our second 2022 Art-in-the Park at the Sherlock Gazebo near the pool. Brenda Baumer will be leading a class in painting. All ages and skill levels are welcome. Supplies are provided. If the weather is uncooperative, the group will move into the Library.
3. The MN State Park passes provided through a DNR grant are regularly checked out. A library card in good standing is all that is needed to check out the pass for 7 days without a fee. Our library has 2 passes to share with our patrons.
4. The Library Board established the first 2023 budget draft. We worked on combining services, limiting some contracts, and estimating for utilities, insurance, and shipping costs. HR will provide staffing costs and the Board will continue to review expenses and potential grants. Fees for ILL (interlibrary) were increased from \$3 to \$3.50 per request. Nonresident fees were increased from \$10 (Books & Audio) and \$15 (All materials) to \$15 (Books & Audio) and \$20 (All Materials). After-hours rental of meeting room was increased from \$15/hour to \$25/hour. These are for extended hours for a meeting that is mainly during the library's open hours.
5. Since hiring the Public Services Librarian, the equivalent of nearly \$3,500 in volunteer hours have been put into supporting library services. Volunteers sign up to help with summer programs, recording Dial-A-Story, Friends Book Store, inventory, gardening, and our guinea pigs.
6. Pop-Ups have started again. We're visiting Good Samaritan every other week. The Farmers Market at Heritage Village will be visited weekly this summer, starting in mid-July.