

**APPROVED MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, AUGUST 10, 2010 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for August 10, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Matt Leal, MPO Intern; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM**

**1. Plans & Specifications - 2010 Assessment Job No. 2 – Storm Sewer Improvements – Greg Boppre**

Mr. Boppre announced that Northstar Terrace waived the petition for storm sewer improvements. Mr. Boppre stated that he would like to file plans and specification at the next meeting. This item will be referred to City Council for action.

**2. Sidewalk Ordinance and Complete Streets Resolution – Nancy Ellis**

Ms Ellis announced that the proposed sidewalk ordinance will require all new developments to have sidewalks within 9 months of the day the building permit for that parcel is filed. Once 66% of the parcels in the subdivision are developed, all other parcels will have sidewalks installed, unless the property owner files a petition saying that they will build within one year. Ms Ellis went through the design and location requirements. She stated that sidewalks will not be required in cul-de-sacs less than 300 feet in length. Ms Ellis discussed the waiver of protest as well.

Mayor Stauss informed City Council that nobody has been killed on the road; therefore, he prefers landscaping over sidewalks. This item will be referred to the September 7<sup>th</sup> City Council meeting for the 1<sup>st</sup> meeting.

**3. Ordinance Amendments for Accessory Structures – Nancy Ellis**

Ms Ellis announced that this new ordinance is amending and establishing new detached accessory structure size regulations. Council Member DeMers stated that the City needs to be careful on what we require/don't require. This item will be referred to City Council for the first reading on September 7<sup>th</sup>.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADJOURN THE AUGUST 10, 2010 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:40 P.M.**

*Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer