

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
AUGUST 3, 2010  
5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of July 20, 2010.
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of July 27, 2010.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider adopting Resolution No. 10-08-80 Resolution appointing judges and designating polling places.
4. Consider adopting Resolution No. 10-08-81 Resolution to support (SHIP) Statewide Health Improvement Program.
5. Consider awarding the quote to Opp Construction for street repair on the corner of 4<sup>th</sup> St. NE and 3<sup>rd</sup> Ave. NE in the amount of \$17,900.
6. Consider awarding the quote to Opp Construction for street repair on the corner of Bygland Road and 7<sup>th</sup> St. SE in the amount of \$10,100.

CITY COUNCIL AGENDA

August 3, 2010

7. Consider awarding the quote to Midwest Playscapes, Inc. for playground equipment in the amount of \$40,000.00.
8. Consider approving the application for an Exempt Gambling Permit for a raffle for the Red River Valley Pheasants Forever to be held April 2, 2011 at VFW, 312 DeMers Ave, East Grand Forks, MN 56721 and waive the 30-day waiting period.
9. Consider adopting Resolution No. 10-08-82 a Resolution approving the application for a gambling premise permit by the East Grand Forks Blue Line Club for the Blue Moose.
10. Consider adopting Resolution No. 10-08-83 a Resolution to enter an agreement with the State of Minnesota from January 1, 2011 to December 31, 2011 to provide 15% of the total operating costs for the paratransit service and up to 20% of the total capital costs.
11. Consider adopting Resolution No. 10-08-84 a Resolution to enter an agreement with the State of Minnesota from January 1, 2011 to December 31, 2011 to provide 20% of the total operating costs for the fixed route transit service and up to 20% of the total capital costs.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

12. The minutes of the East Grand Forks Campbell Library Board Meeting for July 27, 2010.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

13. Consider adopting Resolution No. 10-08-85 a Resolution to request the United States Army Corps of Engineers, USACE, to extend the time frame of public comment in regard to the proposed Fargo-Moorhead Diversion.

**CLAIMS:**

14. Consider adopting Resolution No. 10-08-86 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 7016 for a total of \$1,049.60 whereas Council Member Buckalew is personally interested financially in the contract.
15. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

**AGENDA  
CITY COUNCIL  
CLOSED MEETING  
CITY OF EAST GRAND FORKS  
AUGUST 3, 2010  
5:00 PM**

**CALL TO ORDER**

**CALL OF ROLL**

**DETERMINATION OF A QUORUM**

1. Closed session for City Administrator Scott Huizenga's Employee Evaluation. Closed session is to be performed according to the exception to the open meeting law pursuant to Minnesota Statute 13D.05, Subd. 3.

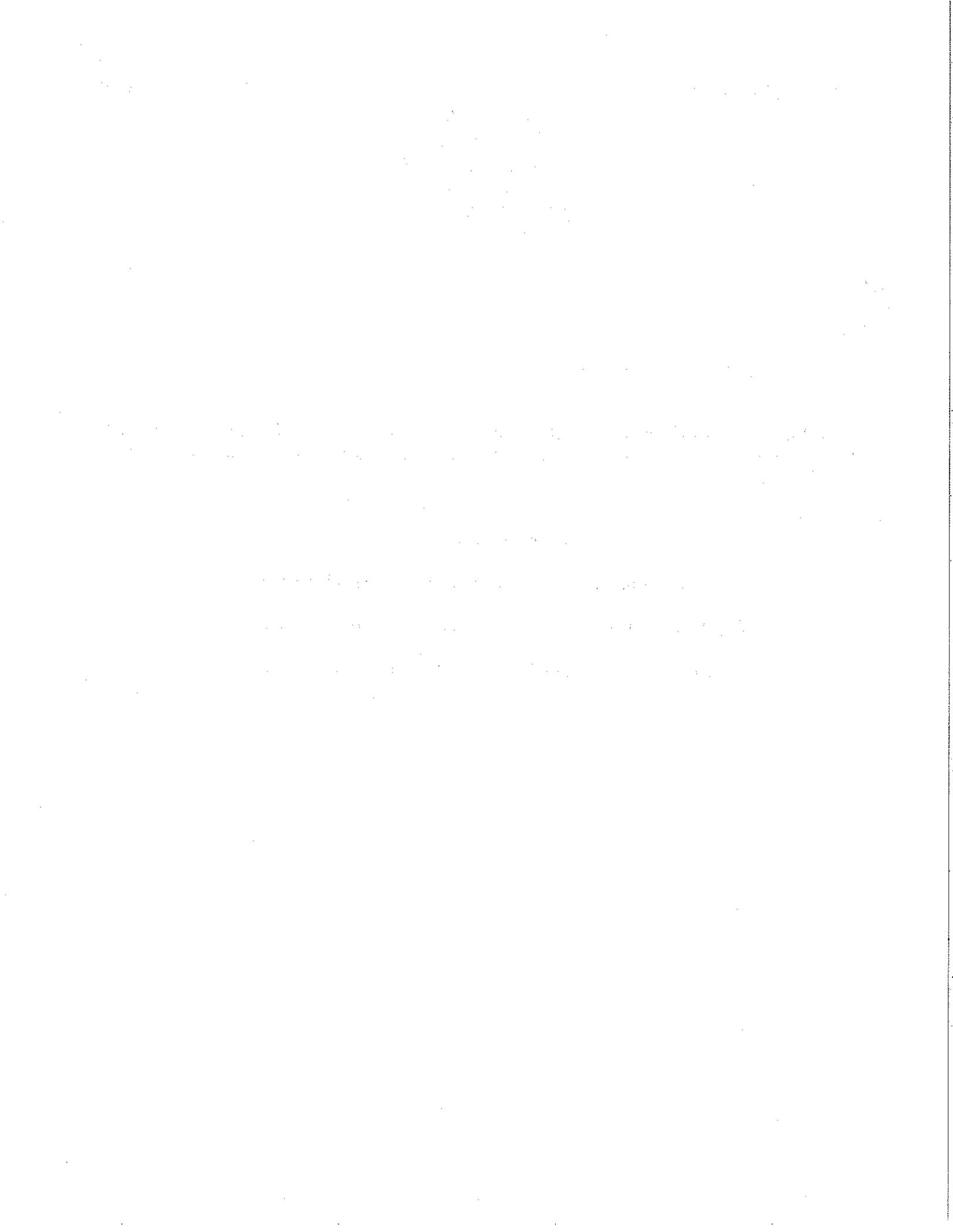
**ADJOURN**

Upcoming Meetings:

Work Session – August 10, 2010 – 5:00 PM – Training Room

Regular Meeting – August 17, 2010 – 5:00 PM – Council Chambers

Work Session – August 24, 2010 – 5:00 PM – Training Room



**UNAPPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, JULY 20, 2010 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for July 20, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Rec Superintendent; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Senior Planner; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate." If you would like to address the City Council, please come up to the podium to do so.*

Mayor Stauss presented a plaque to Mr. Lindquist from the Flood of 1997 in appreciation to all his help.

Mr. Thieland, League of Minnesota Cities, discussed the future in regards to revenue sources and would like suggestions from the City Council.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of July 6, 2010.
2. Consider approving the minutes of the "Special Meeting" for the East Grand Forks, Minnesota City Council of July 13, 2010.
3. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of July 13, 2010.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) THROUGH THREE (3) AS SUBMITTED.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Absent: DeMers and Buckalew.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

4. Consider approving a contract renewal with Cities Area Transit and Northland Community and Technical College to allow students and staff to ride for free with proper ID.
5. Consider approving the application for a parade permit for the Heritage Foundation 219 20<sup>th</sup> St NE, East Grand Forks, MN 56721 during Heritage Days on August 21, 2010 from 9:30 -11:00 am. Starting from Demers Avenue, North along MN Hwy 220 to 17<sup>th</sup> St. NE and ending on 20<sup>th</sup> St. NE. Pending MnDot Approval.
6. Consider approving the application for a parade permit for the Greater Grand Forks Jaycees Club PO Box 13512, Grand Forks, ND 58208 for the Potato Bowl Parade on September 18, 2010 from 9:30 am - 12:00 pm. Starting across the Sorlie Bridge along DeMers ending in the Riverwalk Center Mall Parking lot off of 4<sup>th</sup> St NW. Pending MnDot Approval.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE CONSENT MOTIONS NUMBER FOUR (4) THROUGH SIX (6) AS SUBMITTED.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Absent: DeMers and Buckalew.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

7. Regular Meeting minutes of the Water, Light, Power & Building Commission from June 17, 2010.
8. Regular Meeting Minutes of the Water, Light, Power & Building Commission from July 1, 2010.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

9. Consider adopting Resolution No. 10-07-77 ordering preparation of plans and specifications for "2009 Assessment Job No. 2 – Storm Sewer Northstar Terrace."

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-07-77 ORDERING PREPARATION OF PLANS AND SPECIFICATIONS FOR "2009 ASSESSMENT JOB NO. 2 – STORM SEWER NORTHSTAR TERRACE."**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Absent: DeMers and Buckalew.*

10. Consider approving the request to install new motors and impellers at Wastewater Lift Station #16 supplied and installed by Electric Pump for \$10,800.00.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE REQUEST TO INSTALL NEW MOTORS AND IMPELLERS AT WASTEWATER LIFT STATION #16 SUPPLIED AND INSTALLED BY ELECTRIC PUMP FOR \$10,800.00.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Absent: DeMers and Buckalew.*

**CLAIMS:**

11. Consider adopting Resolution No. 10-07-78 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 6863 for a total of \$2263.06 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-07-78 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 6863 FOR A TOTAL OF \$2263.06 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.*  
*Voting Nay: None.*  
*Absent: DeMers and Buckalew.*

12. Consider adopting Resolution No. 10-07-79 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check number 6816 for a total of \$1722.61 whereas Council Member Gregoire is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-07-79 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT FOR GOODS REFERENCED IN CHECK NUMBER 6816 FOR A TOTAL OF \$1722.61 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.*  
*Voting Nay: None.*  
*Absent: DeMers and Buckalew.*

13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Misc Supplies	\$329.21
Aker Rachel	Paint Mural at Sr Center	\$500.00
All Seasons Garden Center	Nursery	\$62.90
Alltel	Cell Phone Service	\$405.64
American Tire Service	Tire Repair/New Tires	\$296.43
Ameripride Linen & Apparel Services	Misc Supplies	\$559.12
Aqua Water Solutions	5 Gallon/Deposit	\$44.60
Bert's Truck Equipment	x Repair Parts for Sander #105	\$1,722.61
Brite-Way Window Cleaning	June Window Cleaning/Riverwalk	\$50.00
Bruce Jay	Phone-April/May/June	\$44.61
Bydal Designs	Aluminum Panel	\$697.30
C&R Laundry & Cleaners	FD Laundry/PD Laundry	\$381.31
Cabela's Retail	Life Vests (Dock)	\$149.41
Canon Financial Services	Copier Fees	\$167.10
Carquest Auto Parts	x Repair Shop Air Hose	\$9.26
Cash Donald Scott	Dial-a-ride/June	\$2,085.06
Clear Channel Communications	Ad Spots	\$1,100.30
Cole Papers Inc	Supplies	\$329.11
Comade Inc	1 Case Of Spithoods	\$155.50
Complete Pest Control Inc	Professional Services	\$844.33
Comstock Custom Mowing & Snow Removal	Flood/ Asphalt Patching Near Sorlie Bridge	\$7,020.20
Crookston City	Safe & Sober May 2010	\$1,059.02

D&D Heating & Sheet Metal	River Cinema Work	\$9,527.62
Dakota TV & Appliance	Fridge	\$453.76
Department of Public Safety	CJDN Connect	\$1,530.00
DK Sports Products	New Scoreboard	\$8,627.50
Eagle Electric	Professional Services	\$10,484.62
East Side Express	Addition Error for Board Meeting/Fixed	\$3.56
EGF City Petty Cash Ckng	Reimb PC	\$2,279.29
EIDE Motors	x - Odor Eliminator #548	\$67.25
Emergency Automotive Technologies	Amber LED Lights & Back/Recess Partition	\$361.58
Explorer Post #38	Squad Car Cleaning	\$60.00
Exponent	EGF Visitor Guide/Senior Living Ads	\$485.00
FedEx	Shipping to HHS EERP	\$32.34
Ferrellgas	Propane	\$165.33
Filter Care	Washer Filters	\$232.83
Flat Plains Services Inc	Fertilize Trees at CITY HALL	\$250.09
G&K Services	Mats	\$264.31
Gaffanays	Misc Supplies	\$307.98
Galstad Jensen & McCann PA	Professional Services	\$12,704.41
Garden Hut Inc	x 345 Toro Mower Parts	\$1,646.75
Gerrells Sport Center	Baseball Pants/Catchers Helmets	\$547.63
GF City Utility Billing	Water Test/Landfill Tickets June 2010	\$14,206.86
GF Excavating	Boat Ramp Maintance	\$300.00
GF Herald	EGF Home Ownership PGM/Design a Home	\$363.00
GF Welding & Machine	x - SHOP TOOLS	\$54.00
GLSports Inc	Baseball Caps	\$651.94
Grand Cities Towing	Towings	\$100.00
H&H Masonry	Fixed Front Entry to City Hall	\$225.00
H&S Construction	Cental Ave NW Repairs	\$24,239.50
Hadden Deb	Labels for Baseball Medals	\$23.90
Hajicek Rick	Cleaning Services	\$285.00
Hajicek Rod	Reimburse/Bemidji Lab	\$8.25
Hansen April	Reimburse Supplies/First Aid Kit Refill	\$40.13
Hardware Hank	Misc Supplies	\$2,263.06
Hawkins Chemical	Chlorine	\$703.87
Heartland Paper	Misc Supplies	\$376.19
Hitch N Go	Winch for New SW Truck	\$1,997.00
Holiday Credit Office	Fuel	\$53.26
Home of Economy	SW Wand/Replacement	\$21.34
Hugo's	Supplies	\$135.11
Huizenga Scott	Intergovernmental Meeting/Tweten/Gregoire/Huizenga	\$35.38
ICS Industrial Contract Services Inc.	Plumber-Eagles Point Trailhead Restroom	\$90.00
K&K Trucking Inc	Gravel For Lagoon Road	\$4,715.00
Keith's Security World	2 Keys Made For Filing	\$14.48

Kellermeyer Building Service	Cleaning Services	\$2,671.88
Kelly Services	A Finley/Reception	\$196.00
Lane Azura	05/09/2010 2009 Flood Repairs At Boardwalk	\$1,010.00
League of MN Cities	Mower Damaged Claimant Car	\$833.84
Liberty Business Systems	Maint Agreement	\$73.59
Lithia Payment Processing	Shop Supplies	\$1,347.81
Lumber Mart	Misc Supplies	\$245.52
M&K Porta Potties	Porta Potty Rental	\$420.00
Martine Mavrik	Rescue Call Already Paid/Insurance Paid Us Also	\$36.00
McDonald's of EGF	Prisoner Meals	\$125.44
Menards	Mirror Clips	\$30.96
Meritcare	PreEmployment Physical/Hep B	\$224.00
Metropolitan Planning Organization	Professional Services	\$7,517.20
Midcontinent Communications	Cable Service	\$807.47
Midwest Specialty Sales Inc	Supplies	\$1,542.33
MN Dept of Human Services	MN State Ind-June 2nd Wk Inv	\$37.75
MN Dept of Labor & Industry	Pressure Vessel/Boiler License	\$20.00
MN Municipal Utilities Assoc	City Portion/Safety Mgmt Program	\$3,543.75
MOSBECK CRANKSHAFT AND MACHINE	Engine Machine Work & Parts	\$2,410.31
Newman Signs	Cabela's Sign Rental	\$1,580.00
Northern Plumbing Supply	Hose Adapter	\$274.68
Northern Safety Tech	x - Connecto/Pins/Extension Cables	\$164.52
NW MN Household Hazardous Waste Mgmt	Hazardous Waste Shipment	\$537.25
NW MN Multi County HRA	Contract for HQS Inspection Services-Sunshine Terrace	\$2,500.00
O'Reilly Auto Parts	Inventory Supplies	\$2,049.55
Pamida	Crafts for Playground	\$40.71
Party America Corp Offices	Sr Center Supplies	\$33.60
Paul Grazadzieleski	Stump Removal	\$630.00
Peterson Veterinarian Clinic P.C.	Pound Report June 2010	\$507.27
Polk County Sheriff's Office	Safe & Sober 2010	\$1,180.12
Power Equipment Shop	\$70.30/26407	\$70.30
Praxair Distribution	Cylinder Rental/2008 Unpaid	\$16.06
Premium Waters Inc	Water/June Admin/EDHA	\$89.74
Quill Corp	Office Supplies	\$62.92
Qwest	Phone Service	\$2,286.16
RDO Powerplan OIB	Alternator Invoice	\$3,304.59
Richter James	Post Office Box Renewals/439/325/321	\$250.00
Rivards Turf & Forage	Seeding For Levee	\$237.26
River Cinema	Relocate Water Line	\$2,481.74
Ruttger's Sugar Lake Lodge	Arena Conferenc	\$759.40
Safety Kleen Corp	x- Service parts washer	\$457.55
Scheels All Sports	First Aid Kits	\$63.87
Schnathorst Jason	Reimburse for Softball/Hailey	\$135.00

Simonson Station Stores	Car Wash Tickets	\$500.00
SimplexGrinnell	August 20120-July 2011	\$532.24
Spielman Paul	x - 2-way radio #146	\$392.23
Spielman Paul	x- 2-way radio #146	\$8.82
Spray Advantage	Parts for Sprayer	\$5.85
Stone's Mobile Radio Inc	Upgrade firmware on 2 PD t	\$95.24
Strata Corp	Cemetary	\$735.26
Streichers	Patrol Equipment	\$43.80
Sun Dot Communications	DSL Services	\$11.50
TAC 10 Inc.	Annual Software Maint	\$3,205.00
Todays Organized Living LLC	Cleaning for Walt Gregoire	\$210.87
Tony Dorn Inc	Copier Contract/June 2010	\$137.05
Tristeel-Manufacturing	x- V-belts #194	\$152.34
True Temp	Condenser Coils	\$220.00
Univar USA Inc	Mosquito Chemicals	\$4,263.35
US Bank	Obligation Rfnd Bond/General Obligation Improvement Bond	\$225,908.75
US Bearings & Drives	x - Oil Seal/Gov	\$4.04
Valley Truck	Inventory Supplies	\$116.52
Valley Truck	Lens for 404	\$2.88
Vilandre Heating & A/C	Low Water Cut-Offs	\$378.10
W.D. Larson Companies LTD Inc	x - Front Drivers Seat #614	\$461.17
Waste Mgmt	Professional Services	\$37,815.73
Water & Light Department	Postage/Utility Billing	\$52,534.59
Wilbur-Ellis	Fertilizer (EGF Soccer Club=\$112.00)	\$150.50
Wumbus Corp	Trimming/Forklift Safety	\$516.90
	Total	\$490,156.01

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Absent: DeMers and Buckalew.*

**COUNCIL/STAFF REPORTS:**

Mayor Stauss encouraged City Council to attend all Governor candidate meetings. Council President Grassel stated that the candidates have not provided proper notification.

Council Vice President Tweten welcomed Ms French back and thanked Mr. Thieland for attending the meeting.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE JULY 20, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:21 P.M.**

*Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.*

*Voting Nay: None.*

*Absent: DeMers and Buckalew.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, JULY 27, 2010 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for July 27, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Stuart Kovar, Public Works Foreman; and Jim Richter, EDHA Director.*

**DETERMINATION OF A QUORUM**

**1. Fargo-Moorhead Diversion Project – Steve Jacobson, Norman County Commissioner**

Mr. Jacobson, Norman County Commissioner, stated that Norman County is opposed to the diversion project and would like an extension to the public comment timeframe. He informed City Council that the proposed project would impact Norman County’s typical flood fight by up to 17 inches. Mr. Gust would like to see the impact study done prior to voting on the project. Mayor Stauss announced that Senator Franken and Senator Klobuchar would want to know the impact before moving forward as well. Mr. Gust stated that Mr. Boppre has been in contact with the Corp and they stated that they may have results for East Grand Forks in September or October. This item will be referred to City Council for support.

**2. Statewide Health Improvement Program (SHIP) – Dave Aker**

Mr. Aker announced that the City will receive \$1000 from the Statewide Health Improvement Program (SHIP) for signs along the trails to promote healthy communities. Mr. Aker stated that \$1000 would provide about 29 signs in East Grand Forks. Mr. Huizenga announced that the City is also working on an internal wellness program. This item will be referred to City Council for action.

**3. Playground Equipment at Campground – Dave Aker**

Mr. Aker presented two options at \$40,000 for playground equipment to be placed at the Red River Valley Recreation Area. He suggested going with Midwest Playscapes, Inc. Council President Grassel stated that the DNR has approved the equipment.

**4. Street Repairs – Scott Huizenga**

Mr. Huizenga announced that the corner of 4<sup>th</sup> St. NE and 3<sup>rd</sup> Ave. NE need to be repaired. Opp Construction had the low bid of \$17,900.00. He stated that the corner of Bygland Road and 7<sup>th</sup> St. SE also needs to be repaired. Opp Construction also had the low bid of \$10,100.00. This item will be referred to City Council to award the bid.

**5. Other**

Council President Grassel announced that they met with Rhinehart Township regarding the road near Laurel Drive. Public Works will remove the sign on the road.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADJOURN THE JULY 27, 2010 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:40 P.M.**

*Voting Aye: Grassel, Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer



**RESOLUTION NO. 10 – 08 – 80**

**RESOLUTION APPOINTING JUDGES AND DESIGNATING POLLING PLACES**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

BE IT RESOLVED, By the City Council of the City of East Grand Forks that the following polling places are designated and election judges are appointed in each respective ward for the August 10, 2010 Primary Election and November 2, 2010 General Election.

1st Ward: Dale Neppel, Chair; Cindy Weber, Bunny Mahon, Linda Spokley, Karen Peach  
Polling Place: Senior Center; 538 Rhinehart Drive SE

2nd Ward: Marilyn Egeland, Chair; Richard Rybacki, Bob Carlson, Norm Vanderpan, Mike Powers  
Polling Place: City Hall, 600 DeMers Avenue NW

3rd Ward: Sherri Richter, Chair; Mike Lukasz, Julian Gasperlin, Emily Rapacz, Sharon Bramer  
Polling Place: Our Savior's Lutheran Church, 1515-5th Avenue NW

4th Ward: Karen Lukasz, Chair; Mike Quirk, Michelle Quirk, Beth Seydel, Jim Richter  
Polling Place: Our Savior's Lutheran Church, 1515-5th Avenue NW

5th Ward: Yvonne Ristau, Chair; Darrel Koehler; Beverly Flicek; Jim Wetterlund, Judy Neppel  
Polling Place: Good Samaritan Heritage Grove, 2122 River Rd NW

Alternate Judge: Mike Butler and Allan Okins

BE IT FURTHER RESOLVED, the administrator/clerk-treasurer is authorized to re-balance judges to different wards as needed in order to comply with state election laws; and

BE IT FURTHER RESOLVED, That the judge's hourly compensation is fixed at the following: chair judge at \$9.50 per hour, and regular judge at \$9.00 per hour.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: August 3, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of the Council

I hereby approve the foregoing resolution this 3<sup>rd</sup> day of August, 2010.

\_\_\_\_\_  
Mayor

# Request for Council Action

Date: July 21, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Dave Aker

RE: Statewide Health Improvement Program (SHIP)

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Background: Introduce the Statewide Health Improvement Program directors, Sarah Reese and Tammy Conn.

Recommendation: To listen about SHIP and what they could do for East Grand Forks with health reform. Implement policies and practices that create active communities by increasing opportunities for non-motorized transportation (walking and biking and access to community recreation facilities).

Enclosures: A resolution for SHIP in this area.

**RESOLUTION NO. 10 – 08 - 81**

**Resolution to support (SHIP) Statewide Health Improvement Program**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**Whereas**, (SHIP) strives to help Minnesotans lead longer and healthier lives;

**Whereas**, preventing chronic disease risk factors of tobacco use and exposure, poor nutrition and physical inactivity;

**Whereas**, SHIP seeks to create sustainable, systemic changes in schools, worksites, communities and health care organizations;

**Whereas**, SHIP will help policy interventions may be a law, ordinance, resolution, mandate, regulation or rule (both formal and informal);

**Whereas**, system interventions are changes that impact all elements of an organization, institution, or systems, such as a campus wide effort on how medical providers refer patients to local resources;

**Whereas**, environmental interventions involve physical or material changes to the economic, social or physical environment such as ample opportunities for activities such as walking and biking;

**Therefore**, the City of East Grand Forks would support SHIP in implementing promoting and supporting policies and practices that create active communities.

Voting Aye:

Voting Nay: None.

Absent:

The President declared the resolution passed.

Passed: August 3, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

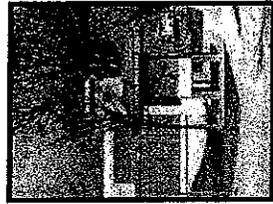
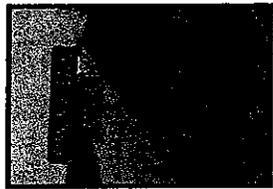
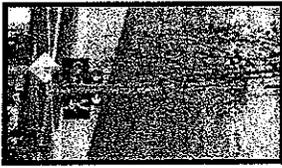
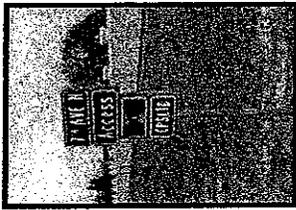
\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 3<sup>rd</sup> of August, 2010.

\_\_\_\_\_  
Mayor

# Grand Forks Greenway Proposed Trail Marker Plan

## Existing Signage



### Street Access

### Greenway Access

### Tall Posts

### Park Access

### Entry Kiosk

### Adopt-a-Trail

## Existing Trail Signs:

- Street and Outside Park Access from City
- Tall Posts marking park amenities
- Entry Kiosk Inside/Outside Greenway
- Adopt-a-Trail
- Greenway Signs Outside Levee

## Existing Trail Signs to be Eliminated:

- Street Access
- Adopt-a-Trail
- Existing Signs to Remain:
- Greenway Access
- Entry Kiosk
- Tall Posts

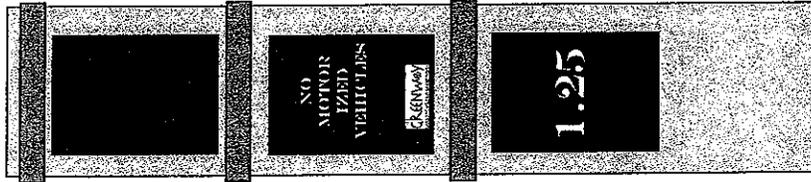
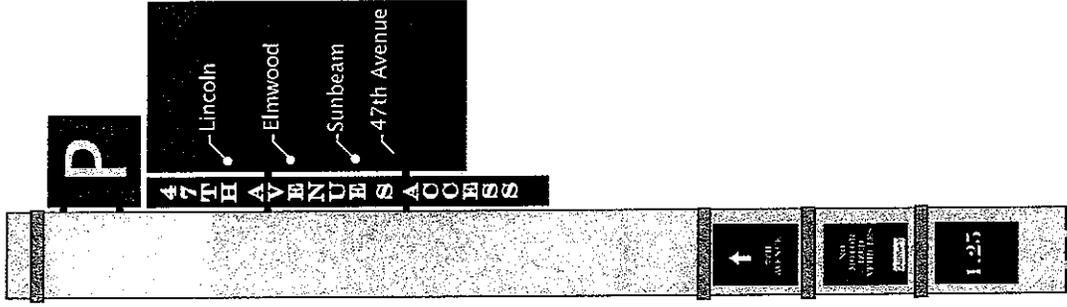
## Proposed Trail Signs:

### Three Sign Types:

- Large - using existing tall poles
- Street Access Points/City Bike Route Connection
- Linear Access Indicator
- Small - Timber post example
- Trail Color indication/Next Access Point
- No Motorized Vehicles/Adopt-a-Trail/Keep Left/Right
- 911 Location No.
- "Y" /Spur Trail
- Timber post example
- Distance to re-connection to main trail w/graphic

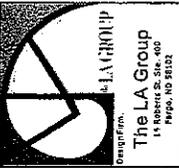
## Additional Recommendations:

- Make Full Greenway map available at each park site



Large/Tall Posts

Small - Timber Post



**The LA Group**  
 11000 Wilshire Blvd  
 Suite 1000  
 Los Angeles, CA 90025

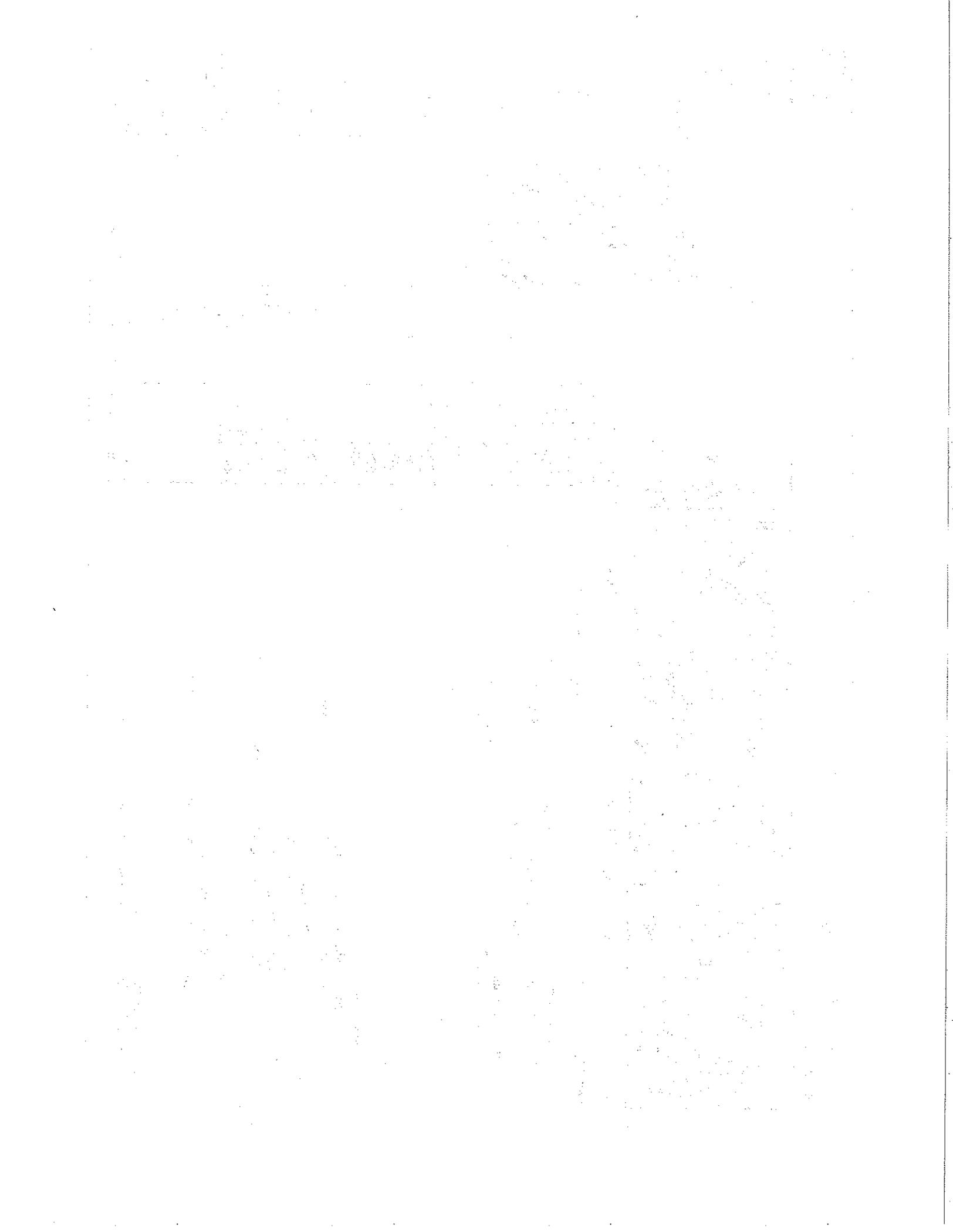
**Grand Forks Greenway Trail Marker System**

Project Title: \_\_\_\_\_  
 Drawing No.: \_\_\_\_\_  
 Scale: \_\_\_\_\_  
 Date: \_\_\_\_\_

Notes:  
 1. \_\_\_\_\_  
 2. \_\_\_\_\_

Sheet Title: \_\_\_\_\_  
 Drawing No.: \_\_\_\_\_  
 Scale: \_\_\_\_\_  
 Date: \_\_\_\_\_

Sheet Title: Schematic  
 Drawing No.: L,1  
 of 7



# Request for Council Action

Date: 7-21-10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: Street Repairs

---

Two areas in need of street repair. Both areas have significant settling.

1.) 4<sup>th</sup> St NE and 3<sup>rd</sup> Ave NE

OPP Construction - \$17,900.00

H&S Construction - \$19,493.07

2.) Bygland Road and 7<sup>th</sup> St SE

OPP Construction - \$10,100.00

H&S Construction - \$13,217.70

**Recommendation** – Award jobs to OPP Construction for a total of \$28,000

H & S Construction  
 17279 US Hwy 59NE  
 Thief River Falls, MN 56701

# Estimate

Date	Estimate #
7/14/2010	651

Name / Address
City of East Grand Forks 1001 2nd St NE East Grand Forks Mn 56721 Att: John

Phone #	218.681.5503
---------	--------------

Fax #	218.681.7063
-------	--------------

Project
---------

Bygland road & 7th St SE

Description	Qty	Rate	Total
Remove and replace 7" paving	1,620	6.11	9,898.20
Saw around perimeter	180	7.00	1,260.00
Widen and seal	333	5.50	1,831.50
Furnish & Install Class 5 gravel fill (approx yardage only--- actual yardage used shall be billed at 9.50 per yard	24	9.50	228.00

If any Additional Information is Required Please Call Robert Audette  
 @218.686.9308

**Total**

**\$13,217.70**

H & S Construction  
 17279 US Hwy 59NE  
 Thief River Falls, MN 56701

# Estimate

Date	Estimate #
7/14/2010	652

Name / Address
City of East Grand Forks 1001 2nd St NE East Grand Forks Mn 56721 Att: John

Phone #	218.681.5503
---------	--------------

Fax #	218.681.7063	Project
-------	--------------	---------

4th St NE & 3rd Ave NE

Description	Qty	Rate	Total
Remove and replace curb and gutter	106	25.00	2,650.00
Furnish & install chimney seal and set castings to height	2	650.00	1,300.00
Remove and replace 7" pavement	1,437	6.11	8,780.07
Saw around perimeter	248	7.00	1,736.00
Widen and seal	368	5.50	2,024.00
Remove and replace sidewalk for new handicaps	275	5.00	1,375.00
Install new handicap stamps (steal ones)	4	350.00	1,400.00
Furnish & Install Class 5 gravel fill (approx yardage only--- actual yardage used shall be billed at 9.50 per yard	24	9.50	228.00

If any Additional Information is Required Please Call Robert Audette @218.686.9308	<b>Total</b>	<b>\$19,493.07</b>
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# CONSTRUCTION COMPANY

Offices:  
Grand Forks, ND  
Fargo, ND

Hwy 81 N • P.O. Box 13530 • Grand Forks, ND 58208-3530 • Phone 701-775-3322 • Fax 701-795-7020

**QUOTATION**  
**CITY OF EAST GRAND FORKS**  
**Misc Street Repairs**  
July 20, 2010

area	Description	unit	QTY	UNIT PRICE
1	3rd Ave NE & 4th Ave NE	LS	1	17,900.00
<del>2</del>	<del>1000 Ditt 3rd Ave NW</del>	<del>LS</del>	<del>1</del>	<del>17,900.00</del>
<del>3</del>	<del>2000 Ditt 9th St SE</del>	<del>LS</del>	<del>1</del>	<del>10,100.00</del>
<del>4</del>	<del>Reinforce Bygland</del>	<del>LS</del>	<del>1</del>	<del>1,000.00</del>
5	7th St SE & Bygland Rd	LS	1	10,100.00
				<del>40,700.00</del>

**INCLUDES:**

- All items tied - call before you split anything out
- As per Drawings
- All Work to City & State Specs
- Includes Joint Seal & Turf Restoration

Greg Opp

**BUILD WITH THE BEST**



*"An Equal Opportunity Employer"*

2010 national 1st place safety excellence award winner





# OPP Construction

P.O. Box 13530  
Grand Forks, ND 58208-3530  
(701) 775-3322

DATE

BY

SHEET NO. OF

Rainhart St + Bygland SE

(4)

12' ATR ~~asphalt gutter~~



install ~~asphalt seal~~

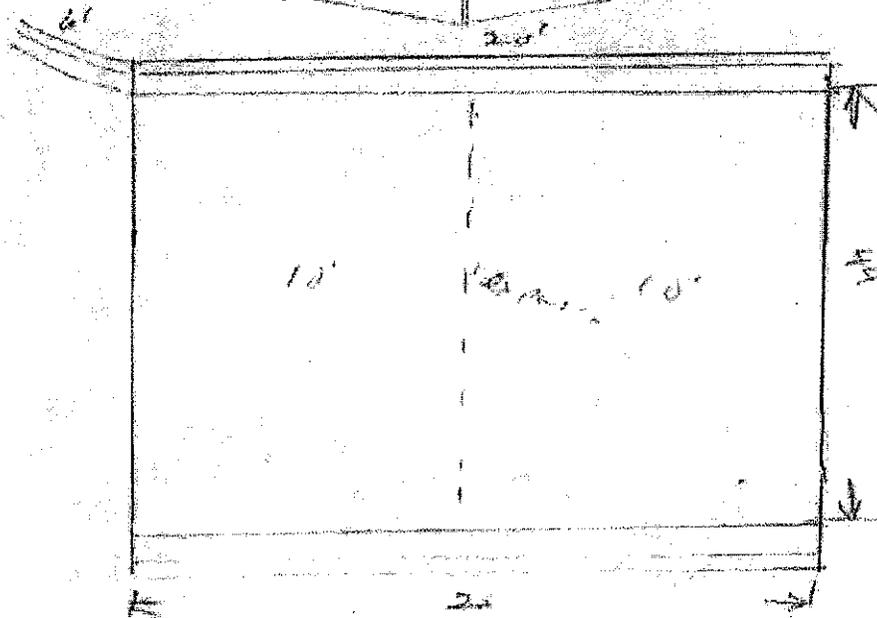
~~and casting needs to be replaced by the city~~

7th St. S.E. + Bygland Rd.

Install a modified type 7 joint 7" paving

with 10' taper to 11" thick, 1" expansion

(5)



install 49' 1" x 11" expansion

R.F.R 40' ATR etc

Remove 98 SY 7" Paving

install 48 SY thickened edge paving to paved  
1/2 at a time.

# Request for Council Action

Date: July 20, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Dave Aker

RE: Playground Equipment at Campground

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Background: We have two different plans to buy playground equipment:

- 1) Midwest Playscapes, Inc. \$40,000.00
- 2) Minnesota/Wisconsin Playground \$40,000.00

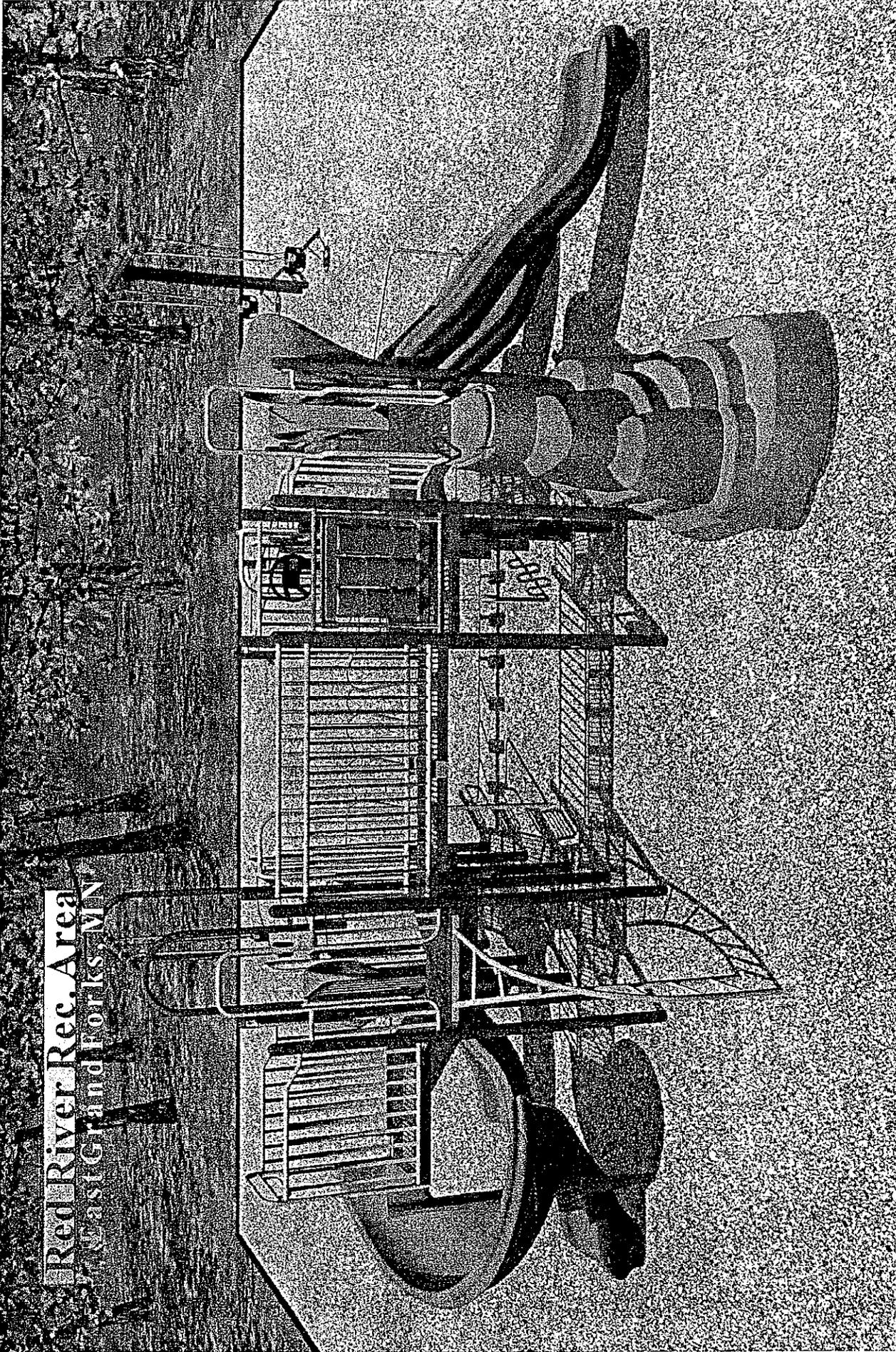
Recommendation: I would select Midwest Playscapes, Inc.. The equipment can easily be OK by the DNR, because the company does work with them. The swings are more the type for all the different children we have in the campground. Overall we had five people select a playground and they choose Midwest Playscapes.

Enclosures: Sheets showing the structures.

Minnesota/Wisconsin  
**PLAYGROUND**

**PRIME<sup>TM</sup> TIME**

Red River Rec. Area  
East Grand Forks, MN



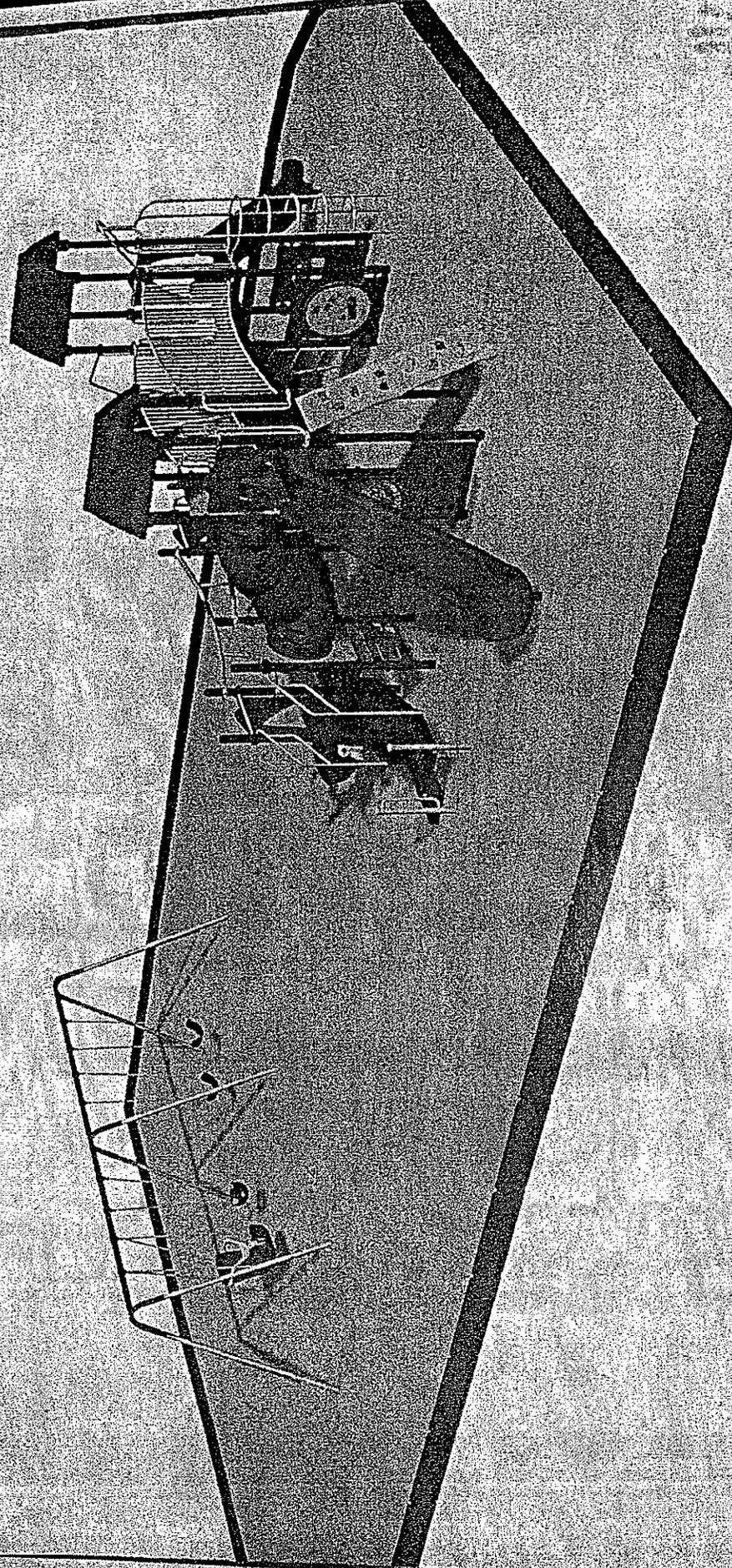
5101 Highway 55, Golden Valley, MN 55422  
Minneapolis, MN | Milwaukee, WI  
1.800.622.5425 | www.mnwplay.com | info@mnwplay.com

Drawing D/4881L

A PLAYSCAPE COMPANY  
**GameTime**

# East Grand Forks East Grand Forks, MN

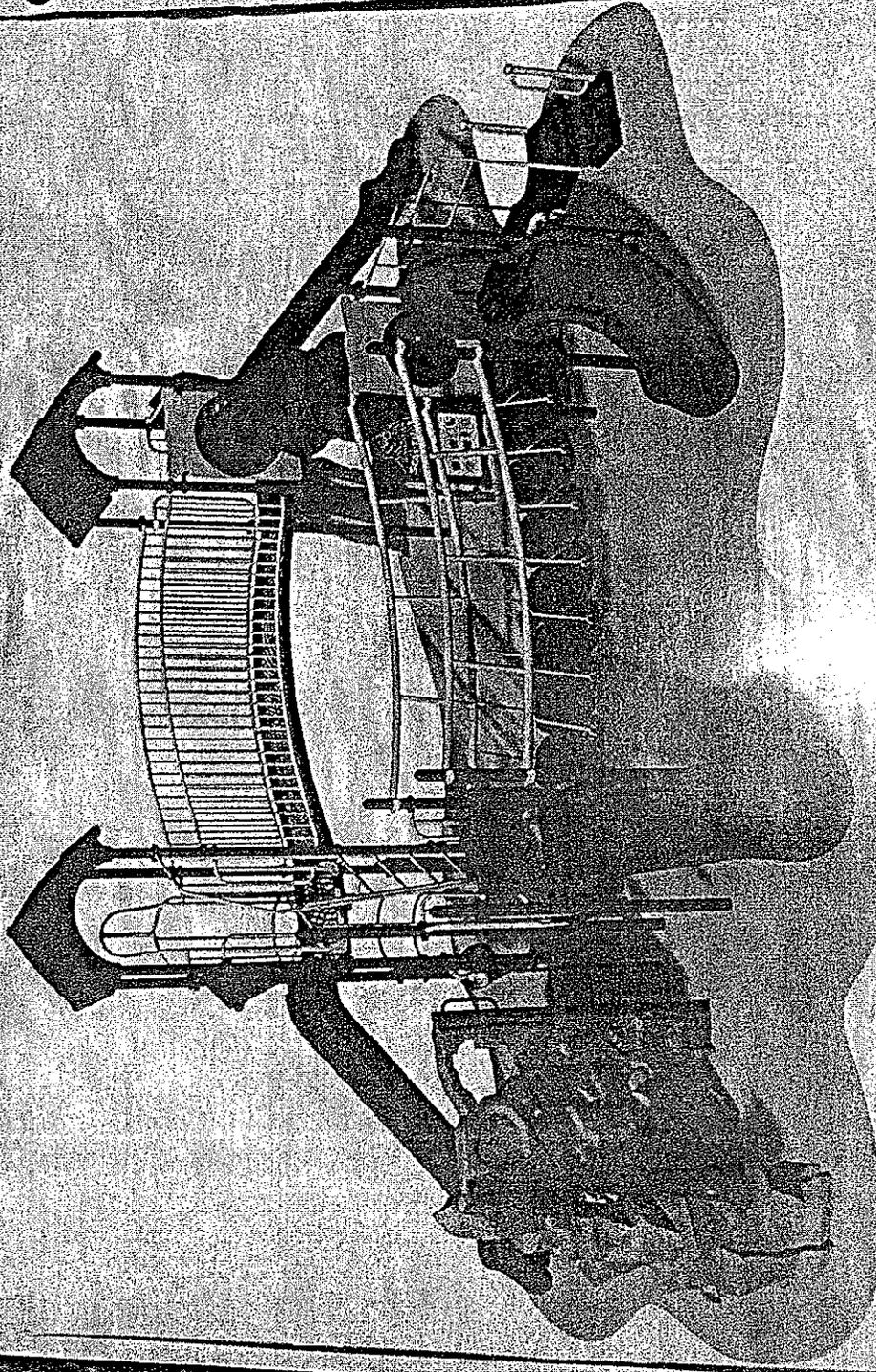
**MIDWEST PLANSCAPES, INC.**  
1017 1st St. NE  
Grand Forks, MN 58203  
701.785.1234  
www.midwestplanscapes.com



**PLAYWORLD  
SYSTEMS**  
The World's Best  
Playground

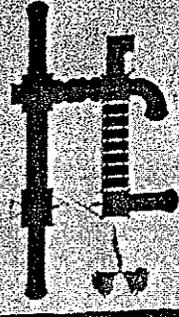
# East Grand Forks

East Grand Forks, MN



**NW** MIDWEST PLAYSAPES, INC.

1000 1st St.  
PO Box 100  
P.O. Box 100  
Decorah, IA 52001



Product Number: 120006-1110  
Challenge Playset by Play Systems, Inc. (ASFA # 1-18747)

Height	27' 11"
Length	20' 0"
Width	20' 0"
Height to Top	11' 0"
Height to Base	4' 0"
Height to Platform	6' 11"
Number of Users	12
Active Play Elements	28
Installation Time	2-3 Days

Colors Shown



**PLAYWORLD SYSTEMS**  
The world's best play  
www.playworldsystems.com

# Minnesota/Wisconsin PLAYGROUND

## QUOTATION

**TO: City of East Grand Forks**  
**600 Demers Avenue**  
**East Grand Forks, MN 56721**

**Attn: Dave Aker**  
**Phone: 218-773-8000**  
**Fax: 952-218-8003**

**Date: 24-Jun-10**

**Quote No. D4881L**  
**Drawing No. D4881L**

**Project: Red River State Rec. Area**  
**Plan Drawing D4881L**

Qty	Unit	Description	Price	Extension
1	Lump Sum	PrimeTime 3.5" Steel Post System Playstructure, Mfg. By GameTime. See Attached Equipment List and Drawings Factory Installed Locking System for Easy Installation Direct Bolt 36" & 45.5" Post Center Formed Steel Deck System Entry Archways on All Vertical Climbers Independent Play Components Per Attached List Molded Plastic Playourb Border as Shown per Plan Drawing Freight to Site Included.	\$27,554.70	\$27,554.70
1	Lump Sum	Installation of Above Equipment By Certified Installation Crew Concrete for Footings	\$7,205.93	\$7,205.93
1	Lump Sum	Sand Safety Surfacing as Shown per Plan Drawing Freight to Site Included	\$3,703.22	\$3,703.22
1	Lump Sum	Installation of Above Sand Safety Surfacing	\$1,536.15	\$1,536.15

Unless otherwise noted, prices shown are materials only, they DO NOT include assembly, installation, edging, safety surfacing, removal of existing equipment, storage of equipment, disposal of packaging materials, excavation, site or surface preparation, landscaping or bonding.

Unless otherwise noted the following applies to the purchased items requiring installation.

Minnesota Playground, Inc. will not be responsible for accepting delivery or storage of equipment, site preparation, unforeseen obstructions (may incur additional charges), or disposal of packaging materials. Owner or General Contractor shall hold Minnesota Wisconsin Playground, Inc. harmless in the event of injury due to insufficient resilient safety surface. Owner is responsible for direct access to site for large trucks. A flat dirt surface should be prepared prior to our arrival. Unless otherwise stated all excavated material is to remain on site and all installation shall be done in one trip. All material is guaranteed specified. All work is to be completed in a workmanlike manner according to standard practice. Any alteration or deviation from above specifications involving extra costs must be executed upon written orders and will become an extra charge over and above the purchase agreement. All Agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance.

Prices Good For 30 Days

Shipping / Installation Date: 4 - 6 Weeks A.R.O.

Prices Based on Wages Without Prevailing Wage Adjustments

Signed By:

Dan Lanes CPSI

Accepted By:

Sub Total \$40,000.00  
 Freight Included  
 Installation Included  
 Tax (6.875%) Included

Total \$40,000.00

With Acceptance - Terms of Sale - Payment is Due Within 30 Days Upon Approved Credit

PO Box 27328 • Golden Valley, MN, 55427 • 763.546.7787 • 1.800.622.5425 • Fax 763.546.5050

e-mail [info@mnwiplay.com](mailto:info@mnwiplay.com) • [www.mnwiplay.com](http://www.mnwiplay.com)



# MIDWEST PLAYSCAPES, INC.

500 Pine Street, Suite 104, Chaska, MN 55318  
www.midwestplayscapes.com

Telephone: 952-361-3504  
Fax: 952-361-3549  
Toll free: 800-747-1452

E-mail: playscapes@earthlink.net

## Quotation

**BETTER BUSINESS BUREAU**

**Project:** East Grand Forks  
**Contact:** Dave Aker  
**Ship To:** 600 DeMers Ave  
East Grand Forks, MN 56721  
**Email:** [EGFaker@hotmail.com](mailto:EGFaker@hotmail.com)

**Phone:** 218-773-8000  
**Fax:**  
**Bill To:** City of East Grand Forks  
600 DeMers Ave  
East Grand Forks, MN 56721  
**Date:** 3/11/2010

**Shipping Contact Name:**

Dave Aker

Qty	Design/Item #	Description	Price each	Total
1	SSP-1014	Challengers Playsystem Sale Discount until August 13th	\$ 35,376.00	\$ 35,376.00 \$ (11,674.00)
1	H8-4	4 Seats 8" H Northwest Service Coop Discount	\$ 2,102.00	\$ 2,102.00 \$ (357.34)
1	ADA seat	Accessible Swing Seat Northwest Service Coop Discount	\$ 549.00	\$ 549.00 \$ (93.33)
1	AMC006BLK	Infant full bucket seat Northwest Service Coop Discount	\$ 161.28	\$ 161.28 \$ (27.41)
56	ZZXX9430	4' Border Timbers Northwest Service Coop Discount	\$ 41.00	\$ 2,296.00 \$ (390.32)
2	ZZXX9409	1' Border Timbers Northwest Service Coop Discount	\$ 27.00	\$ 54.00 \$ (9.18)
88	Cu yards	Engineered Wood Fiber Wood fiber freight	\$ 14.75	\$ 1,298.00 \$ 1,128.00
				Subtotal \$ 30,412.70
				Freight \$ 1,943.80
Tax Exempt # _____ * Please provide certificate				Sales Tax \$ 2,063.50
				Complete Install Price \$5,580.00
				<b>Total \$ 40,000.00</b>

**NOTE: UNLESS OTHERWISE NOTED, prices shown are material only. They DO NOT include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.**

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3 to 4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification of all underground utilities. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. If we can be of Other Assistance, please feel free to contact us.

Signed: \_\_\_\_\_

Accepted \_\_\_\_\_

*Dave Aker*

Minnesota Lawful Gambling

LG220 Application for Exempt Permit

Fee \$50

For Board Use Only

Fee Paid \_\_\_\_\_

Check No. \_\_\_\_\_

Organization Information

Organization name Red River Valley Pheasants Forever Previous lawful gambling exemption number \_\_\_\_\_

Street 10090 45th AVE NW City East Grand Forks State/Zip Code MN 56721 County Polk

Name of chief executive officer (CEO) First name Brian Last name Nelson Daytime phone number of CEO 218 230 4344

Name of treasurer First name Michelle Last name Nelson Daytime phone number of treasurer: 218 230 4365

Type of Nonprofit Organization

Check the box that best describes your organization:

- Fraternal
- Religious
- Veteran
- Other nonprofit organization

Check the box that indicates the type of proof your organization attached to this application:

- IRS letter indicating income tax exempt status
- Certificate of Good Standing from the Minnesota Secretary of State's Office
- A charter showing you are an affiliate of a parent nonprofit organization
- Proof previously submitted and on file with the Gambling Control Board

Gambling Premises Information

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

Veteran of Foreign Wars VFW

Address (do not use PO box) 312 Demers AVE City East Grand Forks State/Zip Code MN 56721 County Polk

Date(s) of activity (for raffles, indicate the date of the drawing) April 2nd SAT.

Check the box or boxes that indicate the type of gambling activity your organization will be conducting:

- \*Bingo
- Raffles (cash prizes may not exceed \$12,000)
- \*Paddlewheels
- \*Pull-Tabs
- \*Tipboards

\*Gambling equipment for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo ball selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors. Or call 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application.

Your name and your organization's name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all of the information that you have provided to the Board in the process of applying for your permit will become public. If the Board does not issue you a permit, all the information you have provided in the process of applying for a permit remains private, with the exception of your name and your organization's name and address which will remain public. Private data about you are available only to

the following: Board members, staff of the Board whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

LG220 Application for Exempt Permit

Organization Name Red River Valley Pheasants Turf

Local Unit of Government Acknowledgment

**If the gambling premises is within city limits, the city must sign this application.**

On behalf of the city, I acknowledge this application.

**Check the action that the city is taking on this application.**

The city approves the application with no waiting period.

The city approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a first class city).

The city denies the application.

Print name of city \_\_\_\_\_

(Signature of city personnel receiving application)  
\_\_\_\_\_  
Title \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**If the gambling premises is located in a township, both the county and township must sign this application.**

On behalf of the county, I acknowledge this application.

**Check the action that the county is taking on this application.**

The county approves the application with no waiting period.

The county approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The county denies the application.

Print name of county \_\_\_\_\_

(Signature of county personnel receiving application)  
\_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.213, subd. 2).]

Print name of township \_\_\_\_\_

(Signature of township official acknowledging application)  
\_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Chief Executive Officer's Signature**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief executive officer's signature Brian Nelson

Name (please print) Brian Nelson Date 7/19/10

**Mail Application and Attachments**

At least 45 days prior to your scheduled activity date send:

- the completed application,
- a copy of your proof of nonprofit status, and
- a \$50 application fee (make check payable to "State of Minnesota").

Application fees are not prorated, refundable, or transferable.

Send to: **Gambling Control Board**  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

If your application has not been acknowledged by the local unit of government or has been denied, do not send the application to the Gambling Control Board.

**RESOLUTION NO. 10 - 08 - 82**

**A RESOLUTION APPROVING THE APPLICATION FOR A GAMBLING PREMISE PERMIT BY THE EAST GRAND FORKS BLUE LINE CLUB FOR THE BLUE MOOSE.**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, The organization has presented copies of the new application to the City for consideration; now therefore

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, does hereby approve the East Grand Forks Blue Line Club gambling premise permit application for Blue Moose, which will be submitted to the Minnesota Gambling Control Board for final approval.

Voting Aye:  
Voting Nay: None.  
Absent:

The President declared the resolution passed. Passed: August 3, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 3<sup>rd</sup> of August, 2010.

\_\_\_\_\_  
Mayor

Minnesota Lawful Gambling

LG215 Lease for Lawful Gambling Activity

Check applicable item:  
 1. New application. Submit lease with new premises permit application.  
 2. New owner. Effective date \_\_\_\_\_ Submit new lease within 10 days after new lessor assumes ownership.  
 3. New lease. (Do not submit existing lease with amended changes).  
 \_\_\_\_\_ Date that changes will be effective. Submit changes at least 10 days before the effective date of the change.

Organization name <b>EAST GRAND FORKS BLUELINE CLUB</b>		Address PO BOX 125		License number <b>01656</b>	Daytime phone <b>701-739-6935</b>
Name of leased premises <b>THE BLUE MOOSE</b>	Street address	City <b>EAST GRAND FORKS</b>	State <b>MN</b>	Zip <b>56721</b>	Daytime phone
Name of legal owner of premises <b>DAVID HOMSTAD</b>	Business/street address	City	State	Zip	Daytime phone
Name of lessor (if same as legal owner, write in "SAME") <b>SAME</b>	Business/street address	City	State	Zip	Daytime phone

**Check all activities that will be conducted**

Pull-tabs  Pull-tabs with dispensing device  Tipboards  Paddlewheel  Paddlewheel with table  Bingo  Bar bingo

**Pull-tab, Tipboard, and Paddlewheel Rent** (No lease required for raffles.)

**Booth operation** - sales of gambling equipment by an employee (or volunteer) of a licensed organization within a separate enclosure that is distinct from areas where food and beverages are sold.

**Bar operation** - sales of gambling equipment within a leased premises by an employee of the lessor from a common area where food and beverages are also sold.

**Does your organization OR any other organization conduct gambling from a booth operation at this location?**  
 Yes  No

If you answered **Yes** to the question above, rent limits are based on the following combinations of operation:  
 - Booth operation  
 - Booth operation and pull-tab dispensing device  
 - Booth operation and bar operation  
 - Booth operation, bar operation, and pull-tab dispensing device

If you answered **NO** to the question above, rent limits are based on the following combinations of operation:  
 - Bar operation  
 - Bar operation with pull-tab dispensing device  
 - Pull-tab dispensing device only

The maximum rent allowed may not exceed \$1,750 in total per month for all organizations at this premises.

**COMPLETE ONE OPTION:**

**Option A:** 0 to 10% of the gross profits per month. Percentage to be paid \_\_\_\_\_%

**Option B:** When gross profits are \$4,000 or less per month, \$0 to \$400 per month may be paid. Amount to be paid \$\_\_\_\_\_.

**Option C:** \$0 to \$400 per month on the first \$4,000 of gross profit. Amount to be paid \$\_\_\_\_\_. Plus, 0% to 10% of the gross profits may be paid per month on gross profits over \$4,000. Percentage to be paid \_\_\_\_\_%

**COMPLETE ONE OPTION:**

**Option A:** 0 to 20% of the gross profits per month. Percentage to be paid \_\_\_\_\_%

**Option B:** When gross profits are \$1,000 or less per month, \$0 to \$200 per month may be paid. Amount to be paid \$**100**.

**Option C:** \$0 to \$200 per month on the first \$1,000 of gross profits. Amount to be paid \$\_\_\_\_\_. Plus, 0% to 20% of the gross profits may be paid per month on gross profits over \$1,000. Percentage to be paid \_\_\_\_\_%

**Bingo Rent**

**Option D:** 0 to 10% of the gross profits per month from all lawful gambling activities held during bingo occasions, excluding bar bingo. Percentage to be paid \_\_\_\_\_%

**Option E:** A rate based on a cost per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. No rent may be paid for bar bingo. Rate to be paid \$\_\_\_\_\_ per square foot. confirm the comparable rate and all applicable costs to be paid by the organization to the lessor. The lessor must attach documentation, verified by the organization, to

**Bar Bingo Rent**

**Option F:** No rent may be paid for bingo conducted in a bar.

**New Bingo Activity**

For any new bingo activity not previously included in a Premises Permit Application, attach a separate sheet of paper listing the days and hours that bingo will be conducted.

**Lease Term**

The term of this lease agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

**Management of Gambling Prohibited**

The owner of the premises or the lessor will not manage the conduct of gambling at the premises.

**Participation as Players Prohibited**

The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family will not participate directly or indirectly as a player in a pull-tab, tipboard, or paddlewheel game conducted on the premises.

**Illegal Gambling**

The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes 349.18, Subdivision 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes 609.75. Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H or Minnesota Statutes 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

**Other Prohibitions**

The lessor will not impose restrictions on the organization with respect to providers (distributors) of gambling-related equipment and services or in the use of net profits for lawful purposes. The lessor, any person residing in the same household as the lessor, the lessor's immediate family, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Gambling Control Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

**Access to permitted premises**

The Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel have access to the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the permitted premises during any time reasonable and when necessary for the conduct of lawful gambling on the premises.

**Lessor records**

The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

**Rent all-inclusive**

Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- janitorial and cleaning services
- electricity, heat
- other utilities or services
- storage
- security, security monitoring
- snow removal
- lawn services
- in the case of bar operations, cash shortages

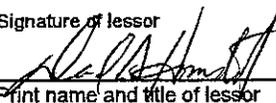
Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Gambling Control Board. Rent payments may not be made to an individual.

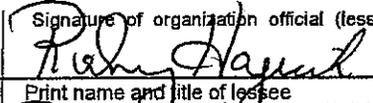
**Changes in lease**

If a change in ownership occurs, the organization will submit an amended lease to the Board within 10 days after the new lessor has assumed ownership. If the lease is amended with no change in ownership, the organization will submit the amended lease to the Board at least 10 days before the effective date of the change.

**Acknowledgment of Lease Terms** I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are **subject to the approval of the director of the Gambling Control Board. The lease may be terminated by either party without cause with a 30-day written notice.**

**Other terms:**

Signature of lessor  Date 7/26/10

Signature of organization official (lessee)  Date 7-27-10

Print name and title of lessor  
DAVID HINSTAD - PRESIDENT

Print name and title of lessee  
Rodney Hajicek

**Questions?** Contact the Licensing Section, Gambling Control Board, at 651-639-4800.  
This publication will be made available in alternative format (i.e. large print, Braille) upon request.  
**Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

Print Form

Reset Form

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial matters. The text notes that without clear records, it becomes difficult to track expenses, revenues, and other critical data points.

2. The second section focuses on the role of technology in modern record-keeping. It highlights how digital tools and software solutions can significantly improve the efficiency and accuracy of data management. The author suggests that organizations should invest in reliable systems to ensure that their records are secure, accessible, and easy to update.

3. The third part of the document addresses the challenges associated with data storage and security. It points out that as the volume of data grows, the risk of data loss or unauthorized access also increases. The text recommends implementing robust security protocols, such as encryption and regular backups, to protect sensitive information and ensure business continuity.

4. The fourth section discusses the importance of regular audits and reviews. It explains that periodic checks help identify discrepancies, errors, and areas for improvement. The author advises that audits should be conducted by independent parties to maintain objectivity and trust in the recorded information.

5. The final part of the document provides a summary of the key points and offers practical advice for implementing effective record-keeping practices. It encourages organizations to adopt a proactive approach to data management, ensuring that all records are up-to-date, accurate, and well-organized for easy retrieval and analysis.

# Request for Council Action

Date: August 3, 2010  
To: East Grand Forks City Council and Mayor Lynn Stauss  
Cc: File  
From: Earl Haugen, Executive Director  
RE: Demand Response 2011 MN/DOT Contract Application

---

**Recommended Motion: Approve entering into agreement with MN/DOT for FY2011.**

**BACKGROUND:** The City has entered into a contract with MN/DOT every year that the City of East Grand Forks has provided demand response service. This is a required contract to receive state funds to help with operating costs. The contract will be from January 1, 2011 to December 31, 2011.

**FINDINGS AND ANALYSIS:**

- This is an annual contract with the Minnesota Department of Transportation to receive operating funds for the demand response service.

**SUPPORT MATERIALS:**

- Resolution

**RESOLUTION NO. 10 – 08 - 83**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

BE IT HEREBY RESOLVED, By the City Council of the East Grand Forks, Minnesota, that the City of East Grand Forks enter into an agreement with the State of Minnesota, to provide paratransit transportation services in East Grand Forks, Minnesota for period between January 1, 2011 and December 31, 2011; and

BE IT FURTHER RESOLVED, That the City of East Grand Forks agrees to provide 15% of the total operating costs for the paratransit service and up to 20% of the total capital costs; and

BE IT FURTHER RESOLVED, that authorization to execute the aforementioned Contract and any amendments thereto is hereby given to the Mayor and the Administrator/Clerk Treasurer.

Voting Aye:

Voting Nay: None.

Absent:

The President declared the resolution passed.

Passed: August 3, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

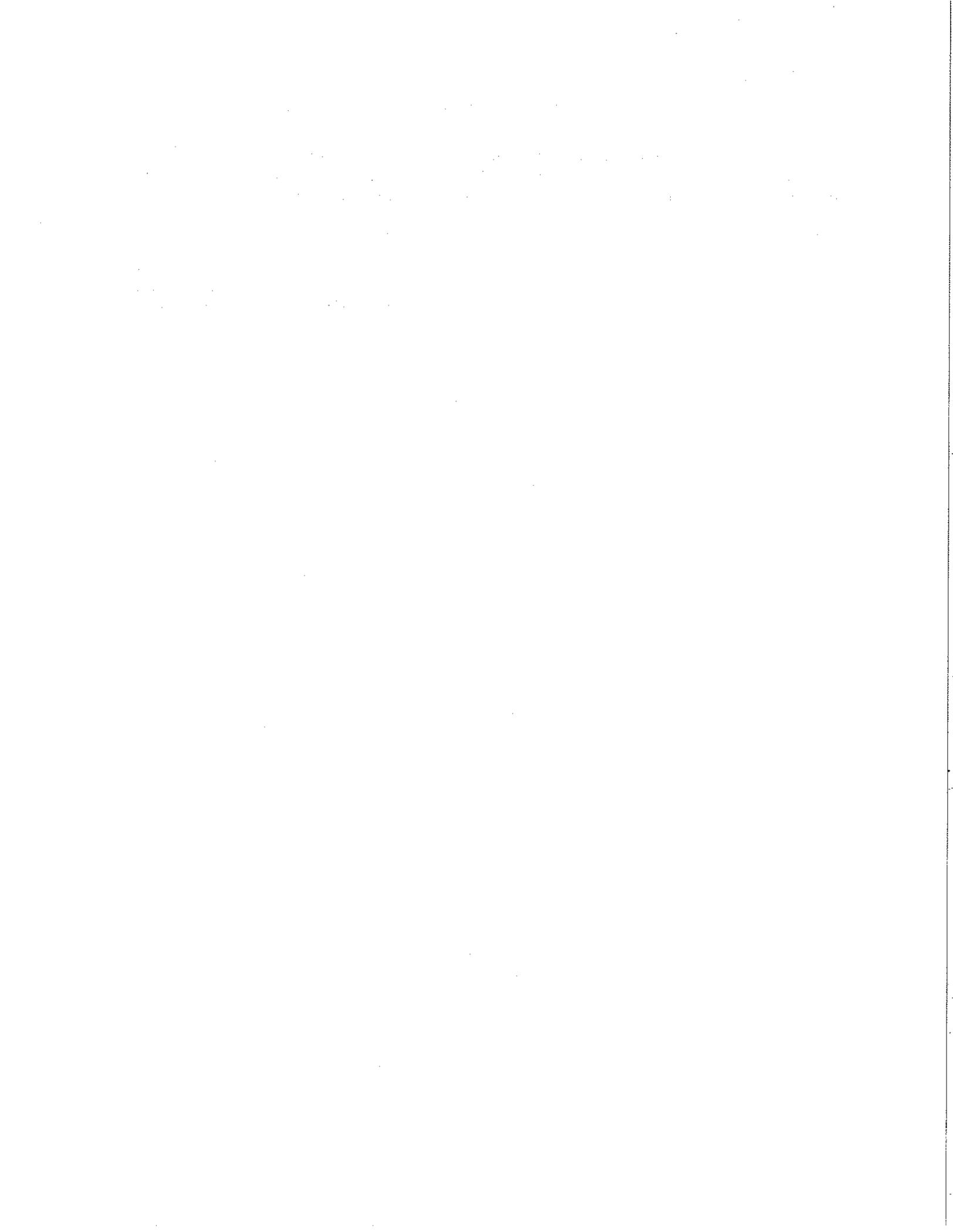
I hereby approve the foregoing resolution this 3<sup>rd</sup> of August, 2010.

\_\_\_\_\_  
Mayor

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the City of East Grand Forks, Minnesota, at a duly authorized meeting thereof held on the 3<sup>rd</sup> day of August, 2010, as shown by the minutes of said meeting in my possession.

\_\_\_\_\_  
City Administrator/Clerk-Treasurer



# Request for Council Action

Date: August 3, 2010  
To: East Grand Forks City Council and Mayor Lynn Stauss  
Cc: File  
From: Earl Haugen, Executive Director  
RE: Fixed Route 2011 MN/DOT Contract Application

---

**Recommended Motion: Approve entering into agreement with MN/DOT for FY2011.**

**BACKGROUND:** The City has entered into a contract with MN/DOT every year that the City of East Grand Forks has provided fixed route service. This is a required contract to receive state funds to help with operating costs. The contract will be from January 1, 2011 to December 31, 2011.

## **FINDINGS AND ANALYSIS:**

- This is an annual contract with the Minnesota Department of Transportation to receive operating funds for the demand response service.

## **SUPPORT MATERIALS:**

- Resolution

**RESOLUTION NO. 10 – 08 - 84**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

BE IT HEREBY RESOLVED, By the City Council of the East Grand Forks, Minnesota, that the City of East Grand Forks enter into an agreement with the State of Minnesota, to provide fixed route transportation services in East Grand Forks, Minnesota for period between January 1, 2011 and December 31, 2011; and

BE IT FURTHER RESOLVED, That the City of East Grand Forks agrees to provide 20% of the total operating costs for the fixed route service and up to 20% of the total capital costs; and

BE IT FURTHER RESOLVED, that authorization to execute the aforementioned Contract and any amendments thereto is hereby given to the Mayor and the Administrator/Clerk Treasurer.

Voting Aye:

Voting Nay: None.

Absent:

The President declared the resolution passed.

Passed: August 3, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

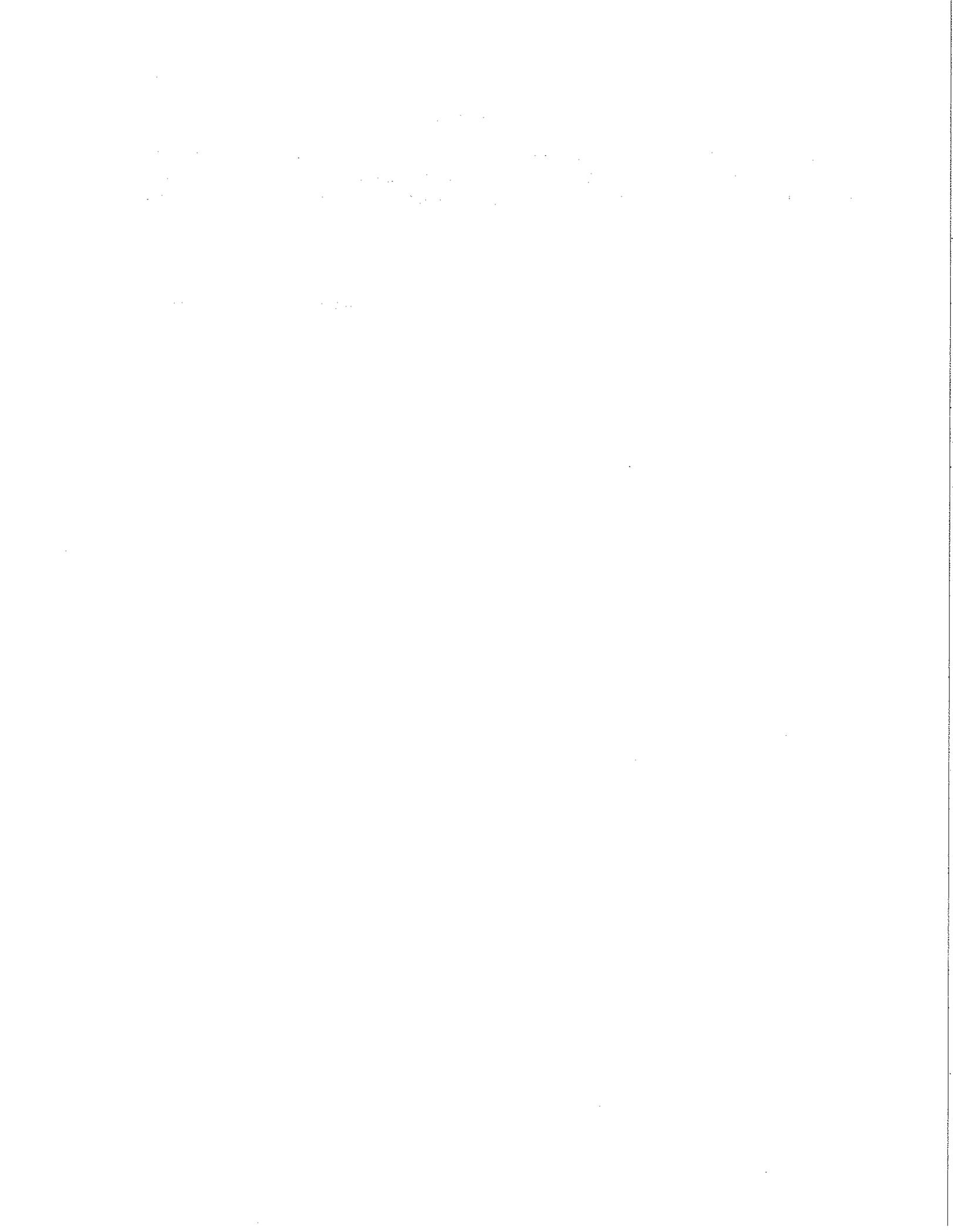
I hereby approve the foregoing resolution this 3<sup>rd</sup> of August, 2010.

\_\_\_\_\_  
Mayor

CERTIFICATION

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by the City of East Grand Forks, Minnesota, at a duly authorized meeting thereof held on the 3<sup>rd</sup> day of August, 2010, as shown by the minutes of said meeting in my possession.

\_\_\_\_\_  
City Administrator/Clerk-Treasurer



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Board of the East Grand Forks Campbell Library  
Minutes from July 27, 2010 meeting

Present: Gary Christianson, Judi Loer, Pat Jacklitch, Mike Pokrzywinski, Charlotte Helgeson and Scott Huizenga

Absent: Mary Gail Homstad, Sharon Budge and Kay Buckalew

- I. Motion to accept minutes was made by Pokrzywinski with a second by Jacklitch. Passed.
- II. Bills were reviewed with a motion by Jacklitch and second by Loer to approve. Passed.
- III. Old Business
  - A. Reciprocity was reviewed. To date in 2010, \$1400 has been paid in non-resident fees by Grand Forks residents. Rural East Grand Forks residents are fee-paying non-residents. Discussion concerning location of the new Grand Forks library and the increase in services that may be expected brought concerns of higher material budgets. A possible negotiation point might be to consider interlibrary loan across the river. The discussion was tabled until next month.
  - B. The \$945 Hispanic Grant for Spanish Camp and \$6,000 Arts and Heritage Grant for a year of Art Energy activities were approved and have arrived.
  - C. The burned-out blind motor in the large meeting room has been replaced. There was a leak above the motor that froze during the winter and burned it out.
- IV. New Business
  - A. The Library software (Winnebago) has shown signs of deteriorating. It has been rebuilt twice in the last 2 weeks with bits of data corrupted. The process of reviewing different software, including open source and support offered has started. New software will need to be considered in the near future.
  - B. Spanish Camp will be held August 3-5. Registration is open.
  - C. 2011 Budget reductions were discussed. The goal to find 5-10% in reductions included cutting hours, staffing and materials. On August 15, a Library Aide position will open up (3-8 4 evenings/week). A motion to forward budget considerations by August 14 to City Administration after reviewing specific numbers by email communication was made by Loer with a second by Jacklitch. Passed. Helgeson will compile the Board suggestions for review.

The next meeting will be held Tuesday August 27, 2010 at 7 a.m. in the Library meeting room.

## RESOLUTION NO. 10 – 08 - 85

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, The City of East Grand Forks is not opposed to the Fargo-Moorhead Diversion Project, and supports it's timely completion.

WHEREAS, The City of East Grand Forks supports basin wide retention to help mitigate the impacts.

WHEREAS, The United States Army Corps of Engineers, (USACE) has determined that impacts are expected north of Halstad, MN as a result of construction of the proposed Fargo-Moorhead diversion.

WHEREAS, The USACE has just recently released this information.

WHEREAS, The USACE has not indicated to citizens north of Halstad, including East Grand Forks, the magnitude of the expected impacts.

WHEREAS, The citizens situated north of Halstad, MN are unable to determine their situation as a result of impacts of the FM diversion due to lack of information.

WHEREAS, The USACE has set August 9, 2010 as the deadline for public comment on the proposed FM diversion.

WHEREAS, an August 9<sup>th</sup> deadline does not provide sufficient time for residents of East Grand Forks to determine how the impacts of the proposed FM diversion will affect them and submit comment.

NOW THEREFORE, to preserve the interests of East Grand Forks, the City Council requests the USACE to extend the time frame of public comment in regard to the proposed FM diversion to accommodate the needs and rights of East Grand Forks citizens.

Voting Aye:  
Voting Nay: None.  
Absent:

The President declared the resolution passed.

Passed: August 3, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 3<sup>rd</sup> of August, 2010.

---

Mayor

**RESOLUTION NO. 10 – 08 – 86**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 7016 for a total of \$1,049.60.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$1,049.60 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on August 3, 2010.

Voting Aye:  
Voting Nay: None.  
Absent:

The President declared the resolution passed.

Passed: August 3, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 3<sup>rd</sup> of August, 2010.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA            )  
COUNTY OF POLK                ) ss  
CITY OF EAST GRAND FORKS    )

I, Craig Buckalew, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 7016 for a total of \$1,049.60.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on August 3, 2010.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

# Accounts Payable

## Check Register Totals Only



# City of East Grand Forks

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

User: randerson  
Printed: 7/28/2010 - 10:41 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
6961	08/03/2010	ACM001	Acme Electric Companies	374.41	0
6962	08/03/2010	ADV001	Advanced Business Methods Inc	173.34	0
6963	08/03/2010	ALL007	Allied 100	1,097.82	0
6964	08/03/2010	AME002	American Tire Service	1,161.00	0
6965	08/03/2010	AME005	Ameripride Linen & Apparel Services	238.97	0
6966	08/03/2010	AME011	AMETEK, INC. U.S. GAUGE DIVIS	911.65	0
6967	08/03/2010	ASE001	ASE	110.00	0
6968	08/03/2010	BAK001	Baker & Taylor Co	434.94	0
6969	08/03/2010	BAR005	Barnes Distribution	1,452.66	0
6970	08/03/2010	BAR009	Barnum Gate Services Inc	59.71	0
6971	08/03/2010	BAT001	Batteries Plus	84.85	0
6972	08/03/2010	BEC001	Becker Arena Products Inc	2,962.06	0
6973	08/03/2010	BLU001	Blue Cross Blue Shield of ND	5,764.50	0
6974	08/03/2010	BLU002	Blue Moose Bar & Grill	120.51	0
6975	08/03/2010	BOE001	Andrew Boen	79.50	0
6976	08/03/2010	BOR001	Border States Electric Supply	224.15	0
6977	08/03/2010	BRO002	Brodart Co	314.61	0
6978	08/03/2010	BRU001	Jay Bruce	60.00	0
6979	08/03/2010	CAM002	Marcelo Campoverde	100.00	0
6980	08/03/2010	CAR002	Carquest Auto Parts	10.61	0
6981	08/03/2010	CAR011	Carrot Top Industries Inc	416.39	0
6982	08/03/2010	CBC001	CBCS	20.00	0
6983	08/03/2010	CHA005	Gerarda Chapa	100.00	0
6984	08/03/2010	CHU500	Cory Chupka	500.00	0
6985	08/03/2010	COM003	Complete Pest Control Inc	1,847.87	0
6986	08/03/2010	CPL002	CPL SYSTEMS CANADA INC	581.95	0
6987	08/03/2010	CUM001	Cummins NPower LLC	646.80	0
6988	08/03/2010	DAK011	Dakota Fire Protection Inc	585.00	0
6989	08/03/2010	DEM001	Demco Educational Corp	453.44	0
6990	08/03/2010	DIA001	Richard Papenfuss Diamond Cleaning	468.97	0
6991	08/03/2010	DIA002	Diamond Lake Book Co	465.65	0
6992	08/03/2010	DIV001	Diverse Media Inc	59.03	0
6993	08/03/2010	DUT001	Heidi Dutch	100.00	0
6994	08/03/2010	EAG001	Eagle Electric	5,924.39	0
6995	08/03/2010	ECK001	Todd & Janet Eckes	500.00	0
6996	08/03/2010	ENE001	EnergyMisers LLC	2,122.38	0
6997	08/03/2010	EXP003	Explórer Post #38	50.00	0
6998	08/03/2010	EXP002	Exponent	192.00	0
6999	08/03/2010	EZL001	EZ Locksmith	349.00	0
7000	08/03/2010	FAR004	Fargo Water Equipment	2,936.93	0
7001	08/03/2010	FAC001	Finance and Commerce	226.82	0
7002	08/03/2010	FOR003	Forks Equipment	358.47	0
7003	08/03/2010	FOR004	Forx Radiator	169.00	0
7004	08/03/2010	FLO001	FS Engineering	80,144.00	0
7005	08/03/2010	G&K001	G&K Services	196.87	0
7006	08/03/2010	GAF001	Gaffaneys	223.68	0
7007	08/03/2010	GAL001	Gale	93.55	0
7008	08/03/2010	GAR001	Garden Hut Inc	2,941.41	0
7009	08/03/2010	GER001	Gerrells Sport Center	11.69	0
7010	08/03/2010	GGF001	GGF Convention & Visitors Bureau	535.30	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
7011	08/03/2010	GOP002	Gopher State Lawn Sprinklers	12.60	0
7012	08/03/2010	GUS001	Randy Gust	175.10	0
7013	08/03/2010	H&H001	H&H Masonry	92.00	0
7014	08/03/2010	H&S001	H&S Construction	140,501.60	0
7015	08/03/2010	HAJ002	Rick Hajicek	285.00	0
7016	08/03/2010	HAR001	Hardware Hank	1,049.60	0
7017	08/03/2010	HEA001	Heartland Paper	664.66	0
7018	08/03/2010	HUG001	Hugo's	22.40	0
7019	08/03/2010	HUI001	Scott Huizenga	1,059.25	0
7020	08/03/2010	HUS001	Hussey Plumbing	256.50	0
7021	08/03/2010	ING001	Ingenuity Frontier	250.00	0
7022	08/03/2010	INP001	Inprints Screenprinting	120.00	0
7023	08/03/2010	INT011	Integrated Process Solutions Inc	1,082.50	0
7024	08/03/2010	KEI001	Keith's Security World	96.35	0
7025	08/03/2010	KEL003	Kelly Services	273.00	0
7026	08/03/2010	LAK001	Laker Chemical	1,586.03	0
7027	08/03/2010	LAR008	Gary Larson	46.00	0
7028	08/03/2010	LAS001	Laser Systems	208.00	0
7029	08/03/2010	LEA001	League of MN Cities	52.90	0
7030	08/03/2010	LIB004	Liberty Flag & Specialty Company	72.95	0
7031	08/03/2010	LIB005	Librarians' Choice	297.57	0
7032	08/03/2010	LIT001	Lithia Payment Processing	82.54	0
7033	08/03/2010	LOC001	Locators & Supplies Inc	209.26	0
7034	08/03/2010	LOW001	Lowes	174.03	0
7035	08/03/2010	MAN005	Manager Plus	1,958.00	0
7036	08/03/2010	MAR001	Marco Inc	585.68	0
7037	08/03/2010	MCF002	MCFOA	70.00	0
7038	08/03/2010	MEN001	Menards	131.54	0
7039	08/03/2010	MES001	MESERB Treasurer Keith Nelson	1,927.31	0
7040	08/03/2010	MPO001	Metropolitan Planning Organization	8,530.14	0
7041	08/03/2010	MIC001	Micro-Marketing LLC	603.40	0
7042	08/03/2010	MID001	MidAmerica Books	418.21	0
7043	08/03/2010	MIK001	Mike's Pizza	59.34	0
7044	08/03/2010	MNC005	MN County Attorney's Association	40.61	0
7045	08/03/2010	MND010	MN Dept of Health Env Health Div	715.00	0
7046	08/03/2010	MND006	VOID****VOID****VOID*** MN I	1,179.00	0
7047	08/03/2010	MND009	MN Drivers & Vehicle Services	386.50	0
7048	08/03/2010	MNI001	MN Ice Arena Mgr's Association	375.00	0
7049	08/03/2010	MNS006	MN Secretary of State - Notary	40.00	0
7050	08/03/2010	DWI001	Dwight Moses	530.00	0
7051	08/03/2010	MYE001	Melanee Myers	280.00	0
7052	08/03/2010	NEL008	Kristi Nelson	500.00	0
7053	08/03/2010	NOR002	North-Holt Electric	52.50	0
7054	08/03/2010	NOR005	Northern Safety Tech	781.96	0
7055	08/03/2010	NCT001	Northland Community & Technical C	150.00	0
7056	08/03/2010	ORE001	O'Reilly Auto Parts	459.60	0
7057	08/03/2010	ODL001	Odland Fitzgerald Reynolds & Harbot	240.00	0
7058	08/03/2010	OLS001	Chris Olson	80.50	0
7059	08/03/2010	ONL001	Online Marketing Solution Inc	531.95	0
7060	08/03/2010	OPP001	Opp Construction	151,121.81	0
7061	08/03/2010	ORC002	Richard Orchard	6,661.09	0
7062	08/03/2010	POW001	Power Equipment Shop	185.40	0
7063	08/03/2010	PRA001	Praxair Distribution	19.08	0
7064	08/03/2010	PUM001	Pumpkin Books	126.46	0
7065	08/03/2010	QUI001	Quill Corp	194.80	0
7066	08/03/2010	RHE001	Isabel Rhen	300.00	0
7067	08/03/2010	RIS001	Yvonne Ristau	25.00	0
7068	08/03/2010	ZAV001	RJ Zavoral & Sons	106,871.17	0
7069	08/03/2010	ROT002	Rotary Club of East Grand Forks	100.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
7070	08/03/2010	ROT001	Roto Rooter	1,580.00	0
7071	08/03/2010	SAM002	Sam's Club	45.43	0
7072	08/03/2010	SCH001	Scheels All Sports	59.98	0
7073	08/03/2010	SCH006	Aeisso Schrage	79.50	0
7074	08/03/2010	SKI002	Ski & Bike Shop	131.75	0
7075	08/03/2010	SPR003	Spruce Valley Corporation	223,999.15	0
7076	08/03/2010	STO001	Stone's Mobile Radio Inc	3,437.14	0
7077	08/03/2010	K&H001	Kenley Stordahl	4,350.00	0
7078	08/03/2010	STA005	Strata Corp	11,970.00	0
7079	08/03/2010	STR003	Streichers	296.44	0
7080	08/03/2010	STU001	Stuart's Towing	320.63	0
7081	08/03/2010	THO001	Thomas Bouregy & Co	139.50	0
7082	08/03/2010	TRI001	Tristeel Manufacturing	63.91	0
7083	08/03/2010	TRU001	True Temp	5,729.78	0
7084	08/03/2010	UNI009	Univar USA Inc	1,881.00	0
7085	08/03/2010	USB003	US Bearings & Drives	12.21	0
7086	08/03/2010	USF001	US Figure Skating Association	26.25	0
7087	08/03/2010	UST001	USTA	35.00	0
7088	08/03/2010	VAL002	Valley Truck	4,633.80	0
7089	08/03/2010	VIL001	Vilandre Heating & A/C	869.57	0
7090	08/03/2010	WAG001	Wagner's Landscaping	10.58	0
7091	08/03/2010	WAT001	Water & Light Department	27,445.60	0
7092	08/03/2010	WDA001	WDAZ TV	2,175.00	0
7093	08/03/2010	WIZ001	Wizard's Enterprises Inc.	490.00	0
7094	08/03/2010	XCE001	Xcel Energy	2,293.27	0
7095	08/03/2010	XER001	Xerox Corporation	40.95	0
7096	08/03/2010	ZEE001	Zee Medical Service	70.91	0

Check Total:

846,044.12

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that proper record-keeping is essential for the integrity of the financial system and for the ability to detect and prevent fraud. The text notes that without reliable records, it would be difficult to track the flow of funds and identify any irregularities.

2. The second part of the document focuses on the role of internal controls. It explains that internal controls are designed to ensure that transactions are recorded accurately and in a timely manner. These controls include procedures for authorizing transactions, verifying the accuracy of data, and reconciling accounts. The document stresses that strong internal controls are a key component of an effective risk management strategy.

3. The third part of the document addresses the issue of transparency and accountability. It argues that organizations should be open about their financial activities and should provide clear and concise information to stakeholders. This transparency helps to build trust and ensures that all parties have access to the same information. The text also highlights the importance of holding individuals and organizations accountable for their actions and decisions.

4. The fourth part of the document discusses the impact of technology on financial reporting. It notes that the use of advanced software and systems has significantly improved the accuracy and efficiency of financial reporting. However, it also warns that the reliance on technology can introduce new risks, such as data breaches and system failures. Therefore, organizations must implement robust security measures and have contingency plans in place to mitigate these risks.

5. The fifth part of the document concludes by emphasizing the need for ongoing monitoring and improvement. It states that financial reporting is not a one-time event but a continuous process. Organizations should regularly review their reporting processes and make adjustments as needed to ensure that they remain effective and up-to-date. This ongoing effort is crucial for maintaining the highest standards of financial reporting and for ensuring the long-term success of the organization.