

**APPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JULY 20, 2010 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for July 20, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Rec Superintendent; Brad Bail, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Senior Planner; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

Mayor Stauss presented a plaque to Mr. Lindquist from the Flood of 1997 in appreciation to all his help.

Mr. Thieland, League of Minnesota Cities, discussed the future in regards to revenue sources and would like suggestions from the City Council.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of July 6, 2010.
2. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of July 13, 2010.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of July 13, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) THROUGH THREE (3) AS SUBMITTED.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers and Buckalew.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider approving a contract renewal with Cities Area Transit and Northland Community and Technical College to allow students and staff to ride for free with proper ID.
5. Consider approving the application for a parade permit for the Heritage Foundation 219 20th St NE, East Grand Forks, MN 56721 during Heritage Days on August 21, 2010 from 9:30 -11:00 am. Starting from Demers Avenue, North along MN Hwy 220 to 17th St. NE and ending on 20th St. NE. Pending MnDot Approval.
6. Consider approving the application for a parade permit for the Greater Grand Forks Jaycees Club PO Box 13512, Grand Forks, ND 58208 for the Potato Bowl Parade on September 18, 2010 from 9:30 am - 12:00 pm. Starting across the Sorlie Bridge along DeMers ending in the Riverwalk Center Mall Parking lot off of 4th St NW. Pending MnDot Approval.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE CONSENT MOTIONS NUMBER FOUR (4) THROUGH SIX (6) AS SUBMITTED.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers and Buckalew.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

- 7. Regular Meeting minutes of the Water, Light, Power & Building Commission from June 17, 2010.
- 8. Regular Meeting Minutes of the Water, Light, Power & Building Commission from July 1, 2010.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

- 9. Consider adopting Resolution No. 10-07-77 ordering preparation of plans and specifications for “2009 Assessment Job No. 2 – Storm Sewer Northstar Terrace.”

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-07-77 ORDERING PREPARATION OF PLANS AND SPECIFICATIONS FOR “2009 ASSESSMENT JOB NO. 2 – STORM SEWER NORTHSTAR TERRACE.”

Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.
Absent: DeMers and Buckalew.

- 10. Consider approving the request to install new motors and impellers at Wastewater Lift Station #16 supplied and installed by Electric Pump for \$10,800.00.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE REQUEST TO INSTALL NEW MOTORS AND IMPELLERS AT WASTEWATER LIFT STATION #16 SUPPLIED AND INSTALLED BY ELECTRIC PUMP FOR \$10,800.00.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.
Voting Nay: None.
Absent: DeMers and Buckalew.

CLAIMS:

- 11. Consider adopting Resolution No. 10-07-78 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 6863 for a total of \$2263.06 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-07-78 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 6863 FOR A TOTAL OF \$2263.06 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers and Buckalew.

12. Consider adopting Resolution No. 10-07-79 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check number 6816 for a total of \$1722.61 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-07-79 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT FOR GOODS REFERENCED IN CHECK NUMBER 6816 FOR A TOTAL OF \$1722.61 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers and Buckalew.

13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Misc Supplies	\$329.21
Aker Rachel	Paint Mural at Sr Center	\$500.00
All Seasons Garden Center	Nursery	\$62.90
Alltel	Cell Phone Service	\$405.64
American Tire Service	Tire Repair/New Tires	\$296.43
Ameripride Linen & Apparel Services	Misc Supplies	\$559.12
Aqua Water Solutions	5 Gallon/Deposit	\$44.60
Bert's Truck Equipment	x Repair Parts for Sander #105	\$1,722.61
Brite-Way Window Cleaning	June Window Cleaning/Riverwalk	\$50.00
Bruce Jay	Phone-April/May/June	\$44.61
Bydal Designs	Aluminum Panel	\$697.30
C&R Laundry & Cleaners	FD Laundry/PD Laundry	\$381.31
Cabela's Retail	Life Vests (Dock)	\$149.41
Canon Financial Services	Copier Fees	\$167.10
Carquest Auto Parts	x Repair Shop Air Hose	\$9.26
Cash Donald Scott	Dial-a-ride/June	\$2,085.06
Clear Channel Communications	Ad Spots	\$1,100.30
Cole Papers Inc	Supplies	\$329.11
Comade Inc	1 Case Of Spit-hoods	\$155.50
Complete Pest Control Inc	Professional Services	\$844.33
Comstock Custom Mowing & Snow Removal	Flood/ Asphalt Patching Near Sorlie Bridge	\$7,020.20
Crookston City	Safe & Sober May 2010	\$1,059.02

D&D Heating & Sheet Metal	River Cinema Work	\$9,527.62
Dakota TV & Appliance	Fridge	\$453.76
Department of Public Safety	CJDN Connect	\$1,530.00
DK Sports Products	New Scoreboard	\$8,627.50
Eagle Electric	Professional Services	\$10,484.62
East Side Express	Addition Error for Board Meeting/Fixed	\$3.56
EGF City Petty Cash Ckng	Reimb PC	\$2,279.29
EIDE Motors	x - Odor Eliminator #548	\$67.25
Emergency Automotive Technologies	Amber LED Lights & Back/Recess Partition	\$361.58
Explorer Post #38	Squad Car Cleaning	\$60.00
Exponent	EGF Visitor Guide/Senior Living Ads	\$485.00
FedEx	Shipping to HHS EERP	\$32.34
Ferrellgas	Propane	\$165.33
Filter Care	Washer Filters	\$232.83
Flat Plains Services Inc	Fertilize Trees at CITY HALL	\$250.09
G&K Services	Mats	\$264.31
Gaffaney's	Misc Supplies	\$307.98
Galstad Jensen & McCann PA	Professional Services	\$12,704.41
Garden Hut Inc	x 345 Toro Mower Parts	\$1,646.75
Gerrells Sport Center	Baseball Pants/Catchers Helmets	\$547.63
GF City Utility Billing	Water Test/Landfill Tickets June 2010	\$14,206.86
GF Excavating	Boat Ramp Maintenance	\$300.00
GF Herald	EGF Home Ownership PGM/Design a Home	\$363.00
GF Welding & Machine	x - SHOP TOOLS	\$54.00
GLSports Inc	Baseball Caps	\$651.94
Grand Cities Towing	Towing	\$100.00
H&H Masonry	Fixed Front Entry to City Hall	\$225.00
H&S Construction	Central Ave NW Repairs	\$24,239.50
Hadden Deb	Labels for Baseball Medals	\$23.90
Hajicek Rick	Cleaning Services	\$285.00
Hajicek Rod	Reimburse/Bemidji Lab	\$8.25
Hansen April	Reimburse Supplies/First Aid Kit Refill	\$40.13
Hardware Hank	Misc Supplies	\$2,263.06
Hawkins Chemical	Chlorine	\$703.87
Heartland Paper	Misc Supplies	\$376.19
Hitch N Go	Winch for New SW Truck	\$1,997.00
Holiday Credit Office	Fuel	\$53.26
Home of Economy	SW Wand/Replacement	\$21.34
Hugo's	Supplies	\$135.11
Huizenga Scott	Intergovernmental Meeting/Twetten/Gregoire/Huizenga	\$35.38
ICS Industrial Contract Services Inc.	Plumber-Eagles Point Trailhead Restroom	\$90.00
K&K Trucking Inc	Gravel For Lagoon Road	\$4,715.00
Keith's Security World	2 Keys Made For Filing	\$14.48

Kellermeyer Building Service	Cleaning Services	\$2,671.88
Kelly Services	A Finley/Reception	\$196.00
Lane Azura	05/09/2010 2009 Flood Repairs At Boardwalk	\$1,010.00
League of MN Cities	Mower Damaged Claimant Car	\$833.84
Liberty Business Systems	Maint Agreement	\$73.59
Lithia Payment Processing	Shop Supplies	\$1,347.81
Lumber Mart	Misc Supplies	\$245.52
M&K Porta Potties	Porta Potty Rental	\$420.00
Martine Mavrik	Rescue Call Already Paid/Insurance Paid Us Also	\$36.00
McDonald's of EGF	Prisoner Meals	\$125.44
Menards	Mirror Clips	\$30.96
Meritcare	PreEmployment Physical/Hep B	\$224.00
Metropolitan Planning Organization	Professional Services	\$7,517.20
Midcontinent Communications	Cable Service	\$807.47
Midwest Specialty Sales Inc	Supplies	\$1,542.33
MN Dept of Human Services	MN State Ind-June 2nd Wk Inv	\$37.75
MN Dept of Labor & Industry	Pressure Vessel/Boiler License	\$20.00
MN Municipal Utilities Assoc	City Portion/Safety Mgmt Program	\$3,543.75
MOSBECK CRANKSHAFT AND MACHINE	Engine Machine Work & Parts	\$2,410.31
Newman Signs	Cabela's Sign Rental	\$1,580.00
Northern Plumbing Supply	Hose Adapter	\$274.68
Northern Safety Tech	x - Connector/Pins/Extension Cables	\$164.52
NW MN Household Hazardous Waste Mgmt	Hazardous Waste Shipment	\$537.25
NW MN Multi County HRA	Contract for HQS Inspection Services-Sunshine Terrace	\$2,500.00
O'Reilly Auto Parts	Inventory Supplies	\$2,049.55
Pamida	Crafts for Playground	\$40.71
Party America Corp Offices	Sr Center Supplies	\$33.60
Paul Grazadzieleski	Stump Removal	\$630.00
Peterson Veterinarian Clinic P.C.	Pound Report June 2010	\$507.27
Polk County Sheriff's Office	Safe & Sober 2010	\$1,180.12
Power Equipment Shop	\$70.30/26407	\$70.30
Praxair Distribution	Cylinder Rental/2008 Unpaid	\$16.06
Premium Waters Inc	Water/June Admin/EDHA	\$89.74
Quill Corp	Office Supplies	\$62.92
Qwest	Phone Service	\$2,286.16
RDO Powerplan OIB	Alternator Invoice	\$3,304.59
Richter James	Post Office Box Renewals/439/325/321	\$250.00
Rivards Turf & Forage	Seeding For Levee	\$237.26
River Cinema	Relocate Water Line	\$2,481.74
Ruttger's Sugar Lake Lodge	Arena Conference	\$759.40
Safety Kleen Corp	x- Service parts washer	\$457.55
Scheels All Sports	First Aid Kits	\$63.87
Schnathorst Jason	Reimburse for Softball/Hailey	\$135.00

Simonson Station Stores	Car Wash Tickets	\$500.00
SimplexGrinnell	August 20120-July 2011	\$532.24
Spielman Paul	x - 2-way radio #146	\$392.23
Spielman Paul	x- 2-way radio #146	\$8.82
Spray Advantage	Parts for Sprayer	\$5.85
Stone's Mobile Radio Inc	Upgrade firmware on 2 PD t	\$95.24
Strata Corp	Cemetery	\$735.26
Streichers	Patrol Equipment	\$43.80
Sun Dot Communications	DSL Services	\$11.50
TAC 10 Inc.	Annual Software Maint	\$3,205.00
Todays Organized Living LLC	Cleaning for Walt Gregoire	\$210.87
Tony Dorn Inc	Copier Contract/June 2010	\$137.05
Tristeel Manufacturing	x- V-belts #194	\$152.34
True Temp	Condenser Coils	\$220.00
Univar USA Inc	Mosquito Chemicals	\$4,263.35
US Bank	Obligation Rfnd Bond/General Obligation Improvement Bond	\$225,908.75
US Bearings & Drives	x - Oil Seal/Gov	\$4.04
Valley Truck	Inventory Supplies	\$116.52
Valley Truck	Lens for 404	\$2.88
Vilandre Heating & A/C	Low Water Cut-Offs	\$378.10
W.D. Larson Companies LTD Inc	x - Front Drivers Seat #614	\$461.17
Waste Mgmt	Professional Services	\$37,815.73
Water & Light Department	Postage/Utility Billing	\$52,534.59
Wilbur-Ellis	Fertilizer (EGF Soccer Club=\$112.00)	\$150.50
Wumbus Corp	Trimming/Forklift Safety	\$516.90
	Total	\$490,156.01

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers and Buckalew.

COUNCIL/STAFF REPORTS:

Mayor Stauss encouraged City Council to attend all Governor candidate meetings. Council President Grassel stated that the candidates have not provided proper notification.

Council Vice President Tweten welcomed Ms French back and thanked Mr. Thieland for attending the meeting.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE JULY 20, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:21 P.M.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, and Pokrzywinski.

Voting Nay: None.

Absent: DeMers and Buckalew.

Scott Huizenga, City Administrator/Clerk-Treasurer