

**APPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, JUNE 15, 2010 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for June 15, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT: DO NOT READ**

*Dave Aker, Parks & Recreation Superintendent; Brad Bail, City Engineer; Nancy Ellis, Planning & Zoning; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Scott Huizenga, City Administrator; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.*

Members of Boy Scouts Troop 37 introduced themselves to the City Council.

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of June 1, 2010.

**A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE “REGULAR MEETING” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF JUNE 1, 2010.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew*

*Voting Nay: None.*

2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of June 8, 2010.

**A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE “WORK SESSION” FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF JUNE 8, 2010.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew*

*Voting Nay: None.*

**SCHEDULED BID LETTINGS:**

3. Consider approving the request to award the base bid for “2009 City Project No.1 – 23<sup>rd</sup> St NW” to Spruce Valley for a total bid price of \$83,710.50.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO AWARD THE BASE BID FOR THE “2009 CITY PROJECT NO. 1 23<sup>RD</sup> ST NW” TO SPRUCE VALLEY FOR A TOTAL BID PRICE OF \$83,710.50.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew*

*Voting Nay: None.*

4. Consider approving the request to award the base bid for “2010 City Project No.1 – Curb, Gutter, and Paving” to Strata Corporation for the total bid price of \$1,597,386.09 upon approval from MnDot and PFA.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AWARD THE BASE BID FOR THE “2010 CITY PROJECT NO. 1, CURB, GUTTER, AND PAVING” TO STRATA CORPORATION FOR A TOTAL BID PRICE OF \$1,597,386.09 UPON APPROVAL FROM MNDOT AND PFA.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew*

*Voting Nay: None.*

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

5. Consider approving the Fireworks/Pyrotechnic Application for July 4, 2010 (Rain Date: July 5, 2010) for RES Specialty Pyrotechnics Inc. for a display along the Red River across from Cabela's.
6. Consider approving the application for a special event license from "Clear Channel Radio", for the Bites and Bikes, Ride in Motorcycle Show for July 22, 2010 from 4pm-8pm closing North Riverstreet.
7. Consider approving the request from the Public Works Department to change the Equipment Budget Line, replacing item 09-PW-002 with snow and ice equipment (Henke Push Plow and Show Wing/#118 Grader) for \$28,000.00.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE CONSENT MOTIONS NUMBER FIVE (5) THROUGH SEVEN (7) AS SUBMITTED.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS: NONE.**

**COMMUNICATIONS: NONE.**

**OLD BUSINESS:**

8. Consider adopting Ordinance No. 311 3<sup>rd</sup> Series, an Ordinance enacting a Code of Ordinances for the city of East Grand Forks, Minnesota, amending, restating, revising, updating, codifying, and compiling certain ordinances of the city dealing with the subjects embraced in the code of ordinances, and providing penalties for the violation of the code of ordinances. (2<sup>nd</sup> Reading)

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO AWARD THE BASE BID FOR THE "2010 CITY PROJECT NO.7, CAMPGROUND IMPROVEMENTS".**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew*

*Voting Nay: None.*

**NEW BUSINESS:**

9. Consider approving the special event license for the Y Family Center to hold the Firecracker 10K Run & 5K Fun Run/Walk race and allowing small motor vehicles on the designated routes on Sunday, July 4 on the Greenway in GF and EGF pending certification of completed special events application including hold harmless and indemnification waivers.

**A MOTION WAS MADE BY COUNCIL MEMBER GERGOIRE, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE SPECIAL EVENT LICENSE FOR THE Y FAMILY CENTER TO HOLD THE FIRECRACKER 10K RUN & 5K FUN RUN/WALK RACE ALLOWING SMALL MOTOR CEHICLES ON DESIGNATED ROUTES ON SUNDAY, JULY 4 ON THE GREENWAY, PENDING CETRIFICATION OF COMPLETED SPECIAL EVENTS APPLICATION INCLUDING HOLD HARMLESS AND INDEMNIFICATION WAIVERS.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew*

*Voting Nay: None.*

10. Consider approving the special event license for the RRBIT five day bike race and allowing small motor vehicles on the designated routes starting Monday, June 21 in GF and ends June 25 in EGF, pending certification of completed special events application including hold harmless and indemnification waivers.

**A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE SPECIAL EVENT LICENSE FOR THE RRBIT FIVE DAY BIKE RACE ALLOWING SMALL MOTOR CEHICLES ON DESIGNATED ROUTES STARTING ON MONDAY, JUNE 21 IN GF AND ENDING JUNE 25, IN EGF PENDING CETRIFICATION OF COMPLETED SPECIAL EVENTS APPLICATION INCLUDING HOLD HARMLESS AND INDEMNIFICATION WAIVERS.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew*

*Voting Nay: None.*

**CLAIMS:**

11. Consider adopting Resolution No. 10-06-69 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 6533 for a total of \$1304.85 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 10-06-69 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 6533 FOR A TOTAL OF \$1304.85 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.*

*Voting Nay: None.*

*Abstain: Buckalew.*

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

6473	1000Bulbs.com	Lightbulbs for CH Elevator	153.39
6474	Advanced Business Methods Inc	Copier Contract	167.62
6475	Agri-Valley Grand Forks Petroleum	Diesel Fuel	17768
6476	Alexandria Technical College	Training/C. Olson/D. Robertson	500
6477	All Seasons Garden Center	Garden Supplies/Summer Flowers	4724.74
6478	American Legal Publishing Corp	MN Code of Ordinances Books	2718
6479	American Tire Service	Repair Flats	54.2
6480	Ameripride Linen & Apparel Services	Supplies	297.45
6481	Aqua Water Solutions	5 Gallon Water/Deposit	44.6
6482	Auto Glass & Aftermarket Inc	Glass Door	550.9
6483	Bailey Nurseries Inc	Tree Order	3334.72
6484	BCA BTS	Training - Anderson & Demers	360
6485	Bobcat of Grand Forks	Auger	114
6486	Boen Andrew	Des Moines IA Training/MCTC	78.5
6487	Boushee Jeff	Rope Rescue Instruction	450
6488	Brady Martz & Associates	Services for 2009 Audit	5377
6489	Brian's Flooring	Riverwalk-Congoleum Flooring	67.23
6490	Bruce Jay	Cleaning for May	60
6491	Bud & Ralph's Appliance Service Inc	Apt 304	7.3
6492	C&R Laundry & Cleaners	Laundry Services	966.29
6493	Canon Financial Services	Contract Charges	167.1
6494	Cardmember Service	Epson WorkForce Printer/TownSquare	99.94
6495	Carquest Auto Parts	General Supplies	139.78
6496	Cold Spring Granite Company	10% of Contract for Columbarium	1247
6497	Cole Papers Inc	Supplies	395.33
6498	Comstock Custom	Flood Clean-Up	9683.06
6499	Country Inn & Suites Elk River	Lodging-/School/Olson	149.62
6500	Dakota TV & Appliance	Dryer Repair	94.9
6501	Diamond Cleaning Supply	Truck Soap/Towels/Bug Spray	303.95
6502	Direct USA Online	Reference Books	889
6503	Display Sales Co	Replace Flags/Poles	1261.66
6504	Donald Coulter	Welding Labor	40
6505	Duane W. Nielsen Company	Calibrate Magnetic Flow Meter	590.01
6506	East Side Travel Plaza	Fuel/Shop Pump Not Working	51.9
6507	Explorer Post #38	Squad Car Cleaning	70
6508	Exponent	Advertising/Printing	293.73

6509	Farmers Elevator Co of Alvarado	Curtail	703.55
6510	Ferrellgas	Propane	53.44
6511	Flaherty & Hood PA	Labor & Employment Services/May 2010	199.02
6512	Forx Radiator	Flush/Clean Radiator#356	72.98
6513	FS Engineering	10CP1-Professional Services	59339.26
6514	G&K Services	Custodial Services	327.39
6515	Gaffaney's	File Cabinet	169.73
6516	Garden Hut Inc	Toro Parts	188.21
6517	Gerrell's Sport Center	Pitching Rubber	11.69
6518	GF City Utility Billing	May Landfill Tickets	15539
6519	GF Fire Equipment	Extinguisher Refill	47.03
6520	GF Herald	Subscription/Advertising	742.19
6521	GF Welding & Machine	Professional Services	66.09
6522	Glass Pro's Inc	Repair #99 Vertical Rod/Concealed Panic	467
6523	Gopher State Lawn Sprinklers	Floodwall Sprinkler	123.11
6524	Grand Cities Towing	Towing	106.88
6525	Grand Forks Diesel Injection Service Inc.	Rebuild Injector Pump & Nozzle	1659.31
6526	Grenier John F & Elaine	Sidewalk Reimbursement	375
6527	Gust Doris	Sidewalk Replacement	695.55
6528	H&H Masonry	Replace Deck Tile at Pool	425
6529	H&R Construction	Professional Services	21830
6531	Hajicek Rick	Cleaning Services	418
6532	Hajicek Rod	Reimburse Meals/List/Nisswq Conference	20.75
6533	Hardware Hank	General Supplies	1304.85
6534	Hawkins Chemical	Chlorine for Pool/Training	2352.87
6535	Heartland Paper	General Supplies	806.67
6536	Home of Economy	Supplies	123
6537	Hugo's	Cleaning Supplies	54.9
6538	Indigo Signworks	Repair Sign at VFW Arena/Half of Balance	1901.48
6539	Integra Telecom	Long Distance Phone Service	165.44
6540	Inventory Trading Company	Shirts(Gerri)	17.75
6541	Kellermeyer Building Service	Cleaning City Hall/Riverwalk	2671.88
6542	Kelly Services	A Finley/Switchboard/Reception	493.5
6543	Knutson Denise	Reg for T-Ball/Hayden Knutson	55
6544	Lake Agassiz Babe Ruth	2 Prep Teams/2 Babe Ruth Teams 2010	1130
6545	Laker Chemical	Weed Killer	2376.9
6546	Liberty Business Systems	Monthly Lease & Maint Agreement-Kyocera	73.59
6547	Lumber Mart	General Supplies	79.15
6548	Lynne Gladwin	Uniform Pants/Bulldog Clips/Reimburse	70.55
6549	M&K Porta Potties	Porta Pottie Rentals	175
6550	MacQueen Equipment	Hopper Door Seal #614	256.94
6551	Manias Michelle	Reimburse Gas & Meals/Camp Dodge	103.5
6552	Medco Supply Company	First Aid Supplies	62.31

6553	Menards	Ladder Stabilizer	29
6554	Merkens Seth	Reimburse Class Cost/Altru Child Passenger Safety Seat	75
6555	Metropolitan Planning Organization	Professional Services	7563.68
6556	Mike's Pizza	Food & Beverages	100.4
6557	Netterlund Diane	Landscaping Incentive	123
6558	Newman Signs	Cabela's Sign Rental	1580
6559	O'Connell Gerald F & Eva M	Sidewalk Reimbursement*	217
6560	O'Reilly Auto Parts	Antifreeze	32.03
6561	Opp Construction	Pavement Markings	548
6562	Orchard Richard	Unleaded	16992.03
6563	Peterson Veterinarian Clinic P.C.	Pound Report/May	514.79
6564	Potter-Trustee Rae Lynn Rae L	Sidewalk Reimbursement	94.5
6565	Praxair Distribution	Cylinder Rental	19.08
6566	Premium Waters Inc	Water Services	44.5
6567	Quill Corp	Office Supplies	285.99
6568	Qwest	Phone Services-Sunshine/Townsquare	173.59
6569	RDJ Specialties Inc	Imprint Scented Pencils	239.97
6570	RJ Zavoral & Sons	Dirt/Repair After Flood	149.53
6571	RMB Environmental Lab Inc	Spring Discharge 2nd Pond	221
6572	Ross George	Install Intersection Sidewalk/2 Handicapped Ramps	1640
6573	Rydell Chevrolet	Front Bumper Parts #101	120.12
6574	S&S Towing & Repair	Tow Pickup	50
6575	Schmalenberg Gladys M	Sidewalk Reimbursement	108.5
6576	Schonmeier Russell & Bonnie	Sidewalk Replacement	345
6577	Skinner Roofing	Repair Roof Leak at SW Lift	70
6578	Spruce Valley Corporation	Partial Payment 09CO1	26385
6579	Stennes Granite	Dig & Fill/Replace Due to Mower Damage	1027
6580	Stone's Mobile Radio Inc	Knobs For Squad Car	224.18
6581	Stordahl Kenley	Mowing/Trimming on City Lots	2400
6582	Strata Corp	Estimate #5	12445.2
6583	Streichers	Uniforms	1386.97
6584	Stuart's Towing	Squad Car Flat Repair	10
6585	Sun Dot Communications	ADSL Circuit/DSL Internet Access	138.49
6586	Sunshine Terrace	Laundry Money Jan-June 2010	300
6587	Sutphen Corporation	Door Handle	57.98
6588	Thompson Dave	Reimburse Meals/Camp Dodge-Hwy Drug Inv for Patrol	78.5
6589	Thompson Ordean	Sidewalk Reimbursement	203
6590	Tiger Direct.com	Sr. Center Computer	559.35
6591	Tony Dorn Inc	Copier Contracts	128.37
6592	True Temp	Professional Services	936.53
6593	Univar USA Inc	Mosquito Chemicals	3186.96
6594	UPS	Sample Shipping	39.64
6595	Valley Petroleum Equipment	Diesel Nozzel/Fuel Island	80.88

6596	Valley Truck	Starter/Pump#299	373.43
6597	Vilandre Heating & A/C	Plugged Kitchen Drain	35.9
6598	Wagner Construction	Partial Payment 08CP1	35959.55
6599	Waste Mgmt	Professional Services	45053.88
6600	Water & Light Department	Utilities	35135.23
6601	WDAZ TV	TV Advertising	805
6602	Whitey's Cafe Inc	Board Meeting Meal-EDHA	113.8
6603	Xerox Corporation	Base Charge/May	21.79

### COUNCIL/STAFF REPORTS:

Mayor Stauss informed the Council that he continued to work on options with the Minnesota Department of Natural Resources to obtain additional operating revenue to the City for the Red River State Recreational Area.

Council Member Leigh asked about business on 17<sup>th</sup> Street and Highway 220 that had high grass. Mr. Huizenga indicated that a letter had been sent to the establishment and that the property owner has seven days to mow the grass or be assessed for the City to contract the mowing. Council Member DeMers asked if the City could amend its nuisance ordinance to hasten the enforcement of repeat violators of the nuisance ordinance. Council Member DeMers also asked if the City could look at options for amending its ordinance dealing with fire-damaged properties.

Mr. Wachter reported on mosquito spraying.

Chief Gust announced that the Firefighters Relief Association has purchased a boat that it plans to donate to the City for its ongoing water operations including rescue and recovery.

### ADJOURN:

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE JUNE 15, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:27 P.M.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer