

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
JANUARY 6, 2009
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

ANNUAL BUSINESS:

1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS

Consider adopting Resolution No. 09-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

2. DESIGNATE OFFICIAL NEWSPAPER

Consider adopting Resolution No. 09-01-02 a Resolution to designate The Exponent as the official newspaper.

3. DESIGNATE FINANCIAL DEPOSITORIES

Consider adopting Resolution No. 09-01-03 a Resolution to designate the following financial depositories.

- (A) American Federal
- (B) Community Bank
- (C) Smith Barney
- (D) Multi-Bank Securities
- (E) Dain Rausher
- (F) PMA - 4M Fund

Consider adopting Resolution No. 09-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title Signature

- (A) Lynn Stauss, Mayor
- (B) Scott Huizenga, City Administrator

- (C) Michelle French, Executive Assistant
- (D) Terry Knudson, Accounting Technician
- (E) Jerry Lucke, Finance Director

APPROVAL OF MINUTES:

- 4. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of December 16, 2008.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 5. Consider approving the following Gas & Oil Installer Licenses pending required bond:
 - a. Ed Krogfoss, 3720 S 69th St., Grand Forks, ND 58201.
 - b. Try County Refrigeration, Heating, and Cooling, 14423 St Hwy 220, East Grand Forks, MN 56721.
 - c. One Hour Heating & Air Conditioning, 1318 12th Ave. S, Grand Forks, ND 58201.
 - d. Scott Calde, 205 210th St. SW, Fargo, ND 58106-0188
- 6. Consider approving the following Massage Licenses:
 - a. Quiet Waters Massage, Garrett Hovendick, 305 DeMers Ave., East Grand Forks, MN 56721.
 - b. Jamie Rae Tverberg, 305 DeMers Ave, East Grand Forks, MN 56721.
- 7. Consider approving the following Master Plumber Licenses pending required bond and license:
 - a. Hussey Plumbing Inc., 1003 9th Ave. SE, East Grand Forks, MN 56721.
 - b. Ed Krogfoss, 3720 S 69th St., Grand Forks, ND 58201.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:
NONE.**

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

- 8. Consider adopting Resolution No. 09-01-05 a Resolution approving the 2009 Administrative Service Agreement with Discovery Benefits Inc.
- 9. Consider adopting Resolution No. 09-01-06 a Resolution supporting maintenance of local title and registration services.

10. Consider adoption of Ordinance No. 307 3rd Series and Ordinance an ordinance of the City of East Grand Forks, Minnesota, amending City Code Chapter Two Entitled “Administration” by adding to Section 2.30, Claims and Disbursements a subdivision 5 to grant the City Administrator/Clerk Treasurer and/or other designated officials authority; and by adopting by reference City Code Chapter 1 and Section 2.99 which, among other things, contain penalty provisions. (1st Reading)
11. Consider adopting Resolution No. 09-01-07 a Resolution to adjust the Civil Service Commission salary from \$600 to \$1,000 beginning January 1, 2009.
12. Consider approving the following Board & Commission appointments:
 - CEMETERY COMMISSION** –
Reappoint Julie Marek for a 3 year term beginning 1/1/09 through 12/31/11
 - ECONOMIC DEVELOPMENT HOUSING AUTHORITY** –
Reappoint Nan Larson for a 6 year term beginning 1/1/09 through 12/31/14
 - LIBRARY BOARD** –
Appoint Sharon Budge to replace Marcia Metzger for a 3 year term beginning 1/1/09 through 12/31/11
Reappoint Kay Buckalew for a 3 year term beginning 1/1/09 through 12/31/11
 - PLANNING COMMISSION** –
Reappoint Brad Bail for a 4 year term beginning 1/1/09 through 12/31/12
 - SENIOR CITIZEN BOARD** –
Appoint Bonnie Slette to replace Betty Floan for a 3 year term beginning 1/1/09 through 12/31/11
Appoint Lora Jean Kleven to replace Lois Lee for a 3 year term beginning 1/1/09 through 12/31/11
 - WATER, LIGHT, POWER & BUILDING COMMISSION** –
Reappoint Mike Quirk for a 3 year term beginning 1/1/09 through 12/31/11

CLAIMS:

13. Consider adopting Resolution No. 09-01-08 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 1873 for a total of \$312.64 whereas Council Member Buckalew is personally interested financially in the contract.
14. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

- Work Session – January 13, 2009 – 5:00 PM – Training Room
- Regular Meeting – January 20, 2009 – 5:00 PM – Council Chambers
- Work Session – January 27, 2009 – 5:00 PM – Training Room
- Regular Meeting - February 3, 2009 – 5:00 PM – Council Chambers