

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
May 18, 2010
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of May 4, 2010.
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of May 11, 2010.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the construction of a new Columbarium at the Cemetery for a total cost of \$14950.00 (concrete base, granite clad cabinet and labor) provided the Resurrection Cemetery board is able to pre-sell a set number of niches.
4. Consider approving the Opp Constructions proposal for repair of 8th Ave NE & Gateway Dr. for the total cost of \$10,400.00.
5. Consider authorizing the Fire Department to purchase a new 1 ton 4x4 Quad-Cab Pickup for \$24,692.49 from Midway Ford in Roseville, MN.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

6. Minutes of the Water, Light, Power and Building Commission for April 15, 2010.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

7. Consider adopting Resolution 10-05-62 to request the Commissioner of Transportation, upon the basis of an engineering and traffic investigation, to authorize the erection of appropriate signs designating a reasonable and safe speed limit upon River Road.
8. Consider approving the special event license "Blue Moose Bar & Grill" to hold weekly outdoor activities serving alcohol on city property on the river side of the restaurant throughout the summer on Monday evenings, beginning June 7th and ending August 30th, 2010 providing proof of liability insurance.

CLAIMS:

9. Consider adopting Resolution No. 10-05-63 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 6267 for a total of \$684.57 whereas Council Member Buckalew is personally interested financially in the contract.
10. Consider adopting Resolution No. 10-05-64 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check number 6228 for a total of \$4.05 whereas Council Member Gregoire is personally interested financially in the contract.
11. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

Work Session – May 25, 2010 – 5:00 PM – Training Room

Regular Meeting – June 1, 2010 – 5:00 PM – Council Chambers

Work Session – June 8, 2010 – 5:00 PM – Training Room

Regular Meeting – June 15, 2010 – 5:00 PM – Council Chambers

**UNAPPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, MAY 4, 2010 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for May 4, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; and Jim Richter, EDHA Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate." If you would like to address the City Council, please come up to the podium to do so.

Chief Hedlund presented the Minnesota Chiefs of Police Association Citizen's Valor Award to Mr. Steve Rand for his efforts in a snowmobile incident from Spring 2009..

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City

Council of April 20, 2010.

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of April 27, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.

Voting Nay: None.

Absent: Buckalew

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider adopting Resolution 10-05-50 recommending to the Technical Advisory Committee and to the full MPO Board of Directors to reverse the funding order of the City's 2011 and 2012 Transportation Enhancement Projects.
4. Consider adopting Resolution 10-05-51 approving the petition to the state for variance from state procurement rules in regard to the Park Road Access Road.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH FOUR (4) AS SUBMITTED.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.

Voting Nay: None.

Absent: Buckalew

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. Minutes of the Water, Light, Power and Building Commission for March 18, 2010.
6. Minutes of the Water, Light, Power and Building Commission for April 1, 2010.
7. Minutes of the closed meeting of the Water, Light, Power and Building Commission for April 1, 2010.
8. Minutes of the Resurrection Cemetery Commission Meeting for April 22, 2010.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

9. Consider adopting Resolution 10-05-52 approving the Planning and Zoning Commission to recommend an ordinance that includes sidewalk construction in all new developments within the City.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-05-52 A RESOLUTION RECOMMENDING AN ORDINANCE THAT INCLUDES SIDEWALK CONSTRUCTION IN ALL NEW DEVELOPMENTS WITHIN THE CITY.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.
Voting Nay: None.
Absent: Buckalew

10. Consider adopting Resolution 10-05-53 to approve the filing of plans and specifications and ordering advertisement for bids for 2010 City Project No.2 – Sidewalk (SRTS).

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 10-05-53 A RESOLUTION ORDERING FILING OF PLANS AND SPECIFICATIONS FOR 2010 CITY PROJECT NO.2 –SIDEWALK (SRTS).

Mr. Boppre briefly described the project and informed the Council that the City is awaiting state approval of plans and specifications in order to advertise for bids.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.
Voting Nay: None.
Absent: Buckalew

11. Consider adopting Resolution 10-05-54 to approve the filing of plans and specifications and ordering advertisement for bids for 2010 City Project No.4 – Sanitary Sewer Improvements.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 10-05-54 A RESOLUTION ORDERING FILING OF PLANS AND SPECIFICATIONS FOR 2010 CITY PROJECT NO.4-SANITARY SEWER IMPROVEMENTS.

Mr. Boppre described the project as Garden Court between 6th and 7th Avenue NW.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.
Voting Nay: None.
Absent: Buckalew

12. Consider adopting Resolution 10-05-55 to approve the filing of plans and specifications and ordering advertisement for bids for 2010 City Project No.6 – Intersection Improvements (1st St SE/3rd Ave SE).

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-05-55 A RESOLUTION ORDERING FILING OF PLANS AND SPECIFICATIONS FOR 2010 CITY PROJECT NO. 6 – INTERSECTION IMPROVEMENTS (1ST ST SE/3RD AVE SE).

Mr. Boppre described the project and explained the detour plan for the Point Bridge during construction, which would take most of the summer. Mr. Boppre explained that he is coordinating with the relevant state and local agencies including the City of Grand Forks.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.

Voting Nay: None.

Absent: Buckalew

13. Consider adopting Resolution 10-05-56 to approve the filing of plans and specifications and ordering advertisement for bids for 2010 City Project No.7 – Campground Improvements.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 10-05-56 A RESOLUTION ORDERING FILING OF PLANS AND SPECIFICATIONS FOR 2010 CITY PROJECT NO.7 – CAMPGROUND IMPROVEMENTS.

Mr. Boppre explained that this would expand the campground by 15 spaces, which was let as an alternate as part of the 2009 campground project. The alternate was not awarded due to cost. The project can now be completed using TIF funds as authorized by the State Legislature. Council Member DeMers asked what the balance of the TIF account will be after the project is completed.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.

Voting Nay: None.

Absent: Buckalew

14. Consider adopting Resolution 10-05-57 to approve the filing of plans and specifications and ordering advertisement for bids 2010 Assessment Job No.1 – Paving – Laurel Drive.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 10-05-57 A RESOLUTION ORDERING FILING OF PLANS AND SPECIFICATIONS FOR 2010 ASSESSMENT JOB NO.1 – PAVING – LAUREL DRIVE.

Council Member Leigh asked if Mr. Peabody received the plans and specifications as previously requested. Mr. Boppre replied that he sent the plans and specifications that morning; and that his understanding was that he was to send the plans and specifications before the public hearing on the assessment role, which is June 15.

Voting Aye: Gregoire, Pokrzywinski, DeMers, Grassel, and Tweten.
Voting Nay: Leigh
Absent: Buckalew

15. Consider adopting Resolution 10-05-58 to increase the speed limit of River Road to 35 mph from 5th Ave NW to 17th Ave NW.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 10-05-58 A RESOLUTION INCREASING THE SPEED LIMIT ON RIVER ROAD TO 35 MPH.

Council Member Leigh asked if the City could also increase the speed limit on Bygland Road. Mr. Huizenga responded that this is possible, but that it would be best to wait until the summer road projects are completed. Mr. Boppre suggested that the City notify the state of the change because River Road is classified as a state-aid street.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.
Voting Nay: None.
Absent: Buckalew

16. Consider approving Resolution 10-05-59 approving the donation of \$1,000.00 for the 125th Anniversary of the City of East Grand Forks from the VFW Post 3817.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADOPT RESOLUTION NO. 10-05-59 A RESOLUTION ACCEPTING THE DONATION FROM THE VFW POST #3817 FOR THE SUM OF \$1,000.00.

Council Member DeMers asked who is authorized to spend the 125th Anniversary fund. Mr. Huizenga responded that the fund follows the same purchasing policy as other funds. The City Administrator can approve up to \$10,000; and full City Council must approve any purchase above that amount.

Voting Aye: Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Tweten.
Voting Nay: None.
Absent: Buckalew

CLAIMS:

17. Consider adopting Resolution No. 10-05-60 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check number 6134 for a total of \$491.76 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 10-05-60 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBER 6134 FOR A TOTAL

OF \$491.76 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

18. Consider adopting Resolution No. 10-05-61 a Resolution authorizing the City of East Grand Forks to approve purchases from Bert's Truck Equipment the goods referenced in check number 6100 for a total of \$21.38 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 10-05-61 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERT'S TRUCK EQUIPMENT THE GOODS REFERENCED IN CHECK NUMBER 6100 FOR A TOTAL OF \$21.38 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Abstain: Gregoire

Absent: Buckalew.

19. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	General Supplies/Screwdriver Set/Wand	679.02
Aker Dave	MPRA Conference Reimburse/Mystic Lake-TC	595.29
Albrecht Manufacturing	Auger Lock Assy	120.18
American Tire Service	Flat Repair Labor	147
Ameripride Linen & Apparel Services	Custodial Services	289.88
Atlantic Safety Product	Exam Gloves	92.65
Auto Glass & Aftermarket Inc	Windshields	289
Baker & Taylor Co	Books	189.17
Batteries Plus	Alkaline AA/9Volt	25.86
Bert's Truck Equipment	x Seal Hyd Pump #109	21.38
Blue Cross Blue Shield of ND	Health Insurance Payments	4977.2
Bobcat of Grand Forks	Brush Attachments Water & Light	384.99
Brady Martz & Associates	Audit Services for 2009 Year	3600
Brodart Co	Books	370.1
Bubendorf Jeanette	Security Deposit Refund	165.51
Cabela's Retail	Boat Plug/Anglers/Nuvi 205W New	375.6
Cardmember Service	Picostation2/100mW 2.4 Ghz (PO 25349)	120.59
Carquest Auto Parts	Ball Valve/Hyd Fittings	141.96
Casteel Michael	Front End Alignment (Labor)	57.7

Cole Papers Inc	Toilet Paper	71.81
Commemorative Publications	2010 Winter Games Comm. Book	59.95
Dacotah Paper Co	Towel Roll	49.37
Dakota Supply Group	Light Bulb for City Hall	15.31
Diamond Cleaning Supply Richard Papenfuss	Neutral Cleaner	68.39
Display Sales Co	Custom Banner/Set Up/Design	4205.53
Electric Pump	Lift Station #4 Service Call	543.46
Explorer Post #38	Squad Car Cleaning	50
Exponent	2010 AJ No.1/Spring Home Improvement Ad	321.77
EZ Locksmith	Master Keys & Locks for WW Lift	145.5
Fredlund William and Molly	New Construction Incentive Program 1624 Laurel Drive	5000
FS Engineering	Professional Services	28072.97
G&K Services	Custodial/Mats	179.19
Gaffaneys	Calendars	11.2
Gale	Books	70.11
Garden Hut Inc	Toro Mower Parts	967.39
George's Quick Printing	Color Business Cards-T. Spoor	80.16
GF Herald	Classified Orders	344.26
GF Welding & Machine	Repair Boat/Welding Supplies	156.19
GGF Convention & Visitors Bureau	East Grand Inn Lodging Tax	1073.18
Grand Forks City	1st Qtr Bus Service 2010	57405
Greenberg Roofing	Replace Check # 5852/Remove Snow VFW Roof	500
Hajicek Rick	Cleaning Service	285
Hajicek Rod	Crookston Interview/Reimburse Meals	8.25
Hardware Hank	General Supplies	491.76
Hedlund Mike	MN CoP Assoc. Executive Training Institute/PD Vacuum	716.45
Holiday Credit Office	PD-Fuel	26.56
Hugo's	Misc Grocery Supplies	59.34
ICMA	City Admin Membership Renewal	492.79
Junior Library Guild	Books	2176.2
Ken Reilly Seminars	RCRA Seminar for Ron B.	695
Knudson Terry	PERA Employer Seminar Fergus Falls/Reimbursement	150
Lab Safety Supply	Earplugs	128.63
Laker Chemical	Fine Road Patch	1709.47
Larson Clint	Buying Back 2 Cemetery Plots	500
League of MN Cities	Safety Workshop/Mahnomen/Fire Truck	20
League of MN Cities	Add RCV to Auto's 74 and 94	128.99
Lee Kendra	Clean Apartment #304	135
Liberty Business Systems	Monthly Lease & Maint Agreement/Kyocera 181	73.59
Lithia Payment Processing	Inventory for PD Cars	700.51
Lorene Keehr	Signs for Haz Waste	357.61
Lud Fettig	River Heights Addition Loan	5000
Lumber Mart	Plywood/Studs/Screws	236.58

Marco Inc	Usage Fees/April	285.83
Micro-Marketing LLC	Books	295.72
Minnesota Dept of Employment	Unemployment Benefits & Reimb 1 st Qtr 2010	13.76
MN Dept of Natural Resources-OMB	Public Waters Permit-Culver	150
MN Dept of Revenue VOID**** VOID***	Use Tax 0310	511
MN Municipal Utilities Assoc	Pre-Employment Drug Testing	171
MN Pollution Control Agency	App Fee/2010 Water& Forcemain Replacement	240
MN State Treasurer - Treasury Division	Property Seizure Cash Disbursement	5.9
Netterlund Diane	Landscaping Reimbursement	373
Odland Fitzgerald Reynolds & Harbott PLLP	First Appearances/Hearing on R. Fabian	648
Olson Chris	Crookston Interviews/Reimburse Meal	8.25
Opp Construction	Streets-Paint Stripe	183
O'Reilly Auto Parts	General Supplies	23.06
Otis Elevator Company	Troubleshoot Elevator @ Sunshine Terrace	311.21
Pamida	Figure Skating Supplies	54.96
Polk County Attorney-Widseth	Property Seized Cash Distribution	11.8
Polk County Auditor Treasurer	2010 RE Taxes/Parcels	106628.1
Premium Waters Inc	Water Service-FD	78.5
Quality Books Inc	Books	177.62
Quill Corp	Office Supplies	461.48
Qwest	#9454nash	46.37
RDO Powerplan OIB	Fuel Cap & Key	30.16
Reznicek Anthony	MN CoP Assoc. Award Banquet/Reimburse Meal	21.75
Richter James	Reimburse Meals/Tourism Conference-TRF	30
Richter James	Reimburse EDHA Board Meeting Lunch	102.48
RJ Zavoral & Sons	Professional Services	21197.5
Roto Rooter	Check Main Swr Line	50
Sam's Club	Paper Plates/Cups/Towels/Bowls	72.87
Schmaltz Leonard	Reimburse Boiler License	45
Sharla Johnson Scott Sirek Galstad	Down Payment Assistance Program	7500
Showcases	DVD/CD Cases	167.99
Spray Advantage	Solenoid/Brass Ball Valves	340.56
St Cloud State Univ	MMCI Conf/S.Huizenga	260
Stone's Mobile Radio Inc	Antenna Repair (Labor) #51	47.62
Streichers	Uniforms - Patrol	1309.83
Stuart's Towing	Flat Repair On Squad Car	10
Sunshine Terrace	Replace Petty Cash	62.76
Tristeel Manufacturing	Bearing Set/Weld Hub/Rekey	75.16
True Temp	Air Filter/Filter Contracts/3 Pole Coil Contractor	598.18
Try-County Refrigeration	Repair Vent Pipe	285
US Bearings & Drives	x Tapper Lock Bushing	18.59
Valley Petroleum Equipment	Repairs On Fuel Island	111.19
Valley Truck	DOT & Repairs	1586.81

Vilandre Heating & A/C	Valve Replacement/Plugged Toilet	347.67
Water & Light Department	Utility	38522.44
Weber George	Reimburse Mosquito Control Training Fee	20
Wizard's Enterprises Inc.	Custodial Services	490
Xcel Energy	Utilities	4858.31
Xerox Corporation	Base Charge for March	31.12
Ziegler	Equipment Rentals	5733.85

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

COUNCIL/STAFF REPORTS:

Mayor Stauss described his experience at the Board of Alternative Appeals hearing from the previous week. He felt that the valuation process is unfair. He also asked what could be done about a property on Bygland Road with excess dandelions.

Council Member DeMers said he thought that the property valuation process was fair but that the property tax itself is regressive. He also complimented this year's Household Hazardous Waste drop off process.

Council Member Tweten thanked the Mayor for raising funds for the 125th Anniversary celebration. He also encouraged people to ask all gubernatorial candidates for their views on funding for Local Government Aid.

Council Member Gregoire thanked staff for spring cleanup. He also asked for center pin on River Road NW with the increased speed limit.

Council Member Leigh mentioned that some of the roads in the campground are starting to show significant wear.

Council President Grassel said that he and Mayor would look at an old steel boat that a resident wanted to donate to the City for display purposes.

Mr. Huizenga said that the Governor announced he would propose additional cuts to Local Government Aid in light of uncertainty regarding federal funding for low-income health care.

Mr. Aker reported that approximately 25 students were in East Grand Forks for cleanup as part of "The Big Event" the past weekend.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL

MEMBER GREGOIRE, TO ADJOURN THE APRIL 20, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:11 P.M.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Absent: Buckalew.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED
WORK SESSION MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, MAY 11, 2010 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for May 11, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Scott Huizenga, City Administrator; Charlotte Helgeson, Library Director; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; John Wachter, Public Works Superintendent; Dave Aker, Parks Superintendent; Jim Richter, EDHA Director; Dan Boyce, Water and Light Manager; Greg Boppre, City Engineer; and Ron Galstad, City Attorney.

DETERMINATION OF A QUORUM

1. Resolution from Resurrection Cemetery Commission – Dave Aker

Mr. Aker presented a resolution from the Cemetery Commission regarding the filling of a ditch on 23rd Street NW. Council Member Leigh mentioned that the Commission would like to see the project if money was available. Mr. Boppre mentioned that this project was discussed in the fall in conjunction with the 23rd Street project Phase I and II. Council Vice President Tweten said that his goal is to make the entire area attractive for development. Council President Grassel asked if the Cemetery Commission could contribute financially to the project. Council Member Gregoire responded that the Commission would rather not allocate funds for a ditch. Mr. Boppre suggested that the Council wait to see the bids on 23rd Street Phase II. Council President Grassel also asked Mr. Boppre to investigate other funding sources for the project.

2. New Columbarium at the Cemetery – Dave Aker

Mr. Aker presented the recommendation from the Cemetery Commission to purchase a new columbarium. The total cost would be approximately \$15,000. The new columbarium would be more marketable than the current columbarium due to the increased size of its niches. Council Member Gregoire said that cremations have increased to a total of 20 percent of burials. Mayor Stauss asked if the

Cemetery rates are inexpensive relative to the market. Council President Grassel suggested that the item be added to the City Council agenda for approval.

3. Proposals for Construction/Repair of 8th Ave NE & Gateway Dr – John Wachter

Mr. Wachter presented the low quote from Opp Construction for the repair of 8th Ave NE & Gateway Drive at \$10,400. Council President Grassel suggested that the item be added to the City Council agenda for approval.

4. Fire Department Pickup – Randy Gust

Mr. Huizenga presented quotes for a new pickup for the fire truck to replace a 1986 model that has had numerous mechanical issues. The quote is from the state cooperative venture; and the vehicle will likely be in service for 15-20 years. Council President Grassel suggested that the item be added to the City Council agenda for approval.

5. 3rd Ave SE Alley – Marc DeMers

Council Member DeMers asked the Council on behalf of a constituent to consider a request to connect an alley to the cul-de-sac on 3rd Avenue SE. Council President Grassel said that he opposed expanding the alley; and that EDHA could sell the lot for \$15,000-\$20,000 rather than spending \$15,000 for an alley on top of the lot. Council Vice President Tweten added that it is a good lot to consider selling, and the City could add a park. Council Member DeMers asked why there is no longer a house on the lot in question. Mr. Boppre responded that it was likely part of the Corps project buyouts that was not needed once the levee was constructed. Council Member Buckalew asked Mr. Wachter if the Public Works Department could expand the current turnaround in the alley rather than making a connection to the cul-de-sac. Council Member Leigh added that he favored expanding the turnaround and selling the lot. Mr. Huizenga said that Council would have a resolution within the next few council meetings to sell the lot.

Other Items

Mayor Stauss asked about the condition of James Avenue. Mr. Huizenga and Mr. Boppre said that they are awaiting action from the Army Corps of Engineers on the levee project loose ends, of which James Avenue is an identified project.

Mr. Huizenga informed the Council that an additional resolution would be required regarding the speed limit on River Road NW. The resolution must ask MnDOT to perform a speed study. He also said that the City is working on an energy grant to submit to the state. Mr. Huizenga then addressed the Council about a summer promotion by the Blue Moose restaurant that will require a Special Events permit. Finally, Mr. Huizenga explained that he is working on a cost share and use agreement with the school district to resurface four tennis courts at the middle school.

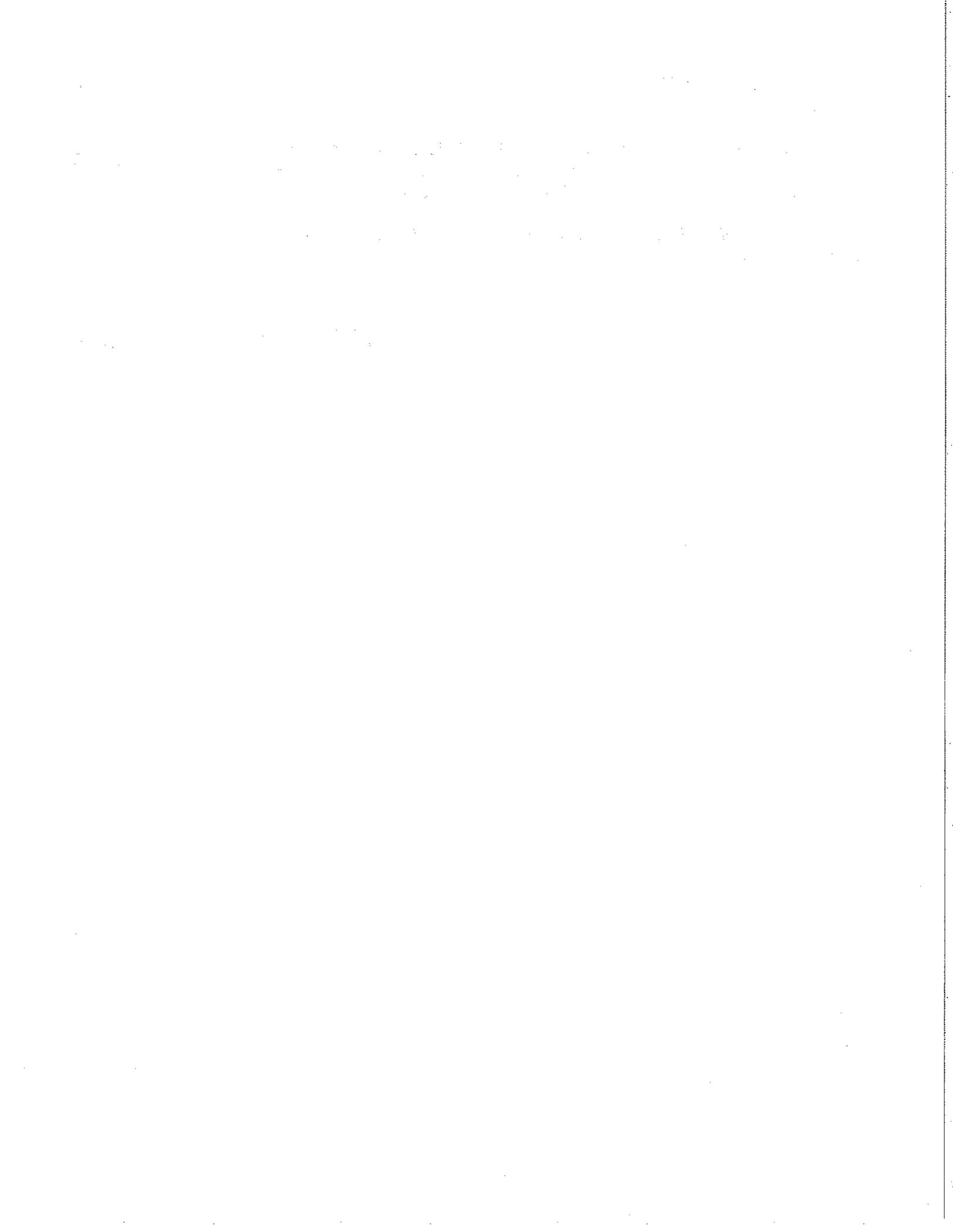
Council Member DeMers reminded other Council Members that the Planning Commission would be holding public hearings regarding the Comprehensive Plan update.

A MOTION WAS MADE BY COUNCIL MEMBER GREGOIRE, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADJOURN THE MAY 11, 2010 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:57 P.M.

Voting Aye: Leigh, Pokrzywinski, DeMers Grassel, Buckalew, Tweten, and Gregoire..

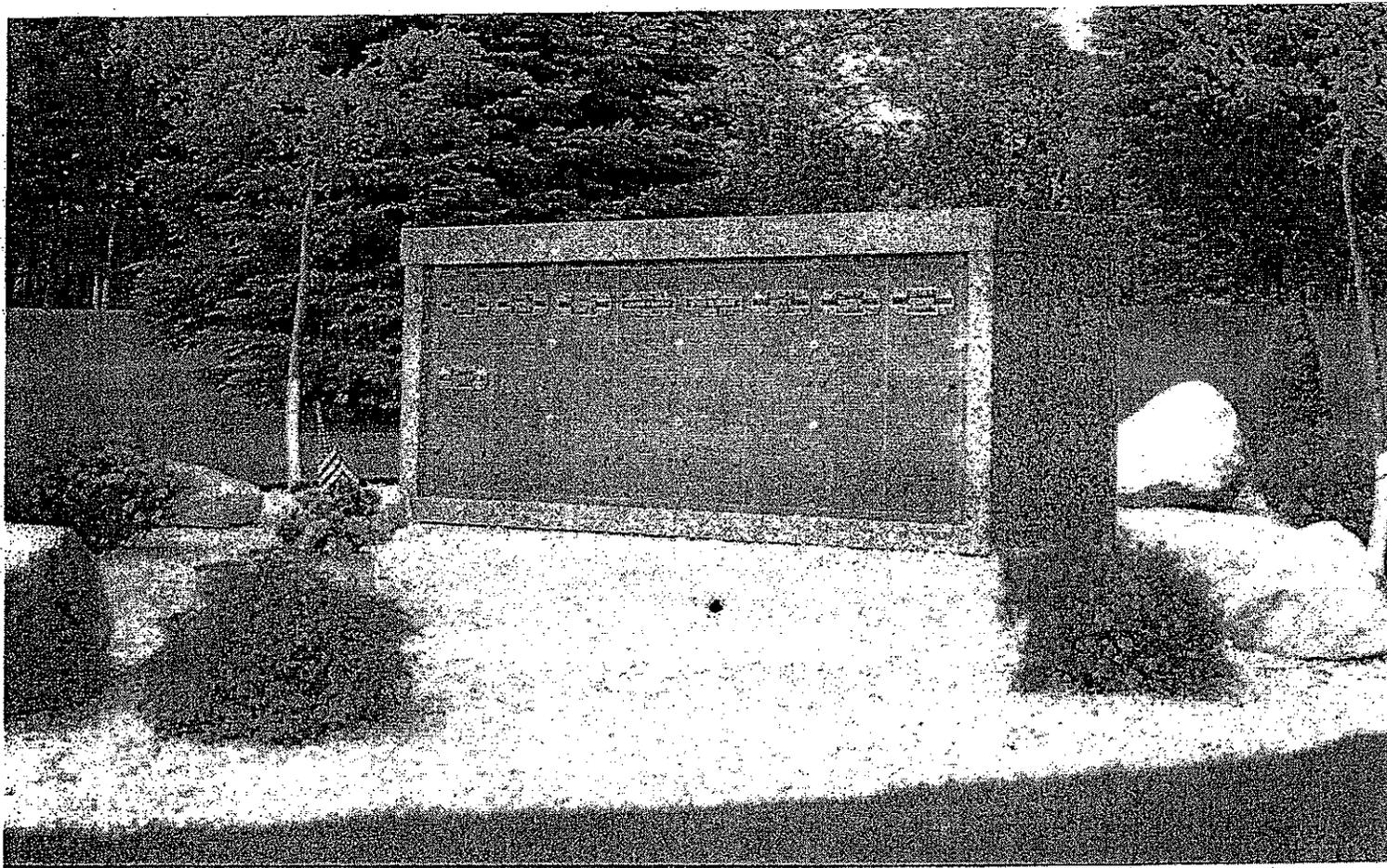
Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer



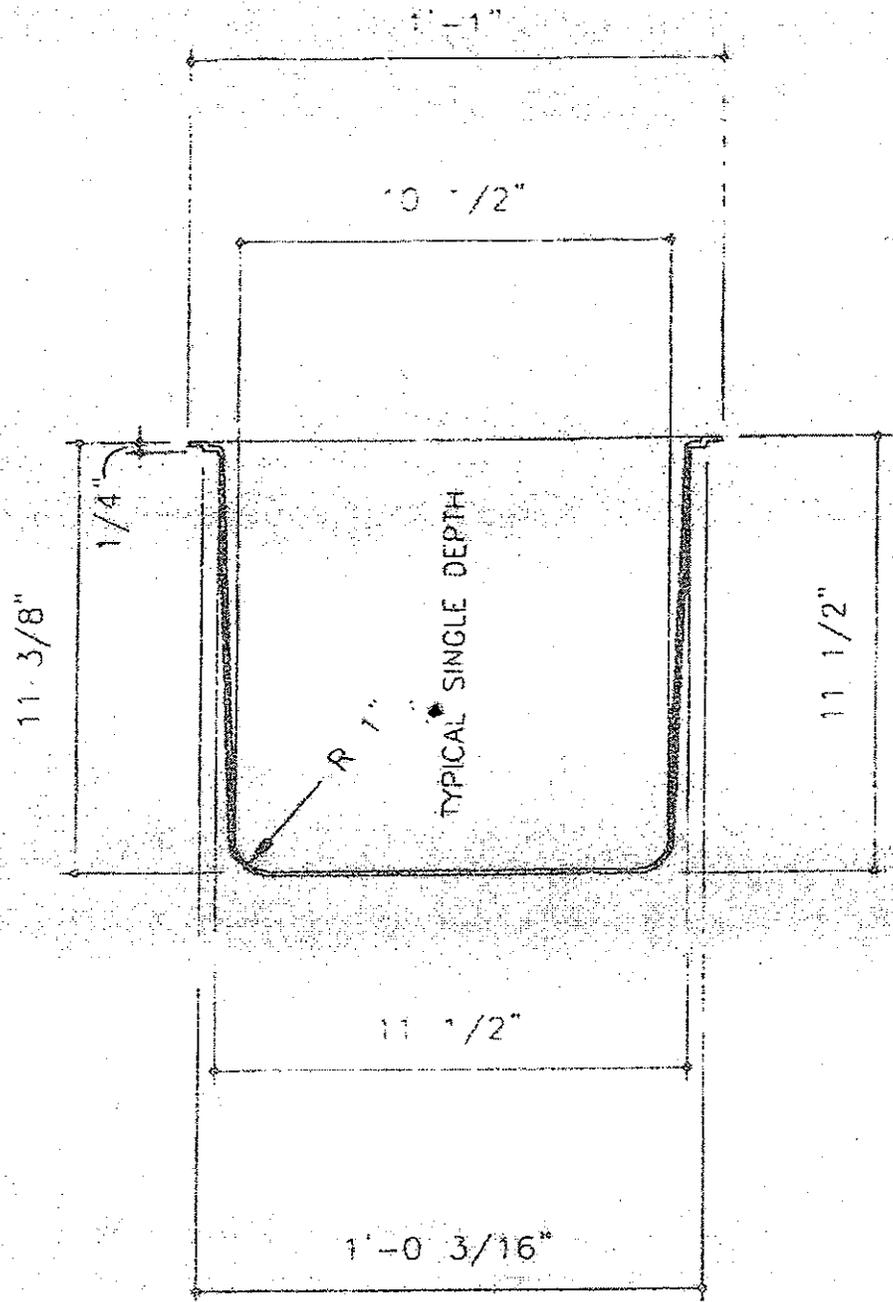
48 Niche Columbarium

A Lifetime Addition to Resurrection Cemetery



The niches measure 11.5 inches square opening, 11.5 inches deep and 10.5 inches to the back. We propose to pre-sell the niches priced from top front at \$2000, middle at \$1800 and bottom at \$1600. The back is priced at \$1000 for the top, middle \$900, and bottom \$800. The interior units are reinforced concrete with a durable polystyrene liner and closure. The niche trim will be polished Moonlight Gray Granite. The cabinet is completely clad in granite. The pre-sell and pre-need is the only and the best way we can add a much needed addition for local need. Cremation is nearing 20% of all burials in our area. The need for an attractive columbarium in our cemetery is essential for serve the citizens of East Grand Forks. We are extremely proud of the way the city has supported the Resurrection Cemetery. Total price not including a poured concrete base is

\$12465.



SGL. DEPTH LINER DETAIL
 (11-1/2" squared at the opening)

Columbarium at Resurrection Cemetery

A columbarium made of granite: \$12,000.00

- includes footings
- 24 spots on each side, 48 spots total
- Hardware included for fronts

Price for columbarium:

SINGLE: \$1,000.00 - \$900.00 - \$800.00 (Starts from highest to lowest)

- includes open/close
- \$200.00 for perpetual fee
- \$400.00 for bronze plate

Cost of each individual: \$7,200.00

- \$400.00 x 8 = \$3,200.00
- \$300.00 x 8 = \$2,400.00
- \$200.00 x 8 = \$1,600.00

DOUBLE: \$2,000.00 - \$1,800.00 - \$1,600.00 (Starts from highest to lowest)

- includes open/close
- \$400.00 for perpetual fee
- \$400.00 for bronze plate

Cost of each individual: \$14,400.00

- \$800.00 x 8 = \$6,400.00
- \$600.00 x 8 = \$4,800.00
- \$400.00 x 8 = \$3,200.00

TOTAL AMOUNT MADE on each COLUMBARIUM: \$9,600.00

EXISTING Columbarium: \$800.00 (\$400.00 extra for two)

- includes open/close
- \$400.00 for bronze plate
- \$200.00 for perpetual fee

Cerulean Concrete Const
 23357 425th Ave SW.
 EGF MN 56771

818586

773-2381
 779-7673 > DOUG

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE May 5, 2010			
NAME EGF Parks & Rec.							
ADDRESS Cemetery Project							
CITY, STATE, ZIP							
SOLD BY		CASH	C.O.D.	CHARGE	ON ACCT.	MDSE RETD	PAID OUT
QUANTITY	DESCRIPTION			PRICE	AMOUNT		
1	Footing Pad 5x11 12 inch depth						
2	5 Bag Mix, 5 inch rebar reinforced			490.	00		
3							
4	4 foot tall foundation wall						
5	cinder block const. (Heavens)			1500.	00		
6							
7	Poured Concrete Top (4x10 APPROX)						
8	6 inch depth 6 Bag Mix, 5 inch rebar						
9	18 inch on center			245.	00		
10							
11	Excavation, + Backfill			250.	00		
12	(High Ground.)						
13							
14	Total labor + Material			2485.	00		
15							
16							
17							
18							
19							
20							
RECEIVED BY							



KEEP THIS SLIP FOR REFERENCE

ORIGINAL



Offices:
Grand Forks, ND
Fargo, ND

Hwy 81 N • P.O. Box 13530 • Grand Forks, ND 58208-3530 • Phone 701-775-3322 • Fax 701-795-7020

ATT: John Wachter
QUOTATION
Street Repair
City of East Grand Forks
April 28, 2010

Description	QTY	Unit	TOTAL
Gateway Dr NE & 8th NE	1	LS \$	10,400.00

Clarifications:

- As per attached Drawing
- Saw, Remove & Replace 7" pavement & Curb
- Install Chimney seal on Existing Casting
- Modify Casting - drill holes and turn into "Floater"
- Seal Joints

All Work to City Specs

BUILD WITH THE BEST



"An Equal Opportunity Employer"
2010 national 1st place safety excellence award winner



O P P Construction

P.O. Box 13530
Grand Forks, ND 58208-3530
(701) 775-3322

JOB E6F St. Repair

SHEET NO _____ OF _____

CALCULATED BY _____ DATE _____

CHECKED BY _____ DATE _____

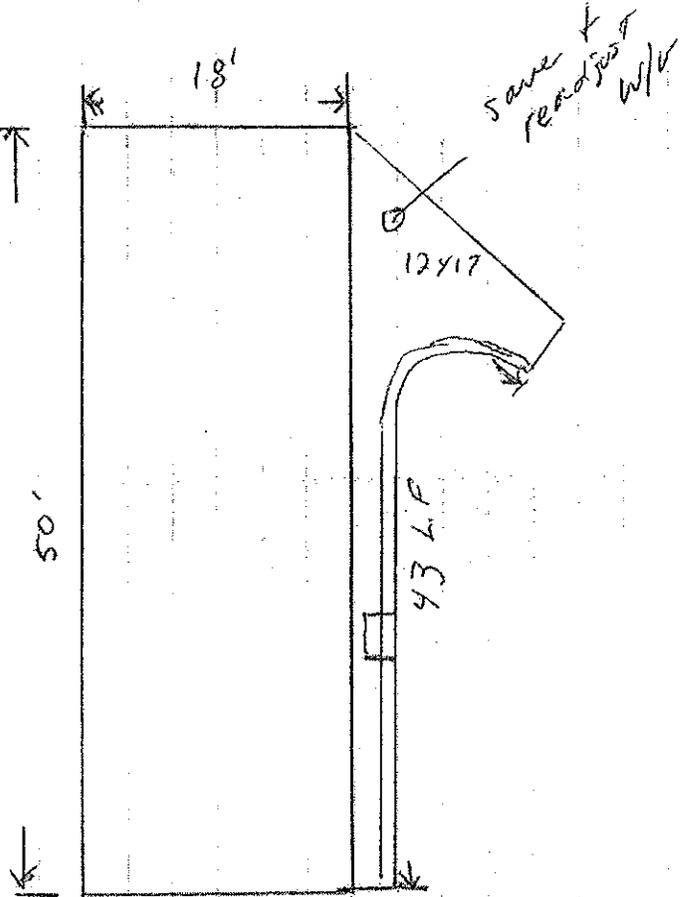
SCALE _____

Gateway N.E. +
8th N.E.

Deep saw 36'

100 SY 7" remove & rep.
22.6 SY 7" punk chy RTR
43 L.F c&g RTR
adjust loc gate valve

adjust & install
CIB chimney seal



Midway Ford Commercial
Fleet and Government Sales
 2777 N. Snelling Ave.
 Roseville MN 55113



rhowitas@hotmail.com
emicek@rosevillemidwayford.com
tswanson@rosevillemidwayford.com
diensen@rosevillemidwayford.com
 Fax # 651-638-4880

5

Renco Waites
 651-315-0960

Ed Micek
 612-987-5778

Travis Swanson
 651-343-5212

Dan Jensen
 612-998-8229

TRUCK 4L E85 Gas Engine Contract #443070
F350 4x4- Crew Cab- 6.5 Box GVWR 9600

Vehicle will include the following required OEM equipment if not part of standard base package.

Automatic Transmission	Split Bench Front Seat Seating	Daytime Running Lights
Engine Block Heater	Standard Base Upholstery	Base Package Floor Covering
AM/FM Ra	4-Wheel ABS Brakes	Limited Slip Differential
Cruise Co.	Air Conditioning	Front Tow Hooks
Tilt Wheel	Bumpers w/Rear Step	Matching Full Size Spare Tire
Skid Plates	All Terrain Tires	Automatic Locking Front Hubs
Tow Hitch	Dual Front Air Bags	Rear Seat(s)

Options	Code	Price	Select	Exterior Colors		Select
2 Additional Programmed Keys		\$80		Dark Blue Pearl Metallic	DX	
Brake Controller	52B	\$184		Vermillion Red	F1	
Snow Plow package	473	\$68		Forest Green Metallic	GG	
Cloth Seats	1	\$252		Pale Adobe Metallic	LQ	
Upfitter Switches	66S	\$100		Tuxedo Black Metallic	UH	
XL Value Group	96V	\$476		Sterling Grey Metallic	UJ	
Power Group	90L	\$848		Ingot Silver Metallic	UX	
Cmp Pkg (Stable Bar)	471	\$128		Oxford White	Z1	x
Roof Clearance Lights	592	\$44		Interior Colors		
On the Fly 4X4	213	\$148		Steel only color for XL		
				Extended Service Contracts		
					Cost	Select
				5yr/100000m F250/350 Gas 4x2	885	
				5yr/100000m F250/350 Gas 4x4	1015	
				5yr/100000m F250/350 Diesel 4x2	935	
				5yr/100000m F250/350 Diesel 4x4	1080	
Option Total				More time and mileage options available		
Base Price			Totals	You must have a active FIN code to participate in this		
6.2 L E85 Gas			\$24,692.49	purchase contract : FIN code # _____		
Options Price Totals				Purchase Order required prior to order placement		
Extended Warranty				Payment due upon agreed vehicle acceptance		
Transit Impr Excise Tax			\$20.00	Name of Organization _____		
Tax Exempt Lic				Address _____		
Other				City, State, Zip _____		
Document fee			\$75.00			
Sub total per vehicle						
Number of Vehicles						
Grand Total for all units						

Acceptance Signature _____

Print Name and Title _____

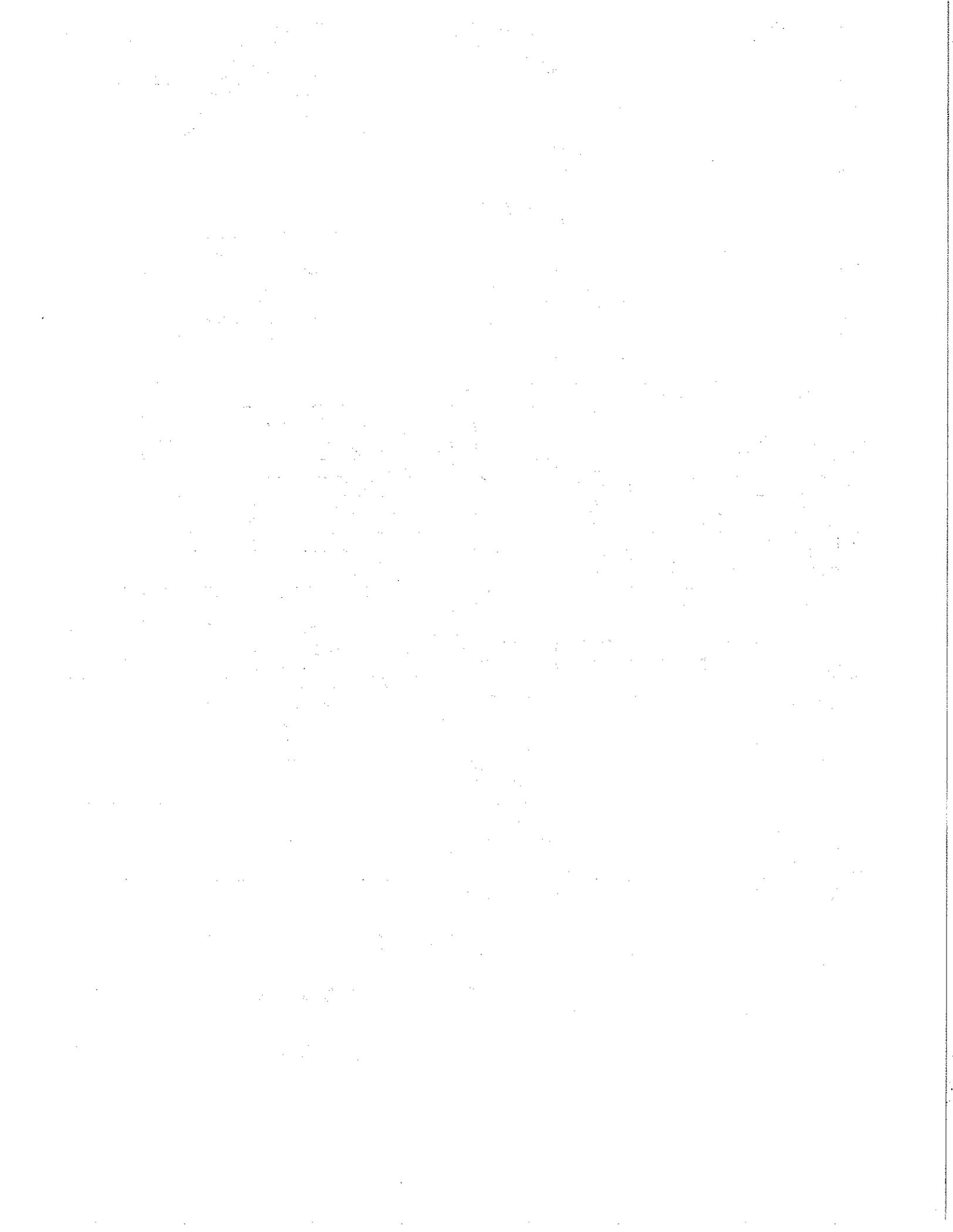
Date _____

Contact Person/ Phone # _____

Contact's e-mail address and fax # _____

Midway Ford Acceptance Signature _____

Date _____



Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held April 15, 2010 at 5:00 P.M.

Present: Brickson, Quirk, Tweten

Absent: Ogden

It was moved by Commissioner Tweten second by Commissioner Quirk that the minutes of the previous meeting of April 1, 2010 be approved as read.

Voting Aye: Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,261,097.58.

Voting Aye: Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to approve the plans and specifications for the 2010 watermain project; advertise for bids; and set the bid opening for 10:00 A.M. on Wednesday, May 5.

Voting Aye: Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to authorize KBM, Inc. to advertise for bids on the 2010 conversion of overhead lines to underground.

Voting Aye: Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to approve a classification advancement for 2 Lineworkers and 1 Computer Technician according to the current union contract.

Voting Aye: Brickson, Quirk, Tweten

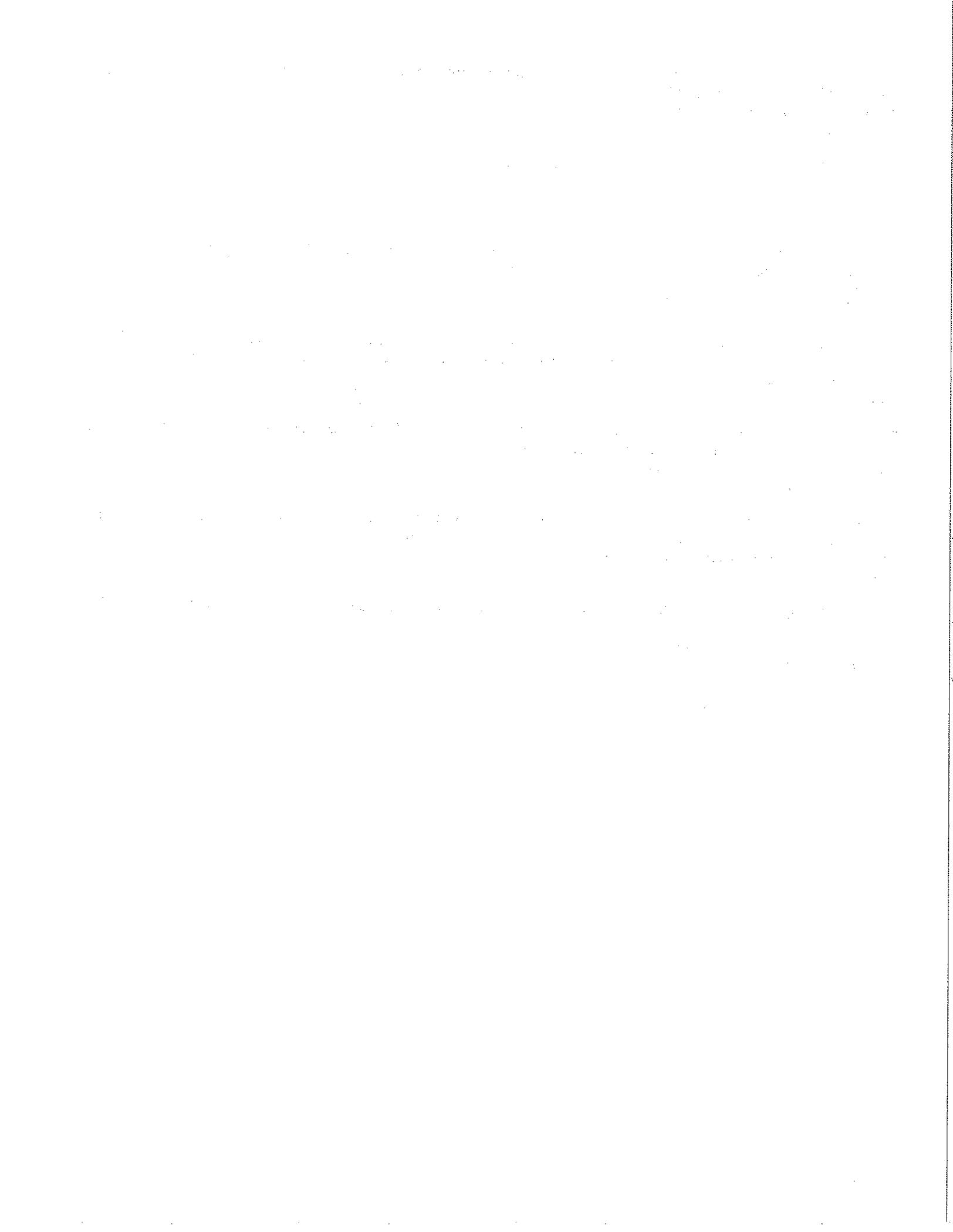
Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten that the meeting be adjourned to May 6, 2010 at 5:00 P.M.

Voting Aye: Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney
Sec'y



RESOLUTION NO. 10 - 05 - 62

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council found per Resolution 10-05-58 that traffic patterns warrant the need for a speed limit increase on River Road NW from 5th Ave NW to 17th Ave NW;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA, in compliance with Subdivision 5 of Section 169.14 of the Highway Traffic Regulation Act, hereby requests the Commissioner of Transportation, upon the basis of an engineering and traffic investigation, to authorize the erection of appropriate signs designating a reasonable and safe speed limit upon River Road NW from 5th Ave NW to 17th Ave NW.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: May 18, 2010

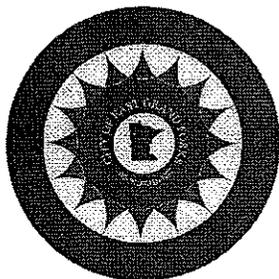
Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th day of May, 2010.

Mayor



City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
218-773-2483 · 218-773-9728 fax · www.eastgrandforks.net

APPLICATION FOR SPECIAL EVENT

License Fee: \$50-

Organization Information	
<u>BLUE MOOSE BAR & GRILL</u> Organization Name	<u>218-773-6516</u> Organization Phone Number
<u>507 2nd ST NW</u> Organization Address	<u>EAST GRAND FORKS MN 56721</u> City State Zip

Applicant Information	
<u>DAVID HOMSTAD</u> Applicant Name	<u>218-773-7155 (h)</u> <u>218-773-6516 (w)</u> Applicant Phone Number
<u>422 5th AVE SE</u> Applicant Address	<u>EAST GRAND FORKS MN 56721</u> City State Zip

Special Event Information	
<u>EVERY MONDAY JUNE-AUGUST 7:00 PM</u> Date of Event	<u>9:00 PM</u> End Time
<u>BEAN BAG TOSS LEAGUE EVERY MONDAY WED NIGHT</u> Explanation of Event	
<u>INCLUDE BEER SALES - BLUE MOOSE WILL MONITOR LEGAL CONSUMPTION</u> <u>AND PICK UP ALL TRASH FOLLOWING EVENTS</u> Route/Area of Event (include map)	
<u>(RIVERSIDE)</u> <u>OUT IN FRONT OF DIKE - IN THE FRONT OF THE BLUE MOOSE</u> Special Requests (Staff, Road Closures, Etc)	
<u>NO CITY STAFF OR ROAD CLOSURES NEEDED</u>	

I hereby certify that I have completely filled out the entire above application, together and that the application is true, correct, and accurate.

David Homstad
Signature of Applicant

5/12/2010
Date

DAVID HOMSTAD
Print Name

PROPRIETER
Title

June 7 - August 30

City of East Grand Forks
Application for Special Event

Internal Use Only

The following items need to be completed and/or attached in order for the application to be processed:

*Application fee paid in full: yes no Payment Type: cash check # _____ Receipt # _____

*Application completed in full and signed: yes no

*Map of route is provided: yes no

*MnDot (if applicable): approved denied n/a

*Appropriate Staff: approved denied n/a

Notes: _____

Staff Signature: _____ Date: _____

*Council Approval ____/____/____ approved denied

Notes: _____

City Administrator Signature: _____ Date: _____

*License Number _____

**-EVENT SPONSOR-
RELEASE AND INDEMNIFICATION AGREEMENT
CITY OF EAST GRAND FORKS, MINNESOTA**

**THIS IS A RELEASE OF LIABILITY INDEMNIFICATION AGREEMENT
SPECIAL EVENTS HOLDER MUST READ CAREFULLY BEFORE SIGNING.**

In consideration for being permitted to engage in the following special event activities on the City of East Grand Forks' property:

BEAN BAG TOSS LEAGUE ON THE RIVERSIDE OF DIKE
IN FRONT OF THE BLUE MOOSE

Special Events Holder hereby acknowledges, represents, and agrees as follows:

- A. We understand that the above described activities are or may be dangerous and do or may involve risks or injury, loss, or damage to us and/or third parties. We further acknowledge that such risks may include but not be limited to bodily injury, personal injury, sickness, disease, death, and property loss or damage, arising from the following circumstances, among others:

THE BLUE MOOSE WILL PICK UP TRASH AFTER ALL EVENTS

(Special Events Holder initials here) SMH

- B. If required by this paragraph, we agree to require each participant in our special event to execute a **RELEASE AND INDEMNIFICATION AGREEMENT** for ourselves and for the City of East Grand Forks, on a form approved by the City of East Grand Forks.

N/A
-SMH

OK ?

Participant Release and Indemnification required? YES NO

(Special Events Holder initials here) _____

- C. We agree to procure, keep in force, and pay for special event insurance coverage, from an insurer acceptable to the City of East Grand Forks, for the duration of the above described activities.

(Special Events Holder initials here) SMH

D. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby expressly assume all such risks of injury, loss, or damage to us or any related third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Special Events Holder initials here) DAH

E. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we further hereby exempt, release and discharge the City of East Grand Forks, its officers, and its employees, from any and all claims, demands, and actions for such injury, loss, or damage to us or to any third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Special Events Holder initials here) DAH

F. We further agree to defend, indemnify and hold harmless the City of East Grand Forks, its officers, employees, insurers, and self insurance pool, from and against all liability, claims, and demands, court costs and attorneys fees, including those arising from any third party claim asserted against the City of East Grand Forks, its officers, employees, insurers or self insurance pool, on account of injury, loss or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property damage or loss, or any other loss of any kind whatsoever, which arise out of or are in any way related to the above described activities, whether or not caused by our act, omission, negligence, or other fault of the City of East Grand Forks, its officers, its employees, or by any other cause.

(Special Events Holder initials here) DAH

G. By signing this **RELEASE AND INDEMNIFICATION AGREEMENT**, we hereby acknowledge and agree that said Agreement extends to all acts omissions, negligence, or other fault of the City of East Grand Forks, its officers, and/or its employees, and that said Agreement is intended to be as broad and inclusive as is permitted by the laws of the State of Minnesota. If any portion thereof is held invalid, it is further agreed that the balance shall, notwithstanding, continue in full legal force and effect.

(Special Events Holder initials here) DAH

H. We understand and agree that this **RELEASE AND INDEMNIFICATION AGREEMENT** shall be governed by the laws of the State of Minnesota and that jurisdiction and venue for any suit or cause of action under this agreement shall lie in the courts.

(Special Events Holder initials here) DAH

- I. This **RELEASE AND INDEMNIFICATION AGREEMENT** shall be effective as of the date or dates of the applicable special event, shall continue in full force until our responsibilities hereunder are fully discharged, and shall be binding upon us, or successors, representatives, heirs, executors, assigns, and transferees.

(Special Events Holder initials here) DAH

IN WITNESS THEREOF, THIS RELEASE AND INDEMNIFICATION AGREEMENT is executed by the special events holder, acting by and through the undersigned, who represents that he or she is properly authorized to bind the Special Events Holder hereto.

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

Name DAVID HOMSTAD
Title PROPRIETOR
Signature David Homstad
Date 5/12/2010

PRINTED NAME AND TITLE OF PERSON SIGNING ON BEHALF OF SPECIAL EVENTS HOLDER:

Name Patrick Bopp
Title Assistant Operations Manager
Signature Patrick Bopp
Date 5-14-10



BLUEMOO-01

DALI

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/12/2009

PRODUCER Thompson Insurance PO Box 5996 Grand Forks, ND 58206-5996 (701) 775-4626		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED East River's Edge Corporation DBA: The Blue Moose Bar & Grill 507 2nd St NW East Grand Forks, MN 56721		INSURERS AFFORDING COVERAGE INSURER A: Unknown Company INSURER B: INSURER C: INSURER D: INSURER E:	NAIC #

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L NSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	CWP2752629	7/1/2009	7/1/2010	EACH OCCURRENCE	\$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence)				\$ 100,000	
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
A		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	CWP2752629	7/1/2009	7/1/2010	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
		BODILY INJURY (Per person)				\$	
		BODILY INJURY (Per accident)				\$	
		PROPERTY DAMAGE (Per accident)				\$	
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN AUTO ONLY: EA ACC	\$
						AGG	\$
		EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under SPECIAL PROVISIONS below Y/N <input type="checkbox"/>	F96293	7/1/2009	7/1/2010	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS	OTH-ER
		E.L. EACH ACCIDENT				\$ 100,000	
		E.L. DISEASE - EA EMPLOYEE				\$ 100,000	
		E.L. DISEASE - POLICY LIMIT				\$ 500,000	
A		OTHER Commercial General Liability	CWP2752629	7/1/2009	7/1/2010	MN Liquor Liability	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
RE: Operations of the insured.

CERTIFICATE HOLDER

CANCELLATION

City of East Grand Forks
 PO Box 373
 East Grand Forks, MN 56721-

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 5 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
 AUTHORIZED REPRESENTATIVE

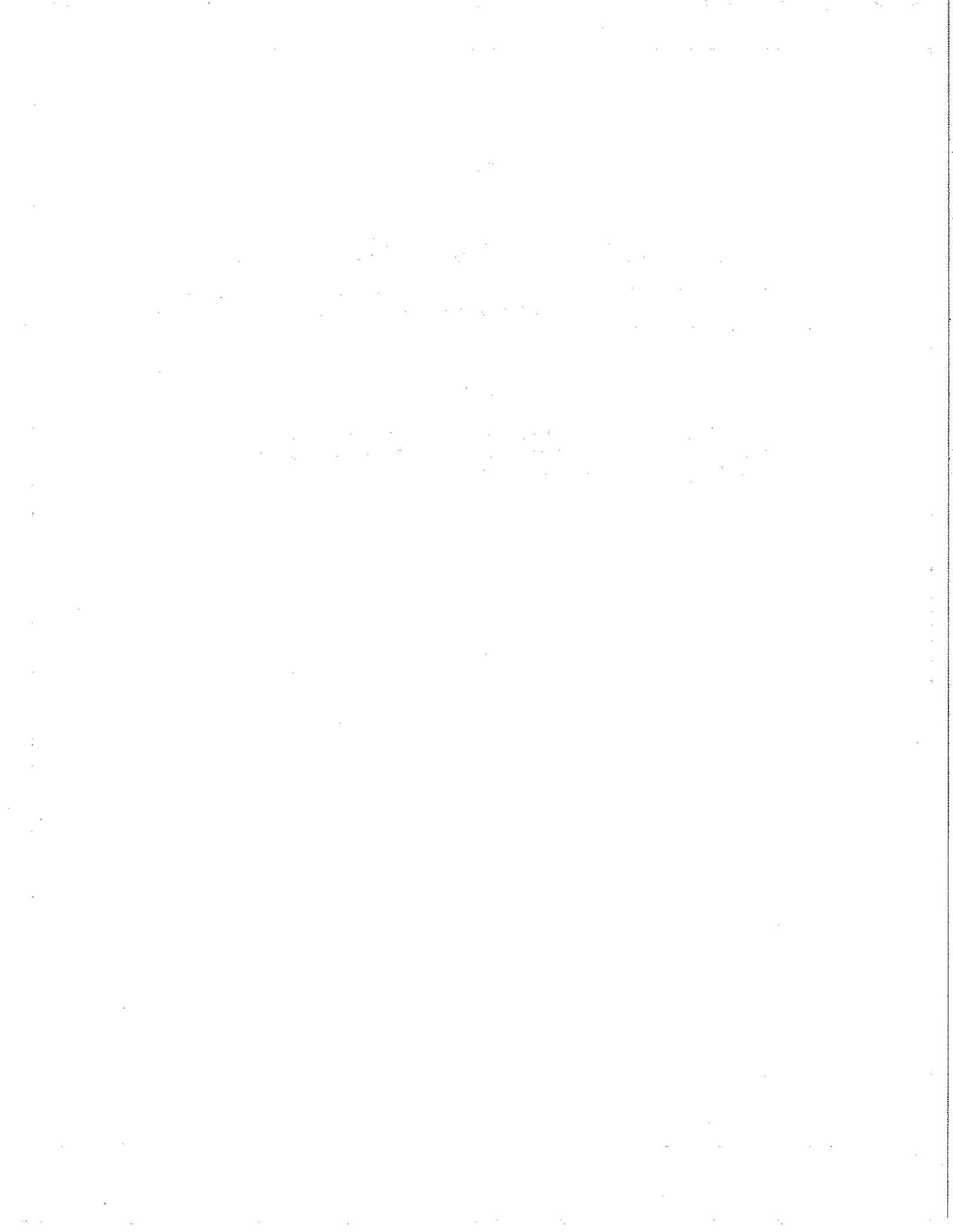
IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



RESOLUTION NO. 10 – 05 – 63

Council Member _____ supported by Council Member _____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 6267 for a total of \$684.57.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$684.57 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on May 18, 2010.

Voting Aye:
Voting Nay:
Abstain: Buckalew.

The President declared the resolution passed.

Passed: May 18, 2010

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th of May, 2010.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 6267 for a total of \$684.57.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on May 18, 2010.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

RESOLUTION NO. 10 - 05 - 64

Council Member _____, reported by Council Member _____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased the following goods from Bert's Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
5-06-10	42963	Rocker Switch 6 Terminal	\$4.05

WHEREAS, Wayne Gregoire, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$4.05 on check number 6228 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on May 18, 2010.

Voting Aye:
Voting Nay:
Absent:
Abstain: Gregoire.

The President declared the resolution passed.

Passed: May 18, 2010

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th of May, 2010.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Wayne Gregoire, being duly sworn states the following:

1. I am 5th Ward Council Member of the City of East Grand Forks.
2. The following goods were furnished to the City of East Grand Forks by Bert's Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
5-06-10	42963	Rocker Switch 6 Terminal	\$4.05

3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on May 18, 2010.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only



City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: randerson
Printed: 5/12/2010 - 8:37 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
6216	05/18/2010	3DS001	3D Specialties	4,401.75	0
6217	05/18/2010	ADV001	Advanced Business Methods Inc	173.92	0
6218	05/18/2010	AKE001	Dave Aker	132.14	0
6219	05/18/2010	ALL003	All Seasons Garden Center	157.24	0
6220	05/18/2010	ALL001	Alltel	382.97	0
6221	05/18/2010	AME002	American Tire Service	790.14	0
6222	05/18/2010	AME005	Ameripride Linen & Apparel Services	317.19	0
6223	05/18/2010	AND001	Mike Anderson	193.00	0
6224	05/18/2010	AQU001	Aqua Water Solutions	38.85	0
6225	05/18/2010	AQU003	Aquacide Company	330.77	0
6226	05/18/2010	AUT001	Auto Glass & Aftermarket Inc	310.00	0
6227	05/18/2010	BAK003	Kara Bakken	131.61	0
6228	05/18/2010	BER001	Bert's Truck Equipment	4.05	0
6229	05/18/2010	BES001	Best Western The Falls Inn & Suites	692.28	0
6230	05/18/2010	BRI003	Brite-Way Window Cleaning	50.00	0
6231	05/18/2010	BRU001	Jay Bruce	60.00	0
6232	05/18/2010	BUS002	Business Essentials	192.89	0
6233	05/18/2010	BUT001	Butler Machinery Co	213.85	0
6234	05/18/2010	C&R001	C&R Laundry & Cleaners	391.62	0
6235	05/18/2010	CAN001	Canon Financial Services	167.10	0
6236	05/18/2010	GFT003	Donald Scott Cash	2,185.19	0
6237	05/18/2010	CBC001	CBCS	25.00	0
6238	05/18/2010	ANN001	City of Annadale	180.00	0
6239	05/18/2010	CIV002	Civic Plus	2,000.00	0
6240	05/18/2010	COM002	Commercial Printing	1,132.88	0
6241	05/18/2010	COU005	Country Inn & Suites-BWI	87.90	0
6242	05/18/2010	COU003	Country Inn St.Paul East	224.97	0
6243	05/18/2010	DAC001	Dacotah Paper Co	77.98	0
6244	05/18/2010	DAK004	Dakota Supply Group	250.59	0
6245	05/18/2010	DAK006	Dakota TV & Appliance	2,140.22	0
6246	05/18/2010	DEM003	Steve DeMers	193.00	0
6247	05/18/2010	DIA001	Richard Papenfuss Diamond Cleaning	139.37	0
6248	05/18/2010	EAG001	Eagle Electric	569.03	0
6249	05/18/2010	ELE001	Electric Pump	607.05	0
6250	05/18/2010	EXP003	Explorer Post #38	40.00	0
6251	05/18/2010	EXP002	Exponent	390.92	0
6252	05/18/2010	FLO001	FS Engineering	8,136.00	0
6253	05/18/2010	G&K001	G&K Services	74.33	0
6254	05/18/2010	GAF001	Gaffaneys	272.50	0
6255	05/18/2010	GAL003	Galstad Jensen & McCann PA	9,264.46	0
6256	05/18/2010	GAR001	Garden Hut Inc	1,327.62	0
6257	05/18/2010	GFC001	GF City Utility Billing	13,862.50	0
6258	05/18/2010	GFF001	GF Fire Equipment	565.00	0
6259	05/18/2010	GFH002	GF Herald	363.00	0
6260	05/18/2010	GFP001	GF Park District	350.00	0
6261	05/18/2010	GOP002	Gopher State Lawn Sprinklers	520.00	0
6262	05/18/2010	GRA009	Grand Forks Environmental Lab	26.00	0
6263	05/18/2010	GUL001	Dale Gulbranson	127.00	0
6264	05/18/2010	HAD002	Garry Hadden	27.32	0
6265	05/18/2010	HAJ002	Rick Hajicek	418.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
6266	05/18/2010	HAJ001	Rod Hajicek	8.25	0
6267	05/18/2010	HAR001	Hardware Hank	684.57	0
6268	05/18/2010	HEA001	Heartland Paper	401.59	0
6269	05/18/2010	RYA001	Hilary Ryan Cathy Ryan and US Bank	5,000.00	0
6270	05/18/2010	HUG001	Hugo's	38.29	0
6271	05/18/2010	INT003	Integra Telecom	187.77	0
6272	05/18/2010	KEI001	Keith's Security World	87.00	0
6273	05/18/2010	KEL001	Kellermeyer Building Service	1,923.75	0
6274	05/18/2010	KEL003	Kelly Services	465.50	0
6275	05/18/2010	LEA002	League of MN Cities	112.00	0
6276	05/18/2010	LIB004	Liberty Flag & Specialty Company	31.45	0
6277	05/18/2010	SIG001	Lorene Keehr	352.28	0
6278	05/18/2010	MAM001	Mamma Maria's Italian Restaurant	113.15	0
6279	05/18/2010	MAN001	Michelle Manias	8.25	0
6280	05/18/2010	MER002	Seth Merkens	8.25	0
6281	05/18/2010	B&M001	Michael & Beverly Moulton	80.69	0
6282	05/18/2010	MID003	Midcontinent Communications	736.00	0
6283	05/18/2010	MID005	Midwest Playscapes	8,908.94	0
6284	05/18/2010	MND007	MN Dept of Revenue	5,900.00	0
6285	05/18/2010	MTI001	MTI Distributing Company	48,088.21	0
6286	05/18/2010	NEL004	Dillon Nelson	103.00	0
6287	05/18/2010	NEW001	Newman Signs	2,580.00	0
6288	05/18/2010	ORE001	O'Reilly Auto Parts	172.53	0
6289	05/18/2010	OLD001	Old Dominion Brush	1,840.10	0
6290	05/18/2010	OLS001	Chris Olson	71.76	0
6291	05/18/2010	OPP001	Opp Construction	3,534.80	0
6292	05/18/2010	PET001	Peterson Veterinarian Clinic P.C.	543.08	0
6293	05/18/2010	POL009	Polk County DAC	17.31	0
6294	05/18/2010	POL004	Polk County Recorder	276.00	0
6295	05/18/2010	POO001	Mark Poolman	500.00	0
6296	05/18/2010	PRA001	Praxair Distribution	222.87	0
6297	05/18/2010	PRE001	Premium Waters Inc	84.62	0
6298	05/18/2010	QUI001	Quill Corp	264.11	0
6299	05/18/2010	QWE001	Qwest	173.59	0
6300	05/18/2010	REZ002	Anthony Reznicek	58.00	0
6301	05/18/2010	ZAV001	RJ Zavoral & Sons	2,480.00	0
6302	05/18/2010	RMB001	RMB Environmental Lab Inc	261.00	0
6303	05/18/2010	RYA002	Ryan Hillary & Cathy	500.00	0
6304	05/18/2010	RYD001	Rydell Chevrolet	215.21	0
6305	05/18/2010	SST001	S&S Towing & Repair	304.41	0
6306	05/18/2010	SAM002	Sam's Club	72.87	0
6307	05/18/2010	SCH006	Aeisso Schrage	97.64	0
6308	05/18/2010	SIG003	Signature Jewelers	50.00	0
6309	05/18/2010	SKI001	Skinner Roofing	692.00	0
6310	05/18/2010	STE001	Stennes Granite	3,325.00	0
6311	05/18/2010	STR003	Streichers	213.43	0
6312	05/18/2010	SUN002	Sun Dot Communications	138.49	0
6313	05/18/2010	THO006	Dave Thompson	17.25	0
6314	05/18/2010	TON001	Tony Dorn Inc	123.37	0
6315	05/18/2010	USB003	US Bearings & Drives	12.60	0
6316	05/18/2010	VON002	Terry Vonasek	261.00	0
6317	05/18/2010	PET005	W.D. Larson Companies LTD Inc	240.74	0
6318	05/18/2010	WAC001	John Wachter	120.00	0
6319	05/18/2010	WAS001	Waste Mgmt	34,865.45	0
6320	05/18/2010	WAT001	Water & Light Department	45,922.40	0
6321	05/18/2010	WCW001	WC Wolff Company	50.25	0
6322	05/18/2010	WHA001	Mark Whalen	17.25	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
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Check Total:

228,267.27

