

**AGENDA
CITY COUNCIL
WORK SESSION
CITY OF EAST GRAND FORKS
MAY 11, 2010
5:00 PM**

CALL TO ORDER

CALL OF ROLL

DETERMINATION OF A QUORUM

1. Resolution from Resurrection Cemetery Committee – Dave Aker
2. New Columbarium at the Cemetery – Dave Aker
3. Proposals for Construction/Repair of 8th Ave NE & Gateway Dr. – John Wachter
4. Fire Department Pickup Purchase – Randy Gust
5. 3rd Ave SE Alley – Marc DeMers

ADJOURN

Upcoming Meetings

Regular Meeting – May 18, 2010 – 5:00 PM – Council Chambers

Work Session – May 25, 2010 – 5:00 PM – Training Room

Regular Meeting – June 1, 2010 – 5:00 PM – Council Chambers

Work Session – June 8, 2010 – 5:00 PM – Training Room

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RESOLUTION NO.

Resolution to support the filling of the ditch between the golf course and the Resurrection Cemetery with dirt

Commissioner Wayne Gregoire, supported by Commissioner George Wogaman, introduced the following resolution and moved its adoption:

Whereas, the ditch between the golf course and Resurrection Cemetery on 23rd Street NW needs to be filled in with dirt;

Whereas, the current ditch needs to be filled in because the water does not flow there anymore and the mosquitoes breed there due to conditions;

Whereas, the filled in ditch will add more cemetery sites and a safer environment;

Whereas, the filled in ditch could enhance the cemetery for visitors and local residents for extensive use for years to come;

Whereas, hundreds and perhaps thousands of people come out to the Resurrection Cemetery every season;

Whereas, the City of East Grand Forks provides, and will continue to provide a setting for the cemetery that people are proud of;

Therefore, the Resurrection Cemetery board would support the City of East Grand Forks to fill in the ditch between the golf course and the Resurrection cemetery.

Voting Aye: Chairperson Dave Tucker, Commissioner Gregoire, Commissioner Wogaman and Secretary Dave Aker.

Voting Nay: None.

Absent: None.

The Chairperson declared the resolution passed.

Passed: April 29, 2010

Attest:



Secretary


Chairperson of the Resurrection Cemetery

I hereby approve the foregoing resolution this 29th day of April, 2010.

Request for Council Action

Date: September 15, 2009

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: 2009 City Project NO. 1 - 23rd street NW

Background:

The City Council has asked us to check into the possibility of adding storm sewer from the intersection of River Road and 23rd St NW, going to the west, to fill in the ditch along the cemetery. We also will look into adding storm sewer into Valley Golf Course. Since the levee has been constructed, the normal flow of water has been interrupted by the levee and it has no place to go, other than to pool on holes 1 and 9.

Recommendation:

I will bring a drawing of the proposed improvements and a cost estimate. If the City Council approves this request, it would be a change order to the project.

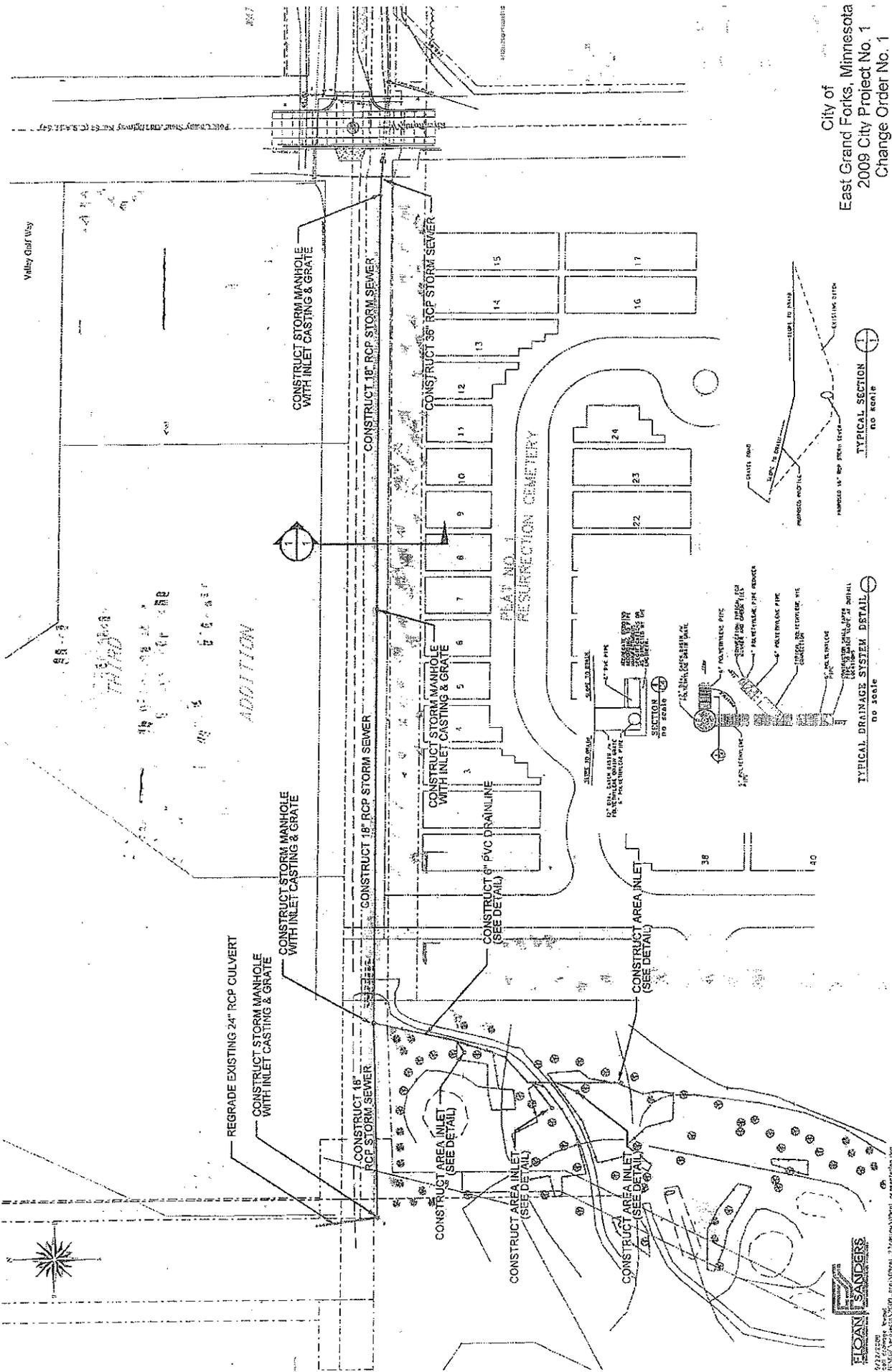
Enclosures:

N/A

Change Order No. 1
 2009 CITY PROJECT NO. 1
 UTILITIES & STREET CONSTRUCTION
 23RD STREET NW
 S. P. 119-121-001
 EAST GRAND FORKS

				SPRUCE VALLEY CONST.	
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
	Remove Pipe Apron	EA	2	\$280.00	\$560.00
	Common Embankment	CY	8,000	\$3.50	\$28,000.00
	Topsoil Borrow	CY	865	\$3.50	\$3,027.50
	Road Aggregate	CY	25	\$28.00	\$700.00
	6" PVC Pipe Drain	LF	407	\$8.50	\$3,459.50
	18" RC Pipe Sewer Class III	LF	1259	\$27.00	\$33,993.00
	36" RC Pipe Sewer Class III	LF	48	\$70.00	\$3,360.00
	Construct Drainage Structure Design E	LF	9.3	\$265.00	\$2,464.50
	Construct Drainage Structure Design F	LF	5.1	\$350.00	\$1,785.00
	Regrade 24" RCP Culvert	LF	75	\$20.00	\$1,500.00
	Construct Drainage Structure 12" PVC	EA	4	\$400.00	\$1,600.00
	Casting Assembly, Type D	EA	4	\$450.00	\$1,800.00
	Storm Drain inlet Protection	EA	4	\$50.00	\$200.00
	Seeding	ACRE	2.10	\$410.00	\$861.00
	Aggregate Pipe Foundation	CY	200	\$2.00	\$400.00
TOTAL BID:					\$83,710.50

Valley Golf Club



City of
 East Grand Forks, Minnesota
 2009 City Project No. 1
 Change Order No. 1

TYPICAL SECTION
 SEE SCALE

TYPICAL DRAINAGE SYSTEM DETAIL
 SEE SCALE

FLOAN SANDERS
 2277 13th St NW
 Grand Forks, ND 58505
 701.775.1234
 www.floansanders.com

Request for Council Action

Date: May 4, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, Council President Grassel, Council Vice President Tweten, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

Cc: File

From: Dave Aker

RE: Raise funds for a new columbarium at the cemetery

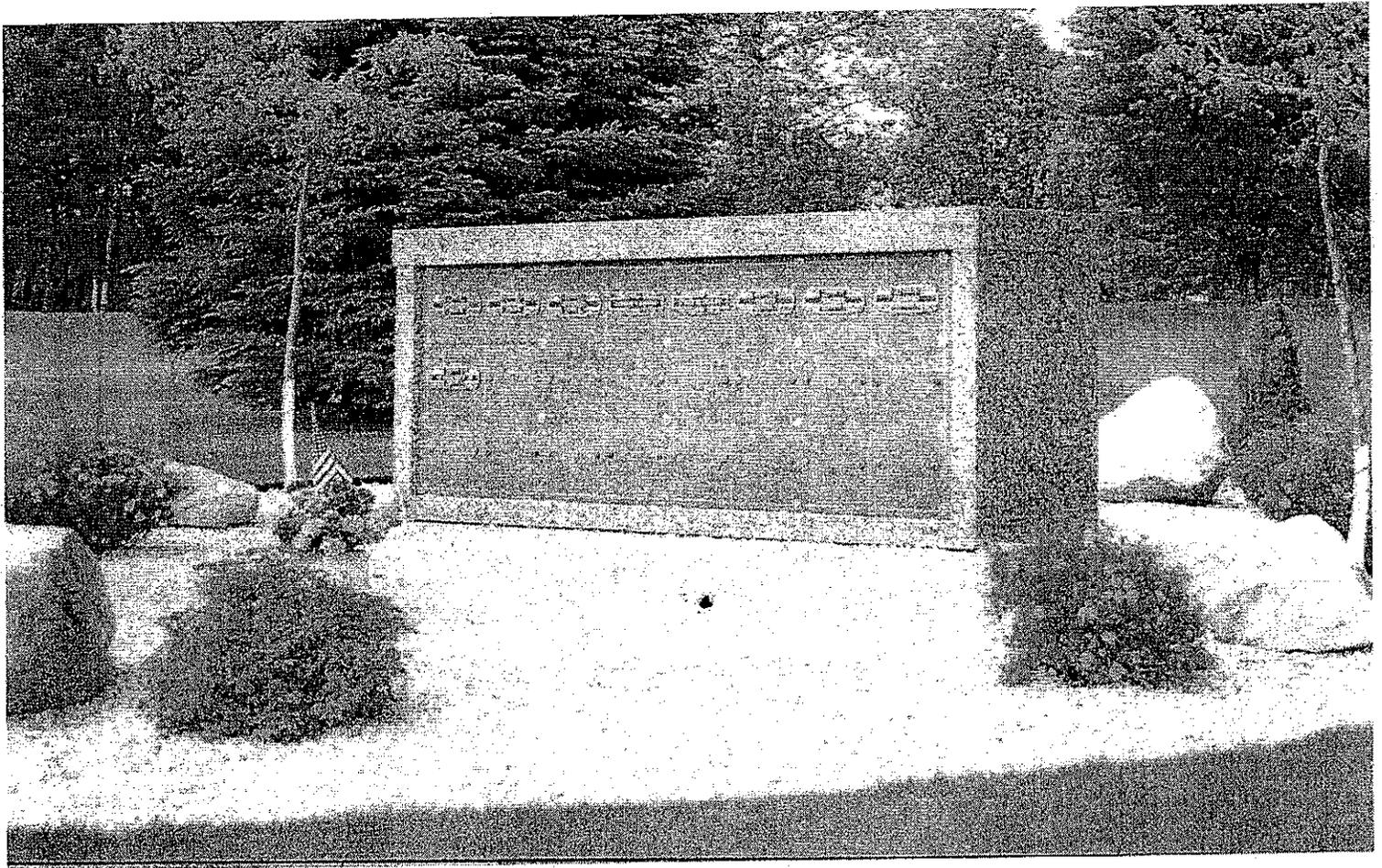
Background: The Resurrection Cemetery board would like a new columbarium in the cemetery which has a larger niche, so funeral homes have some incentive to sell them. The columbarium would be pre-sold through the water and light bill; we would have to sell about twelve doubles to break even. The funeral homes would get 15% of what they sold and have a chance to make money on the urns.

Recommendation: To give the Resurrection Cemetery board an opportunity to buy the columbarium if they pre-sell so many niches.

Enclosures: Attached

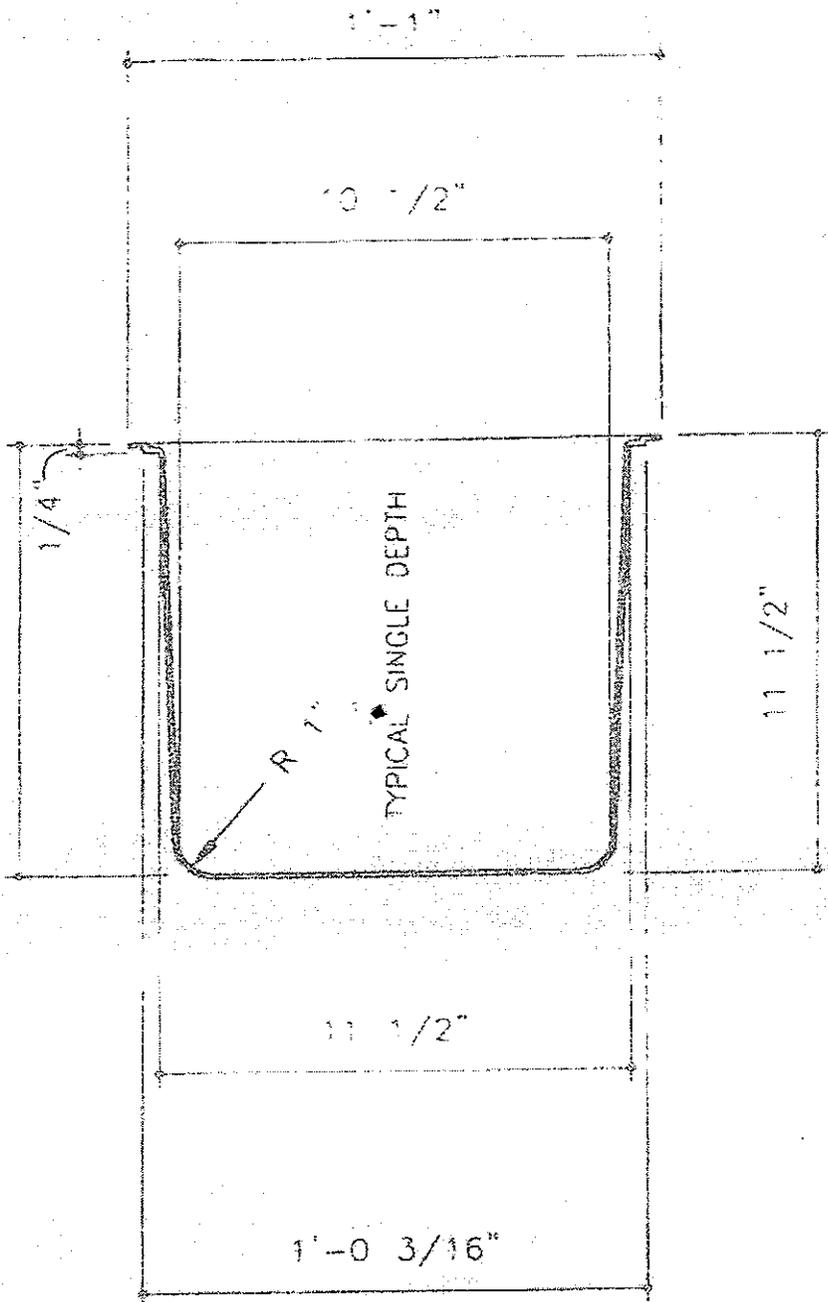
48 Niche Columbarium

A Lifetime Addition to Resurrection Cemetery



The niches measure 11.5 inches square opening, 11.5 inches deep and 10.5 inches to the back. We propose to pre-sell the niches priced from top front at \$2000, middle at \$1800 and bottom at \$1600. The back is priced at \$1000 for the top, middle \$900, and bottom \$800. The interior units are reinforced concrete with a durable polystyrene liner and closure. The niche trim will be polished Moonlight Gray Granite. The cabinet is completely clad in granite. The pre-sell and pre-need is the only and the best way we can add a much needed addition for local need. Cremation is nearing 20% of all burials in our area. The need for an attractive columbarium in our cemetery is essential for serve the citizens of East Grand Forks. We are extremely proud of the way the city has supported the Resurrection Cemetery. Total price not including a poured concrete base is

\$12465.



SGL. DEPTH LINER DETAIL
 (11-1/2" squared at the opening)

Cornelius Concrete Const
 23357 425th AVE SW.
 EGF MN 56721

818586

773-2381
 779-7673 > DOUG

CUSTOMER'S ORDER NO.		DEPARTMENT			DATE May 5, 2010	
NAME EGF Parks & Rec.						
ADDRESS Cemetery Project						
CITY, STATE, ZIP						
SOLD BY		CASH	C.O.D.	CHARGE	ON ACCT.	MDSE RETD PAID OUT
QUANTITY	DESCRIPTION			PRICE	AMOUNT	
1	Footing Pad 5x11 12 inch depth					
2	5 Bag Mix, 5 inch rebar reinforced			490.	00	
3						
4	4 foot tall foundation wall					
5	cinder block const. (Heavens)				1500.00	
6						
7	Poured Concrete Top (4x10 APPROX)					
8	6 inch depth 6 Bag Mix, 5 inch rebar					
9	18 inch on center				245.00	
10						
11	Excavation, + Backfill				250.00	
12	(High Ground.)					
13						
14	Total labor + Material				<u>2485.00</u>	
15						
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20						
RECEIVED BY						



KEEP THIS SLIP FOR REFERENCE
 ORIGINAL

Request for Council Action

Date: 4-7-10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: 8th Ave NE & Gateway Drive

We received proposals for the repairs to 8th Ave NE and Gateway Dr. OPP Construction was the lowest quote.

Recommendation – Approve OPP Construction for repair on 8th Ave NE and Gateway Dr.

H & S Construction
 17279 US Hwy 59NE
 Thief River Falls, MN 56701

Estimate

Date	Estimate #
4/26/2010	530

Name / Address
City of East Grand Forks 1001 2nd St NE East Grand Forks Mn 56721 Attn: John

Phone #	218.681.5503
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Fax #	218.681.7063
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Project

8th Ave NE & Gateway Dr Frontage R

Description	Qty	Rate	Total
Remove inlet and install chimney seal and set to height	1	650.00	650.00
Remove and replace curb and gutter	45	25.00	1,125.00
Remove and replace 7" pavement	1,200	6.11	7,332.00
Saw around perimeter 7"	118	7.00	826.00
Widen and seal	228	5.50	1,254.00
Furnish & Install Class 5 gravel fill (approx yardage only--- actual yardage used shall be billed at 12.50 per yard)	24	12.50	300.00
If any Additional Information is Required Please Call Robert Audette @218.686.9308		Total	\$11,487.00



Offices:
Grand Forks, ND
Fargo, ND

Hwy 81 N • P.O. Box 13530 • Grand Forks, ND 58208-3530 • Phone 701-775-3322 • Fax 701-795-7020

ATT: John Wachter
QUOTATION
Street Repair
City of East Grand Forks
April 28, 2010

Description	QTY	Unit	TOTAL
Gateway Dr NE & 8th NE	1	LS \$	10,400.00

Clarifications:

- As per attached Drawing
- Saw, Remove & Replace 7" pavement & Curb
- Install Chimney seal on Existing Casting
- Modify Casting - drill holes and turn into "Floater"
- Seal Joints

All Work to City Specs

BUILD WITH THE BEST

"An Equal Opportunity Employer"

2010 national 1st place safety excellence award winner





O P P Construction

P.O. Box 13530
Grand Forks, ND 58208-3530
(701) 775-3322

JOB EGF St. Repair

SHEET NO _____ OF _____

CALCULATED BY _____ DATE _____

CHECKED BY _____ DATE _____

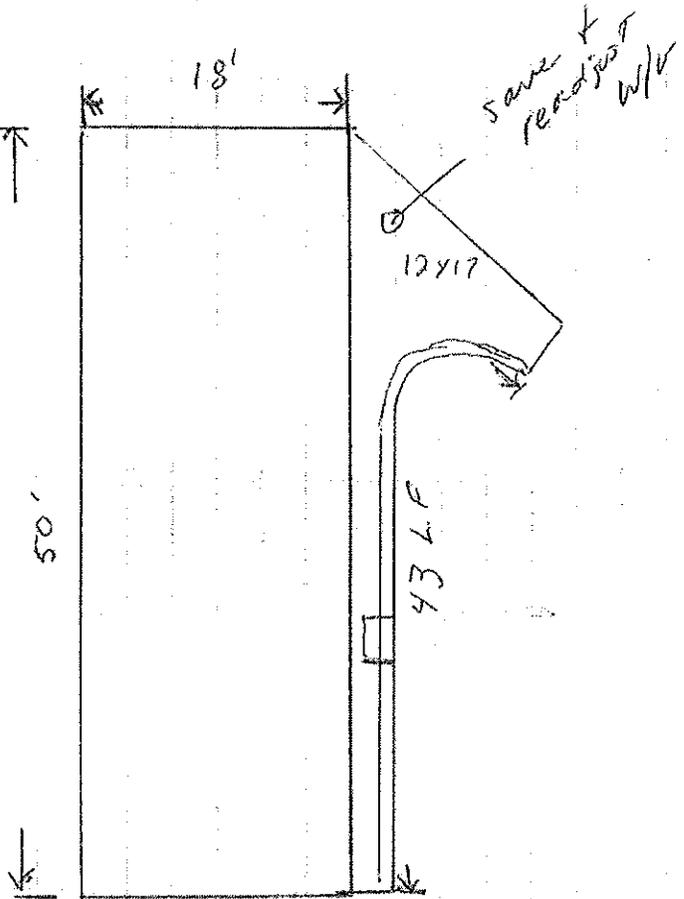
SCALE _____

Gateway N.E. +
8th N.E.

Deep saw 36'

100 SY 7" remove drop.
22.6 SY 7" punk chip RTR
43 L.F c/g RTR
adjust loc gate valve

adjust + install
CIB chimney seal



Request for Council Action

Date: 3/10/2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

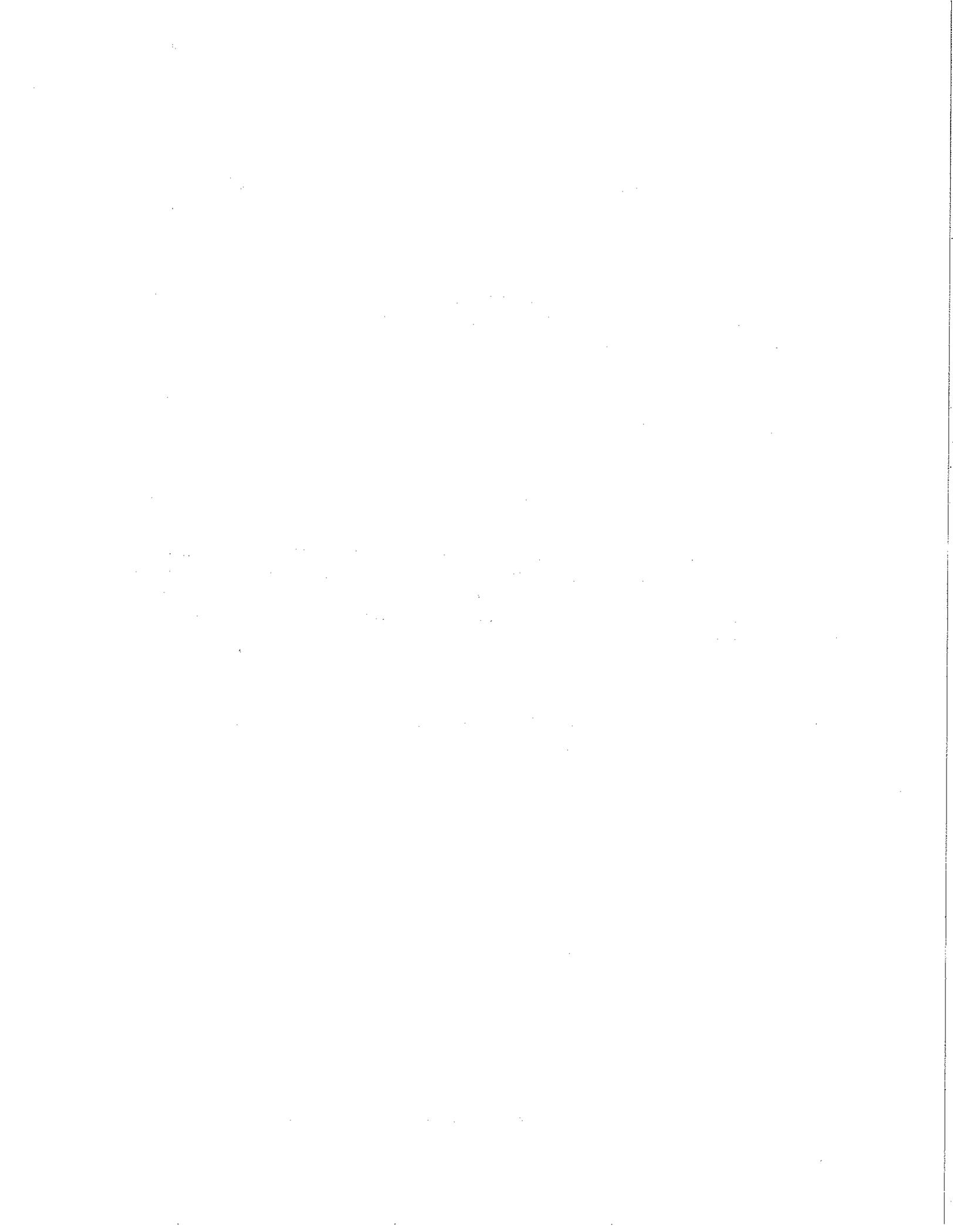
From: Randy Gust, Fire Chief

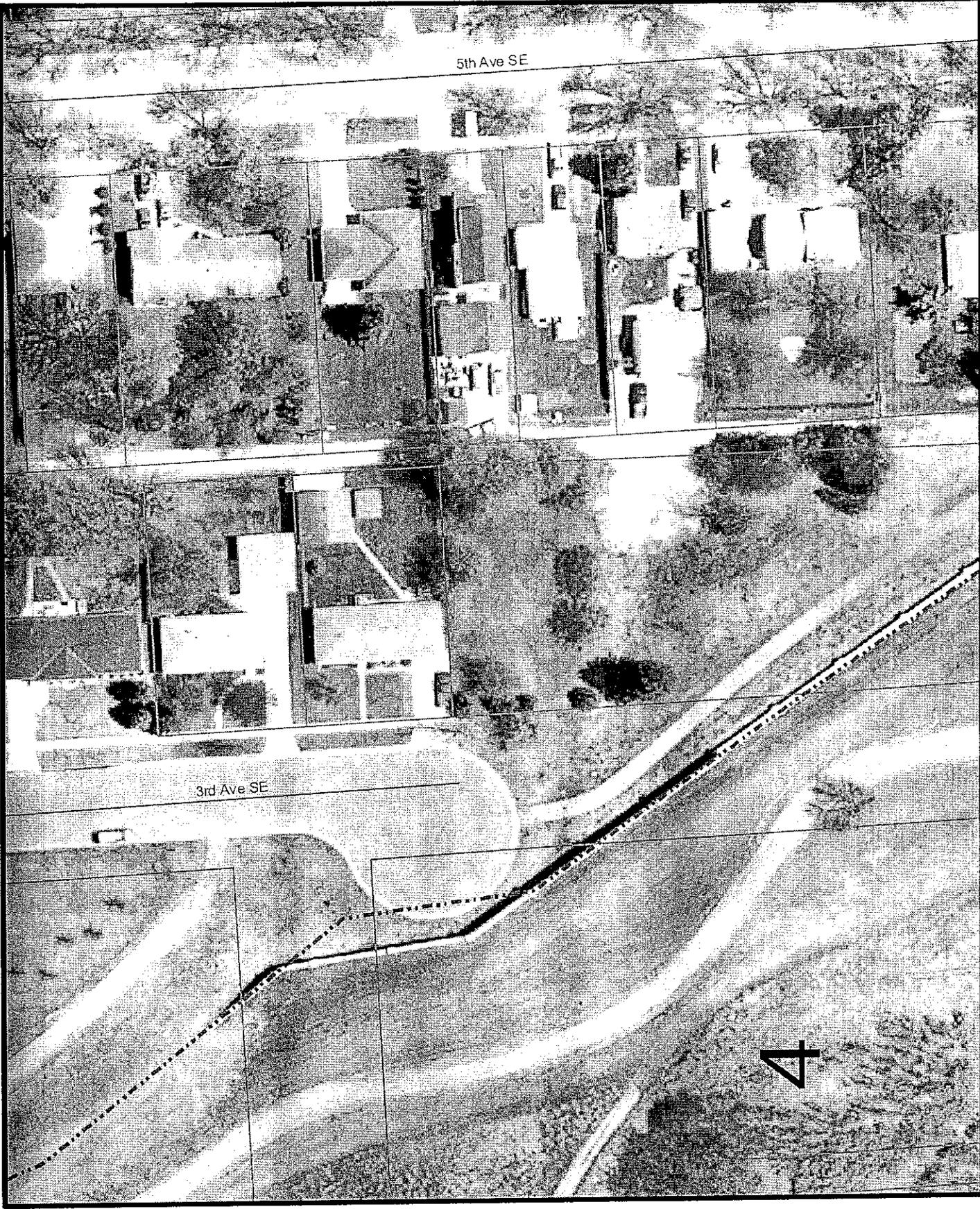
RE: Pick-up

Background: The City Administrator and City Council authorized the Fire Department to proceed with the bidding of new pick-up for the Fire Department at last work session (4/27/10). I have been in touch with State Purchasing personnel and Vender and have gotten bid for new vehicle. This vehicle will replace 1986 Chev. that is owned by MNDNR. The old pick-up is in need of repairs and is not cost effective to keep repairing.

Recommendation: Proceed with purchase of 1 ton 4X4 quad cab pick-up listed on state bid. I will include spec. sheet with pricing for review.

Enclosures:





1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial reporting and compliance with regulatory requirements. The text notes that incomplete or inconsistent records can lead to significant legal and financial consequences for the organization.

2. The second section focuses on the role of internal controls in preventing fraud and errors. It outlines various control mechanisms, such as segregation of duties, authorization procedures, and regular audits, which are designed to minimize the risk of misstatements and ensure the integrity of the data. The document stresses that a robust internal control system is a key component of an organization's risk management strategy.

3. The third part of the document addresses the challenges of data security and privacy in the digital age. It highlights the need for strong cybersecurity measures, including encryption, access controls, and regular security updates, to protect sensitive information from unauthorized access and breaches. Additionally, it discusses the importance of adhering to data protection regulations, such as the GDPR, to ensure that personal data is handled lawfully and ethically.

4. The final section discusses the impact of emerging technologies on business operations and data management. It explores how cloud computing, artificial intelligence, and big data analytics are transforming the way organizations collect, store, and analyze information. The text suggests that while these technologies offer significant benefits, they also introduce new risks and require ongoing monitoring and adaptation to ensure that data remains secure and reliable.