AGENDA
CITY COUNCIL
WORK SESSION
CITY OF EAST GRAND FORKS
APRIL 27, 2010
5:00 PM

CALL TO ORDER

CALL OF ROLL

DETERMINATION OF A QUORUM

1. Plans & Specifications – 2010 Assessment Job No. 1 – Paving – Laurel Drive – Greg Boppre
2. Sidewalk Ordinance – Nancy Ellis
3. Transportation Enhancement Projects – Nancy Ellis
4. Park Access Road – Scott Huizenga
5. Greenway Trails – Mike Pokrzywinski
6. 1st Quarter Budget Analysis – Scott Huizenga
7. Budget Amendment – Scott Huizenga

ADJOURN

Upcoming Meetings

Regular Meeting – May 4, 2010 – 5:00 PM – Council Chambers

Work Session – May 11, 2010 – 5:00 PM – Training Room

Regular Meeting – May 18, 2010 – 5:00 PM – Council Chambers

Work Session – May 25, 2010 – 5:00 PM – Training Room

AGENDA ITEM # 1

Request for Council Action

Date: April 21, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Plans and Specifications – 2010 Assessment Job No. 1 - Paving

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Background:
I would like to file the plans and specifications for the above referenced project at the next City Council meeting. The project will be bid on Tuesday, May 25 and the bids and the assessment roll will be presented later that day at the City Council Work Session. The assessment hearing notice must be published two weeks prior to the hearing and the notices to the property owners must also be mailed two weeks prior to the hearing, if we do not meet this two week notice, it invalidates the assessments. Therefore, if we could have a special Council meeting at the May 25 Work Session, just to file the bids, assessment roll and set date of public hearing for Tuesday June 15, 2010 at 5:00pm.

Recommendation:
Approval to file plans and specifications

Enclosures:
N/A

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AGENDA ITEM # 2

Work Session Item

Date: April 27, 2010

To: East Grand Forks City Council and Mayor Lynn Stauss

Cc: File

From: Nancy Ellis, GF/EGF MPO Senior Planner

RE: Sidewalk discussion

The planning office, in conjunction with the MPO, is updating their 2035 Land Use Plan (LUP) to a 2040 Land Use Plan Update. In updating the plan, we have reviewed the US Secretary of Transportation's Livability and Sustainability principles. These have become a priority for the Federal Government and more than likely will be included in EPA, EDA, Housing, and DOT legislation. These principles require complete streets or having all modes of transportation provided to the community (accommodate vehicles, bikes, peds, and buses) and these principles will be included into our Land Use Plan Update.

Because of both the LUP update and recent discussion by the mayor and council regarding sidewalk construction; I am asking for consensus from the City Council at tonight's work session as to how I should proceed with the issue of sidewalks in the City of East Grand Forks. The options or directions provided the City Council in the previous memos should be considered. The options are as follows:

1) Leave the situation as is and continue the process of placing a statement on the plat requiring sidewalks to be installed on all new subdivisions. Existing sidewalk replacement and repair is monitored and enforced by Building Inspections. Add grade requirements to the right-of-way specifications or on plat so that there is no more than a 3-8% grade difference from the back of curb to where the right-of-way/property line meets (verify with engineering and city attorney to see if this is possible).

2) Adopt the sample ordinance given in the sidewalk report, or with minor revisions possibly requiring them on certain streets (not on cul-de-sacs less than 300 feet) and/or installation of sidewalk required before a Certificate of Occupancy is given to the homeowner.

This would be followed for all new subdivisions (you would need to decide if any past subdivisions that had a sidewalk installation statement on it would now be required to install that sidewalk). A directive would be needed for the department that would require and enforce this ordinance. This option would require the sidewalk to be installed by the homeowner (concrete work with foundation/driveway) and not special assessed.

Council could add sidewalk construction to the subdivisions road project if not individually installed. This could be accomplished through a special assessment with a report of feasibility. The property owners would have the right to protest the special assessment. Another possible funding option would be if sidewalks could be included in the special assessment district (currently in committee discussion). A portion of the assessment district funding would go toward sidewalk construction, both new and existing.

3) Remove sidewalk requirements and no longer require new sidewalks in East Grand Forks. The City would need to request amendments to the subdivision ordinance (Ch. 11), Alternative Modes Transportation Plan, the Long Range Transportation Plan and the EGF 2040 Comprehensive Plan Update. We will also need to discuss how we are currently accommodating pedestrians without the use of sidewalks. The Council will need to address issue of whether those properties with sidewalks will need to continue maintenance or replacement of sidewalks or if they will allow them to follow those property owners without sidewalks and remove the sidewalk when repair is needed.

RECOMMENDATION:

Provide option for the Planning Commission to consider for LUP update with the Planning Commission submitting a recommendation back to City Council for adoption.

APPENDIX F

New Sidewalk Code

CHAPTER 96: STREETS AND SIDEWALKS

§ 96.05 ICE AND SNOW ON PUBLIC SIDEWALKS.

(A) *Ice and snow a nuisance.* All snow and ice remaining upon public sidewalks is declared to constitute a public nuisance and shall be abated by the owner or tenant of the abutting private property within 12 hours after such snow or ice has ceased to be deposited.

(B) *City to remove snow and ice.* The city may cause to be removed from all public sidewalks, beginning 24 hours after snow or ice has ceased to fall, all snow and ice which may be discovered thereon, and it shall keep a record of the cost of the removal and the private property adjacent to which the accumulations were found and removed.

(C) *Cost of removal to be assessed.* The City Administrator shall, upon direction of the Council, and on receipt of the information provided for in the preceding subdivision, extend the cost of the removal of snow or ice as a special assessment against the lots or parcels of ground abutting on walks which were cleared, and the special assessments shall at the time of certifying taxes to the County Auditor be certified for collection as other special assessments are certified and collected.

(D) *Civil suit for cost of removal.* The City Administrator shall, in the alternative, upon direction of the Council, bring suit in a court of competent jurisdiction to recover from the persons owning land adjacent to which sidewalks were cleared, as provided in division (B) of this section, the cost of theclearing and the cost and disbursements of a civil action therefor.

(E) *City Administrator to report sidewalks cleared.* The City Administrator shall present to the Council at its first meeting after snow or ice has been cleared from the sidewalks as provided in division (B) of this section the report of the city thereon and shall request the Council to determine by resolution the manner of collection to be used as provided in division (C) or (D) of this section.

(1981 Code, § 6.05) (Am. Ord. 6, 3rd Series, passed 5-21-1981)

§ 96.08 SIDEWALK MAINTENANCE AND REPAIR.

(A) *Primary responsibility.* It is the primary responsibility of the owner of property upon which there is abutting any sidewalk to keep and maintain such sidewalk in safe and serviceable condition. <u>This includes the trimming of overhanging tree branches and removal of any other obstructions to the sidewalk that occur. *(the underlined part is new)*</u>

(B) *Permit required.* It is unlawful to construct, reconstruct or repair any public sidewalk in the city without a permit in writing from the Building Official. Application of the permit shall sufficiently describe the contemplated improvement(s).

(C) *Inspections*. The Building Official shall make inspections as are necessary or advisable to determine that public sidewalks are kept in a safe and serviceable condition. The Building Official shall stop any work done hereunder if found to be unsatisfactory or not in compliance with adopted specifications and standards. The standards and specifications are adopted by resolution of the City Council and are part of this section.

(D) *Notices*. Where, in the opinion of the Building Official, repair or reconstruction is required, notice shall be given to the owner of the abutting property to complete the repair or reconstruction within 90 days. Reconstruction is required when the difference in elevation of the plane of the sidewalk exceeds 1.5 inches.

(E) *Failure of owner to reconstruct or make repairs*. If the owner of the abutting property fails to make repairs or accomplish reconstruction as herein required, the City Administrator shall report the failure to the Council and the Council may order the work to be done under its direction and the cost thereof assessed to the abutting property owner as a special assessment authorized by M.S. § 429.101, as amended from time to time.

(1981 Code, § 6.09) (Ord. 116, 3rd Series, eff. 5-4-1990; Am. Ord. 256, 3rd Series, passed 3-21-2002)

CHAPTER 151: SUBDIVISION REGULATIONS

151.106 STREETS.

(B) *Street width and grade.*

(12) Sidewalks. The following are the requirements for sidewalks in all new subdivisions in the City.

(a) Sidewalk design. The following section explains the design requirement for all sidewalks built in the City.

(i) All sidewalks built are required to be in compliance with the most current Americans with Disabilities Act (ADA) standards.

(ii) All sidewalks will be built to the widths that follow: residential districts, five feet; commercial districts, eight feet; and industrial districts, five feet. These widths start four feet from the street. So if a sidewalk in a commercial district goes up to the street it must be twelve feet wide.

(iii) Sidewalks will be a minimum of four-inch thick concrete placed on a four-inch gravel base.

(iv) Sidewalks will be installed at a 2% grade towards the street. From the property (or street) edge to the back of the curb, the grade shall be between 3% and 8%.

(b) Installation time. In new developments, all sidewalks are to be installed on each parcel within nine months of the day the building permit for that parcel is filed. Once 66% of the parcels in the subdivision are developed, all other parcels will have sidewalks installed, unless the property owner files a petition saying that they will build within one year.

(c) Location requirements. All sidewalks installed in areas in compliance with the following.

Types of areas (land-use, or roadway functional classification.)	Where do you need sidewalks with urban and suburban streets?
Commercial and industrial - all streets.	On both sides of these streets.
Residential – arterials.	On both sides of these streets.
Residential – collectors.	Required on one side, but preferred on both sides.
Residential – local streets	Required on one side, but preferred on both sides.
Residential streets with access to schools, parks, shopping areas, and transit stops.	On both sides of these streets.

(1981 Code, § 11.07, Subd. 1) (Ord. 274, 3rd Series, adopted 12-11-2003)

Request for Council Action

Date: April 27, 2010

To: East Grand Forks City Council and Mayor Lynn Stauss

Cc: File

From: Nancy Ellis, GF/EGF MPO Senior Planner

RE: Discussion of switching 2011 and 2012 Transportation Enhancement projects

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Background of request:

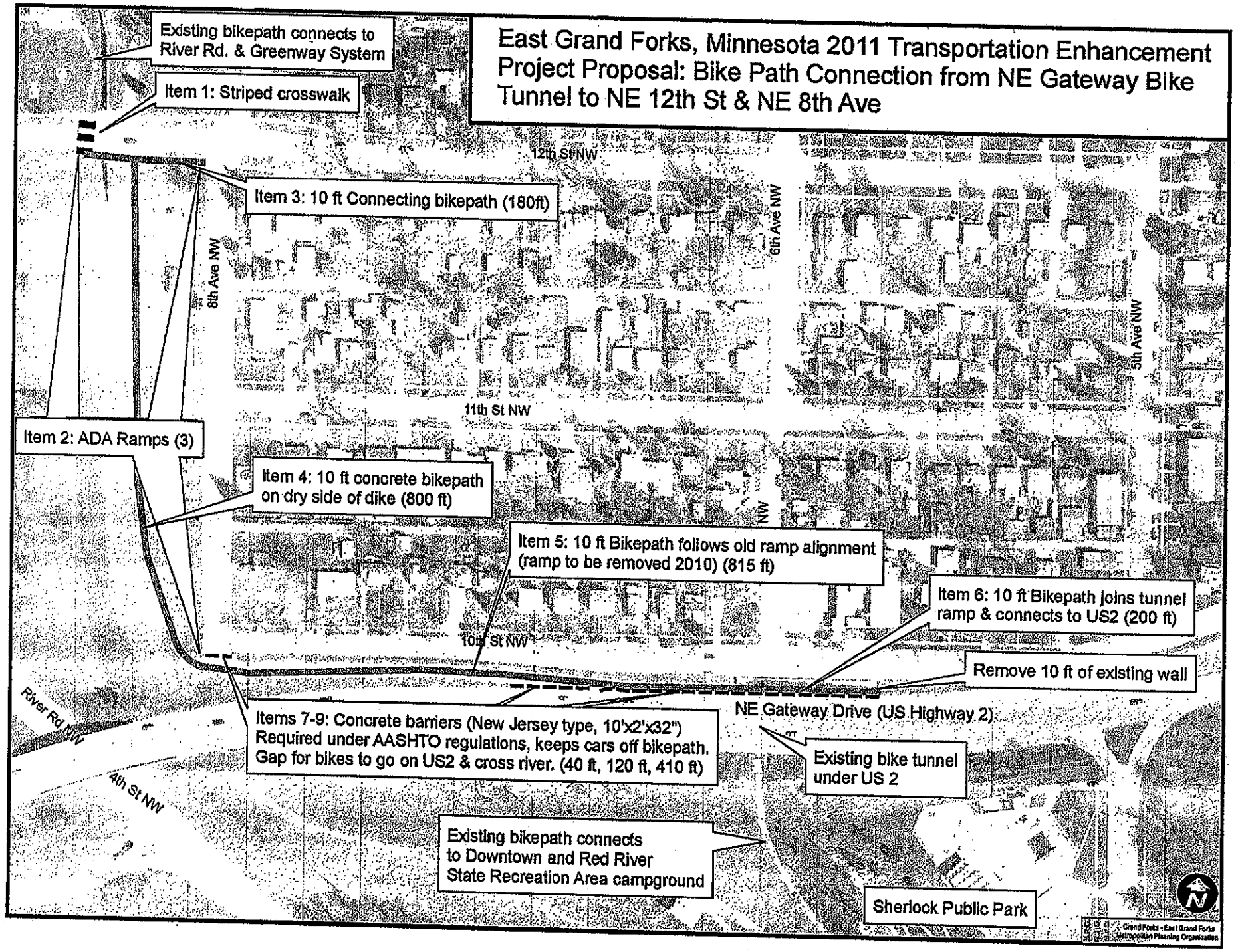
The City of East Grand Forks has been successful to secure Transportation Enhancment funding for numerous TE projects throughout the city. At present time, we have 80/20 funding for three future TE projects in the years 2011, 2012, and 2013. The 2011 project constructs a 10' wide path from the 5th Ave NW intersection to 12th St. NW/8th Ave. NW, running on the Hwy 2 off-ramp (to be discussed in future paragraph). The 2012 TE project constructs sidewalk on both sides of DeMers Avenue, crossing the DeMers/Hwy 2 intersection and continuing sidewalk down the east side frontage road to 14th St. NE and down the west side to 5th Ave. NW (see attached sketches).

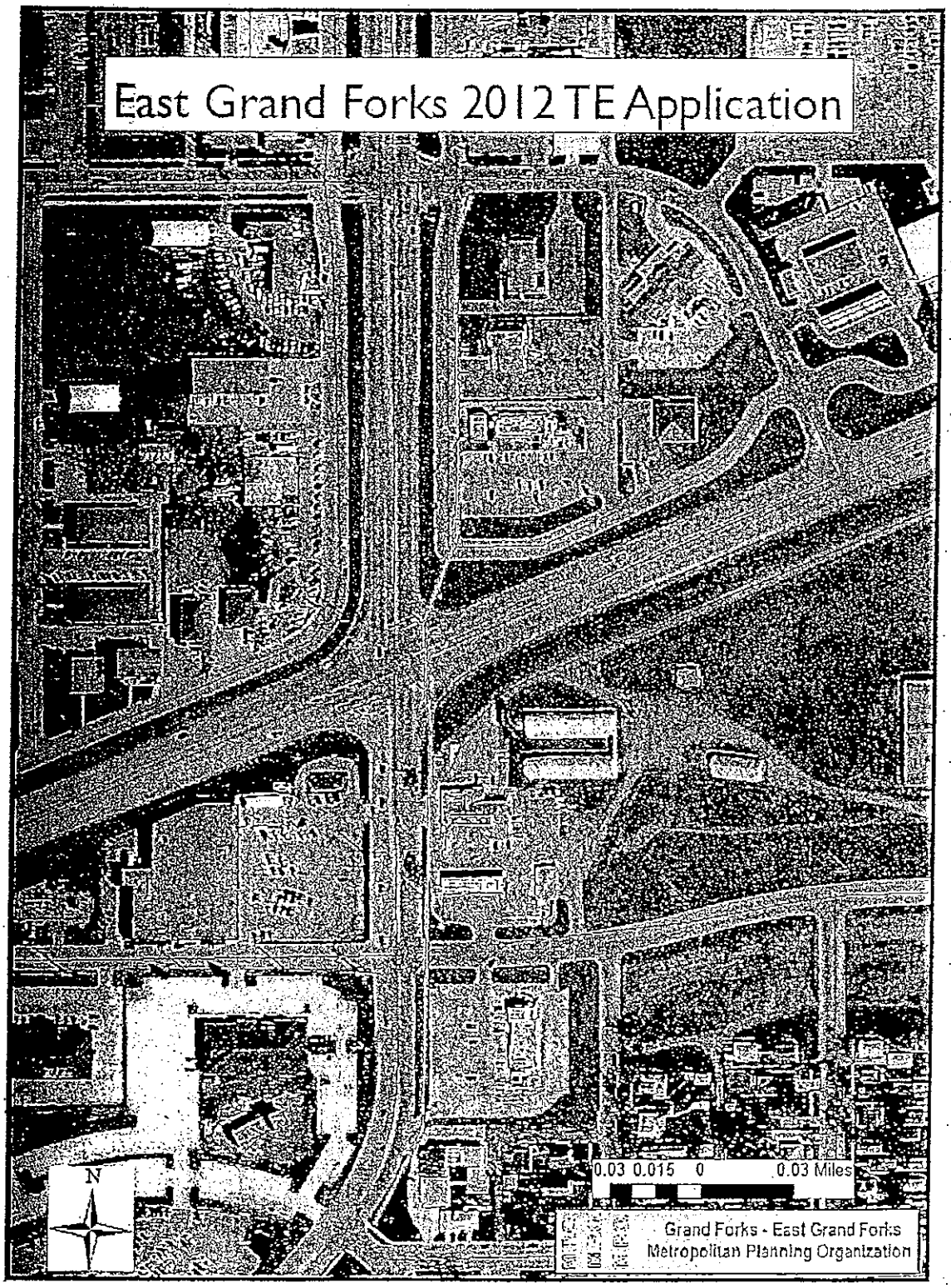
The City had previously approved the 5th Ave NW full intersection project for city sub-target funds in 2010. With the construction of the 5th Ave NW full intersection, the westbound off ramp will be removed. In conjunction with the subtarget project, the City of East Grand Forks received the 2011 Transportation Enhancement (TE) funding to place the path where the ramp was removed. Due to either a delay of the subtarget intersection project to 2014 and/or the possibility of not constructing the intersection, the 2011 TE project cannot be completed. Therefore, it is necessary to ask the MNDOT NWATP if we can switch our 2011 TE project for the 2012 TE project. Both projects request approximately the same amount of ATP TE funding and have similar City matches: the 2011 project receives $116,000 in fed dollars with $28,000 in local match; the 2012 project receives $90,000 in fed dollars with $57,000 in fed dollars

Recommendation:

Approve swapping of 2012 TE project for the 2011 TE project and submit to ATP for switch of projects.

East Grand Forks, Minnesota 2011 Transportation Enhancement Project Proposal: Bike Path Connection from NE Gateway Bike Tunnel to NE 12th St & NE 8th Ave




East Grand Forks 2012 TE Application
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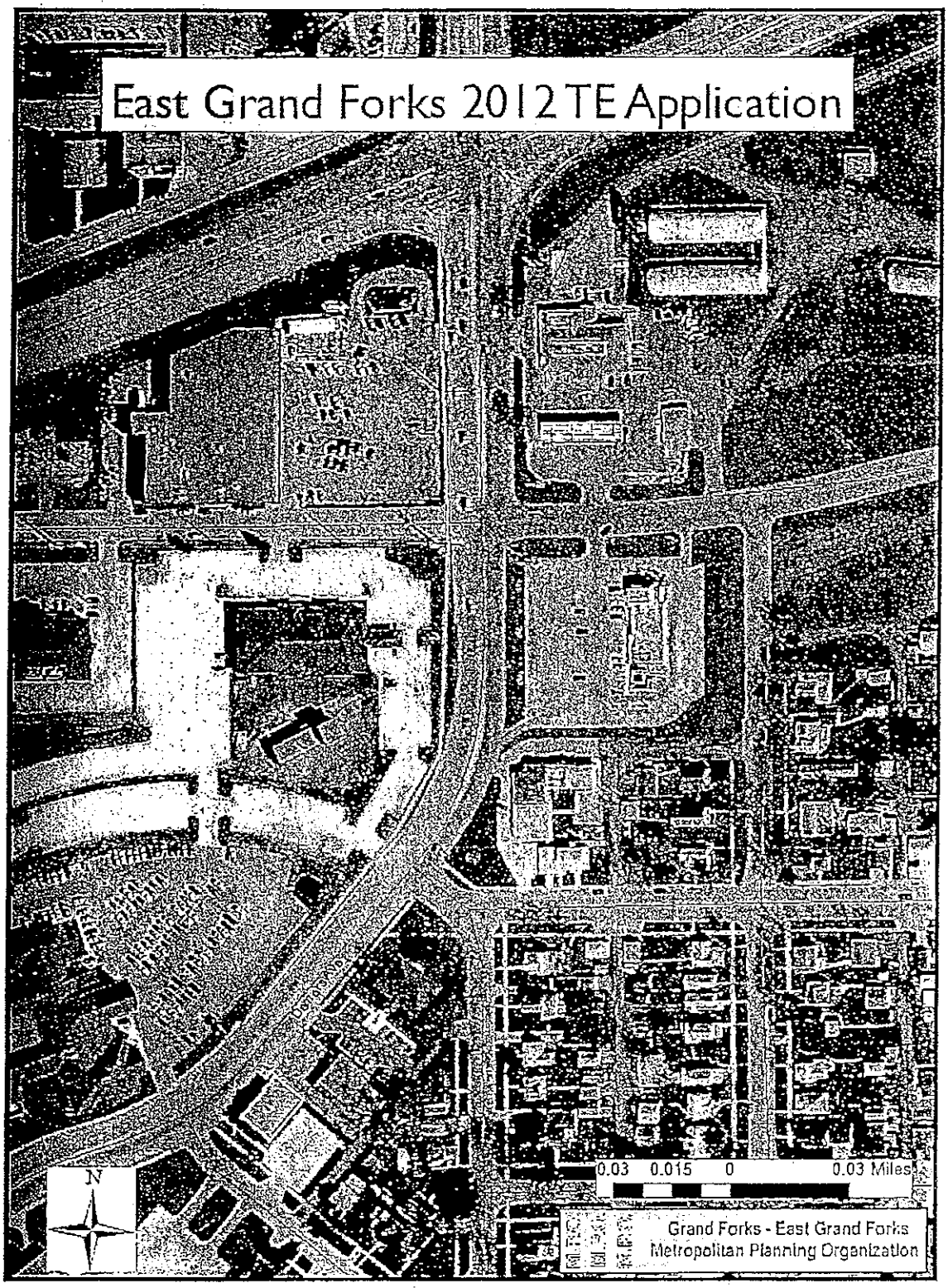
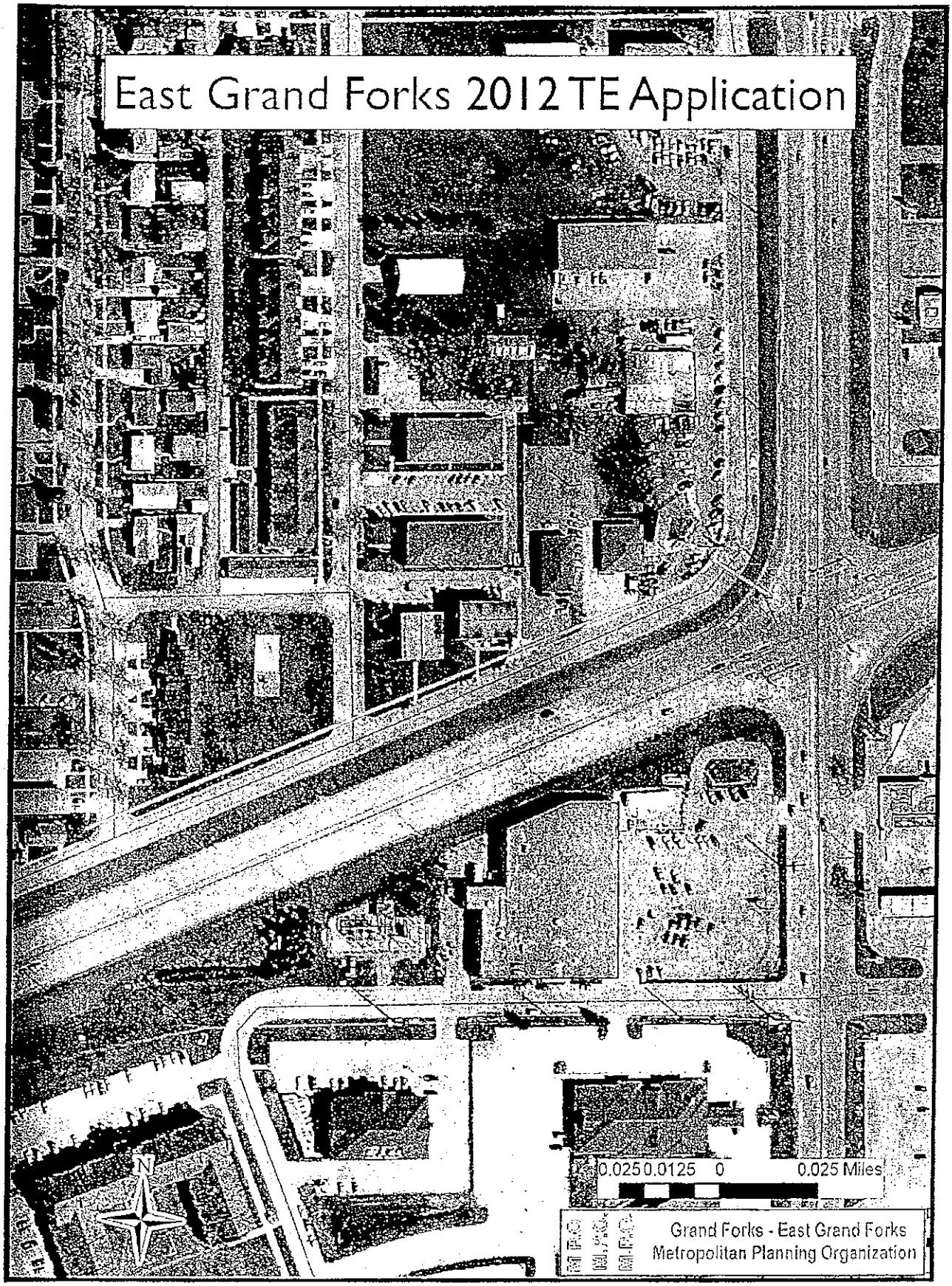
Grand Forks - East Grand Forks
Metropolitan Planning Organization


East Grand Forks 2012 TE Application
N
0.03 0.015 0 0.03 Miles
Grand Forks - East Grand Forks
Metropolitan Planning Organization

East Grand Forks 2012 TE Application



AGENDA ITEM # 4

Request for Council Action

Date: 04/21/10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council members: Marc DeMers, Craig Buckalew, Wayne Gregoire Greg Leigh and Mike Pokrzywinski

Cc: File

From: Scott Huizenga, City Administrator

RE: Park Road State Funding

The City recently received notice of an outstanding State Appropriation to the City of $235,000. The funding was approved for the Red River State Recreational Area Access Road. In 2003, the City used Small Cities funds (HUD) to complete the project on the assumption that the park road funds were lost. MnDOT and DNR have indicated that the funds can still be accessed to reimburse the local funds by requesting a variance from State rules relating to bid opening procedures.

The process requires that the City pass a resolution petitioning the State to grant the City a variance under state procurement rules. If the petition is granted, City staff will appear before a board in June to explain why the City used local funds first. If the request is granted, the City will receive approximately $140,000 to be put back to the Small Cities Development Fund for future reimbursement in HUD-eligible activities.

Recommendation:
Adopt the attached resolution to petition the state for a variance from state procurement rules.

RESOLUTION NO. 10 – 04 - XX

A RESOLUTION DECLARING REQUEST FOR VARIANCE FROM STATE AID OPERATIONS RULES-CHAPTER 8820-ELIGIBILITY FOR FUNDING FOR THE RED RIVER STATE RECREATIONAL AREA ACCESS ROAD (119-600-001).

WHEREAS, the Minnesota Department of Natural Resources (DNR) and the Minnesota Department of Transportation (MnDOT) approved up to $235,000 of state appropriations for the Red River State Recreational Area (RRSRA) Access Road Project (119-600-001);

WHEREAS, the City of East Grand Forks completed the Red River State Recreational Area (RRSRA) Access Road Project in 2003 with Small Cities Development Program (SCDP) income,

WHEREAS, approval is required by State Aid Rules Chapter 8820-2800 to be eligible for reimbursement of SCDP funds with municipal State Aid funding,

WHEREAS, it was necessary to use local funding to advance the RRSRA Project,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, that the council hereby requests a variance from said rules and directs the City Engineer and City Administrator to appear before the State Aid Variance Committee and explain the need for a variance and the reasons why the project was let before State Aid approval was given.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: April 20, 2010

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th of April, 2010.

Mayor

City of East Grand Forks

600 DeMers Ave • P.O. Box 373 • East Grand Forks, MN 56721
218-773-2483 • 218-773-9728 fax www.eastgrandforks.net

Thomas K. Sorel
Commissioner of Transportation
Minnesota Department of Transportation
395 John Ireland Boulevard
Mailstop 100
St. Paul, MN 55155-1899

RE: Red River Recreational Area Entrance Road
S.A.P 119-600-001
Local Project 02 CP 02

Dear Mr. Sorel:

Attached is a copy of the resolution requesting a variance to State Aid Operation Rule 8820.1500 subpart 2, and a map which shows the project location. The Red River State Recreation Area (RRSRA) Entrance Road was constructed in 2003 using local funding, through the Small Cities Development Program (SCDP), despite the fact that the project qualified for Park Roads funding.

The city chose to fund the project with SCDP (state pass through from the Federal Department of Housing and Urban Development) program income because the status of the park roads funding was unknown to city officials. This project occurred during the recovery phase of the Flood of 1997 natural disaster on the Red River. City officials decided that time was of the essence in completing several simultaneous projects. As such, the status of the park road program was lost amid the frenzy of activity that occurred during this time.

Because the RRSRA is a state facility, the project was completed according to specifications in conjunction with the Department of Natural Resources. After the flood recovery and administrative turnover, the funds were presumed to be lost. If awarded, the funds would reimburse the city's SCDP fund. This could be reinvested in other HUD-eligible projects within the city.

In order to obtain this funding for past construction projects we need a variance to open bids prior to State Aid authorization.

City of East Grand Forks

600 DeMers Ave • P.O. Box 373 • East Grand Forks, MN 56721
218-773-2483 • 218-773-9728 fax www.eastgrandforks.net

Should you have any questions, please do not hesitate to give me a call at 218-773-2483.

Sincerely,

Scott Huizenga
City Administrator

CC: Luane Tasa, MnDOT
Greg Boppre, City Engineer
Jerry Lucke, Finance Director
File

Attachments:
Project Map
Payment Invoices to General Contractor
Funding Source from City Financial System

The City of East Grand Forks is an Affirmative Action Equal Opportunity Employer.

General Ledger
Quarterly Expense vs Budget By Fund and Dept

City of East Grand Forks
P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: ejohnson
Printed: 04/23/10 10:25:03
Period 01 - 03
Fiscal Year 2010

Fund	Description	2010 Budget	Balance	Variance	% Uncollected Available
101	**General**				
	Revenue				
	Taxes	4,136,072.00	1,136,008.88	3,000,063.12	72.53
	Licenses & Permits	97,450.00	8,032.50	89,417.50	91.76
	Intergovernmental	2,754,641.00	642,109.19	2,112,531.81	76.69
	Charges for Services	723,685.00	234,693.93	488,991.07	67.57
	Fines & Forfeits	136,300.00	31,774.81	104,525.19	76.69
	Special Assessments	108,200.00	20,253.98	87,946.02	81.28
	Other Financing Sources	247,000.00	0.00	247,000.00	100.00
	Revenue	**8,203,348.00**	**2,072,873.29**	**6,130,474.71**	**74.73**
	Expense				
	Personal Services	4,681,679.00	1,047,693.28	3,633,985.72	77.62
	Supplies	352,100.00	67,619.58	284,480.42	80.70
	Services	2,009,135.00	371,996.17	1,637,138.83	81.48
	Capital Outlay	388,000.00	3,005.67	384,994.33	99.23
	Debt Services	0.00	0.00	0.00	0.00
	Transfers	772,434.00	129,075.00	643,359.00	83.29
	Expense	**8,203,348.00**	**1,619,389.70**	**6,583,958.30**	**80.25**
Revenue Total		**8,203,348.00**	**2,072,873.29**	**6,130,474.71**	**74.73**
Expense Total		**8,203,348.00**	**1,619,389.70**	**6,583,958.30**	**80.25**

General Ledger
Expense and Rev vs Budget
Summary By Dept

City of East Grand Forks
P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

User: ejohnson
Printed: 04/23/10 10:27:19
Period 01 - 03
Fiscal Year 2010

Account Number	Description	Budget	Balance	Variance	% UncollectedAvailable
101	**General**				
31	**Taxes**				
	Revenue				
000	Tax Revenue	4,136,072.00	1,136,008.88	3,000,063.12	72.53
32	**Licenses & Permits**				
	Revenue				
000	License & Permit	97,450.00	8,032.50	89,417.50	91.76
33	**Intergovernmental**				
	Revenue				
000	Intergovernmental Services	2,754,641.00	642,109.19	2,112,531.81	76.69
34	**Charges for Services**				
	Revenue				
000	Charges For Services	723,685.00	234,693.93	488,991.07	67.57
35	**Fines & Forfeits**				
	Revenue				
000	Fines & Forfeits	136,300.00	31,774.81	104,525.19	76.69
36	**Special AsmtMisc Rev**				
	Revenue				
000	Misc Revenue	108,200.00	20,253.98	87,946.02	81.28
39	**Other Financing Sources**				
	Revenue				
000	Other Financing Sources	247,000.00	0.00	247,000.00	100.00
41	**General Government**				
	Expense				
110	Council	54,100.00	13,865.34	40,234.66	74.37
130	Ordinances & Proceedings	3,000.00	492.51	2,507.49	83.58
310	Mayor	17,100.00	3,906.01	13,193.99	77.16

Account Number	Description	Budget	Balance	Variance	% Uncollected Available
410	Elections	8,000.00	0.00	8,000.00	100.00
510	Administration	342,700.00	71,003.73	271,696.27	79.28
530	Accounting & Auditing	30,000.00	2,000.00	28,000.00	93.33
550	City Assessor	29,000.00	0.00	29,000.00	100.00
610	City Attorney	125,250.00	17,947.34	107,302.66	85.67
900	Planning & Zoning	71,500.00	6,844.22	64,655.78	90.43
911	Water & Light Commission	0.00	0.00	0.00	0.00
912	Civil Service Commission	3,730.00	0.00	3,730.00	100.00
920	Finance & Accounting	82,090.00	19,283.09	62,806.91	76.51
940	City Hall Building	154,000.00	35,969.23	118,030.77	76.64
42	**Public Safety**				
	Expense				
100	Police Administration	412,210.00	72,855.25	339,354.75	82.30
121	Police Investigations	176,700.00	36,365.32	140,334.68	79.42
123	Police Patrol	1,531,460.00	326,569.11	1,204,890.89	78.68
200	Fire Administration	115,920.00	25,926.41	89,993.59	77.63
220	Fire Protection Services	872,820.00	185,826.20	686,993.80	78.71
221	Rural Fire Protection Service	5,300.00	0.00	5,300.00	100.00
400	Building Officials	145,440.00	31,923.81	113,516.19	78.05
500	Emergency Management	7,600.00	1,081.19	6,518.81	85.77
600	Traffic Engineering	49,890.00	1,738.19	48,151.81	96.52
700	Animal Control	4,600.00	653.69	3,946.31	85.79
43	**Public Works**				
	Expense				
000	PW Administration	79,800.00	21,594.27	58,205.73	72.94
120	Streets	538,110.00	35,130.25	502,979.75	93.47

Account Number	Description	Budget	Balance	Variance	% UncollectedAvailable
121	City Engineer	15,000.00	15,456.00	-456.00	-3.04
122	Downtown Parking Lots	7,879.00	992.96	6,886.04	87.40
125	Ice & Snow Removal	146,755.00	102,630.79	44,124.21	30.07
126	Equipment	204,000.00	25,329.00	178,671.00	87.58
127	Demolition	0.00	0.00	0.00	0.00
129	Equipment Building	94,300.00	15,928.05	78,371.95	83.11
140	City Shop	89,560.00	44,734.97	44,825.03	50.05
150	Storm Sewer	0.00	0.00	0.00	0.00
160	Street Lights	164,000.00	28,762.52	135,237.48	82.46
220	Street Cleaning	39,800.00	5,252.74	34,547.26	86.80
260	Weed Control	45,750.00	3,500.00	42,250.00	92.35
45	**Culture & Recreation Expense**				
121	Parks Administration	217,700.00	49,802.67	167,897.33	77.04
123	Playgrounds	26,180.00	446.81	25,733.19	98.29
124	Swimming Pool	78,480.00	677.60	77,802.40	99.14
126	Tennis	33,500.00	0.00	33,500.00	100.00
127	Skating Rinks	9,240.00	5,802.78	3,437.22	37.20
129	Hockey	45,260.00	17,820.05	27,439.95	60.63
130	Figure Skating	32,000.00	14,245.15	17,754.85	55.48
133	Baseball	56,700.00	1,107.13	55,592.87	98.05
134	Softball	18,100.00	0.00	18,100.00	100.00
140	Civic Center	220,360.00	70,868.80	149,491.20	67.79
141	VFW Arena	195,600.00	60,108.31	135,491.69	69.24
142	Blue Line Arena	35,000.00	10,077.59	24,922.41	71.21
202	Park Areas	319,530.00	55,824.09	263,705.91	82.51

Account Number	Description	Budget	Balance	Variance	% UncollectedAvailable
203	Campground-Rec Area	100,000.00	829.79	99,170.21	99.17
46	**Community Development Expense**				
000	Community Development	87,000.00	0.00	87,000.00	100.00
47	**Other L-T Debt Expense**				
000	Interest Expense	0.00	0.00	0.00	0.00
49	**Unallocated Expense**				
200	Unallocated Expenditures	288,900.00	49,141.74	239,758.26	82.99
300	Transfers	772,434.00	129,075.00	643,359.00	83.29
590	Contracted Services	0.00	0.00	0.00	0.00
Revenue Total		**8,203,348.00**	**2,072,873.29**	**6,130,474.71**	**74.73**
Expense Total		**8,203,348.00**	**1,619,389.70**	**6,583,958.30**	**80.25**

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Quarterly Expense vs Budget By Fund and Dept

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Period 01 - 03
Fiscal Year 2010

Fund	Description	2010 Budget	Balance	Variance	% Uncollected Available
210	**Transit**				
	Revenue				
	Intergovernmental	199,647.00	91,631.00	108,016.00	54.10
	Charges for Services	23,000.00	0.00	23,000.00	100.00
	Special Assessments	2,000.00	1,125.00	875.00	43.75
	Other Financing Sources	53,500.00	13,375.00	40,125.00	75.00
	Revenue	**278,147.00**	**106,131.00**	**172,016.00**	**61.84**
	Expense				
	Personal Services	0.00	0.00	0.00	0.00
	Services	271,214.00	3,916.84	267,297.16	98.56
	Capital Outlay	6,933.00	2,043.00	4,890.00	70.53
	Expense	**278,147.00**	**5,959.84**	**272,187.16**	**97.86**
210	**Transit**	**0.00**	**100,171.16**	**-100,171.16**	**0.00**
211	**Library**				
	Revenue				
	Taxes	0.00	0.00	0.00	0.00
	Intergovernmental	0.00	700.00	-700.00	0.00
	Special Assessments	14,000.00	2,704.55	11,295.45	80.68
	Other Financing Sources	345,100.00	85,775.00	259,325.00	75.14
	Revenue	**359,100.00**	**89,179.55**	**269,920.45**	**75.17**
	Expense				
	Personal Services	252,700.20	61,752.40	190,947.80	75.56
	Supplies	40,300.00	8,625.24	31,674.76	78.60
	Services	66,100.00	18,067.06	48,032.94	72.67
	Capital Outlay	0.00	19,928.95	-19,928.95	0.00
	Debt Services	0.00	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00	0.00
	Expense	**359,100.20**	**108,373.65**	**250,726.55**	**69.82**
211	**Library**	**-0.20**	**-19,194.10**	**19,193.90**	**-9,596,950.00**
213	**Senior Center**				
	Revenue				
	Taxes	0.00	0.00	0.00	0.00
	Intergovernmental	0.00	0.00	0.00	0.00
	Charges for Services	12,000.00	2,083.42	9,916.58	82.64

Fund	Description	2010 Budget	Balance	Variance	% Uncollected Available
	Special Assessments	5,400.00	790.00	4,610.00	85.37
	Other Financing Sources	92,600.00	23,150.00	69,450.00	75.00
	Revenue	**110,000.00**	**26,023.42**	**83,976.58**	**76.34**
	Expense				
	Personal Services	80,600.00	16,642.98	63,957.02	79.35
	Supplies	4,500.00	1,103.55	3,396.45	73.23
	Services	24,900.00	3,512.81	21,387.19	85.89
	Capital Outlay	0.00	0.00	0.00	0.00
	Expense	**110,000.00**	**21,259.34**	**88,740.66**	**80.58**
213	**Senior Center**	**0.00**	**4,764.08**	**-4,764.08**	**0.00**
214	**Resurrection Cemetery**				
	Revenue				
	Taxes	0.00	0.00	0.00	0.00
	Intergovernmental	0.00	0.00	0.00	0.00
	Charges for Services	41,100.00	4,830.00	36,270.00	88.25
	Special Assessments	0.00	0.00	0.00	0.00
	Other Financing Sources	5,200.00	1,300.00	3,900.00	75.00
	Revenue	**46,300.00**	**6,130.00**	**40,170.00**	**86.76**
	Expense				
	Personal Services	21,100.00	4,360.50	16,739.50	79.33
	Supplies	2,700.00	0.00	2,700.00	100.00
	Services	22,500.00	629.95	21,870.05	97.20
	Capital Outlay	0.00	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00	0.00
	Expense	**46,300.00**	**4,990.45**	**41,309.55**	**89.22**
214	**Resurrection Cemetery**	**0.00**	**1,139.55**	**-1,139.55**	**0.00**
215	**Insect**				
	Revenue				
	Charges for Services	44,000.00	22,025.76	21,974.24	49.94
	Special Assessments	5,000.00	0.00	5,000.00	100.00
	Revenue	**49,000.00**	**22,025.76**	**26,974.24**	**55.05**
	Expense				
	Personal Services	9,200.00	0.00	9,200.00	100.00
	Supplies	15,000.00	0.00	15,000.00	100.00
	Services	4,000.00	0.00	4,000.00	100.00
	Capital Outlay	0.00	0.00	0.00	0.00
	Expense	**28,200.00**	**0.00**	**28,200.00**	**100.00**
215	**Insect**	**20,800.00**	**22,025.76**	**-1,225.76**	**-5.89**

General Ledger
Quarterly Expense vs Budget By Fund and Dept

City of East Grand Forks
P. O. Box 373
East Grand Forks, MN 56721
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Fund	Description	2010 Budget	Balance	Variance	% Uncollected Available
603	**Refuse**				
	Revenue				
	Intergovernmental	15,000.00	15,000.00	0.00	0.00
	Charges for Services	744,388.00	201,267.80	543,120.20	72.96
	Special Assessments	4,000.00	0.00	4,000.00	100.00
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00
	Revenue	**763,388.00**	**216,267.80**	**547,120.20**	**71.67**
	Expense				
	Personal Services	135,771.08	29,046.68	106,724.40	78.61
	Supplies	18,000.00	2,497.95	15,502.05	86.12
	Services	617,185.00	81,126.70	536,058.30	86.86
	Capital Outlay	20,000.00	9,132.47	10,867.53	54.34
	Debt Services	10,158.00	0.00	10,158.00	100.00
	Expense	**801,114.08**	**121,803.80**	**679,310.28**	**84.80**
603	**Refuse**	**-37,726.08**	**94,464.00**	**-132,190.08**	**350.39**
605	**Sewage**				
	Revenue				
	Intergovernmental	0.00	0.00	0.00	0.00
	Special Assessments	40,000.00	0.00	40,000.00	100.00
	Proprietary Fund Revenues	897,000.00	250,782.92	646,217.08	72.04
	Other Financing Sources	0.00	0.00	0.00	0.00
	Revenue	**937,000.00**	**250,782.92**	**686,217.08**	**73.24**
	Expense				
	Personal Services	175,387.00	28,661.19	146,725.81	83.66
	Supplies	24,000.00	4,016.20	19,983.80	83.27
	Services	541,500.00	41,824.82	499,675.18	92.28
	Capital Outlay	197,000.00	0.00	197,000.00	100.00
	Debt Services	106,190.00	45,952.54	60,237.46	56.73
	Transfers	80,000.00	0.00	80,000.00	100.00
	Expense	**1,124,077.00**	**120,454.75**	**1,003,622.25**	**89.28**
605	**Sewage**	**-187,077.00**	**130,328.17**	**-317,405.17**	**169.67**
609	**Storm Water**				
	Revenue				

Fund	Description	2010 Budget	Balance	Variance	% Uncollected Available
	Intergovernmental	0.00	0.00	0.00	0.00
	Charges for Services	180,000.00	45,086.18	134,913.82	74.95
	Special Assessments	2,000.00	0.00	2,000.00	100.00
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	Other Financing Sources	40,000.00	0.00	40,000.00	100.00
	Revenue	**222,000.00**	**45,086.18**	**176,913.82**	**79.69**
	Expense				
	Personal Services	60,456.80	32,720.12	27,736.68	45.88
	Supplies	23,500.00	5,337.47	18,162.53	77.29
	Services	92,450.00	36,531.53	55,918.47	60.49
	Reprs & Mntnce	0.00	218.79	-218.79	0.00
	Capital Outlay	182,000.00	0.00	182,000.00	100.00
	Expense	**358,406.80**	**74,807.91**	**283,598.89**	**79.13**
609	**Storm Water**	**-136,406.80**	**-29,721.73**	**-106,685.07**	**78.21**

General Ledger
Quarterly Expense vs Budget By Fund and Dept

City of East Grand Forks
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Fund	Description	2010 Budget	Balance	Variance	% Uncollected Available
680	**Riverwalk Center**				
	Revenue				
	Intergovernmental	0.00	0.00	0.00	0.00
	Special Assessments	100,000.00	28,510.14	71,489.86	71.49
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	5,475.00	-5,475.00	0.00
	Revenue	**100,000.00**	**33,985.14**	**66,014.86**	**66.01**
	Expense				
	Personal Services	0.00	0.00	0.00	0.00
	Supplies	2,000.00	0.00	2,000.00	100.00
	Services	265,000.00	26,087.63	238,912.37	90.16
	Capital Outlay	5,000.00	0.00	5,000.00	100.00
	Debt Services	0.00	0.00	0.00	0.00
	Expense	**272,000.00**	**26,087.63**	**245,912.37**	**90.41**
680	**Riverwalk Center**	**-172,000.00**	**7,897.51**	**-179,897.51**	**104.59**
681	**DeMers Professional Building**				
	Revenue				
	Special Assessments	9,000.00	2,140.50	6,859.50	76.22
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00
	Revenue	**9,000.00**	**2,140.50**	**6,859.50**	**76.22**
	Expense				
	Personal Services	0.00	0.00	0.00	0.00
	Supplies	200.00	0.00	200.00	100.00
	Services	29,000.00	3,392.76	25,607.24	88.30
	Debt Services	0.00	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00	0.00
	Expense	**29,200.00**	**3,392.76**	**25,807.24**	**88.38**
681	**DeMers Professional Building**	**-20,200.00**	**-1,252.26**	**-18,947.74**	**93.80**
682	**Infill Building**				
	Revenue				
	Special Assessments	65,000.00	16,662.00	48,338.00	74.37
	Proprietary Fund Revenues	0.00	0.00	0.00	0.00
	Revenue	**65,000.00**	**16,662.00**	**48,338.00**	**74.37**

Fund	Description	2010 Budget	Balance	Variance	% Uncollected Available
	Expense				
	Personal Services	0.00	0.00	0.00	0.00
	Supplies	500.00	0.00	500.00	100.00
	Services	76,000.00	5,363.56	70,636.44	92.94
	Capital Outlay	0.00	0.00	0.00	0.00
	Debt Services	0.00	0.00	0.00	0.00
	Transfers	0.00	0.00	0.00	0.00
	Expense	**76,500.00**	**5,363.56**	**71,136.44**	**92.99**
682	**Infill Building**	**-11,500.00**	**11,298.44**	**-22,798.44**	**198.25**