

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held December 1, 2016 at 5:00 P.M.
Present: Loven, Quirk, Grinde, Tweten

It was moved by Commissioner Tweten seconded by Commissioner Quirk that the minutes of the previous meeting of November 17, 2016 be approved as read.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: none

It was moved by Commissioner Quirk seconded by Commissioner Grinde to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$394,282.70.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: none

Check #	Date	Vendor #	Vendor Name	Amount
511754	12/1/2016	ACM502	Acme Electric Companies	\$110.98
511755	12/1/2016	APC500	American Payment Centers	\$219.00
511756	12/1/2016	AWW503	American Water Works Association	\$79.00
511757	12/1/2016	BOR501	Border States Electric Supply	\$1,711.24
511758	12/1/2016	CAR504	Cardmember Service	\$3,059.33
511759	12/1/2016	DAK502	Dakota Supply Group	\$92.82
511760	12/1/2016	EAG501	Eagle Electric	\$2,590.51
511761	12/1/2016	EGF501	EGF City	\$97,875.52
511762	12/1/2016	ELE501	Electric Pump	\$8,592.98
511763	12/1/2016	FAS501	Fastenal Company	\$110.23
511764	12/1/2016	GFT501	GF Thur-O-Clean	\$962.69
511765	12/1/2016	GRA500	Grabanski Todd	\$92.00
511766	12/1/2016	GRA505	Graymont Capital Inc	\$5,599.29
511767	12/1/2016	HOL501	Holiday Companies	\$117.50
511768	12/1/2016	LIB501	Liberty Business Systems	\$60.74
511769	12/1/2016	MAR502	Marco Technologies LLC	\$172.30
511770	12/1/2016	MDH501	MN Dept of Health (MDH)	\$4,618.00
511771	12/1/2016	MOO501	Moorhead Electric Inc	\$26,994.63
511772	12/1/2016	MYK500	Mykleseth Keith	\$1,771.85
511773	12/1/2016	OLS500	Olson Jeffrey	\$366.32
511774	12/1/2016	RAP500	Rapacz Randy	\$419.56
511775	12/1/2016	RMB500	RMB Environmental Laboratories, Inc	\$75.00
511776	12/1/2016	STU501	Stuart C Irby Co	\$19,140.50
511777	12/1/2016	SUL560	Sullivan Casey & Darla	\$500.00
511778	12/1/2016	USB502	US Bank Corporate Payment Systems	\$923.06
511779	12/1/2016	VES501	Vessco Inc	\$4,281.20
511781	12/1/2016	WAP500	Western Area Power Administration	\$205,218.29
511780	12/1/2016	WAT501	Water & Light Department	\$510.00
511782	12/1/2016	WID501	Widseth Smith Nolting & Assoc Inc	\$6,604.33
511783	12/1/2016	WOL564	Wald Craig & Carmen	\$400.00
511784	12/1/2016	XCE501	Xcel Energy	\$1,013.83
				\$394,282.70

Commissioner Grinde, supported by Commissioner Quirk, introduced the following resolution and moved its adoption:

BE IT RESOLVED by the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota, that the bid of DPC Industries as filed with the Secretary of said Commission for the furnishing of the following item number of the water treatment chemical bids opened November 10, 2016;

ITEM NUMBER: #4, Hydrofluosilicic Acid, for chemicals as set forth in the Advertisement for Bids published in the official newspaper, THE EXPONENT, on October 12 and 19, 2016 and as fully set forth in the plans and specifications for the total bid price of (\$7,800.00) Seven Thousand Eight Hundred and No/100 dollars be and hereby is accepted.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: None

Commissioner Grinde, supported by Commissioner Quirk, introduced the following resolution and moved its adoption:

BE IT RESOLVED by the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota, that the bid of Graymont Western Canada Inc. as filed with the Secretary of said Commission for the furnishing of the following item number of the water treatment chemical bids opened November 10, 2016;

ITEM NUMBER: #1, Quicklime, for chemicals as set forth in the Advertisement for Bids published in the official newspaper, THE EXPONENT, on October 12 and 19, 2016 and as fully set forth in the plans and specifications for the total bid price of (\$116,000.00) One Hundred Sixteen Thousand and No/100 dollars be and hereby is accepted.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: None

Commissioner Grinde, supported by Commissioner Quirk, introduced the following resolution and moved its adoption:

BE IT RESOLVED by the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota, that the bid of Hawkins Inc. as filed with the Secretary of said Commission for the furnishing of the following item numbers of the water treatment chemical bids opened November 10, 2016;

ITEM NUMBERS: #2 & 9, Liquid Chlorine and Anhydrous Ammonia, for chemicals as set forth in the Advertisement for Bids published in the official newspaper, THE EXPONENT, on October 12 and 19, 2016 and as fully set forth in the plans and specifications for the total bid price of (\$23,841.00) Twenty-three Thousand Eight Hundred Forty One and No/100 dollars be and hereby is accepted.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: None

Commissioner Grinde, supported by Commissioner Quirk, introduced the following resolution and moved its adoption:

BE IT RESOLVED by the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota, that the bid of Poet Ethanol CO2 as filed with the Secretary of said Commission for the furnishing of the following item number of the water treatment chemical bids opened November 10, 2016;

ITEM NUMBER: #6, Liquid Carbon Dioxide, for chemicals as set forth in the Advertisement for Bids published in the official newspaper, THE EXPONENT, on October 12 and 19, 2016 and as fully set forth in the plans and specifications for the total bid price of (\$25,600.00) Twenty-Five Thousand Six Hundred and No/100 dollars be and hereby is accepted.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: None

Commissioner Grinde, supported by Commissioner Quirk, introduced the following resolution and moved its adoption:

BE IT RESOLVED by the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota, that the bid of Shannon Chemical as filed with the Secretary of said Commission for the furnishing of the following item number of the water treatment chemical bids opened November 10, 2016;

ITEM NUMBER: #8, Polyphosphate, for chemicals as set forth in the Advertisement for Bids published in the official newspaper, THE EXPONENT, on October 12 and 19, 2016 and as fully set forth in the plans and specifications for the total bid price of (\$18,700.00) Eighteen Thousand Seven Hundred and No/100 dollars be and hereby is accepted.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: None

Commissioner Grinde, supported by Commissioner Quirk, introduced the following resolution and moved its adoption:

BE IT RESOLVED by the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota, that the bid of Thatcher Company as filed with the Secretary of said Commission for the furnishing of the following item number of the water treatment chemical bids opened November 10, 2016;

ITEM NUMBER: #3, Light or Dense Soda Ash, for chemicals as set forth in the Advertisement for Bids published in the official newspaper, THE EXPONENT, on October 12 and 19, 2016 and as fully set forth in the plans and specifications for the total bid price of (\$12,540.00) Twelve Thousand Five Hundred Forty and No/100 dollars be and hereby is accepted.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: None

Commissioner Grinde, supported by Commissioner Quirk, introduced the following resolution and moved its adoption:

WHEREAS, the terms arrived at on wages and fringe benefits through negotiation between the Water, Light, Power and Building Commission (Commission) and the Department Head Employees (Employees) have now been reduced to writing in the form of a Memorandum of Understanding between the said group and the Commission, and

WHEREAS, certain targeted wage adjustments were agreed upon and applied to the 2016 Water and Light Department - Department Head wage schedule prior to computing the wage schedules for the subsequent years, and

WHEREAS, the 2017-2019 pay scale in the Addendum applies to all Department Head employees, now therefore,

BE IT RESOLVED by the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota, that the prior mentioned Memorandum of Understanding between the Commission and the Department Head Employees is hereby approved and should be executed by the Commission President and the Secretary of the Commission, and

BE IT FURTHER RESOLVED that the salaries of the Water and Light Department - Department Head Employees be adjusted by a 3% increase for the year 2017, a 3% increase effective on January 1, 2018, and a 3% increase effective on January 1, 2019 as set forth in the attached Wage schedule Addendum.

BE IT FURTHER RESOLVED that all of the prior mentioned actions and approvals by the Water and Light Commission are hereby effective January 1, 2017.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: None

It was moved by Commissioner Quirk seconded by Commissioner Grinde at 6:00 pm to adjourn to the next regular meeting at the DSC on December 15, 2016 at 5:00 P.M.

Voting Aye: Loven, Quirk, Grinde, Tweten

Voting Nay: none

Lori Maloney
Secretary