

**AMENDED AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, DECEMBER 20, 2016 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

RECOGNITION OF MAYOR STAUSS AND COUNCIL MEMBER BUCKALEW:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of December 5, 2016.
2. Consider approving the minute summary of the “Closed Session” for the East Grand Forks, Minnesota City Council of December 12, 2016.
3. Consider approving the minutes of the “Special Meeting” for the East Grand Forks, Minnesota City Council of December 12, 2016.
4. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of December 13, 2016.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider adopting Resolution No. 16-12-123 accepting responsibility as the sponsoring agency for transportation alternative projects identified as 13th St SE and 20th Ave SE sidewalk project with corresponding Safe Kids non-infrastructure programming.

6. Consider approving the request for door and window replacement at the Civic Center for a cost of \$19,353.15 from Sterling Carpet One which includes materials and installation.
7. Consider adopting Resolution No. 16-12-124 accepting the report of feasibility for 2017 Assessment Job No. 1 for street improvements and setting the improvement hearing for February 7, 2017.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

8. Regular minutes of the Planning Commission for November 10, 2016.
9. Regular minutes of the Water, Light, Power, and Building Commission for November 17, 2016.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

10. Consider adopting Resolution No. 16-12-128 approving an outdoor rink sewage rate policy.
11. Consider adopting Resolution No. 16-12-125 approving the 2016 Tax Levy, Collectable in 2017.
12. Consider adopting Resolution No. 16-12-126 approving the 2017 Budget and to authorize specific financial related activities.
13. Consider adopting Resolution No. 16-12-129 passing a resolution providing for the issuance and sale of general obligation improvement bonds, Series 2017A, in the proposed aggregate principal amount of \$2,520,000.

CLAIMS:

14. Consider adopting Resolution No. 16-12-127 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 25582 for a total of \$212.07 whereas Council Member Buckalew is personally interested financially in the contract.
15. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

COUNCIL/STAFF REPORTS:

ADJOURN:

Upcoming Meetings:

Organizational Meeting – January 3, 2017 – 5:00 PM – Council Chambers
Regular Council Meeting – January 3, 2017 – Following the Organizational Meeting – Council Chambers

**UNAPPROVED MINUTES
OF THE SPECIAL COUNCIL MEETING
CITY OF EAST GRAND FORKS
MONDAY, DECMEBER 5, 2016 – 7:00 PM**

CALL TO ORDER:

The Special Meeting of the East Grand Forks City Council for December 5, 2016 was called to order by Council President Mark Olstad at 7:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss(7:04pm), Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Karla Anderson, Finance Director; Dan Boyce, Water & Light Manager; Paul Gorte, Economic Development Director; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; and Megan Nelson, Executive Assistant.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

SCHEDULED PUBLIC HEARINGS:

1. Public Hearing for the consideration of the 18% increase to the tax levy.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO OPEN THE PUBLIC HEARING.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, and Tweten.

Voting Nay: None.

Mr. Murphy stated this meeting was being held to obtain public comment on the proposed tax levy for 2017. He explained the property tax levy is apportioned to each property in the City and the proposed tax levy for 2017 is \$4,527,998 which represents an 18% increase over the 2016 levy. He continued saying the increase in the levy is to cover the costs of increases in personnel, to increase the fund balance to 32%, and to cover the City's capital needs for 2017. He said again that this meeting was being held to hear public comments about the proposed levy. Council President Olstad asked if there was anyone that would like to address the Council with any questions or comments.

Mr. Dennis Larson, 205 6th St NW, told the Council that he had moved here four years ago and in that time he had experienced a 40% increase to his property taxes which did not include the special assessments that he has been charged over the last two years. He continued saying he was curious if others have had the same experience and rate increases that he has. He said he had never experienced the tax rate increases like he has since he moved here. He added how Minnesota is rated in the top 10 of

the worst tax states but he failed to realize how high it would be. He commented that people who are close to his age bracket may have limited incomes, their earning power was behind them, and if they are receiving the same amount in increases that he is he is guessing some of them are going to be experiencing some lows based on the 2017 tax increases. He asked if the proposed levy was going to be an actual 18% levy increase for property owners in 2017. Council President Olstad asked Mr. Murphy to explain more about how the levy works.

Mr. Murphy explained his personal property tax has been estimated to increase 9.6% which included the 18% levy increase. He said the \$4,527,988 levy is divided up among the properties in East Grand Forks and it is the taxable market value on the tax statement that determines what portion of the levy each property is responsible for. He stated some reasons for the lower increase instead of the 18% increase to each individual property is because there is new construction or new homes being built. He added that a change in property values can also cause a change to the portion of property tax that is paid on a property. Mr. Murphy said that both of the TIF Districts were going to be decertified at the end of 2016 which would add additional revenue to general fund reducing the overall impact of the 18% levy. He stated again the reasons for people having a reduced rate and not an 18% increase was because of additional market values, additional properties being developed in the City, and the additional revenue from the TIF Districts.

Mr. Larson asked if the proposed rates listed on the proposed taxes for 2017 was a firm number. He stated that it showed his increase would be 13%. Mr. Murphy asked if that was his overall number. Mr. Larson said it was for 2017. Mr. Murphy stated that if all entities that are listed approve what their preliminary tax rate was then that would be a firm number. Mr. Larson said that would be a 13% increase and a 40% tax rate increase over a four year period based on when they purchased the home in 2012. He commented that it was quite substantial and his thought that this will be debilitating to a lot of older people based on where they stand financially and it may even be so much to say they will be put into a quagmire of quick sand financially. He said he wanted to confirm exactly where he stood and if he will be experiencing a 40% increase in four years.

Council President Olstad commented that over the last few years market values have risen quite a bit in the City, that the increases to the market values are not controlled by the City but by the County, and everyone has experienced that. He added how the State mandated the County to increase the market values. He stated how the increases are hitting harder in part because of those market value increases. Mr. Larson said he is aware of that and how his thought was more along the lines of wonderment of where people are going to stand if some of them financially speaking will be able to endure these rate increases. He stated how there are people that are no longer working who do not have a way to increase what is being received financially and there has been three years without a cost of living increase for those receiving social security even though the tax rates and cost of items continues to increase. He said that he wanted to bring this item up, that he knows the Council is aware of these things, and that he was curious about exactly what the Council's authority was in the realm of increasing taxes.

Council member Pokrzywinski commented that he lives a couple doors down from Mr. Larson, that the valuation on his home went from \$160,000 to over \$210,000 in the last four or five years. He stated that is a significant portion of the increase. He said the Council has increase property taxes in the last couple years, that the City is playing catch up from when there was no raises in taxes, and how one year it was even lowered. Mr. Larson said that was all he had. Council President Olstad asked if anyone else wanted to address the Council. No one else came forward.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, and Tweten.

Voting Nay: None.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE NOVEMBER 15, 2016 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 7:10 P.M.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, and Tweten.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTE SUMMARY
OF THE CITY
JOINT CLOSED MEETING
CITY COUNCIL & ECONOMIC DEVELOPMENT BOARD
CITY OF EAST GRAND FORKS
TUESDAY, DECEMBER 12, 2016 – 4:00 PM**

CALL TO ORDER:

The Closed Joint Meeting of the East Grand Forks City Council and Economic Development Board for December 12, 2016 was called to order by Council President Mark Olstad & President Justin Hecht at 4:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, and Marc DeMers.

On a Call of Roll the following members of the East Grand Forks Economic Development Board were present: President Justin Hecht, Board Members Mike Pokrzywinski, Ralph Messelt, Josh Grinde, George Wogaman, Mark Olstad, and Daniel Black.

Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Reid Huttunen, Parks and Recreation Superintendent; David Murphy, City Administrator; Megan Nelson, Executive Assistant; and Tim Riopelle, Council Member Elect.

DETERMINATION OF A QUORUM:

The Council President Olstad and Board President Hecht determined a Quorum was present.

1. Closed Session pursuant to MN Statute 13D.05 Sub 3(c)(3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property for parcel 83.00101.00.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER VETTER, TO MOVE INTO CLOSE SESSION.

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

A MOTION WAS MADE BY BOARD MEMBER POKRZYWINSKI, SECONDED BY BOARD MEMBER GRINDE, TO MOVE INTO CLOSE SESSION.

Voting Aye: Hecht, Pokrzywinski, Messelt, Grinde, Wogaman, Olstad, and Black.

Voting Nay: None.

Discussion followed in closed session regarding possible options for the purchase of parcel 83.00101.00.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO MOVE INTO OPEN SESSION.

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

A MOTION WAS MADE BY BOARD MEMBER BLACK, SECONDED BY BOARD MEMBER MESSELT, TO MOVE INTO OPEN SESSION.

Voting Aye: Hecht, Pokrzywinski, Messelt, Grinde, Wogaman, Olstad, and Black.

Voting Nay: None.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE DECEMBER 6, 2016 CLOSED JOINT MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 4:59 P.M.

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTES
OF THE SPECIAL MEETING
CITY OF EAST GRAND FORKS
MONDAY, DECEMBER 12, 2016 – 5:00 PM**

CALL TO ORDER:

The Special Meeting of the East Grand Forks City Council for December 12, 2016 was called to order by Council President Mark Olstad at 5:02 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Karla Anderson, Finance Director; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Rod Hajicek, Detective Lieutenant; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of November 15, 2016.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of November 22, 2016.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3. Consider approving the Exempt Gambling Permit Application for the Whitetails Unlimited Red River Valley Deer Camp to hold a raffle at the Eagles Club located at 227 10th St NW East Grand Forks, MN 56721 on January 28, 2017 and to waive the 30 day waiting period.
- 4. Consider approving the Exempt Gambling Permit Application for the Red River Valley Pheasants Forever Group to hold a raffle at the Eagles Club located at 227 10th St NW East Grand Forks, MN 56721 on April 29, 2017 and to waive the 30 day waiting period.
- 5. Consider approving the lease agreement between the City of East Grand Forks and the Grand Forks/East Grand Forks Metropolitan Planning Organization for years 2017-2018.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS THREE (3) THROUGH FIVE (5).

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

- 6. Regular minutes of the Economic Development Authority Board for November 1, 2016.
- 7. Regular minutes of the Water, Light, Power, and Building Commission for November 3, 2016.
- 8. Regular minutes of the Cemetery Commission for July 18, 2016.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

- 9. Consider approving the placement of No Parking during School Hours Signs to be placed on the south side of the Senior High School on 14th Street NW for safety purposes.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE PLACEMENT OF NO PARKING DURING SCHOOL HOURS SIGNS TO BE PLACED ON THE SOUTH SIDE OF THE SENIOR HIGH SCHOOL ON 14TH STREET NW FOR SAFETY PURPOSES.

Council member DeMers asked how much the signs would cost. Mr. Stordahl said he didn't know exactly but would estimate the cost to be around \$200 for the signs and posts. Council member Vetter informed the Council that he will be voting against this. He explained there are currently temporary no parking signs in place that are 20 to 30 feet back from the driveways which has seemed to open things up. He said it wasn't a good time to move the parking signs and lose more parking in this area with construction going on. He added moving the parking away from the driveways has helped quite a bit so he will be voting against this.

Voting Aye: Grassel, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: DeMers and Vetter.

10. Consider adopting Resolution No. 16-12-121 waiving monetary limits on tort liability without purchasing excess liability coverage for 2017.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 16-12-121 WAIVING MONETARY LIMITS ON TORT LIABILITY WITHOUT PURCHASING EXCESS LIABILITY COVERAGE FOR 2017.

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

11. Consider approving the request to purchase the Tennant T7 Micro-Rider Floor Scrubber for the total amount of \$11,700 from the Heartland Paper Company.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE REQUEST TO PURCHASE THE TENNANT T7 MICRO-RIDER FLOOR SCRUBBER FOR THE TOTAL AMOUNT OF \$11,700 FROM THE HEARTLAND PAPER COMPANY.

Mr. Huttunen informed the Council since the last work session he had more discussions with both Heartland Paper and Cole Paper regarding floor scrubbers. He said he had received quotes for a walk behind machine. He explained there is a machine available from Heartland Paper that is a 24 inch walk behind machine that is used but it only has six hours on it and would cost \$8,400. He stated this machine is much more efficient than any other walk behind machine because it doesn't take any detergent but instead uses an on-board generator to make microscopic bubbles to clean the floor. He said this machine would use 70% less water than a standard machine; this could clean the entire floor in about an hour, and only use one tank of water to do so. He explained the rider machine they were looking at was going to cost \$11,700, there was \$6,500 budgeted for this purchase, and that this is hopefully a more feasible option at \$8,400. He added that is it \$1,200 less than if purchased brand new, they would be able to test it first, and if it is not what is needed they can return it.

Council member Buckalew asked where the remaining funds would be coming from to cover the cost of the purchase or if there were funds in the 2017 budget to cover the cost. Mr. Huttunen said that there was only \$6,500 budgeted in 2016 and nothing budgeted in 2017 to make up the difference. Ms. Anderson stated there were other funds available in the Park and Recreation capital outlay budget to cover the difference.

Council President Olstad asked if the motion should be amended to the new recommendation. Council member Tweten stated he would prefer buying a new machine and withdrew his motion.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE PURCHASE OF THE TENNANT T5 ECHO-H20 MACHINE WITH 6 HOURS OF USE AND A FULL MANUFACTURER WARRANTY FROM HEARTLAND PAPER FOR THE PRICE OF \$8,400 ALONG WITH THE OPTION TO RETURN IT IF THEY ARE NOT SATISFIED WITH THE MACHINE.

Council member DeMers asked if this machine could be used at other facilities or if it was too bulky to move around. Mr. Huttunen said there would be the option to use this as other facilities if it works well at the Civic Center.

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

CLAIMS:

12. Consider adopting Resolution No. 16-12-122 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 25499 for a total of \$1,868.46 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 16-12-122 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 25499 FOR A TOTAL OF \$1,868.46 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Tweten, and Olstad.

Voting Nay: None.

Abstain: Buckalew.

13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Council Member Buckalew thanked the Public Works Department for getting the snow off the streets and that it was appreciated.

Mr. Murphy informed the Council he had been in contact with the City Administrators from Thief River Falls and Crookston. He stated they were looking at having a meeting between the cities sometime in January like they had previously.

Mr. Stordahl informed the Council there were a few breakdowns with some of the equipment that were costly. He said the repairs were either complete or currently being done and the cost for the repairs is approximately \$50,000.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE DECEMBER 12, 2016 SPECIAL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:15 P.M.

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTES
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, DECEMBER 13, 2016 – 5:00 PM**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for December 13, 2016 was called to order by Council President Mark Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Karla Anderson, Finance Director; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Rod Hajicek, Detective Lieutenant; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. Request to Approve Report of Feasibility & Set Date for Hearing for 17AJ1 – Steve Emery

Mr. Emery handed out the report of feasibility for the proposed street improvement projects for 2017. He reviewed the estimated costs for seal coat and mill and overlay portions of the project. He then explained the different proposals and estimated costs which would not be assessed which included panel replacement on Bygland Road, parking lot improvements, an area of reconstruction, and bike path improvements. Council member DeMers asked when 4th Street was going to be redone with the construction still going on at the high school. Mr. Emery stated it was their intent to have that area done in late summer or early fall when the construction on the school should be close to finishing up. Discussion followed on how some costs like updating sidewalks have not been included with the assessed costs for the last two years, how there are different options to pay for the City's portion of these projects, and that including some of these items in with a bigger project has brought prices down compared to when they had been bid out separately.

Ms. Anderson commented that the Council could keep the proposals in, wait to see what the bids come in at, and then decide what they would like to move forward with. Council member Olstad asked if anything could be put off until 2018. Mr. Emery stated that this was the last of the three years of the street improvement projects and at this time there were not any major projects planned. He added the Council could bid out all of the proposals and decide what projects to award. Council member

Buckalew asked if there were any funds that were dedicated for flood projects because there was an issue with the dike by the veteran's memorial. Ms. Anderson stated that the funds were supposed to be used for infrastructure. Mr. Stordahl explained they were aware of the situation and were going to be looking in to it within the next year or two.

This item will be referred to a City Council Meeting for action.

2. Update on the Bicycle & Pedestrian Plan – Jairo Vaifara

Mr. Vaifara informed the Council he was going to be giving them an update on the bike and pedestrian plan. He explained a number of activities had taken place to build public support for this plan which included meetings, surveys, and having information in the local media about the plan. He continued how they are moving on to the visioning of the overall plan while working with both cities and different entities within the cities. He stated the long range plan was to provide a variety of choices for transportation with community goals that include a focus on safety and promoting economic development as well as promoting community vitality. He told the Council there are two new factors which are MAP21 and FAST, what some of the new goals and objectives were which now include resiliency and tourism, and how the current existing conditions have been assessed. He explained how areas have been identified where improvements need to be made.

Mr. Vaifara told the Council that they are bringing forward the idea of complete streets. He explained that complete streets are streets that allow or provide space for all types of users. He added how they are looking at improving intersections, connectivity, and improving the area from the bronze level to a silver level. He stated this is where things are currently at, thanked the Council for their time, and invited them to attend upcoming meets.

3. Request to Submit TAP Application – Nancy Ellis

Ms. Ellis reminded the Council about the sidewalk project for 13th Street SE and 20th Ave SE. She stated the letter of intent had been approved and the next step was to submit an application. She reviewed the 80/20 cost split and how the City would have to cover the engineering fees. She explained the Safe Kids group and also sent in a letter of intent for non-infrastructure funds and the MPO had suggested putting both items on the same application since the City would need to act as the sponsoring agent for the Safe Kids application. She asked the Council for approval to combine the applications into one before moving forward. Council President Olstad asked if the funds that Safe Kids was going to receive would be used in East Grand Forks. Ms. Ellis stated the funds would only be used in East Grand Forks. She added how a resolution would need to be passed which included a guarantee the sidewalks would be maintained but did not have to specify it would be done by the City.

This item will be referred to a City Council Meeting for action.

4. Request for Doors at Civic Center – Reid Huttunen

Mr. Huttunen told the Council part of the project at the Civic Center was to replace doors and windows in some of the doors. He stated how there was \$30,000 budgeted for signage, the signage was now complete and how there was over \$20,000 remaining to pay for the doors and windows. He stated this wouldn't be complete for a few weeks. He recommended accepting the bid from Sterling Carpet One for a total of \$19,353.15. Council member Tweten commented how important it was to keep up with

maintenance of the buildings and that he was in favor of accepting the lower quote.

Council member Pokrzywinski asked how things are now since the roof project is complete. Mr. Huttunen stated that he hadn't seen things before the fix was done but the snow is blowing off the roof, there was some build up of snow on the southeast edge of the building and he was told it was nothing like it had been before.

This item will be referred to a City Council Meeting for action.

5. Consideration of Setting Policy for Outdoor Rink Rate – Megan Nelson

Ms. Nelson informed the Council the Administration Office had been contacted and asked about a reduced sewage rate for putting an outdoor rink in the back yard. She reminded them this had been brought up the winter before, it had been discussed to set a policy but at this point it hadn't been done. She asked how they would like to move forward. Discussion followed about setting up a policy and having it ready for the Council to vote on at the next meeting.

This item will be referred to a City Council Meeting for action.

6. Discussion Regarding Legislative Day – Mark Olstad

Council President Olstad reminded the Council about the upcoming Legislative Day that was going to be held at the State Capitol on February 1st. He stated that the rooms needed to be booked before the end of the month asked who would like to attend. He added how the reservations could always be cancelled. He explained how the day is set up with meetings with legislators, it ends with a dinner, and they would come home the following day. Discussion followed about who would like to attend and how City shirts or name tags could be ordered.

7. 2017 Budget & Levy Discussion – Karla Anderson and David Murphy

Mr. Murphy reviewed what the budget process had been up to this point, how the Council could consider approving the levy and budget at the December 20th meeting, and that staff went back through the budget while reviewing priorities. He explained how items were removed from the budget, that they are recommending an increase to the franchise fee for the Water and Light Department, and looking to charging for employees' time for special events. He added that with all of the changes the budget was only short \$15,000 from the goal of getting 32% percentage in reserves. He added the unknown was if the \$30,000 for Valley Golf was going to be included in the budget and if it wasn't they met the goal. Ms. Anderson reviewed the revenue and expenses. Mr. Murphy then asked for questions or comments from the Council.

Council President Olstad asked about the payments that were taken off for the Central Equipment Fund. Ms. Anderson explained they found the equipment had been paid for along with interest so those payments were no longer needed and how that process was going to be reviewed. Council member DeMers asked about charging for events and if events wouldn't be held because of the additional costs. Mr. Murphy gave examples of how there are some events that do take a considerable amount of staff time to set up. Mayor Stauss commented how he hates to see events being charged for because it is hard enough to put a parade together. Council member DeMers commented how there may be some fall out if the City starts charging for events. He added that he was not in favor of increasing the franchise fee and asked what the breakdown was for that. Mr. Boyce explained how it was based on usage and that

there weren't many changes to electric rates for 2017. Council member Buckalew commented that businesses in the area receive border city credits so this would be a way to get businesses to contribute more. Council member Vetter commented that he was not in favor of increasing the franchise fee, he didn't like how this budget process has gone, and gave suggestions on how things should have changed. Discussion followed about removing the \$30,000 for the golf course, if the library should hire another full time person, and if not they would be cutting back hours.

Mayor Stauss asked what the State requires. Mr. Murphy explained the State recommends a 35% to 50% in reserves and how it could affect a City's bond rating if it was lower than that. Mayor Stauss commented that the City still needs to function but they need to find a way to keep costs down which may include a wage freeze. Discussion followed about how the City collected \$93,000 in addition to the \$100,000 from campground revenue. Mayor Stauss suggested the flowers be paid for with these funds and both the City and DNR use revenue funds to split the costs which then could be removed from the budget. More discussion followed about how the library does provide some assistance to the schools, how there are many functions the library helps with, that they doubled the room rental fee and they haven't see a decrease in usage. Council member Pokrzywinski explained why he was supporting the additional position for the library. Council member Tweten also voiced his opinion supporting the additional person for the library as well as how important the library was in the City.

Mr. Murphy continued saying how he appreciates the comments from the Council and explained an article he handed out about how to improve financial structural imbalance. He stated the Council has the ability to make any changes to the budget they so choose but there may be some consequences. Discussion followed about how gradual changes should have been done, how the \$30,000 for the golf course needs to be removed from the budget and how the Council can't count on the State Legislature holding a special session.

8. Other

Mr. Murphy informed the Council he would like to hold a vision and goal setting session to update the City's strategic plan in January or February and asked the Council and Department Heads to check their calendars to see what Saturday would work.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADJOURN THE DECEMBER 13, 2016 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:43 P.M.

Voting Aye: Grassel, DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, and Olstad.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer

Request for Council Action

Date: December 13th, 2016

To: East Grand Forks City Council Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Nancy Ellis, City Planner

RE: Approve the submittal of the TAP application for the sidewalk project in combination with the Safe Kids programming

GENERAL INFORMATION:

At an October Work Session, the City of East Grand Forks recommended submitting a Transportation Alternatives Project (TAP) Letter of Intent to construct sidewalk on the south side of 13th St SE and the east side of 20th Ave SE. The Letter of Intent was submitted to MnDOT and we were informed by the MPO to submit the full application by January.

As well, SafeKids submitted a Letter of Intent to request non-infrastructure dollars for safe routes to school programming in East Grand Forks. In order for them to submit a full application, they must have the City act as the sponsoring agency for their application. Therefore, the MPO has suggested that we submit the sidewalk project with corresponding Safe Kids programming in one application. They compliment and enhance each other, as well as, provide continuing education to our students as to how to walk or bike safely to school.

Currently, the TAP projects; if awarded; are funding at an 80/20 split minus engineering costs. The total project cost is: \$171,690 for the sidewalk project and \$37,500 for the Safe Kids work = \$209,190 total. 80% funding is \$167,353 with \$41,837 required in local match. This work is normally funded out of the General Fund.

RECOMMENDATION:

I am asking City Council to submit the infrastructure and non-infrastructure projects in one application and approve the resolution to act as sponsoring agency and agree to maintain the facility.

C:\Users\mnelson\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\KQ64YLFA\TAP application for sidewalk and Safe Kids.doc

Greater Minnesota Transportation Alternatives Solicitation

Letter of Intent Form

Applicant Information

Name of applicant organization: City of East Grand Forks, MN

Title of project: Sidewalk Extensions on 20th Ave SE and 13th St SE

Name of contact: Steve Emery, City Engineer

Address: 1600 Central Ave NE

City: East Grand Forks **State:** MN **Zip:** 56721

County: Polk

Phone: 218-773-1185 **Email:** Steve.Emery@wsn.us.com

Project Information

1. One sentence description of the work for which you are seeking support:

The City of East Grand Forks would like to build extensions to our Safe Routes to School Sidewalks along the south side of 13th St SE from 17th Ave SE to 20th Ave SE (on school property), including a small portion on the north side of 13th St SE from 19th Ave SE to 20 Ave SE; and then head north on the east side of 20th Ave SE to close a few missing gaps in the SRTS walking/biking maps.

2. Amount requested from transportation alternatives: \$136,859

3. Total project budget. Please briefly explain the total estimated amount of funding needed. Include the transportation alternatives request and other sources. Specifically identify how you will obtain the 20 percent match (100 words maximum):

The total estimate for the sidewalk project is \$171,074. Therefore, the City of East Grand Forks will be asking for \$136,859 (80%) in TAP funds and the City will cover the \$34,215 (20% local match) plus approximately 15% to the cost for Engineering (Plans and Specs- 9% and Staking and Inspection - 6% or approximately \$25,661). The \$60,000 that the City would be required to fund would be paid through a combination of budgeting general fund dollars, as well as, using some State Aid maintenance funds for the portion located along 13th St SE.

4. Project request type (capital, planning, both): capital

5. Describe the work you want to do for which you are seeking transportation alternatives support. Also include a description of the project development activities for this project to-date (250 words maximum):

After South Point elementary and the middle school were constructed, identified safe routes to each school were developed by the local Metropolitan Planning Organization, with collaboration from the local school districts, police, representatives of PTOs and traffic engineers. The routes for the "Point" in East Grand Forks were challenging given that for the most part, sidewalks did not exist. The nearest residential developments were created absent of facilities for bikes or pedestrians other than the regular street system because sidewalks and/or multi-purpose paths were not required in these developments. The City of East Grand Forks has been able to fill some of these voids with SRTS funds, however, new neighborhoods are being developed beyond the schools (with sidewalks within the neighborhood) and they are missing the final sidewalk connections to South Point Elementary. We have heard from these residents at public hearings that they want sidewalks and would like their newly constructed neighborhood sidewalk to extend beyond their street and finish the safe route to school gap.

6. Describe how your project meets a transportation purpose (100 words maximum):

Sidewalks, specifically paved sidewalks, are an important piece of a walking route to school. Paved sidewalks are "pedestrian lanes" that provide people with space to travel within the public right-of-way separated from motor vehicles and on-road bicycles. Sidewalks provide places for children to walk, run, skate and play, and are often used by young bicyclists. Sidewalks improve mobility for pedestrians and provide access for all types of pedestrian travel to schools, as well as work, parks, shopping areas, transit stops and other destinations. These sidewalks would help "complete" these streets and further improve safe travel for the growing number of children on the Point Area that are walking and biking to school.

7. List any adopted plans that your project has been identified in (statewide, regional, Safe Routes to School, Scenic Byways, etc.):

The placement of sidewalks for all streets in and around the South Point Elementary has been recommended in the GF-EGF MPO Safe Routes to School plans.

8. Is the proposal an initiative of a local Safe Routes to School program? Yes No

9. Is the proposal located on a designated Scenic Byway? Yes No

If yes, which Scenic Byway?

10. Describe your organization and / or the sponsoring agency's history with delivering federally-funded transportation alternatives-type projects, focusing on infrastructure projects. If not applicable, identify the key steps and strategies that will be used to deliver the project (250 words maximum):

East Grand Forks has a strong history of delivering Transportation Alternatives projects. We have applied and received federal funding for past Transportation Enhancement and Safe Routes to School projects. We are familiar with the process required to receive and spend federal funds and budget our local share into the City's yearly budget whether we have officially received the funds or not.

11. Have you contacted representatives from the sponsoring agency, including elected officials and county engineers? If so, please describe what has resulted from this conversation and if you have written support for the project (50 words maximum):

This project has complete support from the City Council as it was brought forward by a Council member at a Council meeting. All members voted in favor of submitting this project for consideration of TAP funds. As well, it was discussed previously at two Special Assessment hearings for a nearby neighborhood street and sidewalk project. The residents have asked how to get their sidewalk connected to the school and the Council Members feel the TAP program would be an excellent way to meet the needs of these citizens.

[Click here to submit](#)

Reminder when submitting: The form submits via your email account. Be sure to follow all prompts to ensure submission. You can confirm submission by checking your email inbox "Sent" folder. If using Google Chrome save a copy of the form to your computer and click submit from the saved PDF.

For assistance contact Chris Berrens at 651-366-3755 (chris.berrens@state.mn.us) or Katie Caskey at 651-366-3901 (kathryn.caskey@state.mn.us).

Greater Minnesota Transportation Alternatives Solicitation

Letter of Intent Form

Applicant Information

Name of applicant organization: City of East Grand Forks, MN

Title of project: Sidewalk Extensions on 20th Ave SE and 13th St SE

Name of contact: Steve Emery, City Engineer

Address: 1600 Central Ave NE

City: East Grand Forks **State:** MN **Zip:** 56721

County: Polk

Phone: 218-773-1185 **Email:** Steve.Emery@wsn.us.com

Project Information

1. One sentence description of the work for which you are seeking support:

The City of East Grand Forks would like to build extensions to our Safe Routes to School Sidewalks along the south side of 13th St SE from 17th Ave SE to 20th Ave SE (on school property), including a small portion on the north side of 13th St SE from 19th Ave SE to 20 Ave SE; and then head north on the east side of 20th Ave SE to close a few missing gaps in the SRTS walking/biking maps.

2. Amount requested from transportation alternatives: \$136,859
3. Total project budget. Please briefly explain the total estimated amount of funding needed. Include the transportation alternatives request and other sources. Specifically identify how you will obtain the 20 percent match (100 words maximum):

The total estimate for the sidewalk project is \$171,074. Therefore, the City of East Grand Forks will be asking for \$136,859 (80%) in TAP funds and the City will cover the \$34,215 (20% local match) plus approximately 15% to the cost for Engineering (Plans and Specs- 9% and Staking and Inspection - 6% or approximately \$25,661). The \$60,000 that the City would be required to fund would be paid through a combination of budgeting general fund dollars, as well as, using some State Aid maintenance funds for the portion located along 13th St SE.

4. Project request type (capital, planning, both): capital

5. Describe the work you want to do for which you are seeking transportation alternatives support. Also include a description of the project development activities for this project to-date (250 words maximum):

After South Point elementary and the middle school were constructed, identified safe routes to each school were developed by the local Metropolitan Planning Organization, with collaboration from the local school districts, police, representatives of PTOs and traffic engineers. The routes for the "Point" in East Grand Forks were challenging given that for the most part, sidewalks did not exist. The nearest residential developments were created absent of facilities for bikes or pedestrians other than the regular street system because sidewalks and/or multi-purpose paths were not required in these developments. The City of East Grand Forks has been able to fill some of these voids with SRTS funds, however, new neighborhoods are being developed beyond the schools (with sidewalks within the neighborhood) and they are missing the final sidewalk connections to South Point Elementary. We have heard from these residents at public hearings that they want sidewalks and would like there newly constructed neighborhood sidewalk to extend beyond their street and finish the safe route to school gap.

6. Describe how your project meets a transportation purpose (100 words maximum):

Sidewalks, specifically paved sidewalks, are an important piece of a walking route to school. Paved sidewalks are "pedestrian lanes" that provide people with space to travel within the public right-of-way separated from motor vehicles and on-road bicycles. Sidewalks provide places for children to walk, run, skate and play, and are often used by young bicyclists. Sidewalks improve mobility for pedestrians and provide access for all types of pedestrian travel to schools, as well as work, parks, shopping areas, transit stops and other destinations. These sidewalks would help "complete" these streets and further improve safe travel for the growing number of children on the Point Area that are walking and biking to school.

7. List any adopted plans that your project has been identified in (statewide, regional, Safe Routes to School, Scenic Byways, etc.):

The placement of sidewalks for all streets in and around the South Point Elementary has been recommended in the GF-EGF MPO Safe Routes to School plans.

8. Is the proposal an initiative of a local Safe Routes to School program? Yes No

9. Is the proposal located on a designated Scenic Byway? Yes No

If yes, which Scenic Byway?

10. Describe your organization and / or the sponsoring agency’s history with delivering federally-funded transportation alternatives-type projects, focusing on infrastructure projects. If not applicable, identify the key steps and strategies that will be used to deliver the project (250 words maximum):

East Grand Forks has a strong history of delivering Transportation Alternatives projects. We have applied and received federal funding for past Transportation Enhancement and Safe Routes to School projects. We are familiar with the process required to receive and spend federal funds and budget our local share into the City’s yearly budget whether we have officially received the funds or not.

11. Have you contacted representatives from the sponsoring agency, including elected officials and county engineers? If so, please describe what has resulted from this conversation and if you have written support for the project (50 words maximum):

This project has complete support from the City Council as it was brought forward by a Council member at a Council meeting. All members voted in favor of submitting this project for consideration of TAP funds. As well, it was discussed previously at two Special Assessment hearings for a nearby neighborhood street and sidewalk project. The residents have asked how to get their sidewalk connected to the school and the Council Members feel the TAP program would be an excellent way to meet the needs of these citizens.

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For assistance contact Chris Berrens at 651-366-3755 (chris.berrens@state.mn.us) or Katie Caskey at 651-366-3901 (kathryn.caskey@state.mn.us).

ENGINEER'S ESTIMATE OF COST



2017 Safe Routes To School Sidewalk Extensions (20th Ave SE & 13th St SE) East Grand Forks, Mn

Table A - Eligible Items

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL AMOUNT
Mobilization	LS	1	\$ 10,000.00	\$10,000.00
Traffic Control	LS	1	\$ 7,500.00	\$7,500.00
Remove & Replace 6" Concrete Driveway	SY	305	\$ 70.00	\$21,350.00
Remove & Replace Concrete Sidewalk	SF	394	\$ 10.00	\$3,940.00
Remove & Replace Concrete Curb & Gutter (B624)	LF	318	\$ 50.00	\$15,900.00
Common Excavation	CY	300	\$ 15.00	\$4,500.00
Aggregate Base, CL 5 (CV)	CY	85	\$ 50.00	\$4,250.00
4" Concrete Sidewalk	SF	11250	\$ 6.50	\$73,125.00
Detectable Warning Panels	SF	185	\$ 50.00	\$9,250.00
Crosswalk Markings	SF	600	\$ 15.00	\$9,000.00
Topsoil Borrow	CY	165	\$ 25.00	\$4,125.00
Turf Establishment	SY	2500	\$ 3.50	\$8,750.00
Total Cost - Eligible Items				\$171,690.00

Table B - Non Eligible Items

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL AMOUNT
Engineering - Plans and Specifications (12%)	1	LS	\$ 20,602.80	\$20,602.80
Engineering - Construction Staking & Inspection (10%)	1	LS	\$ 17,169.00	\$17,169.00
Administration (3%)	1	LS	\$ 5,150.70	\$5,150.70
Legal (3%)	1	LS	\$ 5,150.70	\$5,150.70
Contingencies (5%)	1	LS	\$ 8,584.50	\$8,584.50
Total Cost - Non Eligible Items				\$56,657.70



DATE	DESCRIPTION
08/11/2011	PROJECT INITIATION
09/15/2011	SCHEMATIC DESIGN
10/20/2011	PRELIMINARY DESIGN
11/15/2011	FINAL DESIGN
12/15/2011	CONSTRUCTION

East Grand Forks, Minnesota
 General Area Map
 Scale: 1" = 100'
 Date: 11/15/2011

Safe Routes To School
 C1.0

Greater Minnesota Transportation Alternatives Solicitation

Letter of Intent Form

Applicant Information

Name of applicant organization: Safe Kids Grand Forks

Title of project: Safe Routes to School East Grand Forks

Name of contact: Patty Olsen

Address: 860 S. Columbia Road

City: Grand Forks

State: ND

Zip: 58201

County: Polk (while based in ND, Safe Kids serves communities throughout NW Minnesota)

Phone: 701-780-1856

Email: polsen@altru.org

Project Information

1. One sentence description of the work for which you are seeking support:

We are seeking funding to continue and expand our SRTS non-infrastructure programming at the K-8th grade schools in East Grand Forks as anticipated infrastructure projects increase the opportunities for students to walk and bicycle to school.

2. Amount requested from transportation alternatives: \$37,500

3. Total project budget. Please briefly explain the total estimated amount of funding needed. Include the transportation alternatives request and other sources. Specifically identify how you will obtain the 20 percent match (100 words maximum):

We are requesting \$21,600 for a SRTS coordinator over a three year period. The additional \$15,900 will fund materials to be used for educational activities and environmental improvements. We will work with the City of East Grand Forks and the MPO to determine how to best fund the 20 percent match.

4. Project request type (capital, planning, both): Both

5. Describe the work you want to do for which you are seeking transportation alternatives support. Also include a description of the project development activities for this project to-date (250 words maximum):

Current SRTS programming focuses on providing 4 E's of injury prevention and transportation planning: education, encouragement, enforcement and evaluation. Educational activities include working with students, staff and parents on safe practices during arrival and dismissal. This includes education focused on improving driver behavior to create safer environments for pedestrians and bicyclists. We also supervise walking programs that teach students pedestrian safety skills and offer incentives for participation. Local law enforcement has also increased their presence at school crossings during morning arrival and supported the walking programs.

Through our work with the walking programs and feedback from students, parents, school administrators, city engineers/planners and law enforcement, we have become more aware of the gaps in the infrastructure around two of our schools. When the houses north of two of our schools were built, sidewalks were not required. As a result, students walking/biking to the school must do so in the street from these neighborhoods. In

6. Describe how your project meets a transportation purpose (100 words maximum):

Over the last four years of SRTS funding, Safe Kids Grand Forks, in partnership with the city of East Grand Forks and the public schools, has seen an increase in the number of students walking/biking to school. While we have not completed SRTS surveys/tallies within the last two years, we know that at one school bike riding has increased as reflected by at least 3-4x times more bikes at the racks each morning. Additionally, we have seen increased participation in walking during supervised walking programs. Continued SRTS funding will help to support and expand upon these programs.

7. List any adopted plans that your project has been identified in (statewide, regional, Safe Routes to School, Scenic Byways, etc.):

Safe Routes To School

8. Is the proposal an initiative of a local Safe Routes to School program? Yes No

9. Is the proposal located on a designated Scenic Byway? Yes No

If yes, which Scenic Byway?

10. Describe your organization and / or the sponsoring agency's history with delivering federally-funded transportation alternatives-type projects, focusing on infrastructure projects. If not applicable, identify the key steps and strategies that will be used to deliver the project (250 words maximum):

Safe Kids Grand Forks, East Grand Forks Public Schools and the city of East Grand Forks have been involved in many areas of pedestrian and bicycle prevention activities over the years in East Grand Forks. Safe Kids Grand Forks has over six years of experience working with SRTS in North Dakota and four years working with SRTS in Minnesota and has managed non-infrastructure activities to support infrastructure projects completed by the city of East Grand Forks and MPO. In their efforts, Safe Kids Grand Forks has worked with parents, children, businesses, government agencies, schools and others involved with children, either directly or indirectly. The pedestrian and wheeled safety programs which they have started are multifaceted, collaborative and comprehensive. In addition, Safe Kids Grand Forks has been conducting pedestrian and bicycle injury prevention programs in the region for over twenty years with support of Safe Kids Worldwide.

11. Have you contacted representatives from the sponsoring agency, including elected officials and county engineers? If so, please describe what has resulted from this conversation and if you have written support for the project (50 words maximum):

Safe Kids Grand Forks has contacted Nancy Ellis, city planner for East Grand Forks. She will be contacting the appropriate city officials concerning this letter of intent. Safe Kids Grand Forks believes the non-infrastructure request complements and is necessary to support the infrastructure request.

[Click here to submit](#)

Reminder when submitting: The form submits via your email account. Be sure to follow all prompts to ensure submission. You can confirm submission by checking your email inbox "Sent" folder. If using Google Chrome save a copy of the form to your computer and click submit from the saved PDF.

For assistance contact Chris Berrens at 651-366-3755 (chris.berrens@state.mn.us) or Katie Caskey at 651-366-3901 (kathryn.caskey@state.mn.us).

East Grand Forks SRTS Non-Infrastructure Budget Request – October 2016, LOI Budget

(This budget is based a 3 year period. As per the grant information, the grant will run for a period of three academic years.

<p>1. Pedestrian and Wheeled Sports Coordination</p>	<ul style="list-style-type: none"> • Safety on Wheels and Takin' to the Streets: • Encouragement Activities • "Getting to School Safely" Pedestrian Safety Presentations – Event Coordination • Walk to Win and Walking School Bus Activities: • For participation in future engineering studies. • Back-to-School Open House Orientation & Community Events 	<p>220 hours x 3 years x \$20 =</p> <p>Total: \$21,600</p>
<p>2. Training supplies for Safety on Wheels Presentations</p>	<ul style="list-style-type: none"> • Bicycle Safety Training booklets for 3rd graders • Bike/Multi-sport Helmets (for low income children) 	<p>200 x \$.75 x 3 years = \$450</p> <p>30 x \$10 x 3 years = \$900</p> <p>Total: \$1350</p>
<p>3. Encouragement campaigns</p>	<ul style="list-style-type: none"> • Incentive/safety items (i.e. books, reflective items, etc.) 	<p>300 items/year x 3 schools x \$1 x 3 years + \$2700</p> <p>Total: \$2700</p>
<p>4. Training supplies for School Safety presentations.</p>	<ul style="list-style-type: none"> • Educational materials 	<p>1500 x \$.10 x 3 years = \$450</p> <p>Total: \$450</p>
<p>5. Community Education</p>	<ul style="list-style-type: none"> • Production of PSAs • Community education flyers 	<p>1 PSA x \$600 x 3 years = \$1800</p> <p>5,000 x \$1 x 3 years = \$7500</p> <p>Total: \$9400</p>
<p>6. School safety items</p>	<ul style="list-style-type: none"> • Cones, crossing guard vests, stop paddles 	<p>\$2,000</p> <p>Total: \$2,000</p>

East Grand Forks SRTS Non-Infrastructure Budget Request – October 2016, LOI Budget
 (This budget is based a 3 year period. As per the grant information, the grant will run for a period of three academic years.)

Budget Summary:

1. Pedestrian and Wheeled Sports Coordination	\$21,600.00
2. Training supplies for Safety on Wheels Presentations	\$1350.00
3. Encouragement campaigns	\$2700.00
4. Training supplies for School Safety presentations.	\$450.00
5. Community Education	\$9400.00
6. School safety items	\$2000.00
Total	\$37500.00

RESOLUTION NO. 16 – 12 - 123

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

Resolution Accepting Responsibility as the Sponsoring Agency

Be it resolved that The City of East Grand Forks is acting as sponsoring agency for a Transportation Alternatives project identified as 13th St SE and 20th Ave SE sidewalk project with corresponding Safe Kids non-infrastructure programming and acknowledges herewith that it is willing to be the project sponsor; knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

Be it further resolved that Steve Emery, City Engineer is hereby authorized to act as agent on behalf of this applicant.

Agreement to Maintain Facility

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way acquired without prior approval from the FHWA; and

WHEREAS: Transportation Alternative projects receive federal funding;

WHEREAS: The Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with alternatives funds, this requirement should be applied to the project sponsor; and

WHEREAS: the City of East Grand Forks is the project sponsor for the transportation alternatives project identified as the 13th St SE and 20th Ave SE sidewalk project and corresponding Safe Kids non-infrastructure program.

THEREFORE BE IT RESOLVED THAT the City of East Grand Forks the Project Sponsor hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: December 20, 2016

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 20th of December, 2016.

Mayor

Certification

I hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted by City of East Grand Forks on this _____ day of _____ 20____.

SIGNED:

WITNESSED:

(Signature)

(Signature)

(Title)

(Title)

Request for Council Action

Date: 12/13/2016

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Reid Huttunen, Parks & Recreation

RE: Bids for new doors at Civic Center

Background:

The Civic Center is in need of new entrance doors at the SE and SW entrances, new glass in the South (front) entrance doors, and three new steel slabs on the concourse doors at the NE, South end and the NE, North end.

These door replacements are the final step in the 2016 plan to add the roof addition on the front entrance, and add signage to the building.

\$30,000 is in the budget for the Civic Center signage and new entry doors. The signage project is complete, and came in under \$10,000.

Price estimates for the doors and windows, including installation are as follows:

Sterling Carpet One:	\$19,353.15
PS Garage Doors:	\$19,921.00

Recommendation:

Sterling Carpet One is the low bid.

STERLING



CONTRACT DIVISION

2030 32nd Ave. South
Grand Forks, ND 58201

Phone: (701) 746-8444
Fax: (701) 746-1226

Bid Date: 11-28-16

*Bid For: E.G.F. Civic Center
(lower door only replacement)*

Base Bid:

- *Furnish and install 4- special lite bronze doors*
- *Doors to be sl-17 with recessed pull handle*
- *Re use door hardware*
-

TOTAL (material and labor)..... \$ 15,074.00

NOTES:

- Cleaning, Protection, Security and Electrical wiring is by others at your expense.
- We are responsible for breakage of our men only.

QUOTATION VALID FOR 30 DAYS.

Commercial/Contract Bids

A material deposit of 50% is required prior to placement of order, with balance due for materials when received.

A late payment charge of 1 3/4% per month, annual rate of 21% will be made on all amounts not paid within 30 days. All material is guaranteed to be as specified by your bid request. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

ESTIMATOR
BROADWAY SANSAVER

PROPOSAL #

-Storefronts- Glass & Glazing - Acoustical Ceilings - Floor Coverings- Window Treatments- Wall Coverings- Industrial Coatings

STERLING



CONTRACT DIVISION

2030 32nd Ave. South
Grand Forks, ND 58201

Phone: (701) 746-8444
Fax: (701) 746-1226

Bid Date: 11-28-16

*Bid For: E.G.F. Civic Center
(concourse steel door replacement)*

Base Bid:

- *Furnish and install 3- steel doors*
- *Slabs only (primed for painting)*
- *Painting by others*
- *Re-use hardware*
-

TOTAL (material and labor)..... \$ 2,969.25

NOTES:

- Cleaning, Protection, Security and Electrical wiring is by others at your expense.
- We are responsible for breakage of our men only.

QUOTATION VALID FOR 30 DAYS.

Commercial/Contract Bids

A material deposit of 50% is required prior to placement of order, with balance due for materials when received.

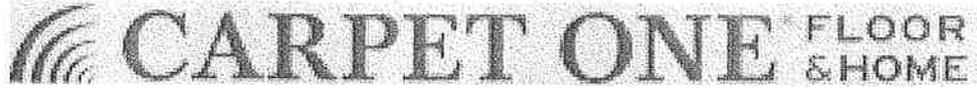
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ESTIMATOR
BROADWAY SANSAYER

PROPOSAL #

-Storefronts- Glass & Glazing - Acoustical Ceilings - Floor Coverings- Window Treatments- Wall Coverings- Industrial Coatings

STERLING



CONTRACT DIVISION

2030 32nd Ave. South
Grand Forks, ND 58201

Phone: (701) 746-8444
Fax: (701) 746-1226

Bid Date: 11-28-16

*Bid For: E.G.F. Civic Center
(front entry glass replacement)*

Base Bid:

- *Furnish and install 4- tempered door lites for upper half of doors*
-

TOTAL (material and labor)..... \$ 1,309.90

NOTES:

- Cleaning, Protection, Security and Electrical wiring is by others at your expense.
- We are responsible for breakage of our men only.

QUOTATION VALID FOR 30 DAYS.

Commercial/Contract Bids

A material deposit of 50% is required prior to placement of order, with balance due for materials when received.

A late payment charge of 1 3/4% per month, annual rate of 21% will be made on all amounts not paid within 30 days. All material is guaranteed to be as specified by your bid request. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

ESTIMATOR
BROADWAY SANSAVER

PROPOSAL #

-Storefronts- Glass & Glazing - Acoustical Ceilings - Floor Coverings- Window Treatments- Wall Coverings- Industrial Coatings



4212 Gateway Drive, Grand Forks, ND 58203
 Phone: 701.772.3667 • Toll Free: 800.284.0623
 Fax: 701.775.7415
 www.psgaragedoors.com

PROPOSAL #	T09T300 R1
-------------------	-------------------

Date: December 2, 2016

Proposal Prepared For:	
Mark Dragich EGF Civic Center 300 15th St NE East Grand Forks, MN 56721	Phone: (218) 773-8000 Email: mdragich@egf.mn

PS GARAGE DOORS Contact Information:
Proposed by: Dan Kuske Email: dkuske@psgaragedoors.com Direct: (701) 795-6508

Project Name: Location:

We are pleased to quote the following items as listed below:

DESCRIPTION/OPTIONS

OPTION: A South East Entrance Door leafs

One (1) 3070 prime painted gray, steel insulated walk door leafs RHR, & LHR Swing

- Includes:
- Install new door leaf in existing frame
- Re-use panic exit device
- Re-use closer
- Half insulated glass, 22x32
- New Continuous Hinges
- New adjustable sweep

MATERIAL AND INSTALLATION: \$3,322 (steel door leafs)
MATERIAL AND INSTALLATION: \$8,321 (Special lite door leafs)

OPTION: B South West Entrance Door Leafs

One (1) 3070 prime painted gray, steel insulated walk door leaf and frame, RH, LH, RHR, LHR Swing

- Includes:
- Install new door leaf in existing frame
- Re-use panic exit device
- Re-use closer
- Re-use Pull handle
- Half insulated glass, 22x32
- New Continuous Hinges
- New adjustable sweep

MATERIAL AND INSTALLATION: \$3,322 (steel door leafs)
MATERIAL AND INSTALLATION: \$8,321 (Special lite door leafs)

OPTION: C North East, South end Concord Door leaf

One (1) 3070 prime painted gray, steel insulated double walk door leafs only, LHR, RHR Swing

- Includes:
- Install new door leafs in existing frame
- Re-use all other hardware

MATERIAL AND INSTALLATION: \$1,582

OPTION: D North East, North end Concord Door leaf

One (1) 3070 prime painted gray, steel insulated walk door leaf, LHR Swing

- Includes:
- Install new door leaf in existing frame
- Re-use all other hardware

MATERIAL AND INSTALLATION: \$791

OPTION: E Front Window replacements

Four (4) Windows

- 27-5/8" x 32" x 1" Insulated Clear Tempered Windows

MATERIAL AND INSTALLATION: \$906

Exclusions:

- All painting done by owner

As an included installation service, we remove, haul away and dispose of the removed materials.
Installation by **PS GARAGE DOORS**, *Note: This proposal is valid for 30 days and subject to change thereafter.*

DELIVERY: estimated 6-7 weeks. **TERMS:** Net 30 days **FOB:** Jobsite installed by PS GARAGE DOORS
Includes "Standard General Liability and Additional Insured", additional endorsements will be at an additional cost.
Applicable **TAXES** are included if installed.

Respectfully submitted,

Dan Kuske
Sales

Accepted: (Please circle all prices accepted.)	
By (print):	
Signature:	
Title:	Date:

Request for Council Action

Date: December 8, 2016

To: East Grand Forks City Council, Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Henry Tweten, Marc Demers, Craig Buckalew and Mike Pokrzywinski.

Cc: File

From: Steve Emery, P.E.

RE: Report of Feasibility
2017 Assessment Job No. 1
Mill and Overlay & Seal Coat
Various Locations – City Wide

Background:

We would like to file the Report of Feasibility for the above referenced project. The Report Identifies the project areas for Mill and Overlay and Seal Coat along with the estimated project costs, assessable properties along with the estimated Assessment Rates.

Recommendation:

Approve the Report of Feasibility and set Date for an Improvement Hearing.

Enclosures:

None: The Report of Feasibility along with attachments will be brought to the work session.



East Grand Forks
1600 Central Avenue NE
East Grand Forks, MN 56721-1570

218.773.1185
218.773.3348
EastGrandForks@wsn.us.com

WidsethSmithNolting.com

December 12, 2016

Honorable Mayor and City Council
City of East Grand Forks
PO Box 373
East Grand Forks, MN 56721

RE: Report of Feasibility – 2017 Street Improvements
Estimate of cost and Areas Proposed to be Assessed
East Grand Forks, MN

Dear Members of the Council:

We have as directed by the City Council made an investigation as to the feasibility of completing street improvements on various streets throughout the City of East Grand Forks. The proposed work is broke down into the following street repairs: Seal Coat, and Mill and Overlay.

We have identified the project needs as follows:

Seal Coating

Seal coating of streets is a preventative maintenance activity for bituminous streets. Seal coating projects the pavement from the deteriorating effects of sun and water which leads to cracks in the pavement service. A seal coat not only proved a waterproof membrane to slow down the oxidation project of the pavement but also minimizes cracking and protects water from entering the base material. A secondary benefit of seal coating is an increase in surface friction. The expected life of a seal coat application is five (5) to seven (7) years. See attached sheets (6-10) for seal coat areas and assessable properties.

The estimated total project cost for seal coating is \$375,485.63. The total project cost to be assessed is \$272,825.00.

The estimated assessment rate is \$13.63 per front foot benefit and \$4.54 per end foot benefit.

Mill and Overlay

A mill and overlay is a cost effective method to renew the structural integrity and extend the life of a street. An overlay results in a new pavement surface, however, it is not a new road and cracks that were present in the existing pavement prior to the overlay will reflect through into the new pavement within a few years thus requiring crack sealing. A mill and overlay also restores the cross-section of the street allowing for improved drainage of the street section. A bituminous overlay shall be expected to last a minimum of ten (10) years and can last fifteen (15) years or longer. See attached sheets (1-5) for mill and overlay areas and assessable properties.

The mill and overlay projects will consist of the following:

1. An 1 ½ edge mill adjacent to concrete curb and gutter followed by an 1 ½ overlay
2. Removal and replacement of damaged sections of concrete curb and gutter or areas requiring replacement for drainage purposes
3. Removal and replacement of existing catch basin casting assemblies
4. Adjustment of existing manholes

The estimated total project cost for the mill and overlay and all associated work is \$1,351,718.13.

The total project cost to be assessed is \$1,149,321.88.

The estimated assessment rate is \$60.96 per front foot benefit and \$20.32 per end foot benefit.

Areas Proposed to Be Assessed

2017 Mill and Overlay Areas		
Beardsley First Addition	Block 1	Lot 2
Corriveau's Addition	Block 1	Lots 1-9
Degagne's Addition	Block 1	Lot 5
Folson Park Addition	Block 1	Lots 1-5
	Block 2	Lots 1-6
Martin's Addition	Block 1	Lots 1-12
	Block 2	Lots 1-12
Morrisette's Addition	Block 1	Lots 1-2
	Block 2	Lots 1-16, 23-29
Morrisette's 2nd Addition	Block 1	Lots 1-3
	Block 2	Lots 1-3
	Block 3	Lots 1-5
Morrisette's 3rd Addition	Block 1	Lots 7-11
	Block 2	Lots 6-9
Morrisette's 4th Addition	Block 1	Lots 1-9
	Block 2	Lots 1-9
	Block 3	Lots 1-8
	Block 4	Lots 1-4

Surprenant's Addition	Block 2	Lots 6-26
	Block 3	Lots 1-4, 9-18
	Block 4	Lots 1-17
	Block 5	Lots 1-29
	Block 6	Lots 1-14
	Block 7	Lots 1-9
Surprenant's 2nd Addition	Block 2	Lots 3-11
	Block 4	Lots 1-15
	Block 5	Lots 1-8
Surprenant's 4th Addition	Block 1	
	Block 2	Lots 1-16
	Block 3	Lots 1-8
Traill's Addition	Block 13	Lots 1, 3, 5, 7, 9, 11, 13, 15, 17, 19, 21, 23
	Block 14	Lots 2, 4, 6, 8, 10, 12, 14, 16, 18, 20, 22, 24
	Block 19	Lots 2, 4, 6, 8, 10, 12, 14, 16, 18, 20, 22, 24
	Block 20	Lots 1, 3, 5, 7, 9, 11, 13, 15, 17, 19, 21, 23
	Block 21	Lots 1, 3, 5, 7, 9, 11, 13-18
	Block 22	Lots 2, 4, 6, 8, 10, 12, 19-24
Unplatted		
S35 T152N R50W (10th St NW between 4th Ave. NW and 5th Ave. NW)		
S12 T151N R50W (Bygland Road SE between 4th St. SE and Mero Court)		
2017 Seal Coat Areas		
Auditor's Plat Outlots		Lot 16

Croy's Addition	Block 1	Lots 1-6
Croy's 2nd Addition	Block 1	Lots 1-9
	Block 2	Lots 1-10
	Block 3	Lots 1-5
Elm Grove Addition	Block 1	Lots 1-11
Folson Park Addition	Block 1	Lots 1-5, 11-14
	Block 2	Lots 1-6
Grand Junction First Resubdivision	Block 2	Lot 1
Grand Junction Second Resubdivision	Block 1	Lot A
H.D. Ryan Addition	Block 1	Lots 1-6
H.D. Ryan 2nd Addition	Block 1	Lots 1-9, 13, 17-19
H.D. Ryan 3rd Addition	Block 1	Lots 1-8
Jenkin's Addition	Block 1	Lots 1-5
Leon's Addition	Block 1	Lots 1-7
Mikkelson & Reilly's Addition	Block 1	Lots 1-4
Mikkelson & Reilly's 2nd Addition	Block 1	Lots 1-4
	Block 2	Lots 1-4
Mikkelson & Reilly's 3rd Addition	Block 1	Lots 1-4
	Block 2	Lots 1-4, 13-15
Morrisette's Addition	Block 2	Lots 17-29
Morrisette's 2nd Addition	Block 1	Lots 1-3
	Block 2	Lots 1-3
	Block 3	Lots 1-11
Morrisette's 3rd Addition	Block 1	Lots 1-11
	Block 2	Lots 1-9

Morrisette's 4th Addition	Block 1	Lots 1-5
	Block 2	Lots 1-7
	Block 3	Lots 1-16
	Block 4	Lots 1-7
Murphy's Outlots		Lots 1-20
Oleary's & Ryan's Addition	Block 5	
Partlow's Addition	Block 1	Lots 1-4
Regency Acres 1st Addition	Block 1	Lots 1-6
	Block 2	Lots 1-3
	Block 3	Lot 1
Regency Acres 2nd Addition	Block 1	Lots 1-2
	Block 2	Lots 1-3, 10-11
River Heights 1st Addition	Block 1	Lots 3-9
Rural American Addition	Block 1	Lot 1
Surprenant's Addition	Block 1	Lots 3-13
	Block 2	Lots 1-6, 18-24
	Block 5	Lots 1-8, 21-29
	Block 6	Lots 1-7
Timberline Addition	Block 1	Lots 1-12
Timberline 2nd Addition	Block 1	Lots 1-5, 14
	Block 2	Lots 1-3
Traill's Addition	Block 3	Lots 16, 18, 20, 22, 24, 26, 28, 30, 32, 34, 36
	Block 4	Lots 23, 25, 27, 29, 31, 33, 35
Weber's Addition	Block 1	Lot 1 - 2
Unplatted		

S12 T151N R50W (Bygland Road SE & Rhinehart Drive SE) S12 T151N R50W (Bygland Road SE between 4th St. SE and Mero Court)		
S12 T151N R50W (4th Street SE between Bygland Rd SE & Mero Court)		

Conclusions and Recommendations

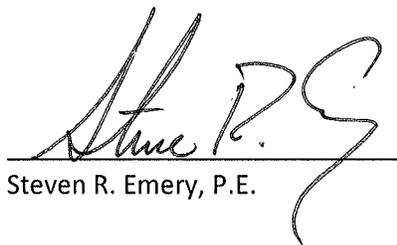
From the results of the feasibility study it can be concluded that:

1. The project as described is feasible as it relates to general engineering principles, practices and construction procedures.
2. The proposed improvements are essential to maintaining the city's street system.

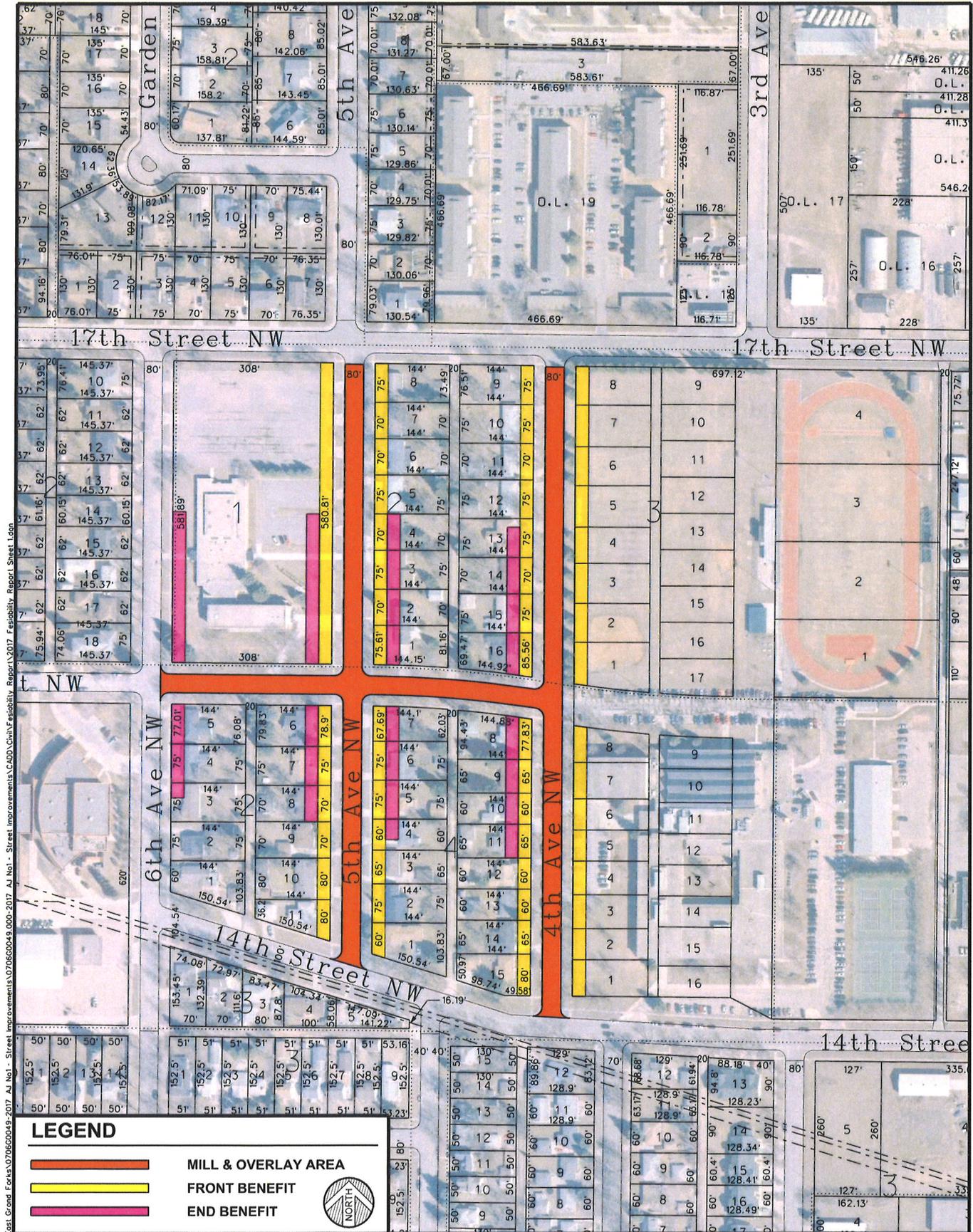
Therefore, it is our recommendation that the city council approves the Report of Feasibility and proceed with an Improvement Hearing.

If you have any questions, or if additional information is needed, please contact our office.

Respectfully yours,
Widseth Smith Nolting & Associates, Inc.



Steven R. Emery, P.E.



LEGEND

- MILL & OVERLAY AREA**
- FRONT BENEFIT**
- END BENEFIT**



WIDSETH SMITH NOLTING
 Engineering | Architecture | Surveying | Environmental

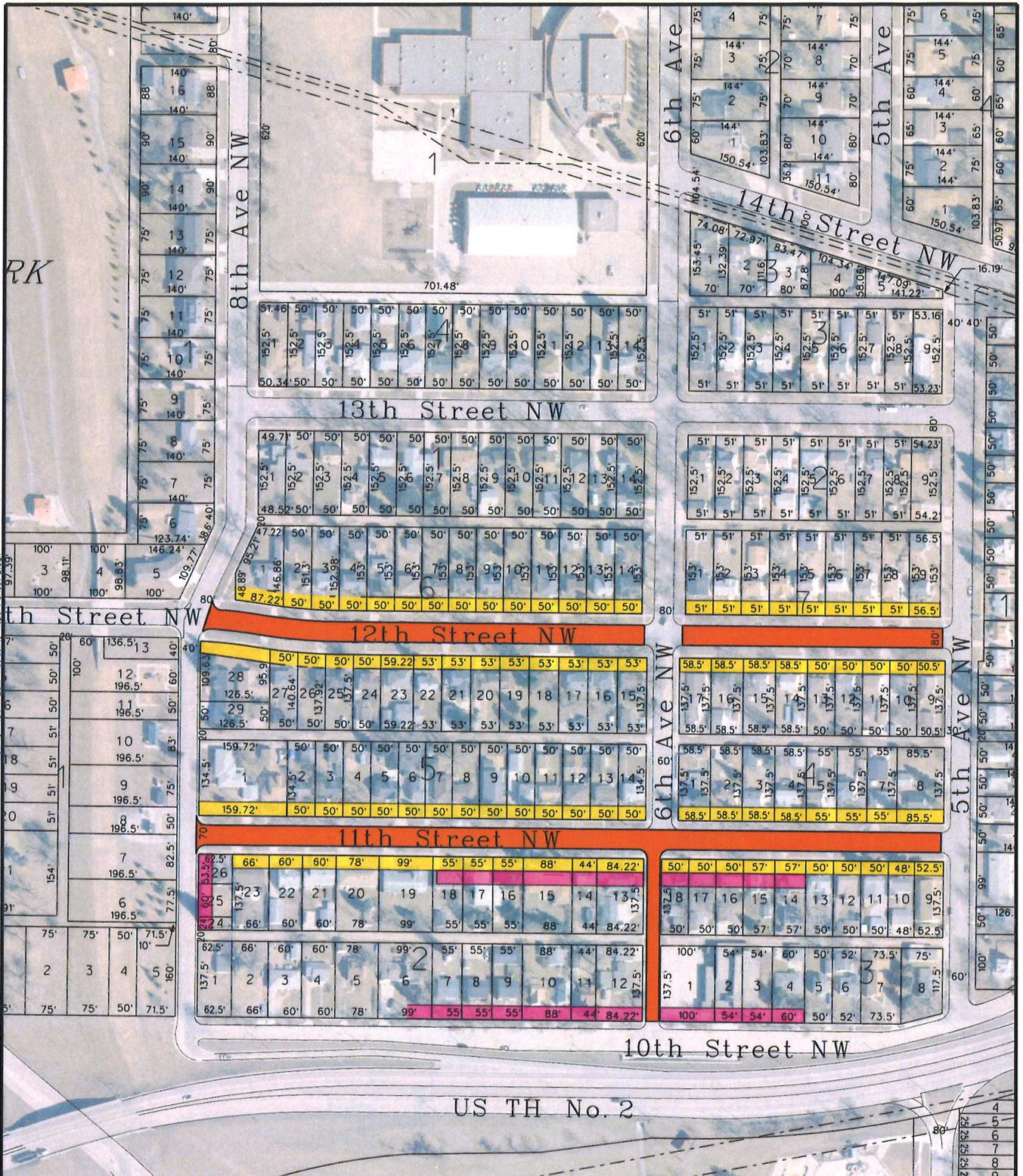
DATE: Dec. 2016
 SCALE: None
 DRAWN BY: DDA
 CHECKED BY: SRE
 JOB NUMBER:

City of East Grand Forks
 Minnesota
 Report of Feasibility
2017 - Mill & Overlay Areas

SHEET NO.
1
 SHEET
 1 OF 10

12/22/2016 07:06:56 City of East Grand Forks 07060049-2017 AJ Nol - Street Improvements CAD\Chv\Feasibility Report LV2017 Feasibility Report Sheet 1.dwg

27/2/2016 07:05:56 - City of East Grand Forks\07060049-2017 - AJ Nol - Street Improvements\07060049-000-2017 - AJ Nol - Street Improvements\CADD\Civil\Feasibility Report\2017 - Feasibility Report - Sheet 2.dwg



LEGEND

- MILL & OVERLAY AREA
- FRONT BENEFIT
- END BENEFIT

WIDETH SMITH NOLTING
 Engineering | Architecture | Surveying | Environmental

DATE: Dec. 2016
 SCALE: None
 DRAWN BY: DDA
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 JOB NUMBER:

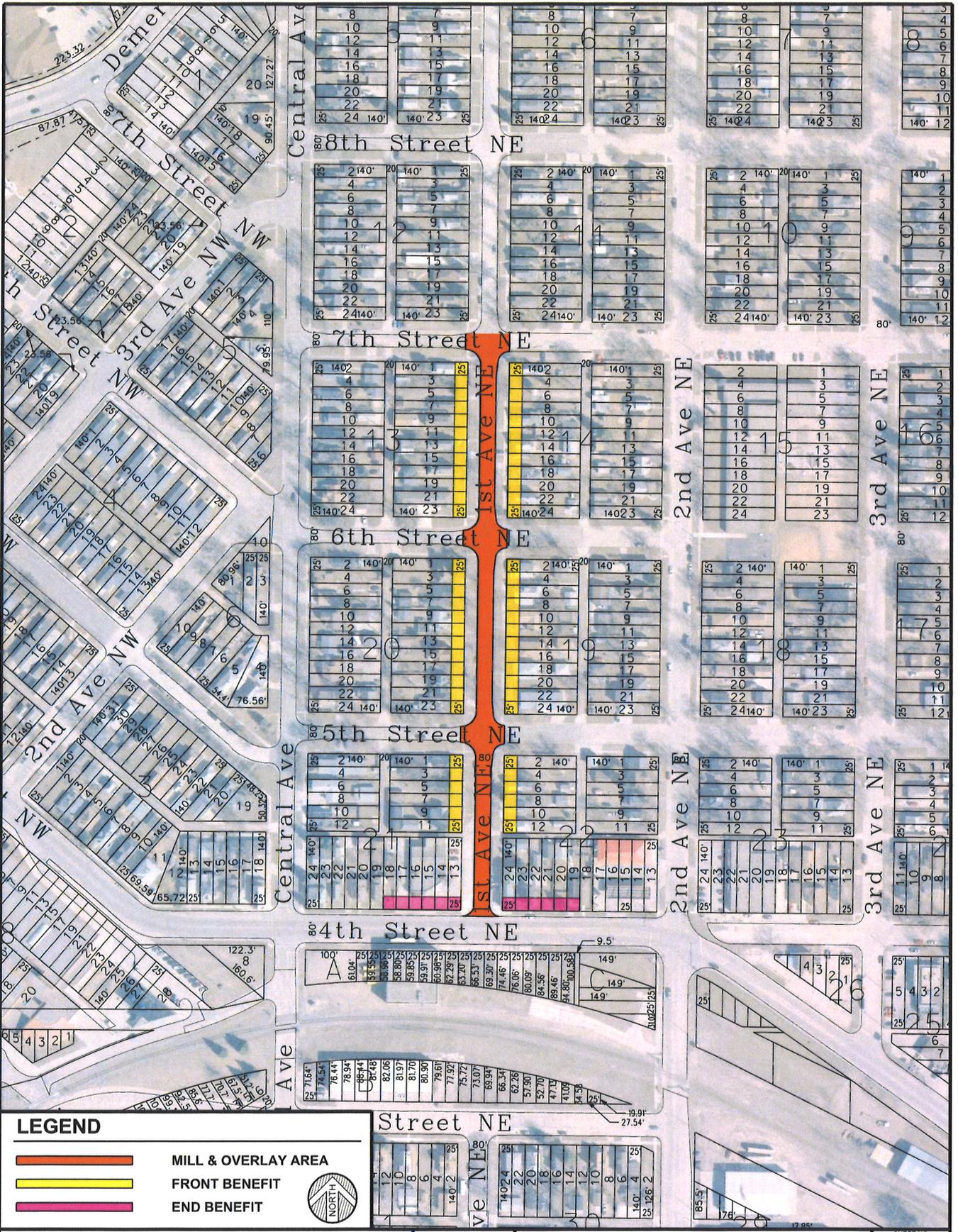
City of East Grand Forks
 Minnesota
 Report of Feasibility

2017 - Mill & Overlay Areas

SHEET NO.
2

SHEET
 2 OF 10

12/27/2016 07:06:56 - City of East Grand Forks 1078600049-2017 - Street Improvements CADDD - CMAA Feasibility Report - 2017 - Feasibility Report - Sheet 4 of 4



LEGEND

- MILL & OVERLAY AREA**
- FRONT BENEFIT**
- END BENEFIT**

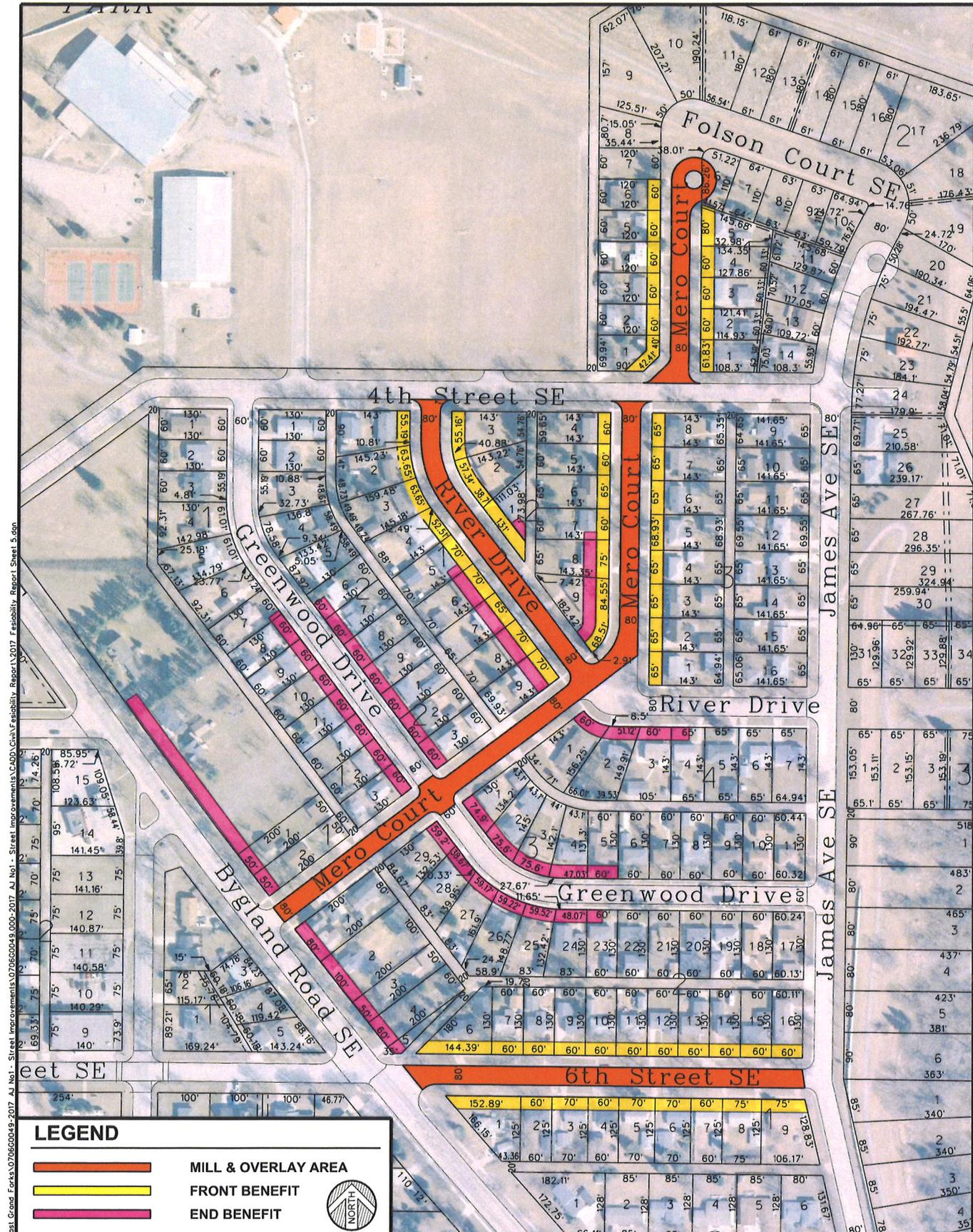


WIDSETH SMITH NOLTING
 Engineering | Architecture | Surveying | Environmental

DATE: Dec. 2016
 SCALE: None
 DRAWN BY: DDA
 CHECKED BY: SRE
 JOB NUMBER:

City of East Grand Forks
 Minnesota
 Report of Feasibility
2017 - Mill & Overlay Areas

SHEET NO.
4
 SHEET
 4 of 10



12/7/2016 07:06:56 - City of East Grand Forks 070650049-2017 - Street Improvements (CADD) - Feasibility Report (2017) - Feasibility Report Sheet 5.dgn

LEGEND

- MILL & OVERLAY AREA
- FRONT BENEFIT
- END BENEFIT



WIDSETH SMITH NOLTING
 Engineering | Architecture | Surveying | Environmental

DATE: Dec. 2016
 SCALE: None
 DRAWN BY: DDA
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 JOB NUMBER:

City of East Grand Forks
 Minnesota
 Report of Feasibility
2017 - Mill & Overlay Areas

SHEET NO.
5
 SHEET
 5 OF 10