

**APPROVED
WORK SESSION MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, MARCH 9, 2010 – 5:00 PM**

CALL TO ORDER

The Work Session of the East Grand Forks City Council for March 9, 2010 was called to order by Council President Dick Grassel at 5:02 P.M.

CALL OF ROLL

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT: DO NOT READ

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM

- 1. Prepare Plans & Specifications for the following projects - Greg Boppre**
 - a. 2010 City Project No. 2 – Bygland Road Sidewalk**
 - b. 2010 City Project No. 3 – Central Avenue Reconstruction**
 - c. 2010 City Project No. 4 – Sanitary Sewer Improvements**
 - d. 2010 City Project No. 6 – Intersection Improvements (1st St. SE/3rd Ave. SE)**

Mr. Boppre briefly explained the projects and where the funding would come from. These projects will be referred to City Council for action.

- 2. File Plans & Specifications for 2009 Assessment Job No. 2 – Paving – Greg Boppre**

Mr. Boppre stated that this is the paving portion of 17th St. SE. Council Member Leigh discussed planting evergreens.

- 3. Master Partnership Contracts – Greg Boppre**

Mr. Boppre announced that this is a partnership contract with the State of Minnesota and the City of East Grand Forks. This item will be referred to City Council for action.

4. Calendar Parking/Street Maintenance – Mike Hedlund

Mr. Hedlund stated that the current ordinance is hard to enforce with the amount of staff on duty. He would like to see it broken up into five areas based on the wards and continue as is when the City has a snow emergency. Discussion occurred regarding ticketing and towing of vehicles. Mr. Wachter stated that during a snow emergency, he would like to see the vehicles towed without a warning on major streets; the vehicles need to be moved immediately.

Council Member DeMers stated that he is in favor of snow removal by wards and he agreed with Mr. Wachter about the snow emergencies. Council Member Leigh would like to see this enforced year around but it may raise an issue with recreational vehicles parked on the streets. Council President Grassel stated that it will be difficult for ward 2 because many homes do not have off street parking.

Discussion occurred regarding the school areas. Mr. Wachter stated that snow removal is done when the students don't have school. Mr. Huizenga stated that the only issue that we have with calendar parking/street maintenance is getting the word out. He announced that one day a week will be easier to communicate. This ordinance will be brought to City Council once revisions are made.

5. Other

Council Vice President Tweten stated that people are going to need assistance when filling out the census information. He suggested that the Senior Center and the Water & Light Department should send out information. Council President Grassel informed City Council that a committee is already working on this.

Mr. Huizenga stated that he will be out next week at a conference Tuesday through Friday. He also informed City Council that the City Code books are close to completion and will need to be adopted soon. He asked City Council to bring their code books to the Administration Office to be updated.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE MARCH 9, 2010 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:41 P.M.

Voting Aye: DeMers, Grassel, Tweten, Leigh, and Pokrzywinski,

Voting Nay: None.

Absent: Buckalew and Gregoire.

Scott Huizenga, City Administrator/Clerk-Treasurer