

# WEEKLY MEMO

**Date:** October 14, 2016

**To:** Mayor Lynn Stauss. Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

**RE:** Weekly Update

## **UPCOMING MEETINGS:**

*Council Meeting – October 18, 2016 – 5:00 PM – Council Chambers*

*Work Session – October 25, 2016 – 5:00 PM – Training Room*

*Special Meeting – October 25, 2016 – Following the Work Session – Training Room*

*Council Meeting – November 1, 2016 – 5:00 PM – Council Chambers*

## **Administrator's Report:**

### **NCTC State of the College Address**

NCTC President Dennis Bona will be presenting the State of the College at NCTC on October 20<sup>th</sup> and will give a condensed presentation to the City Council Work Session on October 25<sup>th</sup>.

### **Street Reconstruction Project List**

City staff is putting together a ranked street reconstruction project list.

### **IPad/Tablet for Council Member Use**

I am working with Corey Thompson to put together an estimate of the costs to outfit each Council Member with an iPad/Tablet to transition to a paperless packet for those who wish to utilize one.

## **Department Update:**

### **Public Works – Jason Stordahl**

#### **Fall Clean Up & Hazardous Materials-Electronic Drop Off**

We haven't received all the scale tickets yet, but it appears that this year's cleanup was lighter than last fall's event.

Saturday's drop off went well. We collected about 3/4 of a semi load of electronics which is about average for the fall event.

#### **Streets**

##### **3<sup>rd</sup> Street NE and Central Ave. Construction:**

The street is poured and they plan to pour the curb and gutter this week. If all goes as planned the intersection will be opened to traffic sometime next week.

## **Wastewater**

### **Interconnect Project:**

The lift station valve pit area is ready to be poured, and most of the rebar for the walls is in place.

Boring: The contractor has started fusing the pipe, and anticipates boring 700 feet of pipe by the end of this week. They plan to start the river bore next week.

### **Lift Station 5 Mud Issues:**

We have been receiving high volumes of mud at our new lift station. We tracked the source of the mud to the potato warehouses just west of American Crystal. We are cleaning our main lines in that area this week, and will develop a plan to prevent mud from entering our lines as soon as the area is televised.