

**APPROVE MINUTE SUMMARY
OF THE CITY
COUNCIL CLOSED MEETING
CITY OF EAST GRAND FORKS
TUESDAY, SEPTEMBER 20, 2016 – Following the City Council Meeting**

CALL TO ORDER:

The Special Meeting of the East Grand Forks City Council for September 6, 2016 was called to order by Council President Mark Olstad at 5:22 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

David Murphy, City Administrator and Megan Nelson, Executive Assistant

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. The closed meeting is to be performed according to the exception to the open meeting law pursuant to MN Statute 13D.05 Sub. 3(a) for the job evaluation of the City Administrator.

Discussion followed in closed session regarding Mr. Murphy's job performance on what was going well, what could be improved, and goals for him to accomplish in 2017.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE SEPTEMBER 20, 2016 CLOSED MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:25 P.M.

Voting Aye: Pokrzywinski, Buckalew, Tweten, Olstad, Grassel, DeMers, and Vetter.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer