

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, AUGUST 2, 2016 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for August 2, 2016 was called to order by Council President Mark Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, and Henry Tweten.

Karla Anderson, Finance Director; Dan Boyce, Water & Light Manager; Mark Dragich, Interim Parks & Recreation Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of July 19, 2016.

A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEM ONE (1).

Voting Aye: Pokrzywinski, Buckalew, Tweten, Olstad, Grassel, and Vetter.

Voting Nay: None.

Absent: DeMers.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider approving the Parade Application Permit for Heritage Days for August 18, 2016.
3. Consider adopting Resolution No. 16-08-71 approving Robert Bratvold as an alternative election judge for the 2016 election cycle.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE ITEMS TWO (2) AND THREE (3).

Voting Aye: Pokrzywinski, Buckalew, Tweten, Olstad, Grassel, and Vetter.

Voting Nay: None.

Absent: DeMers.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

4. Regular meeting minutes of the Water, Light, Power, and Building Commission for June 16, July 7, and July 14, 2016.
5. Regular meeting minutes of the Economic Development Authority Board for June 7, 2016.
6. Regular meeting minutes of the Cemetery Commission for April 29, 2016.
7. Regular meeting minutes of the Planning Commission for June 9, 2016.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

8. Consider approving Mr. Steve Emery as the City Engineer/State Aid Engineer for the City of East Grand Forks.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE MR. STEVE EMERY AS THE CITY ENGINEER/STATE AID ENGINEER FOR THE CITY OF EAST GRAND FORKS.

Voting Aye: Pokrzywinski, Buckalew, Tweten, Olstad, Grassel, and Vetter.

Voting Nay: None.

Absent: DeMers.

9. Consider adopting Resolution No. 16-08-73 amending the 2018 Transportation Improvement Program funds to be used on the construction of a round-a-bout at the intersection of Bygland Road and Rhinehart Drive.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 16-08-73 AMENDING THE 2018 TRANSPORTATION IMPROVEMENT PROGRAM FUNDS TO BE USED ON THE CONSTRUCTION OF A ROUND-A-BOUT AT THE INTERSECTION OF BYGLAND ROAD AND RHINEHART DRIVE.

Voting Aye: Pokrzywinski, Buckalew, Tweten, Olstad, Grassel, and Vetter.

Voting Nay: None.

Absent: DeMers.

10. Consider approving the Off-sale Intoxicating Liquor License Application for the VFW Post 3817 located at 312 Demers Ave, East Grand Forks, MN 56721.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER BUCKALEW, TO APPROVE THE OFF-SALE INTOXICATING LIQUOR LICENSE APPLICATION FOR THE VFW POST 3817 LOCATED AT 312 DEMERS AVE, EAST GRAND FORKS, MN 56721.

Mr. Galstad stated the City's current ordinances do not address this but it is allowed by State statute. He asked if the Council was going to give any direction to possible requirements the VFW would have to follow along with the off-sale rules and statutes that are currently in place. Council President Olstad commented he had some of the same questions and how off-sale transactions would be tracked. Mr. Murphy commented in the city he had previously worked there was more than one location that had a combination license, that the City didn't need to have a provision for this, but they could be more restrictive than the State and how again it wasn't a requirement.

Council member Buckalew asked Mr. Galstad what he recommended. Mr. Galstad commented how this item could be tabled so they could check with the VFW to see how they would be handling the off-sale sales. Chief Hedlund stated he didn't have any major concerns about this, how they would be using the honor system if it was sold at the bar, and that he was not opposed to this. More discussion followed about people purchasing off-sale but not leaving the establishment after the purchase and how there could be a meeting with the manager to discuss some of the questions and issues.

A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER GRASSEL, TO TABLE THE ITEM.

Voting Aye: Pokrzywinski, Buckalew, Tweten, Olstad, Grassel, and Vetter.

Voting Nay: None.

Absent: DeMers.

CLAIMS:

11. Consider adopting Resolution No. 16-08-72 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 24650 for a total of \$1,229.75 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY

COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 16-08-72 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 24650 FOR A TOTAL OF \$1,229.75 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Pokrzywinski, Tweten, Olstad, Grassel, and Vetter.

Voting Nay: None.

Abstain: Buckalew.

Absent: DeMers.

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER GRASSEL, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Pokrzywinski, Buckalew, Tweten, Olstad, Grassel, and Vetter.

Voting Nay: None.

Absent: DeMers.

COUNCIL/STAFF REPORTS:

Mr. Murphy informed the Council that next week the meeting will need to be done by 6:00pm because of the primary election. He added that a ground breaking ceremony for the interconnect project was being planned for August 15th at 2:30pm which will be held by the north end walking bridge and will be followed by a reception at City Hall.

Mr. Emery thanked the Council for the opportunity to serve as the City Engineer. He also informed the Council that a preconstruction meeting for the interconnect project had been held earlier in the day and preliminary work will be starting the following week.

Ms. Nelson added that the work session next week would be held in the Council Chambers since the Training Room will be used as a polling place.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE AUGUST 2, 2016 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:18 P.M.

Voting Aye: Pokrzywinski, Buckalew, Tweten, Olstad, Grassel, and Vetter.

Voting Nay: None.

Absent: DeMers.

David Murphy, City Administrator/Clerk-Treasurer