

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, JULY 19, 2016 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for July 19, 2016 was called to order by Council President Mark Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Mark Dragich, Interim Parks & Recreation Director; Nancy Ellis, City Planner; Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of July 5, 2016.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of July 12, 2016.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider adopting Resolution No. 16-07-66 appointing an alternate judge for the 2016 election cycle.
4. Consider approving the request to declare the list of vehicles, snowmobile, and bicycles as surplus and to be sold at auction.
5. Consider adopting Resolution No. 16-07-67 authorizing an agreement between the City of East Grand Forks and MNDOT allowing MNDOT to act as the agent for the City accepting federal aid funds for eligible transportation related projects.
6. Consider adopting Resolution No. 16-07-68 authorizing signing authority allowing access to Minnesota government access accounts for electronic court records and documents.
7. Consider approving the renewal application for a 2AM License for the VFW Post 3817 located at 312 Demers Ave, East Grand Forks, MN 56721.
8. Consider approving the Special Event Application from the Blue Moose for an event on September 24, 2016.
9. Consider approving the Special Event Application from the East Grand Forks Association of Firefighters Local 3423 for an event on July 29-31, 2016 contingent up the Administration Office receiving a copy of insurance for the event.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS THREE (3) THROUGH NINE (9).

Voting Aye: DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

NONE

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

10. Consider adopting Resolution No. 16-07-69 accepting and awarding the bid for the 2015 City Project No. 1 – Wastewater Interconnect to R.J. Zavoral and Sons for the amount of \$5,469,157.05 contingent upon PFA funding being granted for this project.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADOPT RESOLUTION NO. 16-07-69 ACCEPTING AND AWARDING THE BID FOR THE 2015 CITY PROJECT NO. 1 – WASTEWATER INTERCONNECT TO R.J. ZAVORAL AND SONS FOR THE AMOUNT OF \$5,469,157.05 CONTINGENT UPON PFA FUNDING BEING GRANTED FOR THIS PROJECT.

Mr. Boppre informed the Council that he had spoke with Ms. Nancy Johnson from the PFA, that everything was in order for PFA funding for this project, and they will be waiting to see if the State calls a special session and passes a bonding bill before signing the loan agreement. Ms. Anderson said Ms. Johnson informed her that as of now the rate was 1%.

Voting Aye: Vetter, Pokrzywinski, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

Abstain: DeMers.

11. Consider approving the Cornerstone Partnership Memo of Understanding between the City of East Grand Forks Park District and Altru Health System.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO APPROVE THE CORNERSTONE PARTNERSHIP MEMO OF UNDERSTANDING BETWEEN THE CITY OF EAST GRAND FORKS PARK DISTRICT AND ALTRU HEALTH SYSTEM.

Council member Vetter asked if they would be using two plus years of this budget to pay for turf. Council Vice-President Grassel said the plan was to budget for it and pay for it over time. Ms. Anderson explained the turf could be purchased using the capital finance fund which could then be paid back by using these funds over a few years. Council member Vetter asked what would happen if this agreement only lasts four years. Ms. Anderson said when they had priced out turf it was around \$90,000 so it would only take a couple years to pay this back. Council Vice-President Grassel stated that hopefully future councils will abide by the terms of the agreement. Mayor Stauss thanked the representatives that were present from Altru and added how this was a good gesture on their part and good for the community.

Voting Aye: DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

Council Vice-President Grassel introduced Mr. Brad Wehe and Ms. Jill Wilson who were the main people he had worked with on this plan and thanked them on behalf of the City. Mr. Wehe told the Council that he appreciates this opportunity and he thanked the Council for the partnership. He added that the power of the partnership is what will make this successful, how they could see things in short

order, and that he looks forward to future discussions of operations of health and wellness. He thanked the Council again.

CLAIMS:

12. Consider adopting Resolution No. 16-07-70 authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 24544 for a total of \$488.77 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 16-07-70 AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 24544 FOR A TOTAL OF \$488.77 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: DeMers, Vetter, Pokrzywinski, Tweten, Olstad, and Grassel.

Voting Nay: None.

Abstain: Buckalew.

13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss commented how nice the town looks and what a big crowd there was at the pool and campground. He announced that after 29 years of serving on the Council and the City he will not be running in the next election. He said that he's had some health problems and that it is time to turn things over to someone else.

Council Member Buckalew thanked Mayor Stauss for his years of service, how he was at the forefront of the flood effort, and that he did a heck of a job. He commented on the amenities the City has, how they took a lot of work, and how many hours were spent by the Mayor to make sure things got done. He thanked the Mayor again. He continued by acknowledging a resident of Ward 3 in the crowd who was considering running for Council. He added how he did get to the pool opening and how residents will be able to enjoy the facility for years to come.

Council President Olstad thanked everyone who attended the grand opening at the pool. He said how great it was to see all of the people at the pool today. He also thanked the Mayor for his years of service to the City.

Mr. Boppre told the Council staff was going to be meeting with Grand Forks about the interconnect project the following day. He added how the contractor will be starting on the project on August 15th, that there will be weekly meetings with the contractor since it is a big job, and that they will be keeping the Council informed. He stated that if the Council has any questions during the process to give Mr. Emery a call. Council President Olstad commented that a ground breaking ceremony was being planned. Mr. Murphy said they are looking for an accessible site where the ceremony could take place.

Mr. Gorte told the Council the EDA Board had approved a loan for Eastdale. He explained this loan will allow Eastdale to remain on this side of the river and allow them to expand. He asked for questions and there were none.

Chief Hedlund informed the Council a meet and greet/ice cream social event was being organized for Thursday, August 11th. He said all of the city departments will be represented and the event will be taking place in the parking lot as well as in city hall. He commented they were trying to get the community together and expose them to the different departments, equipment, and things that are going on in the City. Council President Olstad commented the notice stating a quorum of council members may be present had been posted. He added that another notice should be posted if other board members or commissioners were going to be present at the event as well.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE JULY 19, 2016 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:15 P.M.

Voting Aye: DeMers, Vetter, Pokrzywinski, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

David Murphy, City Administrator/Clerk-Treasurer