

**APPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, FEBRUARY 2, 2010 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for February 2, 2010 was called to order by Council President Dick Grassel at 5:01 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire (5:04 pm), Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.” If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 19, 2010.

2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 26, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.

Voting Aye: Tweten, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.
Voting Nay: None.
Absent: Gregoire.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the application for an Exempt Gambling Permit for a raffle for the East Grand Forks Fire Department Relief Association to be held June 12, 2010 at Fraternal Order of Eagles Club, 227 10th St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
4. Consider adopting Resolution No. 10-02-17 a Resolution establishing Legislative priorities.
5. Consider approving the State of Minnesota Joint Powers Agreement between the City of East Grand Forks and the Department of Natural Resources for the 2010-2011 Operation of the Red River State Recreation Area.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH FIVE (5) AS SUBMITTED.

Voting Aye: Tweten, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.
Voting Nay: None.
Absent: Gregoire.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

6. The minutes of the Water, Light, Power and Building Commission for January 7, 2010.
7. The minutes of the East Grand Forks Campbell Library Board Meeting for January 26, 2010.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS: NONE.**CLAIMS:**

8. Consider adopting Resolution No. 10-02-18 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 5359 for a total of \$349.14 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 10-02-18 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 5359 FOR A TOTAL OF \$349.14 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Abstain: Buckalew.

9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Utility Heater/Wrench/Inv Parts	\$196.24
ACS Government Sys Inc	Fire House Annual Maint Contract	\$633.13
Advanced Business Methods Inc	Copier Lease	\$153.45
Albrecht Manufacturing	Repair #120	\$138.51
Alltel	Cell Phone Service	\$366.72
American Tire Service Inc	Tires # 732	\$423.58
Ameripride Linen & Apparel Services	Cleaning Services	\$220.54
B&B Products	Build Up Vehicles	\$2,268.34
Becker Arena Products Inc	Rubber Flooring Matt/Goal Nets	\$885.72
Ben Meadows	Sulfide Strips/Therm Warning	\$344.72
Blue Cross Blue Shield of ND	EDHA Insurance	\$4,977.20
Border States Electric Supply	Lights	\$112.70
Broad Reach	Books	\$247.56
Brundin Mark	Gas Reimb Bagley	\$35.00
Buckalew Matt	Reimb Ref Fees Level 3	\$95.00
CENGAGE Learning	Reference Books	\$252.63
Cole Papers Inc	Supplies	\$604.88
Comm-Ad Media Corp	Reference Books	\$579.00
Dakota Food Equipment	Vacuum Breaker	\$38.69
EGF City Petty Cash Ckng	Reimb Petty Cash Account	\$800.00
Ellis Nancy	Postage For Grant Ap	\$18.30
Explorer Post #38	Squad Car Cleaning	\$50.00
Exponent	City Budget Summary	\$242.73

Floan Sanders	Prof Services/City Projects	\$24,545.53
Flood Control America LLC	Base Gaskets/Flood Walls	\$1,758.25
G&K Services	Mats	\$213.94
Gaffaneys	Supplies	\$118.56
Galstad Randy	Reimb Gas Red Lake Falls	\$18.50
GF Fire Equipment	Badge For Skjei	\$44.00
GGF Convention & Visitors Bureau	Dec 2009 Lodging Tax	\$346.99
Grand Cities Towing	Towing/Suzuki/Dodge Van/Honda Civic	\$135.00
Greenberg Roofing	Remove Snow/Ice From Roof	\$500.00
Hajicek Rick	Cleaning 1/11/10 - 1/15/10	\$133.00
Hardware Hank	Maint Supplies	\$349.14
Hearn Jason	Reimb Gas/Roseau/Lake Of The Woods/Bemidji	\$119.76
Heartland Paper	Misc Supplies	\$1,130.92
Hedlund Mike	Reimb Travel Exp/Hostage Negotiation Conf/Austin TX	\$344.91
Holiday Credit Office	PD Fuel	\$85.06
Hugo's	Acct End XXX2483 / Water & Cleaner	\$14.15
Laser Systems	Toner Cartridge	\$238.00
Marco Inc	Copier Usage/Coverage	\$446.92
McDonald's of EGF	Prisoner Meals 1/1/10 - 1/11/10	\$26.75
Menards	Shelf Unit/Maint Supplies	\$133.06
Micro-Marketing LLC	Books	\$106.37
Microtel Inn & Suites Rochester	Chris Olson/Lodging	\$58.86
Mike's Pizza	Planning Meeting	\$43.88
Minnesota's Bookstore	Code Books	\$77.58
MN County Attorney's Association	Revocation Forms	\$50.77
MN Dept of Revenue VOID****VOID****VOID***	Dec 2009 Sales & Use Tax	\$396.00
MN Drivers & Vehicle Services	Vehicle Registration Renewal	\$522.00
MN Ice Arena Mgr's Association	2010 Membership Dues	\$140.00
MN Public Facilities Authority	PFA Loan	\$58,094.94
NSC Minerals	Standard Road Salt 57.43 Tons	\$3,865.53
NW MN Household Hazardous Waste Mgmt	Hazardous Waste Clean Up	\$269.02
O'Reilly Auto Parts	Maint/Shop Supplies	\$191.13
Olson Chris	Reimb Meals/Rochester	\$40.50
Oreck Commercial Sales	Commercial Upright Vacuum	\$199.95
OSI Environmental Inc.	Used Oil Filter Pick-Up	\$100.00
Pesch Dale	Reimb Gas Squirt Hockey	\$33.65
Quill Corp	Office Supplies	\$230.10
Qwest	Phone Service	\$2,086.86
Resharpit Inc	Blade Sharpening	\$64.00
Revolutions Power Sports	Repairs & Warranty #327	\$799.07
Richter James	Misc Supplies/Mileage Reimb	\$222.49
RJ Zavoral & Sons	Snow Removal Dec 2009	\$27,705.00
Rotary Club of East Grand Forks	J.Richter Dues/Oct - Dec 09	\$100.00

Safety Kleen Corp	Clean Haz Waste Pits	\$2,621.48
Schafer Mark	Reimb Gas. TRF/RLF/Roseau/Reimb Coaches Clinics 1-3	\$173.00
Skinner Roofing	Roof Repairs	\$700.00
Springsted	Continuing Disclosure Services	\$2,000.00
Spruce Valley Corporation	09 AJ1 Est 7 - FINAL 09 CP1 Est 5 12/20/09 - 1/22/10	\$29,191.18
Stengl Matt	Reimb Gas Theif River Falls/ 3 Trips To Moorhead	\$104.70
Streichers	Uniforms	\$599.81
The Chamber of EGF/GF	2010 Dues	\$235.00
The H.W. Wilson Comp	Referece Books	\$276.00
Tiger Direct.com	Comp Monitors	\$1,851.24
Try-County Refrigeration	Service Furnace Motor/New Pump On Boiler	\$1,200.89
United States Post Office	6 Rolls .48 Stamps/6 Rolls .28 Stamps	\$432.00
US Bearings & Drives	Inv Parts #335 & #359	\$571.03
Valley Truck	Oil	\$6.74
Vilandre Heating & A/C	Maint Work RW Center	\$122.85
Wagner Construction	08 CP1 Est 17 Wastewate Improv 12/20/09 - 1/23/10	\$9,208.00
Water & Light Department	Monthly Services	\$43,764.25
Wizard's Enterprises Inc.	Cleaning Service	\$490.00
World Media	Books	\$139.60
Xcel Energy	Monthly Services	\$26,907.99
	Total	<u>\$260,380.54</u>

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.

Voting Nay: None.

COUNCIL/STAFF REPORTS:

Mayor Stauss stated that he has been in the media lately regarding the flood. He informed City Council that he is continuing to work on the Red River State Recreation Area Agreement with the DNR.

Council Vice President Tweten suggested establishing a flood committee with Council Member Leigh, Council President Grassel, Randy Gust, John Wachter, Scott Huizenga, and Greg Boppre to begin discussing the possible flooding. He suggested contracting with Mark Kotrba on the sewer system. Council President Grassel stated that he is retired and the City cannot hire him back.

Mr. Huizenga announced that audio streaming is available online.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE FEBRUARY 2, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:10 P.M.

Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer