

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
FEBRUARY 23, 2010  
5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of February 2, 2010.
2. Consider approving the minutes of the "Special Council Meeting" and "Work Session" for the East Grand Forks, Minnesota City Council of February 9, 2010.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the quote to MTI Distributing for the Toro Groundsmaster 4100-D for a total price of \$44,994.82.
4. Consider approving the quote to Polar Chevrolet for the ¾ ton pickup for a total price for \$32,443.60.
5. Consider approving the application for a Parade Permit for the KEM Shrine, 423 Bruce Ave, Grand Forks, ND 58201 on June 5, 2010 from 10:00 A.M. to 11:00 A.M. based on approval from Police Chief and MnDot.
6. Consider approving the application for a temporary on-sale liquor license for the American Legion Post 157 to be held March 11, 2010 at Northland Community and Technical College, East Grand Forks, MN 56721.

7. Consider approving the application for an Exempt Gambling Permit for a raffle and paddlewheels for the East Grand Forks Heritage Foundation to be held April 16, 2010 at the American Legion, 1009 Central Ave. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
8. Consider approving the application for an Exempt Gambling Permit for a raffle for the East Grand Forks Ducks Unlimited to be held May 1, 2010 at the American Legion, 1009 Central Ave. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

9. The minutes of the Water, Light, Power and Building Commission for January 21, 2010.
10. The minutes of the Water, Light, Power and Building Commission for February 4, 2010.

**COMMUNICATIONS:**

11. Gambling Reports 2009

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

12. Consider adopting Ordinance No. 310 3<sup>rd</sup> Series, an Ordinance of the City of East Grand Forks, Minnesota amending City Code Title XI Business Regulations Chapter 117 entitled "(Alcoholic Beverages)" by adding Section 117.70 entitled Caterer's Permit; and by adopting by reference City Code Title I, Chapter 10 and Section 10.99 which, among other things, contain penalty provisions. (1<sup>st</sup> Reading)
13. Consider adopting Resolution No. 10-02-19 a Resolution amending the budget to purchase 12 new cylinders, lockers, and drying rack with the 2009 Aid to Firefighters Grant of \$26,000 and approve the Cities share of \$1,300.
14. Consider adopting Resolution No. 10-02-20 a Resolution in support of the "American Crystal Sugar Freight Road Proposal."
15. Consider designating the Economic Development and Housing Authority to handle the sale of rural property south of City limits.
16. Consider approving the request to improve Central Avenue railroad crossing with gate arms and controls for a cost estimate of approximately \$130,000 plus local match of 10%.
17. Consider approving the request to improve Central Avenue and 3<sup>rd</sup> St. railroad crossings including the closing of Central Avenue.

**CLAIMS:**

18. Consider adopting Resolution No. 10-02-21 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 5474 for a total of \$474.00 whereas Council Member Buckalew is personally interested financially in the contract.
19. Consider adopting Resolution No. 10-02-22 a Resolution accepting the donations described above are accepted and shall be used for general operations or other purposes as adopted by the City Council.
20. Consider adopting Resolution No. 10-02-23 a Resolution accepting the donations for the 125<sup>th</sup> Anniversary of the City of East Grand Forks.
21. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

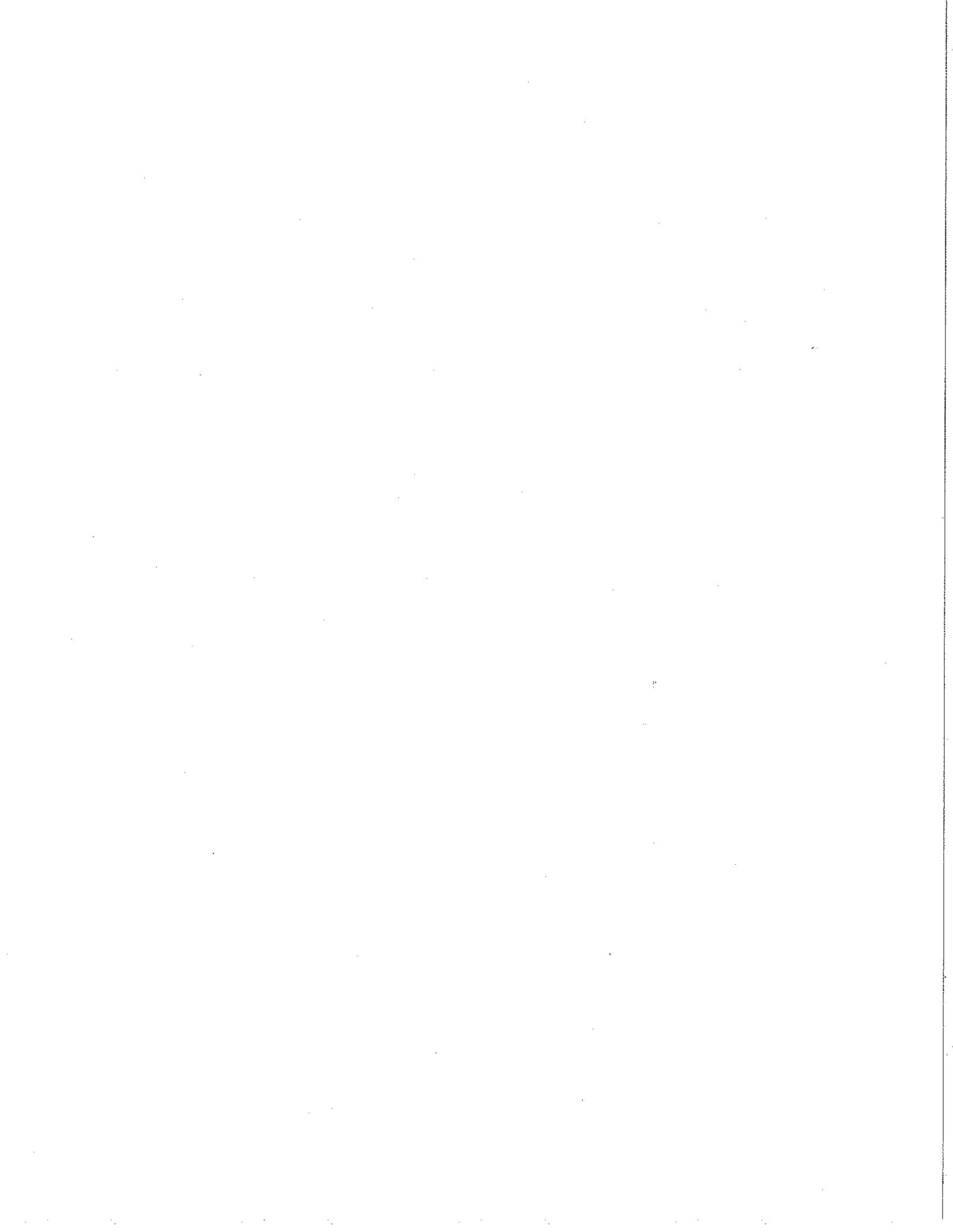
Upcoming Meetings:

Regular Meeting – March 2, 2010 – 5:00 PM – Council Chambers

Work Session – March 9, 2010 – 5:00 PM – Training Room

Regular Meeting – March 16, 2010 – 5:00 PM – Council Chambers

Work Session – March 23, 2010 – 5:00 PM – Training Room



**UNAPPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, FEBRUARY 2, 2010 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for February 2, 2010 was called to order by Council President Dick Grassel at 5:01 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire (5:04 pm), Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate." If you would like to address the City Council, please come up to the podium to do so.*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of January 19, 2010.

2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of January 26, 2010.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS ONE (1) AND TWO (2) AS SUBMITTED.**

*Voting Aye: Tweten, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

*Absent: Gregoire.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

3. Consider approving the application for an Exempt Gambling Permit for a raffle for the East Grand Forks Fire Department Relief Association to be held June 12, 2010 at Fraternal Order of Eagles Club, 227 10<sup>th</sup> St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
4. Consider adopting Resolution No. 10-02-17 a Resolution establishing Legislative priorities.
5. Consider approving the State of Minnesota Joint Powers Agreement between the City of East Grand Forks and the Department of Natural Resources for the 2010-2011 Operation of the Red River State Recreation Area.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE CONSENT MOTIONS NUMBER THREE (3) THROUGH FIVE (5) AS SUBMITTED.**

*Voting Aye: Tweten, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

*Absent: Gregoire.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

6. The minutes of the Water, Light, Power and Building Commission for January 7, 2010.
7. The minutes of the East Grand Forks Campbell Library Board Meeting for January 26, 2010.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS: NONE.****CLAIMS:**

8. Consider adopting Resolution No. 10-02-18 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 5359 for a total of \$349.14 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 10-02-18 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 5359 FOR A TOTAL OF \$349.14 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.*

*Voting Nay: None.*

*Abstain: Buckalew.*

9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Utility Heater/Wrench/Inv Parts	\$196.24
ACS Government Sys Inc	Fire House Annual Maint Contract	\$633.13
Advanced Business Methods Inc	Copier Lease	\$153.45
Albrecht Manufacturing	Repair #120	\$138.51
Alltel	Cell Phone Service	\$366.72
American Tire Service Inc	Tires # 732	\$423.58
Ameripride Linen & Apparel Services	Cleaning Services	\$220.54
B&B Products	Build Up Vehicles	\$2,268.34
Becker Arena Products Inc	Rubber Flooring Matt/Goal Nets	\$885.72
Ben Meadows	Sulfide Strips/Therm Warning	\$344.72
Blue Cross Blue Shield of ND	EDHA Insurance	\$4,977.20
Border States Electric Supply	Lights	\$112.70
Broad Reach	Books	\$247.56
Brundin Mark	Gas Reimb Bagley	\$35.00
Buckalew Matt	Reimb Ref Fees Level 3	\$95.00
CENGAGE Learning	Reference Books	\$252.63
Cole Papers Inc	Supplies	\$604.88
Comm-Ad Media Corp	Reference Books	\$579.00
Dakota Food Equipment	Vacuum Breaker	\$38.69
EGF City Petty Cash Ckng	Reimb Petty Cash Account	\$800.00
Ellis Nancy	Postage For Grant Ap	\$18.30
Explorer Post #38	Squad Car Cleaning	\$50.00
Exponent	City Budget Summary	\$242.73

Floan Sanders	Prof Services/City Projects	\$24,545.53
Flood Control America LLC	Base Gaskets/Flood Walls	\$1,758.25
G&K Services	Mats	\$213.94
Gaffaneys	Supplies	\$118.56
Galstad Randy	Reimb Gas Red Lake Falls	\$18.50
GF Fire Equipment	Badge For Skjei	\$44.00
GGF Convention & Visitors Bureau	Dec 2009 Lodging Tax	\$346.99
Grand Cities Towing	Towing/Suzuki/Dodge Van/Honda Civic	\$135.00
Greenberg Roofing	Remove Snow/Ice From Roof	\$500.00
Hajicek Rick	Cleaning 1/11/10 - 1/15/10	\$133.00
Hardware Hank	Maint Supplies	\$349.14
Hearn Jason	Reimb Gas/Roseau/Lake Of The Woods/Bemidji	\$119.76
Heartland Paper	Misc Supplies	\$1,130.92
Hedlund Mike	Reimb Travel Exp/Hostage Negotiation Conf/Austin TX	\$344.91
Holiday Credit Office	PD Fuel	\$85.06
Hugo's	Acct End XXX2483 / Water & Cleaner	\$14.15
Laser Systems	Toner Cartridge	\$238.00
Marco Inc	Copier Usage/Coverage	\$446.92
McDonald's of EGF	Prisoner Meals 1/1/10 - 1/11/10	\$26.75
Menards	Shelf Unit/Maint Supplies	\$133.06
Micro-Marketing LLC	Books	\$106.37
Microtel Inn & Suites Rochester	Chris Olson/Lodging	\$58.86
Mike's Pizza	Planning Meeting	\$43.88
Minnesota's Bookstore	Code Books	\$77.58
MN County Attorney's Association	Revocation Forms	\$50.77
MN Dept of Revenue VOID****VOID****VOID****	Dec 2009 Sales & Use Tax	\$396.00
MN Drivers & Vehicle Services	Vehicel Registration Renewal	\$522.00
MN Ice Arena Mgr's Association	2010 Membership Dues	\$140.00
MN Public Facilities Authority	PFA Loan	\$58,094.94
NSC Minerals	Standard Road Salt 57.43 Tons	\$3,865.53
NW MN Household Hazardous Waste Mgmt	Hazaedous Waste Clean Up	\$269.02
O'Reilly Auto Parts	Maint/Shop Supplies	\$191.13
Olson Chris	Reimb Meals/Rochester	\$40.50
Oreck Commercial Sales	Commercial Upright Vacuum	\$199.95
OSI Environmental Inc.	Used Oil Filter Pick-Up	\$100.00
Pesch Dale	Reimb Gas Squirt Hockey	\$33.65
Quill Corp	Office Supplies	\$230.10
Qwest	Phone Service	\$2,086.86
Resharpit Inc	Blade Sharpening	\$64.00
Revolutions Power Sports	Repairs & Warranty #327	\$799.07
Richter James	Misc Supplies/Mileage Reimb	\$222.49
RJ Zavoral & Sons	Snow Removal Dec 2009	\$27,705.00
Rotary Club of East Grand Forks	J.Richter Dues/Oct - Dec 09	\$100.00

Safety Kleen Corp	Clean Haz Waste Pits	\$2,621.48
Schafer Mark	Reimb Gas. TRF/RLF/Roseau/Reimb Coaches Clinics 1-3	\$173.00
Skinner Roofing	Roof Repairs	\$700.00
Springsted	Continuing Disclosure Services	\$2,000.00
Spruce Valley Corporation	09 AJ1 Est 7 - FINAL 09 CP1 Est 5 12/20/09 - 1/22/10	\$29,191.18
Stengl Matt	Reimb Gas Theif River Falls/ 3 Trips To Moorhead	\$104.70
Streichers	Uniforms	\$599.81
The Chamber of EGF/GF	2010 Dues	\$235.00
The H.W. Wilson Comp	Referece Books	\$276.00
Tiger Direct.com	Comp Monitors	\$1,851.24
Try-County Refrigeration	Service Furnace Motor/New Pump On Boiler	\$1,200.89
United States Post Office	6 Rolls .48 Stamps/6 Rolls .28 Stamps	\$432.00
US Bearings & Drives	Inv Parts #335 & #359	\$571.03
Valley Truck	Oil	\$6.74
Vilandre Heating & A/C	Maint Work RW Center	\$122.85
Wagner Construction	08 CP1 Est 17 Wastewate Improv 12/20/09 - 1/23/10	\$9,208.00
Water & Light Department	Monthly Services	\$43,764.25
Wizard's Enterprises Inc.	Cleaning Service	\$490.00
World Media	Books	\$139.60
Xcel Energy	Monthly Services	\$26,907.99
	Total	<u>\$260,380.54</u>

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

#### **COUNCIL/STAFF REPORTS:**

Mayor Stauss stated that he has been in the media lately regarding the flood. He informed City Council that he is continuing to work on the Red River State Recreation Area Agreement with the DNR.

Council Vice President Tweten suggested establishing a flood committee with Council Member Leigh, Council President Grassel, Randy Gust, John Wachter, Scott Huizenga, and Greg Boppre to begin discussing the possible flooding. He suggested contracting with Mark Kotrba on the sewer system. Council President Grassel stated that he is retired and the City cannot hire him back.

Mr. Huizenga announced that audio streaming is available online.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER LEIGH, TO ADJOURN THE FEBRUARY 2, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:10 P.M.**

*Voting Aye: Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, Grassel, and Buckalew.*

*Voting Nay: None.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED  
SPECIAL COUNCIL MEETING MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, FEBRUARY 9, 2010 – 5:00 PM**

**CALL TO ORDER**

*The Special Council Meeting of the East Grand Forks City Council for February 9, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Earl Haugen, Planning & Zoning; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; Tom Spoor, Building Official; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM**

1. Consider approving the request to hire Kyle Steever as the new Patrol Officer to fill the vacancy starting February 20, 2010.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO APPROVE THE REQUEST TO HIRE KYLE STEEVER AS THE NEW PATROL OFFICER TO FILL THE VACANCY STARTING FEBRUARY 20, 2010.**

*Voting Aye: Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Gregoire.*

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADJOURN THE FEBRUARY 9, 2010 SPECIAL COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:02 P.M.**

*Voting Aye: Leigh, Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Gregoire.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED  
WORK SESSION MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, FEBRUARY 9, 2010 – 5:00 PM**

**CALL TO ORDER**

*The Work Session of the East Grand Forks City Council for February 9, 2010 was called to order by Council President Dick Grassel at 5:02 P.M.*

**CALL OF ROLL**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Members Marc DeMers, Craig Buckalew, Mike Pokrzywinski, and Greg Leigh.*

**STAFF PRESENT:**

*Bonnie Abel, Customer & Energy Service Manager; Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Earl Haugen, Planning & Zoning; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; Tom Spoor, Building Official; and John Wachter, Public Works Superintendent.*

**DETERMINATION OF A QUORUM**

**1. American Crystal Sugar Odor Update – Lloyd Kennedy**

Mr. Kennedy and Ms Hanson from American Crystal Sugar gave an update on the progress of odor reduction.

**2. Freight Road into American Crystal – Greg Boppre**

Mr. Boppre stated that he has been working with Representative Peterson's office regarding the funding of the freight road along 10<sup>th</sup> St. NE and into American Crystal Sugar. Mr. Boppre stated that he needs a letter of commitment from the City of East Grand Forks and American Crystal Sugar by March 12<sup>th</sup> to send to Representative Peterson. The project would be constructed in 2011 if the project is selected. Council President Grassel stated that this project would increase safety. Mr. Huizenga stated that he will draft a letter and resolution for City Council approval.

**3. Central Avenue Crossing – Greg Boppre**

Mr. Boppre announced that the Minnesota Department of Transportation (MnDot) will be doing a railroad crossing project on Central Avenue next year. This project was put in the 2010 STIP. MnDot will be installing the crossing arms and lights and they will be funding 90% and the City 10%. The City will need to look at roadway improvements which would cost approximately \$130,000. Mr. Boppre stated that the City needs to decide whether or not to close one of the railroad crossings or the make the safety improvements to the Central Avenue crossing. Council Member Leigh and Council President Grassel stated that they are not in favor of closing any crossings. Council Member Buckalew informed City Council that there is only one bridge and three openings so he would be in favor of closing Central. Ms Ellis stated that if the City closes Central Avenue, the City would save \$100,000 and would have a quiet zone. This item will be referred to City Council on February 23<sup>rd</sup>.

**4. Proposed Ordinance for Caterer's Permit – Ron Galstad**

Mr. Galstad stated that he drafted an ordinance requiring anyone with a statewide permit to require a City license for a fee. This item will be referred to City Council for action.

**5. Building Permit/Energy Efficiency Programs Update – Tom Spoor/Bonnie Abel**

Ms Abel gave a brief presentation on the energy rebates for both commercial and residential. Mr. Spoor announced that with the programs in place, the City has issued more permits.

**6. Storm Water ¾ Ton Pickup – John Wachter**

Mr. Wachter asked City Council to approve the state bid for a ¾ ton pickup for \$32,443.60 as budgeted. This item will be referred to City Council for action.

**7. Storm Water Toro 4100D Mower – John Wachter**

Mr. Wachter asked for approval to purchase a Toro Groundsmaster 4100D for \$44,994.82 with a 10 ft deck. This mower would replace the 1985 GM327. This item will be referred to City Council for action.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER TWETEN, TO ADJOURN THE FEBRUARY 9, 2010 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:15 P.M.**

*Voting Aye: Pokrzywinski, DeMers, Grassel, Buckalew, and Tweten.*

*Voting Nay: None.*

*Absent: Gregoire and Leigh.*

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Scott Huizenga, City Administrator/Clerk-Treasurer

# Request for Council Action

Date: 2/2/10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

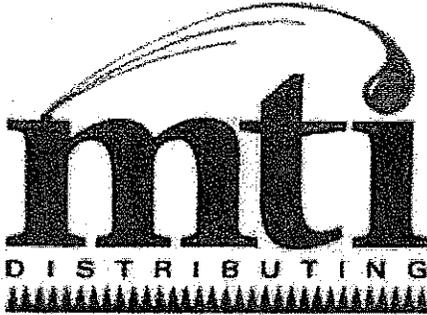
RE: 4100D Mower

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## Background and supporting documentation of request:

The 2010 capital improvement plan has \$45,000 budgeted for a new mower (Storm Water #10-SW-002). We have a quote from MTI Distributing through the Minnesota DOT Contract (state buying bid). The Mower quote was for \$44,994.82, with a base price of \$48,459.82 minus demonstration discount and trade in of the 1985 GM327.

**Recommendation:** Approve purchase of the Toro Groundsmaster 4100-D for \$44,994.82



February 3, 2010

Quote Number 132-2010-0203

City of East Grand Forks  
Attn: Mr. Stuart Kovar  
101 2<sup>nd</sup> St NE  
East Grand Forks, MN 56721  
[skovar@eastgrandforks.net](mailto:skovar@eastgrandforks.net)

Mr. Kovar,

We are pleased to quote you on the following equipment:

<u>PRODUCT DESCRIPTION</u>	<u>2010 MN STATE CONTRACT PRICE</u>
<b>New TORO GROUNDSMASTER 4100-D</b>	<b>\$48,459.82</b>
<i>60 hp Kubota Turbo Charged Diesel Engine</i>	
4WD Commercial All Out Front Rotary Mower, 10.5' Mowing Width, 2-Post ROPS, Air Ride Suspension Seat, Parts & Operators Manuals	
<i>*Less Toro GM4100-D Photo Shoot Unit Discount</i>	<b>(\$2,265.00)</b>
<b>Trade-In Toro GM327 1985 Model Yr</b>	<b>(\$1,200.00)</b>
<b>w/ 3002 Hrs &amp; 72" SDD 2005 Model Yr</b>	
<b>Subtotal</b>	<b>\$44,994.82</b>

*\*This New Toro GM4100-D (2010 Model Yr with <3 hrs) is the current model in a new literature photo shoot at Toro Corporate, and is estimated to be available for sale in Mid February. Toro, for logistical reasons, has offered this unit to MTI at a reduced price and MTI in turn offers the same discount to the City of East Grand Forks.*

Pricing does not include applicable sales tax.

All New Toro Equipment carries a 2 Year Manufactures Warranty.

This quote includes setup, service and delivery. Quote Price is valid for 30 days.

Thank you for the opportunity to submit this quote. If you have any questions, please call 800-492-9972 and we will be happy to help you in any way possible.

Sincerely,

*Matt Arntzen*

Wayne Heintz, Matt Arntzen  
Sales Representatives

# Request for Council Action

Date: 2/2/10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: John Wachter

RE: Storm Water Pickup Truck

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**Background and supporting documentation of request:**

The 2010 capital improvement plan has \$40,000 budgeted for a  $\frac{3}{4}$  ton pickup truck (Storm Water #09-SW-004). We have a quote from Polar Chevrolet through the Minnesota DOT Contract (state buying bid). The truck with the addition of a lift gate, headache rack, and light bar is \$32,443.60.

**Recommendation:** Approve purchase of  $\frac{3}{4}$  ton pick up for \$32,443.60.



# POLAR



## THANE HAWKINS POLAR CHEVROLET

1801 E. County Rd. F, White Bear Lake, MN 55110 (651) 429-7791

Phone: 612.750.1275 Fax: 651.653.5511 Toll-Free: 866.299.8188

January 29, 2010

City of East Grand Forks  
100 - 2<sup>nd</sup> Street NE  
East Grand Forks, MN 56721  
Attn: Terry Vonasek

Regarding your request for a contract price for a 2010 Chevrolet Silverado 3/2500 4x4 extended/regular/crew cab, we have itemized the information you require:

STATE CONTRACT 442495:

ITEM/MODEL:

3F Chevrolet Silverado CK20953 4x4 \$24,217.40

CONTRACT EQUIPMENT:

6.0 liter gas V8	included
6 spd electronic automatic transmission	included
StabiliTrak electronic stability control	included
3.73 Locking rear axle	included
LT245/75R-16E on/off road tires	included
Engine block heater	included
Cruise control/tilt wheel	included
AM/FM Stereo radio	included
Air conditioning	included
Full vinyl floors	included
Vinyl split bench with center armrest(no storage)	included
Skid plate pkg	included
Heavy-Duty trailer tow pkg	included
Daytime running lamps	included

REVISIONS REQUESTED:

Cloth split bench with center storage/armrest	845.00
Power windows/locks/mirrors W/O keyless remote	849.15
Electric trailer brake controller	included
Chrome styled wheels	263.50
Deep-tinted rear glass	127.50
All-weather front floor mats W/O carpeting	85.00
2 additional keys	38.25
PDC On the Job pkg	420.75

*Specializing in State, county and local municipal sales*

Front and rear truck-type mudflaps	195.00
Spare tire lock (req'd with 5H1)	12.75
Wiring for cab roof lamp	25.50
Dual note-horn	17.00
Backup alarm	117.30
Interior dome & reading lamps	STD
Summit White ext/Ebony int	N/C
<b><u>TOTAL VEHICLE PRICE:</u></b>	<b>\$27,214.10</b>

**APPROXIMATE DELIVERY:**

90 Days A.R.O.

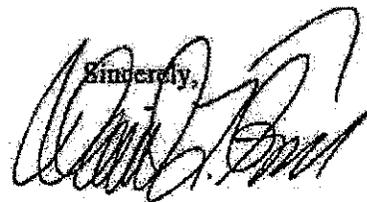
**IF YOU PURCHASE-WE NEED:**

**STATE COOPERATIVE PURCHASE VENTURE NUMBER**

**PURCHASE ORDER *OR* LETTER OF PURCHASE**

We are proud to point out that this pricing includes the Chevrolet standard powertrain warranty of 5 years or 100,000 miles, whichever comes first. There is *no* deductible on this coverage.

Thank you for your consideration.

Sincerely,  


David L. Thomas  
Fleet Sales Manager

*Specializing in State, county and local municipal sales*

**BERT'S TRUCK EQUIPMENT INC.**  
 LOCAL PHONE NO. 773-1194  
 2906 BUSINESS HWY 2  
 EAST GRAND FORKS, MN 56721

# Quote

*Lightbar  
 Headache rack  
 Tommy Lift*

Customer No.: EGFCIT  
 Quote No.: 8578

Quote To: CITY OF EAST GRAND FORKS  
 PO BOX 373  
 EAST GRAND FORKS, MN 56721

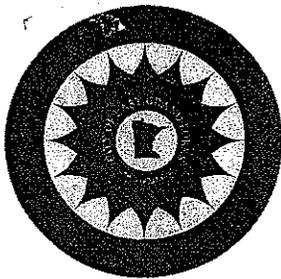
Ship To: CITY OF EAST GRAND FORKS  
 PO BOX 373  
 EAST GRAND FORKS, MN 56721

Date	Ship Via	F.O.B.	Terms
02/02/10		Origin	
Purchase Order Number	Sales Person		Required
	Chris		02/02/10

Quantity	Item Number	Description	Unit Price	Amount
1.000	G2-60-1340-EA3	G2 SERIES LIFT GATE 1300, 55 X 38 PLATFORM ALUMINUM	2650.00	2650.00
		T-170 MOUNTING BRACKET FOR 2010 CHEVY 2500		
4.000		LABOR TO INSTALL TOMMY GATE ONTO 2010 CHEVY 2500 PICKUP	70.00	280.00
1		PRO-TECH ALUMINUM CAB PROTECTOR, P/N 67-8440-24 07-CURRENT CHEVY APPLICATION	425.00	425.00
0.750		LABOR TO INSTALL CAB PROTECTOR ONTO CHEV 2500	70.00	52.50
1	SL2EAAA	WHELEN COMPETITOR SERIES, 54" LINEAR 9 LO-PRO LIGHT BAR W/CORNER LEDS	1345.00	1345.00
4.000		LABOR TO INSTALL LIGHT BAR PER CUSTOMER SPEC	70.00	280.00
QUOTE IS GOOD FOR 45 DAYS				
Quote subtotal				4932.50
Sales tax @ 6.875%				287.00
Quote total				5229.50

PO# SIGNED & UNIT#

Thank You



# City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721  
218-773-2483 · 218-773-9728 fax · www.eastgrandforks.net

## APPLICATION FOR PARADE

License Fee: \_\_\_\_\_

Organization Information		
<u>KEM Shrine</u>	<u>701-772-7125</u>	
Organization Name	Organization Phone Number	
<u>423 Bruce Ave, G.F.M.D 58201</u>	<u>Grand Forks ND</u>	<u>58201</u>
Organization Address	City	State Zip

Applicant Information		
<u>Bill Steckler</u>	<u>218-791-6162</u>	
Applicant Name	Applicant Phone Number	
<u>8196 32<sup>nd</sup> Ave So.</u>	<u>Grand Forks ND</u>	<u>58201</u>
Applicant Address	City	State Zip

Parade Information		
<u>6-5-10</u>	<u>10:AM</u>	<u>11:00AM</u>
Date of Event	Start Time	End Time
<u>Cars, Band,</u>		
Route of Parade Travel (include map)		
<u>Cars, Band,</u>		
Composition of Parade (cars, band, animals)		
Notes		

I hereby certify that I have completely filled out the entire above application, together and that the application is true, correct, and accurate.

Bill Steckler  
Signature of Applicant

2-5-10  
Date

Bill Steckler  
Print Name

Chief of Staff  
Title

# EGF Parade Route



City of East Grand Forks  
Application for Parade

Internal Use Only

The following items need to be completed and/or attached in order for the application to be processed:

\*Application fee paid in full:  yes  no    Payment Type:  cash  check # 9674    Receipt # 75533

\*Application completed in full and signed:  yes  no

\*Map of route is provided:  yes  no

\*MnDot (if applicable):  approved  denied

\*Police Chief:  approved  denied

Notes: \_\_\_\_\_

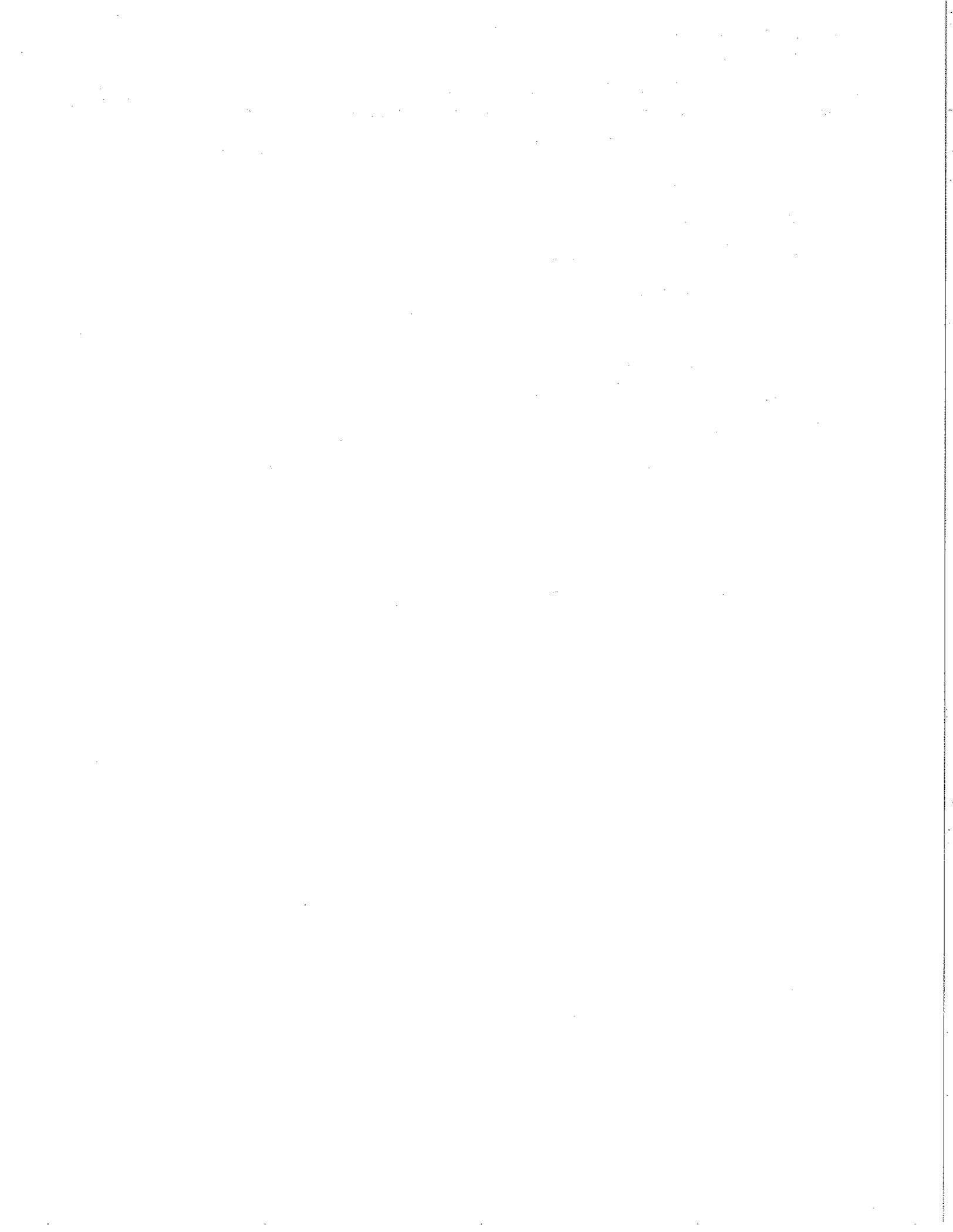
Police Chief Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Council Approval \_\_\_/\_\_\_/\_\_\_  approved  denied

Notes: \_\_\_\_\_

City Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*License Number \_\_\_\_\_





Minnesota Department of Public Safety  
**ALCOHOL AND GAMBLING ENFORCEMENT DIVISION**  
 444 Cedar Street Suite 133, St. Paul MN 55101-5133  
 (651) 215-6209 Fax (651) 297-5259 TTY (651) 282-6555  
 WWW.DPS.STATE.MN.US



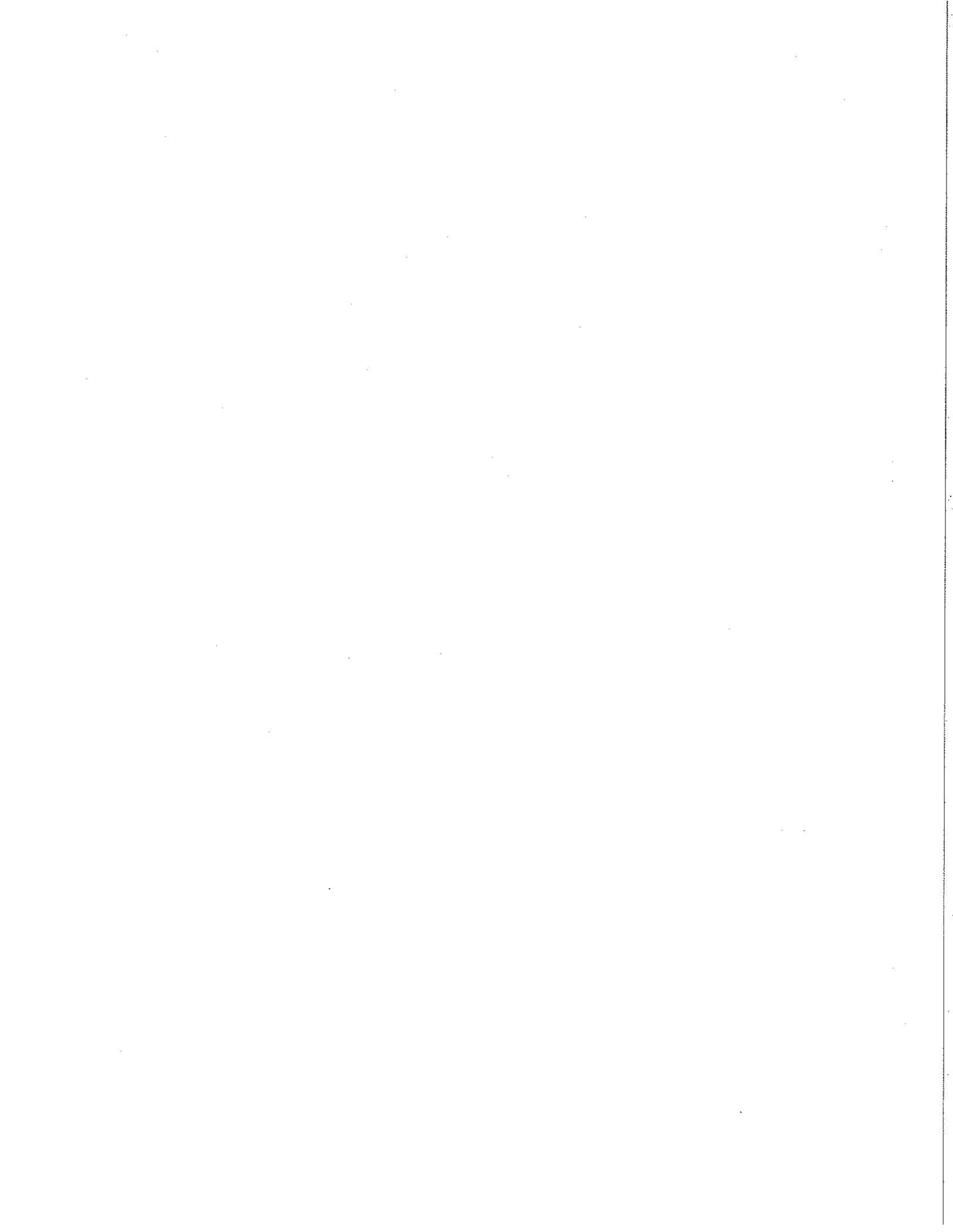
6

**APPLICATION AND PERMIT  
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

**TYPE OR PRINT INFORMATION**

NAME OF ORGANIZATION <u>AMERICAN LEGION Post 157</u>		DATE ORGANIZED <u>1919</u>	TAX EXEMPT NUMBER <u>0925</u>	
STREET ADDRESS <u>1009 CENTRAL AVE NW</u>		CITY <u>East Grand Forks</u>	STATE <u>Mn</u>	ZIP CODE <u>56721</u>
NAME OF PERSON MAKING APPLICATION <u>LORI WALSTAD</u>		BUSINESS PHONE <u>(218) 773-1129</u>		HOME PHONE <u>(201) 746-6213</u>
DATES LIQUOR WILL BE SOLD <u>3-11-2010</u>		TYPE OF ORGANIZATION <u>CLUB</u> CHARITABLE RELIGIOUS OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <u>Jim LETERIER</u>		ADDRESS <u>132 4<sup>th</sup> ST NW East Grand Forks, Mn</u>		
ORGANIZATION OFFICER'S NAME <u>Ed Obregon</u>		ADDRESS <u>1711 University Ave. GRAND FORTS, ND</u>		
ORGANIZATION OFFICER'S NAME <u>STEVE SULLAND</u>		ADDRESS <u>4202 70<sup>th</sup> AVE. N. GRAND FORTS, ND</u>		
Location license will be used. If an outdoor area, describe <u>NORTHLAND COMMUNITY AND TECHNICAL COLLEGE</u>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <u>NO</u>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <u>INSURANCE ADVISORS, INC. \$1,000,000.00</u>				
<b>APPROVAL</b>				
<b>APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL &amp; GAMBLING ENFORCEMENT</b>				
CITY/COUNTY <u>East Grand Forks</u>		DATE APPROVED _____		
CITY FEE AMOUNT <u>100.00</u>		LICENSE DATES _____		
DATE FEE PAID <u>2-16-10</u>		_____		
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

**NOTE:** Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



# Minnesota Lawful Gambling LG220 Application for Exempt Permit Fee \$50

For Board Use Only	
Fee Paid	_____
Check No.	_____

## Organization Information

Organization name <i>East Grand Forks Heritage Foundation</i>		Previous lawful gambling exemption number <i>3791</i>	
Street <i>219 20<sup>th</sup> St. NE</i>	City <i>East Grand Forks</i>	State/Zip Code <i>MN 56721</i>	County <i>Polk</i>
Name of chief executive officer (CEO)		Daytime phone number of CEO	
First name <i>Dale</i>	Last name <i>Helms</i>	<i>701-741-8084</i>	
Name of treasurer		Daytime phone number of treasurer:	
First name <i>Karen</i>	Last name <i>Weldinger</i>	<i>701-746-7491</i>	

## Type of Nonprofit Organization

Check the box that best describes your organization:

Fraternal       Religious  
 Veteran       Other nonprofit organization

Check the box that indicates the type of proof your organization attached to this application:

IRS letter indicating income tax exempt status  
 Certificate of Good Standing from the Minnesota Secretary of State's Office  
 A charter showing you are an affiliate of a parent nonprofit organization  
 Proof previously submitted and on file with the Gambling Control Board

## Gambling Premises Information

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

*American Legion Club*

Address (do not use PO box) <i>1009 Central Ave. N.W.</i>	City <i>East Grand Forks</i>	State/Zip Code <i>MN 56721</i>	County <i>Polk</i>
--	---------------------------------	-----------------------------------	-----------------------

Date(s) of activity (for raffles, indicate the date of the drawing)

*April 16<sup>th</sup> 2010*

Check the box or boxes that indicate the type of gambling activity your organization will be conducting:

\*Bingo     Raffles (cash prizes may not exceed \$12,000)     \*Paddlewheels     \*Pull-Tabs     \*Tipboards

**\*Gambling equipment for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo ball selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors. Or call 651-639-4000.**

This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application.

Your name and your organization's name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all of the information that you have provided to the Board in the process of applying for your permit will become public. If the Board does not issue you a permit, all the information you have provided in the process of applying for a permit remains private, with the exception of your name and your organization's name and address which will remain public. Private data about you are available only to

the following: Board members, staff of the Board whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

Organization Name \_\_\_\_\_

**Local Unit of Government Acknowledgment**

**If the gambling premises is within city limits, the city must sign this application.**

On behalf of the city, I acknowledge this application.

**Check the action that the city is taking on this application.**

The city approves the application with no waiting period.

The city approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a first class city).

The city denies the application.

Print name of city \_\_\_\_\_

\_\_\_\_\_  
(Signature of city personnel receiving application)

Title \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**If the gambling premises is located in a township, both the county and township must sign this application.**

On behalf of the county, I acknowledge this application.

**Check the action that the county is taking on this application.**

The county approves the application with no waiting period.

The county approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The county denies the application.

Print name of county \_\_\_\_\_

\_\_\_\_\_  
(Signature of county personnel receiving application)

Title \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.213, subd. 2).]

Print name of township \_\_\_\_\_

\_\_\_\_\_  
(Signature of township official acknowledging application)

Title \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Chief Executive Officer's Signature**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief executive officer's signature \_\_\_\_\_

Name (please print) \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Mail Application and Attachments**

At least 45 days prior to your scheduled activity date send:

- the completed application,
- a copy of your proof of nonprofit status, and
- a \$50 application fee (make check payable to "State of Minnesota").

Application fees are not prorated, refundable, or transferable.

Send to: **Gambling Control Board**  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

If your application has not been acknowledged by the local unit of government or has been denied, do not send the application to the Gambling Control Board.

# Minnesota Lawful Gambling LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:  
 - conducts lawful gambling on five or fewer days, and  
 - awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

## ORGANIZATION INFORMATION

Check # \_\_\_\_\_ \$ \_\_\_\_\_

Organization name: **East Grand Forks Ducks Unlimited** Previous gambling permit number: **X-60002-08-001**

Type of nonprofit organization. Check one.  
 Fraternal  Religious  Veterans  Other nonprofit organization

Mailing address: **2426 Pebble Beach Road NW** City: **East Grand Forks** State: **MN** Zip Code: **56721** County: **Polk**

Name of chief executive officer (CEO): **Michael Hedlund** Daytime phone number: **218-773-2283** Email address: **mhedlund@eastgrandforks.net**

## Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.  
 Don't have a copy? This certificate must be obtained each year from:  
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

IRS Income tax exemption [501(c)] letter in your organization's name.  
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)  
 If your organization falls under a parent organization, attach copies of both of the following:  
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and  
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

IRS - proof previously submitted to Gambling Control Board  
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

## GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)  
**American Legion Club**

Address (do not use PO box): **1009 Central Avenue NW** City: **East Grand Forks** Zip Code: **56721** County: **Polk**

Date(s) of activity (for raffles, indicate the date of the drawing)  
**May 1, 2010**

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo\*  Raffles  Paddlewheels\*  Pull-Tabs\*  Tipboards\*

\* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors, or call 651-639-4076.

Also complete Page 2 of this form.

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

**If the gambling premises is within city limits,**  
a city official must check the action that the city is taking on this application and sign the application.

\_\_\_ The application is acknowledged with no waiting period.  
\_\_\_ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).  
\_\_\_ The application is denied.

Print city name City of East Grand Forks  
On behalf of the city, I acknowledge this application.

Signature of city official receiving application \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**If the gambling premises is located in a township, a**  
county official must check the action that the county is taking on this application and sign the application.  
**A township official is not required to sign the application.**

\_\_\_ The application is acknowledged with no waiting period.  
\_\_\_ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.  
\_\_\_ The application is denied.

Print county name \_\_\_\_\_  
On behalf of the county, I acknowledge this application.  
Signature of county official receiving application \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**(Optional) TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name \_\_\_\_\_

Signature of township official acknowledging application \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

*The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.*

Chief executive officer's signature \_\_\_\_\_ Date \_\_\_\_\_

**Complete a separate application for each gambling activity:**

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

**Send application with:**

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

**To: Gambling Control Board**  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Financial report and recordkeeping required**

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at [www.gcb.state.mn.us](http://www.gcb.state.mn.us). Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

**Questions?**  
Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Print Form

Reset Form

This form will be made available in alternative format (i.e. large print, Braille) upon request.  
**Data privacy notice:**The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held January 21, 2010 at 5:00 P.M.

Present: Brickson, Quirk, Ogden, Tweten

Absent: None

It was moved by Commissioner Ogden second by Commissioner Quirk that the minutes of the previous meeting of January 7, 2010 be approved as read.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Ogden to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,085,222.27.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Ogden to table the backhoe purchase for further research.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to table the web payment agreement with Springbrook to further look into the agreement.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Ogden to approve the plans and specifications for the 2010 miscellaneous electric project; advertise for bids, and set the bid opening for 2 P.M. on March 2.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to adjourn to a closed meeting to discuss negotiation strategies on the Teamster's health insurance benefits.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

Minutes of the closed meeting of the Water, Light, Power and Building Commission held January 21, 2010 at 6:20 P.M.

Present: Brickson, Quirk, Ogden, Tweten

Also present were Dan Boyce, General Manager and Lori Maloney, Commission Sec'y.

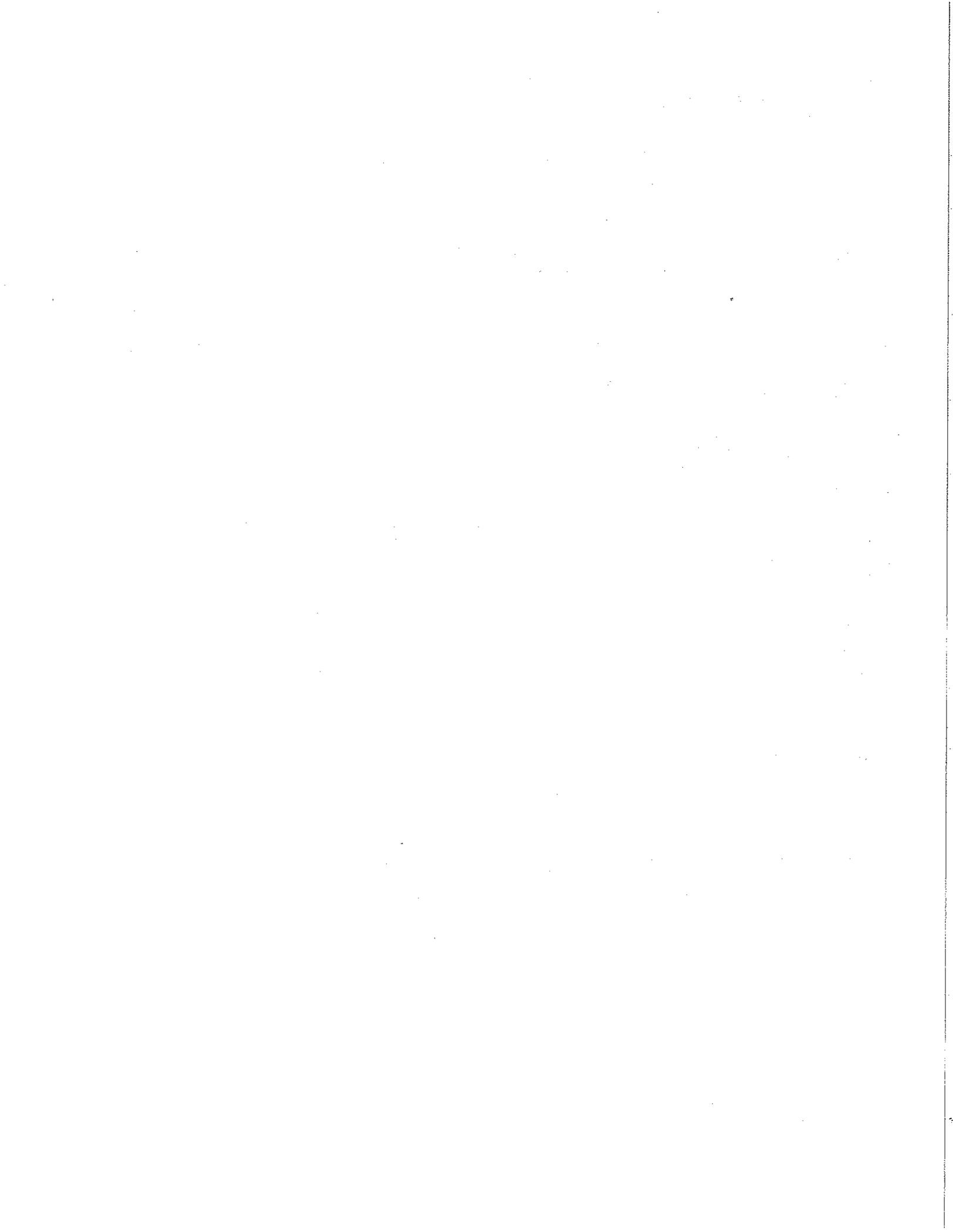
Discussion was held on Teamster's health insurance benefits.

It was moved by Commissioner Ogden second by Commissioner Tweten that the meeting be adjourned to February 4, 2010 at 5:00 P.M.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

Lori Maloney  
Sec'y



Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held February 4, 2010 at 5:00 P.M.

Present: Brickson, Quirk, Ogden, Tweten

Absent: None

It was moved by Commissioner Ogden second by Commissioner Quirk that the minutes of the previous meeting of January 21, 2010 be approved as read.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$376,040.76.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to approve the purchase of a John Deere backhoe from RDO Equipment.

Voting Aye: Brickson, Quirk, Ogden

Voting Nay: Tweten

It was moved by Commissioner Quirk second by Commissioner Ogden to approve the 2009 accounts for charge-off.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Ogden to approve the fiber optic license project agreement with Halstad Telephone Company.

Voting Aye: Brickson, Quirk, Ogden, Tweten

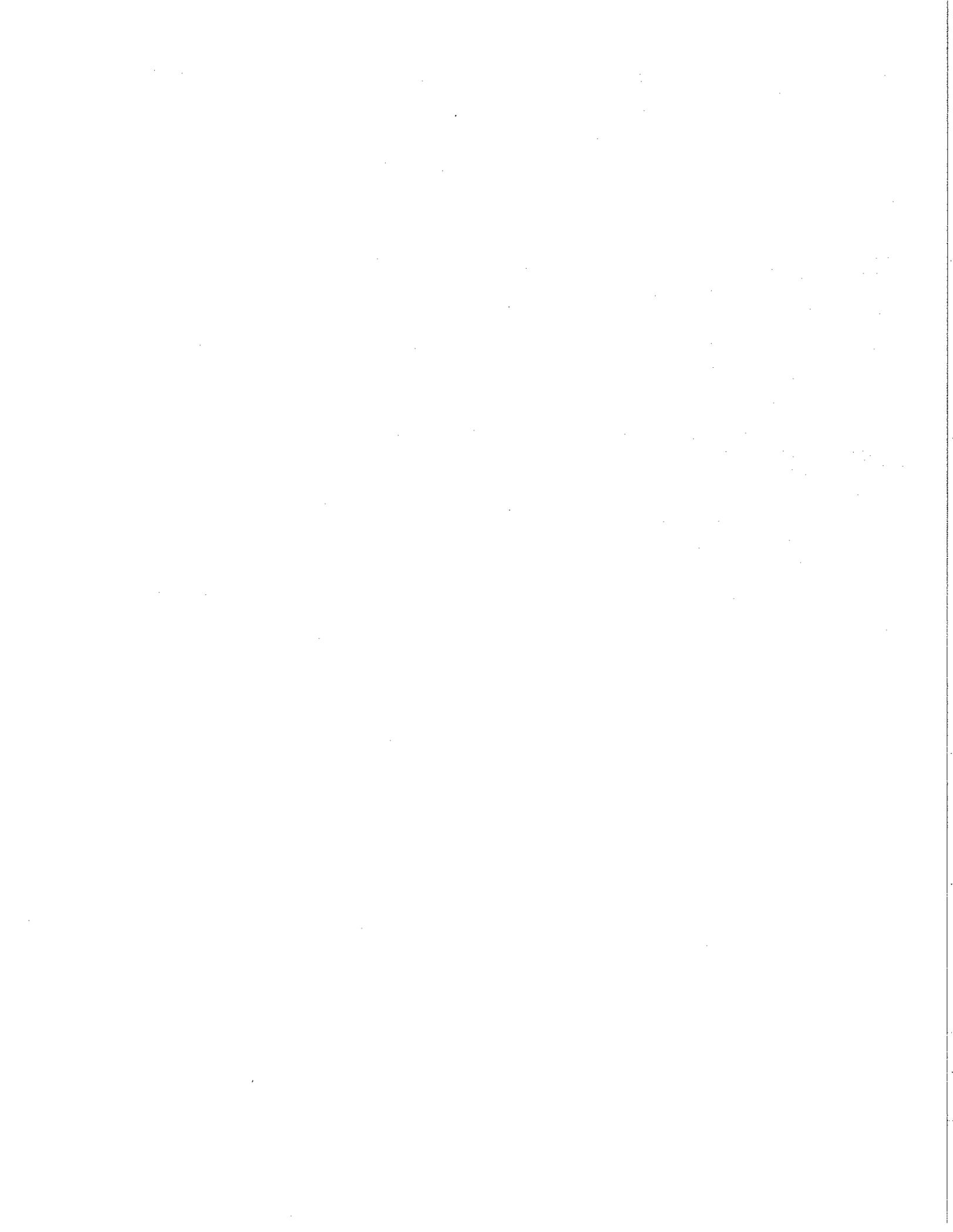
Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Ogden that the meeting be adjourned to February 18, 2010 at 5:00 P.M.

Voting Aye: Brickson, Quirk, Ogden, Tweten

Voting Nay: None

Lori Maloney  
Sec'y



<b>Lawful Gambling - American Legion</b>	<b>2009</b>
--	-------------

		City	Other	Board
<b>January</b>	Water & Light Dept		\$569.47	
	Internal Revenue Service		\$441.57	
	Forks Fighters Youth Athletic Club - Non City		\$1,400.00	
	James W. LeTexier - City	\$150.00		
	Richard Wessling - Non City		\$30.00	
	Kent R. Larson - City	\$30.00		
	Richard S. Felton - Non City		\$30.00	
	Terry N. Buraas - Non City		\$30.00	
	Edward Vanyo - Non City		\$30.00	
	Vince X. Liddy - Non City		\$30.00	
	Gregory J. Kaiser - City	\$30.00		
	John Stoltman - Non City		\$150.00	
	John Stoltman - Non City		\$75.00	
	Larry Braford - City	\$35.00		
	Einar Einarson - Non City		\$35.00	
	Sacred Heart Athletic Club - City	\$200.00		
	Bambino Baseball League	\$50.00		
	Ninth District American Legion Band		\$1,000.00	
	Fisher High School After Prom Party		\$100.00	
	Salvation Army - Non City		\$100.00	
	Altru Health Foundation - Hospice		\$100.00	
	Dietrich Sewing		\$20.00	
	<b>January Total</b>	<b>\$495.00</b>	<b>\$4,141.04</b>	<b>\$0.00</b>

<b>February</b>	Water & Light Dept.		\$607.58	
	Internal Revenue Service		\$527.08	
	James Letexier - City	\$262.56		
	Richard Wessling - Non City		\$164.60	
	Kent R. Larson - City	\$150.00		
	Richard S. Felton - Non City		\$210.00	
	Terry Buraas - Non City		\$180.00	
	Steve Sulland - Non City		\$30.00	
	Leon Dierker - Non City		\$180.00	
	Don Martin - Non City		\$202.56	
	Edward Vanyo - Non City		\$210.00	

**Lawful Gambling - American Legion****2009**

Vince X. Liddy - Non City		\$120.00	
Gregory J. Kaiser - City	\$60.00		
John Stoltman - Non City		\$247.96	
John Stoltman - Non City		\$75.00	
Mark LeTexier		\$60.00	
Einar Einerson - Non City		\$70.00	
Dan Dahl - Non City		\$52.50	
Forks Fighters Youth Athletic Club - Non City		\$1,400.00	
Wolfridge Environmental Learning Center		\$382.00	
Senior High Graduation Party		\$100.00	
MN American Legion Foundation - Fund 77		\$780.00	
Tax Cred/Refund from Form G-7430		-\$18,749.67	
<b>February Total</b>	<b>\$472.56</b>	<b>-\$13,150.39</b>	<b>\$0.00</b>

**March**

Water & Light Dept		\$703.21	
Internal Revenue Service		\$493.00	
James W. LeTexier - City	\$180.00		
Kent R. Larson - City	\$120.00		
Richard S. Felton - Non City		\$120.00	
Terry N. Buraas - Non City		\$60.00	
Steve Sulland - Non City		\$30.00	
Leon Dierker - Non City		\$90.00	
Don Martin - Non City		\$60.00	
Edward Vanyo - Non City		\$90.00	
Vince X. Liddy - Non City		\$90.00	
Gregory J. Kaiser - City	\$30.00		
John Stoltman - Non City		\$75.00	
John Stoltman - Non City		\$120.00	
Mark LeTexier - City	\$60.00		
Einar Einerson - Non City		\$105.00	
Forks Fighters Youth Athletic Club - Non City		\$1,400.00	
EGF Public Schools	\$100.00		
EGF Public Schools	\$200.00		
Legionville - Non City		\$360.00	
S.A. Van Dyk Insurance - Baseball	\$315.00		
<b>March Total</b>	<b>\$1,005.00</b>	<b>\$3,796.21</b>	<b>\$0.00</b>

**Lawful Gambling - American Legion**

**2009**

<b>April</b>	Water & Light Dept		\$512.84	
	Internal Revenue Service		\$548.91	
	John Stoltman - Non City		\$75.00	
	James Letexier - City	\$120.00		
	Richard Wessling - Non City		\$30.00	
	Kent Larson - City	\$30.00		
	Richard R. Larson - City	\$30.00		
	Leon Dierker - Non City		\$30.00	
	Don Martin - Non City		\$30.00	
	Edward Vanyo - Non City		\$30.00	
	John Stoltman - Non City		\$90.00	
	Mark LeTexier - City	\$30.00		
	Einar Einarson - Non City		\$52.50	
	Muscular Dystrophy Association		\$200.00	
	City of East Grand Forks	\$290.00		
	EGF Parks & Recreation	\$500.00		
	Blue Line Club	\$100.00		
<b>April Total</b>	<b>\$1,100.00</b>	<b>\$1,599.25</b>	<b>\$0.00</b>	

<b>May</b>	Water & Light Dept		\$544.26
	Hugos #5 - City	\$43.99	
	Hugos #5 - City	\$29.92	
	US Foodservice - Non City		\$231.98
	James Letexier - City	\$90.00	
	Richard Wessling - Non City		\$143.36
	Kent R. Larson - City	\$120.00	
	Richard Felton - Non City		\$90.00
	Ronald P. Kuntz - Non City		\$60.00
	Terry N. Buraas - Non City		\$120.00
	Leon Dierker - Non City		\$90.00
	Don Martin - Non City		\$113.36
	Edward Vanyo - Non City		\$120.00
	Vince Liddy - Non City		\$120.00
	John Stoltman - Non City		\$143.36
	John Stoltman - Non City		\$75.00

**Lawful Gambling - American Legion****2009**

Mark LeTexier - City	\$60.00		
Larry Braford - City	\$17.50		
Einar Einerson - Non City		\$35.00	
Dan Dahl - Non City		\$17.50	
Internal Revenue Service		\$600.42	
Mike Yanish Stock Refinishing		\$150.00	
Sacred Heart High School - City	\$100.00		
Ninth District American Legion Boy Stat	\$100.00		
<b>May Total</b>	<b>\$561.41</b>	<b>\$2,654.24</b>	<b>\$0.00</b>

**June**

Water & Light Dept.		\$550.97	
Keith Blattenba		\$1,750.00	
Alex Sumner		\$750.00	
James W. LeTexier - City	\$292.57		
Richard Wessling - Non City		\$300.00	
Kent Larson - City	\$210.00		
Richard S. Felton - Non City		\$262.57	
Ronald P. Kuntz - Non City		\$120.00	
Terry N. Buraas - Non City		\$210.00	
Steve Sulland - Non City		\$82.57	
Leon Dierker - Non City		\$288.25	
Don Martin - Non City		\$258.25	
Edward Vanyo - Non City		\$210.00	
Vince Liddy - Non City		\$210.00	
Gregory Kaiser - City	\$60.00		
John Stoltman - Non City		\$75.00	
John Stoltman - Non City		\$240.00	
Mark LeTexier - City	\$168.25		
Larry Braford - City	\$87.50		
Einar Einerson - Non City		\$17.50	
Dan Dahl - Non City		\$35.00	
Holida		\$1,474.00	
Internal Revenue Service		\$516.75	
Presentation College		\$480.00	
MN American Legion Foundation - Fund 52		\$100.00	
Roger Swanberg - City	\$361.35		

**Lawful Gambling - American Legion****2009**

State of Minnesota		\$600.00	
Northern Lights Council \$429 - Non City		\$1,200.00	
City of East Grand Forks	\$500.00		
9th District American Legion Baseball		\$160.00	
JK Sports Inc.	\$3,483.43		
United States Treasury		\$50.00	
<b>June Total</b>	<b>\$5,163.10</b>	<b>\$9,940.86</b>	<b>\$0.00</b>

**July**

Alex Sumner	\$61.87		
Kyle Gast	\$97.09		
Cody Grassel	\$91.52		
Keith Blattenba	\$574.83		
Jesse M. Zyskowski	\$338.00		
Sacred Heart Athletic Club - EGF	\$156.63		
Water & Light Dept		\$621.80	
Bradley Marek	\$56.00		
Joey Hanson	\$35.00		
James Letexier - City	\$157.23		
Richard Wessling		\$102.41	
Kent Larson - City	\$90.00		
Richard Felton - Non City		\$157.30	
Ronald Kuntz		\$90.00	
Terry Buraas - Non City		\$30.00	
Leon Dierker - Non City		\$90.00	
Don Martin - Non City		\$102.41	
Edward Vanyo - Non City		\$120.00	
Vince X. Liddy - Non City		\$90.00	
Mark LeTexier	\$60.00		
John Stoltman - Non City		\$75.00	
John Stoltman - Non City		\$150.00	
Larry Braford - EGF	\$105.00		
EGF Girls Softball	\$100.00		
Polk County Social Services		\$100.00	
Polk County Sheriffs Office		\$115.00	
Internal Revenue Service		\$499.97	
Keith Blattenba	\$226.00		

**Lawful Gambling - American Legion****2009**

Cody Grassel	\$48.83		
Bradley Marek	\$38.00		
Alex Sumner	\$46.19		
Alex Sumner	\$750.00		
Jesse Zyskowski	\$331.50		
Sacred Heart Athletic Club - EGF	\$146.33		
Keith Blattenba	\$1,750.00		
<b>July Total</b>	<b>\$5,260.02</b>	<b>\$2,343.89</b>	<b>\$0.00</b>

<b>August</b>	Water & Light Dept.		\$640.85	
	Internal Revenue Service		\$518.29	
	James W. LeTexier - City	\$240.00		
	John Stoltman - Non City		\$75.00	
	John Stoltman - Non City		\$267.01	
	Richard Wessling - Non City		\$267.01	
	Richard Felton - Non City		\$180.00	
	Ronald P Kuntz - Non City		\$210.00	
	Terry N Buraas - Non City		\$150.00	
	Steve Sulland - Non City		\$30.00	
	Leon Dierker - Non City		\$240.00	
	Don Martin - Non City		\$180.00	
	Edward Vanyo - Non City		\$270.00	
	Vince X. Liddy - Non City		\$210.00	
	Mark LeTexier		\$90.00	
	Lyle Rose		\$207.01	
	Ardie Siem - Non City		\$30.00	
	Larry Braford - City	\$105.00		
	Dan Dahl - Non City		\$17.50	
	EGF Beautification Committee	\$62.53		
	Polk County Public Health		\$50.00	
	Community Area Networking Association		\$100.00	
	Keith Blattenba		\$116.57	
	<b>August Total</b>	<b>\$407.53</b>	<b>\$3,849.24</b>	<b>\$0.00</b>

<b>September</b>	Water & Light Dept		\$687.06	
	Internal Revenue Service		\$621.02	

**Lawful Gambling - American Legion****2009**

James Letexier - City	\$182.85		
John Stoltman - Non City		\$122.85	
John Stoltman - Non City		\$75.00	
Richard Wessling - Non City		\$120.00	
Richard Felton - Non City		\$150.00	
Ronald P. Kuntz - Non City		\$150.00	
Terry Buraas - Non City		\$120.00	
Leon Dierker - Non City		\$150.00	
Don Martin - Non City		\$152.85	
Edward Vanyo - Non City		\$120.00	
Vince X. Liddy - Non City		\$90.00	
Mark LeTexier		\$90.00	
Lyle Rose		\$120.00	
Larry Braford - EGF	\$17.50		
Einar Einerson - Non City		\$52.50	
Dan Dahl - Non City		\$35.00	
Lyle Rose		\$8.00	

<b>September Total</b>	<b>\$200.35</b>	<b>\$2,864.28</b>	<b>\$0.00</b>
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**October**

Water & Light Dept.		\$687.63	
Internal Revenue Service		\$462.56	
Gerald Amiot - Polk County Auditor		\$4,986.00	
GGFUA - Baseball		\$986.00	
James Letexier - City	\$150.00		
John Stoltman - Non City		\$210.00	
John Stoltman - Non City		\$75.00	
Richard Wessling - Non City		\$210.00	
Richard Felton - Non City		\$180.00	
Ronald Kuntz - Non City		\$240.00	
Terry Buraas - Non City		\$150.00	
Leon Dierker - Non City		\$210.00	
Don Martin - Non City		\$60.00	
Edward Vanyo - Non City		\$210.00	
Vince Liddy - Non City		\$120.00	
Mark Letexier		\$90.00	
Lyle Rose		\$210.00	

<b>Lawful Gambling - American Legion</b>	<b>2009</b>
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Larry Braford - EGF	\$210.00		
Einar Einerson - Non City		\$35.00	
Dan Dahl - Non City		\$35.00	
Cory Driscoll		\$17.50	
Salvation Army		\$250.00	
Sacred Heart	\$50.00		
EGF Senior Hight School Speech Team	\$506.00		
Mortar Board		\$80.00	
Grand Forks Fraternal order of		\$50.00	
<b>October Total</b>	<b>\$916.00</b>	<b>\$9,554.69</b>	<b>\$0.00</b>

<b>November</b>	Water & Light Dept.	\$586.52
	Internal Revenue Service	\$487.21
	Forks Fighters Youth Athletic	\$1,400.00
	Richard Wessling - Non City	\$24.00
	Hugos #5	\$639.83
	Hugos #5	\$93.82
	US Foodservice - Non City	\$410.63
	Dacotah Paper - Non City	\$336.65
	Sams Club - Non City	\$270.08
	US Foodservice - Non City	\$204.00
	US Foodservice - Non City	\$103.75
	Hugos #5	\$48.00
	Terry Buraas - Non City	\$85.88
	James LeTexier - City	\$180.00
	John Stoltman - Non City	\$180.00
	John Stoltman - Non City	\$75.00
	Richard Wessling - Non City	\$180.00
	Richard Felton - Non City	\$210.00
	Ronald P Kuntz - Non City	\$150.00
	Terry Buraas - Non City	\$60.00
	Steve Sulland - Non City	\$30.00
	Leon Dierker - Non City	\$180.00
	Don Martin - Non City	\$120.00
	Edward Vanyo - Non City	\$150.00
	Vince Liddy - Non City	\$90.00

**Lawful Gambling - American Legion****2009**

Mark LeTexier -	\$30.00		
Lyle Rose		\$150.00	
Larry Braford - City	\$17.50		
Einar Einerson - Non City		\$70.00	
Dan Dahl - Non City		\$35.00	
Justin Uhlir		\$17.50	
Cory Driscoll		\$17.50	
Grand Forks Exchange Club		\$100.00	
American Diabetes Association		\$100.00	
Forks Fighters Youth Athletic		\$700.00	
<b>November Total</b>	<b>\$1,009.15</b>	<b>\$6,523.72</b>	<b>\$0.00</b>

<b>December</b>	Water & Light Dept.		\$549.85
	Internal Revenue Service		\$451.84
	Don Martin - Non City		\$165.02
	Hugos #5 - City	\$32.94	
	US Foodservice - Non City		\$378.50
	James Letexier - City	\$180.00	
	John Stoltman - Non City		\$180.00
	Richard Wessling - Non City		\$30.00
	Richard S. Felton - Non City		\$30.00
	Ronald P Kuntz - Non City		\$60.00
	Terry Buraas - Non City		\$60.00
	Steve Sulland - Non City		\$30.00
	Edward Vanyo - Non City		\$60.00
	Mark Letexier - Non city		\$60.00
	Lyle Rose - Non City		\$60.00
	Einar Einerson - Non City		\$87.50
	Dan Dahl - Non City		\$17.50
	John Stoltman - Non City		\$75.00
	Forks Fighters Youth Athletic Club		\$1,400.00
	Lyle Rose - Non City		\$20.00
	Home Delivered Meals		\$100.00
	Wolfridge Environmental Learning		\$100.00
	St. Michael Church		\$100.00
	Northern Lights Council		\$200.00

**Lawful Gambling - American Legion****2009**

University of North Dakota - Non City	\$1,000.00
Itasca Community College	\$100.00
Northland Community College - Non City	\$100.00
Hartwick College	\$100.00
MN State Community & Technical College	\$100.00
MN School of Business	\$100.00
Dakota Wesleyan University	\$100.00
University of Minnesota - Non City	\$100.00
Northwestern College	\$100.00
Augustana College - Non City	\$100.00
University of Minnesota Duluth	\$100.00
Northland Community College - Non City	\$300.00
University of Arizona - Non City	\$100.00
University of Minnesota	\$200.00
MN State University	\$300.00

<b>December Total</b>	<b>\$212.94</b>	<b>\$7,115.21</b>	<b>\$0.00</b>
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**Lawful Gambling - VFW Post 3817**

**2009**

		City	Other	Board
<b>January</b>	Xcel Energy		\$524.23	
	VFW District Tournament - Hockey	\$200.00		
	Water & Light Dept.		\$1,151.31	
	GF Herald - Non City		\$86.84	
	Neil R. Purchell - Hockey	\$550.00		
	Kyle Gast - Hockey	\$400.00		
	United States Treasury		\$386.39	
	Jack Stoltman - Non City		\$100.00	
	Jerome H. Bliven - City	\$35.00		
	Donald J. Bodahl - Non City		\$35.00	
	Ardell W. Buchholtz - City	\$175.00		
	Frederick H. Metcalf - City	\$35.00		
	Gary F. Dudgeon - Non City		\$35.00	
	Einar Einarson - Non City		\$35.00	
	Larry R. Braford - City	\$35.00		
	<b>January Total</b>	<b>\$1,430.00</b>	<b>\$2,353.77</b>	<b>\$0.00</b>

<b>February</b>	Xcel Energy		\$838.78	
	Water & Light Dept.		\$1,398.70	
	Jerome H. Bliven - City	\$220.95		
	Ardell W. Buchholz - City	\$294.27		
	Einar Einarson - Non City		\$70.00	
	Frederick H. Metcalf - EGF	\$175.00		
	Joseph Tupa - Non City		\$105.00	
	Dan Dahl - Non City		\$52.50	
	Ben Smith - City	\$70.00		
	Jack Stoltman - Non City		\$100.00	
	United States Treasury		\$441.29	
	Kyle Gast - City	\$400.00		
	Neil Purcell - City	\$550.00		
	Neil Purcell - City	\$508.53		
	Ross Lund - City	\$85.00		
	Robert Derrick - City	\$25.00		
	George Weber - City	\$35.00		

**Lawful Gambling - VFW Post 3817**

**2009**

	City	Other	Board
Troy Norman - City	\$110.00		
Cody Grassel - City	\$75.00		
Nathan Houkum - City	\$50.00		
Shane Vizenor - City	\$25.00		
Matt Buckalew - City	\$25.00		
Josef Miller - City	\$25.00		
Tanner Dahlen - City	\$25.00		
Steve Bartlette - City	\$25.00		
Tax Credit/Refund from Form G-7430		-\$17,290.88	
<b>February Total</b>	<b>\$2,723.75</b>	<b>-\$14,284.61</b>	<b>\$0.00</b>

**March**

Xcel Energy		\$516.56	
Water & Light Dept.		\$1,368.55	
United States Treasury		\$435.98	
Jack Stoltman - Non City		\$100.00	
Jerome H. Bliven - City	\$90.00		
Ardell W. Buchholtz - City	\$180.00		
Joseph Tupa - Non City		\$90.00	
Frederick H. Metcalf - EGF	\$60.00		
Ben Smith - EGF	\$60.00		
Einar Einarson - Non City		\$90.00	
Howard Metcalf - EGF	\$60.00		
Jim Donken - Non City		\$60.00	
Donald Bodahl - Non City		\$30.00	
Gary Dudgeon - Non City		\$60.00	
Neil Purcell - Hockey	\$550.00		
Kyle Gast - Hockey	\$400.00		
Gerrells - Hockey	\$427.00		
Dept of MN - VFW		\$60.00	
ISD #595	\$191.00		
GF Herald - Non City		\$200.00	
Neil Purcell - Hockey	\$967.25		
Neil Purcell - Hockey	\$208.05		
Neil Purcell - Hockey	\$393.57		

**Lawful Gambling - VFW Post 3817****2009**

	City	Other	Board
EGF Graduation Party	\$100.00		
Fisher Post Prom Party		\$50.00	
<b>March Total</b>	<b>\$3,686.87</b>	<b>\$3,061.09</b>	<b>\$0.00</b>
<b>April</b>			
Sacred Heart Catholic Community	\$250.00		
EGF Senior High School	\$250.00		
Xcel Energy		\$426.75	
Water & Light Dept.		\$1,140.24	
United States Treasury		\$519.39	
Ardell W. Buchholtz - EGF	\$180.00		
Einar Einarson - Non City		\$75.00	
Howard Metcalf - EGF	\$115.55		
Jack Stoltman - Non City		\$100.00	
Jerome H. Bliven - City	\$60.00		
Joseph L. Tupa		\$90.00	
Frederick H. Metcalf - EGF	\$90.00		
Larry R. Braford - EGF	\$15.00		
Ben Smith - EGF	\$55.55		
Gary F. Dudgeon - Non City		\$55.55	
YMCA Partner of Youth - Non City		\$100.00	
Kem Shrine Circus - Non City		\$250.00	
Sacred Heart After Prom Party	\$250.00		
<b>April Total</b>	<b>\$1,266.10</b>	<b>\$2,756.93</b>	<b>\$0.00</b>

**May**

Water & Light Dept.		\$1,070.23	
Xcel Energy		\$239.14	
State of Minnesota		\$600.00	
United States Treasury		\$439.72	
Jack Stoltman - Non City		\$100.00	
Ardell W. Buchholtz - EGF	\$120.00		
Howard J. Metcalf	\$120.00		
Frederick H. Metcalf	\$120.00		
Joseph L. Tupa		\$150.00	

**Lawful Gambling - VFW Post 3817****2009**

	<b>City</b>	<b>Other</b>	<b>Board</b>
Dan Dahl - Non City		\$30.00	
Larry R. Braford - EGF	\$30.00		
Jim Donken - Non City		\$30.00	
Ben Smith - EGF	\$30.00		
Gary F. Dudgeon - Non City		\$60.00	
Jim Donken - Non City		\$30.00	
Jerome H. Bliven - City	\$60.00		
GreenWave Fast Pitch Club - City	\$500.00		
Parents Communication Network	\$50.00		
VFW Supply Dept	\$177.00		
<b>May Total</b>	<b>\$1,207.00</b>	<b>\$2,749.09</b>	<b>\$0.00</b>

**June**

Water & Light Dept.		\$984.74	
Xcel Energy		\$61.77	
Jack Stoltman - Non City		\$100.00	
United States Treasury		\$493.36	
United States Treasury		\$50.00	
Howard Metcalf - EGF	\$150.00		
Ardell W. Buchholtz - EGF	\$168.25		
Joseph Tupa - Non City		\$90.00	
Frederick H. Metcalf - EGF	\$150.00		
Einar Einarson - Non City		\$30.00	
Larry Braford - EGF	\$45.00		
Donald Bodahl - Non City		\$90.00	
Jim Donken - Non City		\$90.00	
Ben Smith - EGF	\$51.90		
Jerome Bliven - City	\$90.00		
Dan Dahl - Non City		\$30.00	
City of EGF	\$500.00		
City of EGF	\$90.00		
Greater Grand Forks Chamber of Commerce		\$50.00	
<b>June Total</b>	<b>\$1,245.15</b>	<b>\$2,069.87</b>	<b>\$0.00</b>

**Lawful Gambling - VFW Post 3817****2009**

		<b>City</b>	<b>Other</b>	<b>Board</b>
<b>July</b>	Water & Light Dept		\$2,043.35	
	Xcel Energy		\$94.38	
	Mary Ann Crawford	\$100.00		
	United States Treasury		\$476.92	
	Jack Stoltman - Non City		\$100.00	
	Howard Metcalf - City	\$60.00		
	Donald Bodahl - Non City		\$60.00	
	Ardell Buchholtz - EGF	\$188.32		
	Joseph Tupa		\$60.00	
	Frederick Metcalf - EGF	\$60.00		
	Gary Dudgeon		\$60.00	
	Larry Braford	\$90.00		
	Jerome Bliven - City	\$97.30		
	Jim Donken		\$60.00	
	<b>July Total</b>	<b>\$595.62</b>	<b>\$2,954.65</b>	<b>\$0.00</b>

<b>August</b>	Water & Light Dept		\$2,323.51	
	Xcel Energy		\$84.30	
	National Child Safety Council		\$25.00	
	United States Treasury		\$456.81	
	Jack Stoltman - Non City		\$100.00	
	Howard Metcalf - City	\$120.00		
	Jerome H. Bliven - City	\$207.00		
	Donald J. Bodahl - Non City		\$180.00	
	Ardell Buchholtz - EGF	\$297.00		
	Joseph Tupa - Non City		\$240.00	
	Frederick Metcalf - City	\$240.00		
	Larry Braford - City	\$90.00		
	Ben Garcia - City	\$90.00		
	Jim Donken - Non City		\$60.00	
	Ben Smith - EGF	\$30.00		
	Dan Dahl - Non City		\$15.00	
	Department of MN VFW		\$60.00	
	Hardware Hank - EGF	\$62.54		

**Lawful Gambling - VFW Post 3817**

**2009**

	City	Other	Board
Xcel Energy		\$84.27	
<b>August Total</b>	<b>\$1,136.54</b>	<b>\$3,628.89</b>	<b>\$0.00</b>

<b>September</b>	Water & Light		\$2,567.27	
	Jerome H. Bliven - City	\$151.39		
	Ardell W. Buchholtz - City	\$151.39		
	Joseph Tupa - Non City		\$150.00	
	Frederick Metcalf - City	\$150.00		
	Einar Einarson - Non City		\$45.00	
	Ben Garcia - City	\$61.39		
	Howard Metcalf - City	\$90.00		
	Larry Braford - City	\$15.00		
	Donald Bodahl - Non City		\$90.00	
	Dan Dahl - Non City		\$30.00	
	Jack Stoltman - Non City		\$100.00	
	United States Treasury		\$533.38	
	American Cancer Society		\$50.00	
	MYHA - Hockey	\$600.00		
	Roseau Tournament - Hockey	\$900.00		
	Tinkey Iverson		\$28.00	
	CVS Wholesale Flags	\$508.50		
	Gerrells - Hockey	\$2,040.00		
	Xcel Energy		\$84.62	
	<b>September Total</b>	<b>\$4,667.67</b>	<b>\$3,678.27</b>	<b>\$0.00</b>

<b>October</b>	Water & Light Dept		\$2,687.81	
	Quality Meats - non City		\$159.89	
	Hugos - Non City		\$52.55	
	US Foodservice		\$211.92	
	GF Herald - Non City		\$137.00	
	Gerald Amiot	\$3,225.00		
	Howard Metcalf - EGF	\$150.00		
	Jerome Bliven - City	\$150.00		
	Donald Bodahl - Non City		\$90.00	

**Lawful Gambling - VFW Post 3817****2009**

	City	Other	Board
Joseph Tupa - Non City		\$120.00	
Frederick Metcalf		\$180.00	
Ben Garcia - EGF		\$150.00	
Jim Donken		\$60.00	
Larry Braford - EGF	\$15.00		
Einar Einarson - Non City		\$30.00	
Ardell Buchholts - EGF	\$90.00		
Dan Dahl - Non City		\$30.00	
Cory Driscoll - Non City		\$15.00	
Ben Smith	\$30.00		
Mortar Board		\$50.00	
Third Street Clinic		\$50.00	
ISD #595	\$500.00		
Good Samaritan Center	\$100.00		
Operation Uplink		\$100.00	
Jack Stoltman		\$100.00	
United States Treasury		\$536.69	
Gerrells - Hockey	\$138.78		
<b>October Total</b>	<b>\$4,398.78</b>	<b>\$4,760.86</b>	<b>\$0.00</b>

<b>November</b>	Xcel Energy		\$154.89
	Water and Light Dept		\$2,384.86
	GF Herald - Non City		\$136.97
	Capital One FSB		\$489.98
	Sams Club		\$117.99
	Xcel Energy		\$252.03
	Jerome H. Bliven - City	\$253.22	
	Ardell Buchholtz - EGF	\$280.22	
	Frederick H. Metcalf - EGF	\$240.00	
	Einar Einarson - Non City		\$60.00
	Howard Metcalf - EGF	\$30.00	
	Jim Donken - Non City		\$30.00
	Ben Smith - EGF	\$60.00	
	Joseph Tupa - Non City		\$90.00

**Lawful Gambling - VFW Post 3817****2009**

	<b>City</b>	<b>Other</b>	<b>Board</b>
Ben Garcia - EGF	\$150.00		
Dan Dahl - Non City		\$30.00	
Larry Braford - EGF	\$15.00		
Cory Driscoll - Non City		\$15.00	
Justen Uhlir - City	\$15.00		
Jack Stoltman - Non City		\$100.00	
United States Treasury		\$490.28	
Altru Health Foundation - Non City		\$150.00	
Quality Meats - Non City		\$334.27	
US Foodservice		\$149.45	
Hugos - Non City		\$129.72	
Neil Purcell - Hockey	\$550.00		
Kyle Gast - Hockey	\$400.00		
<b>November Total</b>	<b>\$1,993.44</b>	<b>\$5,115.44</b>	<b>\$0.00</b>

<b>December</b>	Water & Light Dept.		\$2,181.02	
	United States Treasury		\$540.55	
	Jerome H. Bliven - City	\$60.00		
	Ardell W. Buchholtz - City	\$180.00		
	Frederick H. Metcalf - City	\$30.00		
	Dan Dahl - Non City		\$15.00	
	Ben Garcia - City	\$30.00		
	Einar Einarson - Non City		\$75.00	
	Jack Stoltman - Non City		\$100.00	
	Neil R. Purcell - Hockey	\$550.00		
	Kyle Gast - Hockey	\$400.00		
	Green Wave Sports Boosters	\$100.00		
	St. Michaels - Non City		\$50.00	
	Leonard Conley - Non City		\$8.00	
	Northern Lights Council #429 - Non City		\$100.00	
	Don Martin - Grand Forks		\$330.03	
<b>December Total</b>		<b>\$1,350.00</b>	<b>\$3,399.60</b>	<b>\$0.00</b>

**Lawful Gambling - Eagles**

**2009**

		<b>City</b>	<b>Other</b>	<b>Board</b>
<b>January</b>	US Treasury	\$0.00	\$137.20	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$137.20</b>	<b>\$0.00</b>
<b>February</b>	None	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>March</b>	None	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>April</b>	US Treasury	\$0.00	\$160.81	\$0.00
	<b>April Total</b>	<b>\$0.00</b>	<b>\$160.81</b>	<b>\$0.00</b>
<b>May</b>	None	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>June</b>	None	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>July</b>	Zelany Benefit		\$325.00	
	Water & Light		\$2,849.32	
	Xcel Energy		\$108.80	
	US Treasury		\$202.71	
	<b>Total</b>	<b>\$0.00</b>	<b>\$3,485.83</b>	<b>\$0.00</b>
<b>August</b>	None	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>September</b>	Xcel Energy		\$69.88	
	Water & Light		1721.34	
	American Legion Emblem		386.35	
	US Treasury		186.73	
	<b>Total</b>	<b>\$0.00</b>	<b>\$2,364.30</b>	<b>\$0.00</b>
<b>October</b>	Water & Light	\$0.00	\$2,319.91	\$0.00
	Xcel Energy		\$65.52	

**Lawful Gambling - Eagles****2009**

	<u>City</u>	<u>Other</u>	<u>Board</u>
Internal Revenue		\$171.12	
Xcel Energy		\$64.40	
<b>Total</b>	<b>\$0.00</b>	<b>\$2,620.95</b>	<b>\$0.00</b>

<b>November</b>	Water & Light	\$0.00	\$1,408.99	\$0.00
	Future Stars Skating Club		\$300.00	
	Xcel Energy		\$97.62	
	US Treasury		\$195.21	
	<b>Total</b>	<b>\$0.00</b>	<b>\$2,001.82</b>	<b>\$0.00</b>

<b>December</b>	None	\$0.00	\$0.00	\$0.00
	<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Lawful Gambling - Valley Golf Association****2009**

		City	Other	Board
<b>January</b>	Gambling Control Board	\$0.00	\$750.00	\$0.00
	January Total	\$0.00	\$750.00	\$0.00
<b>February</b>	Tax Refund Form G-7430	\$0.00	-\$2,610.79	
	February Total	\$0.00	-\$2,610.79	\$0.00
<b>March</b>	Wolfridge Environmental Camp	\$0.00	\$200.00	\$0.00
	March Total	\$0.00	\$0.00	\$0.00
<b>April</b>	EGF School Dist. 595	\$200.00		
	EGF School Dist. 595	\$200.00		
	Senior High Scholarship Fund	\$200.00		
	Sacred Heart School	\$200.00		
	April Total	\$800.00		
<b>May</b>	None			
	May Total	\$0.00	\$0.00	\$0.00
<b>June</b>	None			
	June Total	\$0.00	\$0.00	\$0.00
<b>July</b>	None			
	July Total	\$0.00	\$0.00	\$0.00
<b>August</b>	None			
	August Total	\$0.00	\$0.00	\$0.00
<b>September</b>	None			
	September Total	\$0.00	\$0.00	\$0.00
<b>October</b>	None			
	October Total	\$0.00	\$0.00	\$0.00

**November**

None

November Total	\$0.00	\$0.00	\$0.00
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**December**

None

December Total	\$0.00	\$0.00	\$0.00
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12

ORDINANCE NO. \_\_\_\_\_ 3RD SERIES

AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE TITLE XI BUSINESS REGULATIONS CHAPTER 117 ENTITLED "(ALCOHOLIC BEVERAGES)" BY ADDING SECTION 117.70 ENTITLED CATERER'S PERMIT; AND BY ADOPTING BY REFERENCE CITY CODE TITLE I, CHAPTER 10 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

**WHEREAS**, the City of East Grand Forks monitors on-sale intoxicating liquor licenses and catering permits issued to businesses located within the City of East Grand Forks, and

**WHEREAS**, the City of East Grand Forks has been made aware that businesses with on-sale intoxicating liquor licenses with caterer's permits who are located outside the City are authorized under Minnesota Statutes to sell liquor at social events in locations other than their licensed premise, and

**WHEREAS**, the City of East Grand Forks believes that, for public safety purposes, it is a fundamental duty that the City be aware of and monitor all locations within the City where liquor is sold;

THE CITY OF EAST GRAND FORKS ORDAINS:

Section 1. Title XI, Chapter 117 of the City of East Grand Forks' Ordinances entitled "Alcoholic Beverages" shall be amended by adding a new Section, Caterer's Permit which shall read as follows:

- 117.70**    **Illegal Sale.** It shall be unlawful for the holder of a Caterer's Permit to sell alcoholic beverages off the holder's licensed premises in the City of East Grand Forks, except as an incidental part of the service of prepared meals at an event sponsored by a person with whom the holder has contracted for such prepared meal service.
- 117.71**    **Illegal Interest.** It shall be unlawful for the person who has contracted with the holder for prepared meal service to have any legal, equitable or pecuniary interest in the holder, or the holder's compensation from the catered event.
- 117.72**    **Information Required.** Except for holders who also hold an on-sale intoxicating liquor license issued by the City of East Grand Forks, it is unlawful for any person holding a Caterer's Permit to sell or otherwise provide alcohol to any individual or group located within the corporate boundaries of the City of East Grand Forks unless said person has first provided the Police Chief for the City of East Grand Forks with the

following:

1. A copy of their valid caterer's permit as issued by the State of Minnesota, and
2. A copy of their valid on-sale liquor license as issued by the city where their primary on-sale liquor premises is located, and
3. A copy of their dram shop insurance policy clearly indicating that dram shop coverage is currently in force, and
4. A completed caterer's permit application form, and
5. Payment of an application fee as set by resolution by the City Council of East Grand Forks.

**117.73 Aiding and Abetting.** It is unlawful for any person to intentionally aid, advise, hire, counsel, or conspire with or otherwise procure another to commit the prohibited act.

**117.74 Enforcement.** This ordinance shall be enforced by any duly licensed law enforcement officer.

**117.75 Severability.** If any section, subsection, sentence, clause, phrase, word, or other portion of this ordinance is, for any reason, held to be unconstitutional or invalid, in whole, or in part, by any court of competent jurisdiction, such portion shall be deemed severable, and such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this law, which remaining portions shall continue in full force and effect.

**117.76 Penalty.** Any person violating any provision of this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished as provided in §10.99.

Section 2: Effective Date. This ordinance shall take effect upon its summary publication in the City's official newspaper. Said publication shall read as follows:

Ordinance # \_\_\_\_\_ amends East Grand Forks City Ordinances by adding a new Section outlining the requirements for a person with a State issued caterer's license to sell alcohol within the corporate boundaries of the City of East Grand Forks. A complete copy of the ordinance is available for review or purchase at East Grand Forks City Hall.

Section 3. City Code Title I entitled "General Provisions" Applicable to Entire City Code Including "General Penalty Section 10.99" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 4. This ordinance shall take effect and be in force from and after its passage and publication as indicated in Section 2 above, and be given the Number \_\_\_\_\_, 3rd Series.

VOTING AYE: \_\_\_\_\_  
VOTING NAY: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

The President declared the Ordinance passed.

ATTEST: \_\_\_\_\_ PASSED: \_\_\_\_\_, 2010

\_\_\_\_\_  
City Administrator

\_\_\_\_\_  
President of Council

I hereby approve the foregoing Ordinance this \_\_\_\_\_ day of \_\_\_\_\_, 2010

Application to Conduct Business as Allowed by a Caterer's Permit,  
Issued in Accordance with Minnesota Statutes 340A.404 Subdivision 12

Full legal name of the business associated with the Caterer's Permit:

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Physical address of business for which the associated on-sale license is issued:

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Business Telephone number: \_\_\_\_\_

Home or Cell telephone number: \_\_\_\_\_

The name(s) of the person(s) for whom the licensee will be providing catering services:

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The home address of the person(s) for whom the licensee will be providing catering services:

---

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The telephone number(s) of person(s) for whom the licensee will be providing catering services:

---

The location and address of the location where the catered event will take place:

---

---

State the intended/requested start date and time of the event:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_:\_\_\_\_\_

State the intended/requested end date and time of the event:

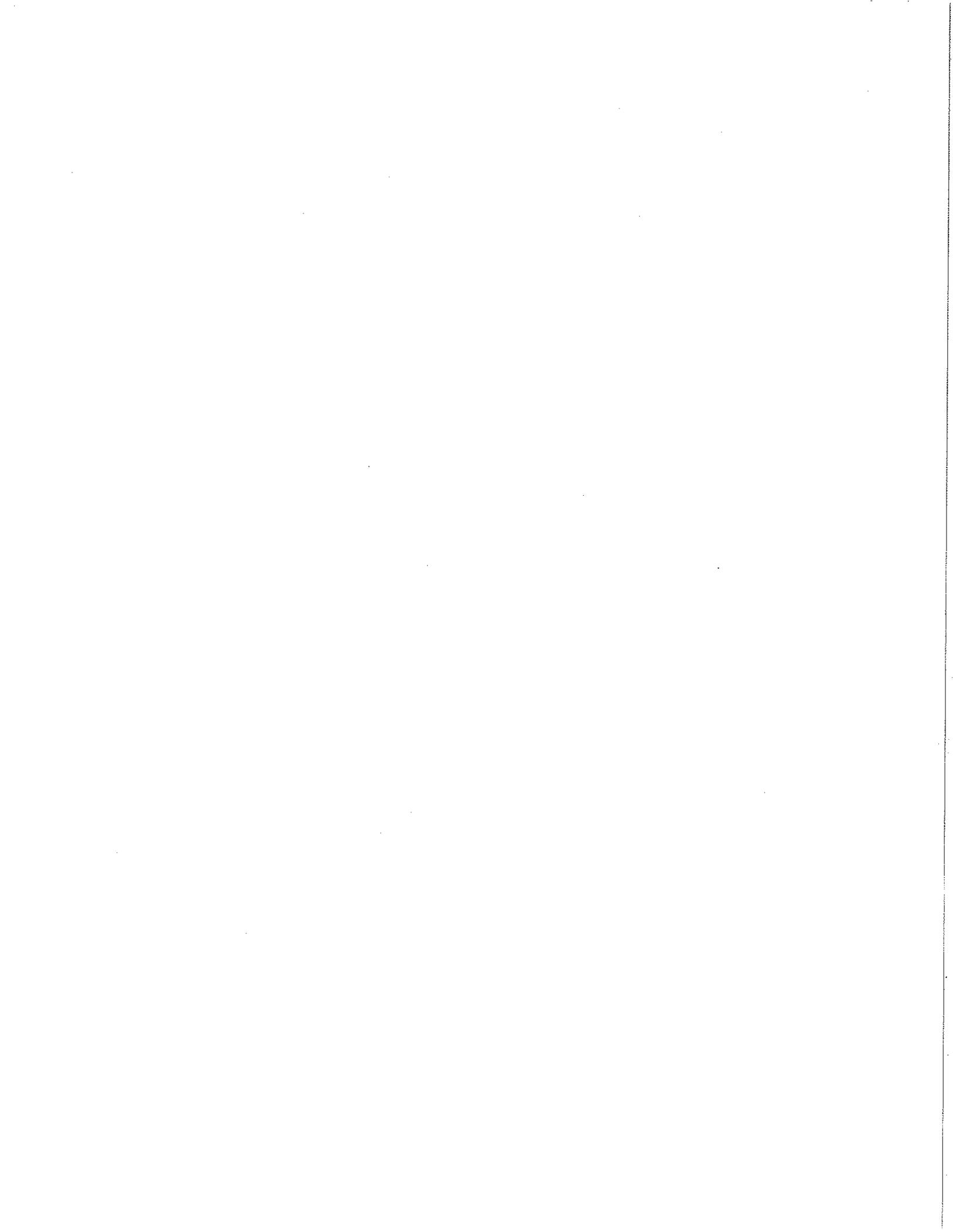
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_:\_\_\_\_\_

*Applicant and his/her associates in this application will strictly comply with all the laws of the State of Minnesota governing the taxation and sale of intoxicating liquor; the rules and regulations promulgated by the Liquor Control Commissioner; and all ordinances of the municipality. I hereby certify that I have read and understand every question in this application and attachment forms, and that the answer to every question is true of my own knowledge, information, and belief. I further understand that the giving of false information in this application, and/or the failure to give required pertinent information constitutes cause for the immediate revocation of the permit issued hereunder.*

Date

---

Signature of Applicant



# Request for Council Action

Date: 2/11/2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Randy Gust, Fire Chief

RE: New Grant Opportunity

---

Background: The Fire Department wrote a 2009 Aid to Firefighters Grant to replace 9 air cylinders that can no longer be used due to Federal requirements, along with purchasing a new hose drying rack and gear lockers. We were successful and now can replace the 9 cylinders with 12 new ones that will last 15 years. We can also update the building with the lockers and drying rack. We have a .05% match in the reward which means we will receive \$26,000. For our match of \$1,300.

Recommendation: Give the Finance Director the authority to budget the \$1,300. match for the purchase.

Enclosures:

**RESOLUTION NO. 10 - 02 - 19**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the City Council has passed budget resolution 09-12-93 authorizing the original budget for 2010; and

WHEREAS, Budget resolution 09-12-93 requires amending to allow the Fire Department to take advantage of available grant money to make needed capital expenditures. The AMENDED budget expenditures will be funded by the grant and other General Fund revenues.

	<b>Per original Resolution 09-12-93</b>	<b>Amended Amount</b>
General Fund:		
Revenues		
Intergovernmental-Grant		\$24,788
Capital outlay:		
Fire Department:		
12 Cylinders, Lockers, Drying Rack		\$ 24,788
City Share		<u>\$1,300</u>
		<u>\$ 26,092</u>

BE IT RESOLVED, By the City Council of the City of East Grand Forks, Minnesota, that the budgeted expenditures for the General Fund Fire Department shall be amended as shown above for the 2010 year end.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: February 23, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of the Council

I hereby approve the foregoing resolution this 23<sup>rd</sup> day of February, 2010.

\_\_\_\_\_  
Mayor

# Request for Council Action

Date: February 2, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Freight Road into American Crystal

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## Background:

As you all know, we have been discussing a freight road into American Crystal(see attached report). We have also been in contact with Rep. Peterson's office regarding any available funding for the project. The project will construct a 45.33' road along 10<sup>th</sup> Street NE and a 28' road into American Crystal.

I sent a copy of the report to Ms. Robin Goracke(Rep. Peterson) and to Ms. Val Gravseth(Sen. Frankin) for their review. Ms. Goracke responded that Rep. Peterson uses the House Appropriations Committee to send these type of projects and the deadline for consideration by the Committee is March 19. The City needs to send the Congressman a request letter by March 12(see attached email).

If this project is selected by the Congressman and makes it through the committee, the project would be constructed in 2011 and the funding will be Federal, City and American Crystal. The City share will be State Aid, as 10<sup>th</sup> Street NE is on the State Aid system. As to the share of Federal and American Crystal, time will tell.

## Recommendation:

Send request letter to Rep. Peterson

## Enclosures:

Robin Goracke( email)  
Freight Road report

**RESOLUTION NO. 10 – 02 - 20**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks seeks financial alternatives for the expansion of its public infrastructure in and around its Industrial Park;

WHEREAS, American Crystal Sugar has expressed its support for an alternative traffic route for its operations using an improved 10<sup>th</sup> Street NE;

WHEREAS, Representative Collin Peterson has indicated his consideration of supporting a 10<sup>th</sup> Street NE improvement project at the federal level;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS; that the City formally submits its "American Crystal Sugar Freight Road Proposal" to Representative Peterson for his consideration of inclusion in upcoming federal appropriations;

BE IT FURTHER RESOLVED that the City affirms a potential local financial match to the project, not to exceed 20 percent of construction costs.

Voting Aye:

Voting Nay: None.

The President declared the resolution passed.

Passed: February 23, 2010

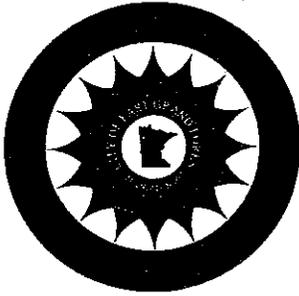
Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 23<sup>rd</sup> day of February, 2010.

\_\_\_\_\_  
Mayor



# City of East Grand Forks

600 DeMers Ave • P.O. Box 373 • East Grand Forks, MN 56721  
218-773-2483 • 218-773-9728 fax      [www.eastgrandforks.net](http://www.eastgrandforks.net)

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February 19, 2010

Representative Collin Peterson  
2211 Rayburn HOB  
Washington, DC 20515

Congressman Peterson,

I formally submit for your consideration the a proposal from the City of East Grand Forks to enhance certain public infrastructure improvements in and around the City's Industrial Park and the local American Crystal Sugar processing plant. I have attached a copy of the study and cost estimates for your review. I also have attached a resolution of support affirmed by the City Council.

Currently, local streets experience high traffic volumes from approximately September – May during the plant's processing season. The largest concern is 5<sup>th</sup> Ave NE. This road is adjacent to much residential and park property. Therefore, the road can be hazardous to children, pedestrians, and the drivers hauling freight to the plant. The proposed route would divert truck traffic through the City's Industrial Park. This route, with the proposed improvements, would be better suited for commercial traffic. It would also provide American Crystal Sugar and its contractors a more direct route to the plant.

Both the City Council and American Crystal Sugar is very excited that you are considering this much needed addition to our public infrastructure system. The City continues to face mounting financial hurdles in light of recessionary trends and continued cuts to federal and state aid programs. The project cannot occur without your assistance.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Scott M. Huizenga  
City Administrator

**From:** "Goracke, Robin" <Robin.Goracke@mail.house.gov>  
**To:** "Greg Boppre" <gboppre@fs-mn.com>  
**Date:** 1/28/2010 10:58:19 AM  
**Subject:** Transportation project

Thank you. Rep. Peterson uses the House Appropriations Committee deadline of March 19th, but he'll probably be making his decision the week before. Rep. Peterson does not have a form for projects to fill out, but does require the local sponsor to send him a letter making the request. That letter will go on his website if he decides to make the request.

I will put this with the other transportation projects and will let you know what the Congressman decides. In the meantime if you could get me that sponsor's letter before March 12th, I would greatly appreciate it.

If you have any questions please let me know.

Robin Goracke  
Rep. Collin Peterson  
202-225-2165

-----Original Message-----

**From:** Greg Boppre [mailto:gboppre@fs-mn.com]  
**Sent:** Wednesday, January 27, 2010 2:35 PM  
**To:** Valerie Gravseth; Goracke, Robin  
**Cc:** John Wachter; Scott Huizenga; Dan Gowan; Lloyd Kennedy; Brad Bail; Dick Grassel  
**Subject:** Fwd:

Robin/Val - as promised, attached please find the report for the proposed freight road into American Crystal in East Grand Forks. The report identifies the selected option and updated costs.

Therefore, I was wondering the next steps to get this on the radar for the 2011 appropriations.

If you need any additional information, please call or email.

Thanks again

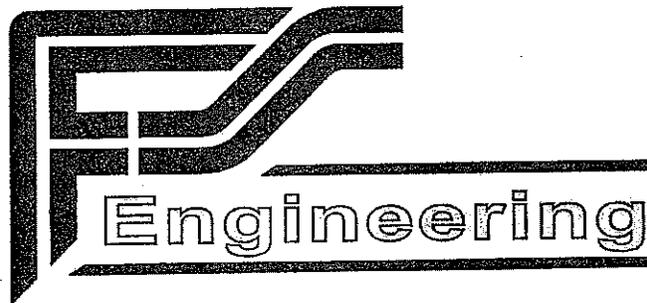
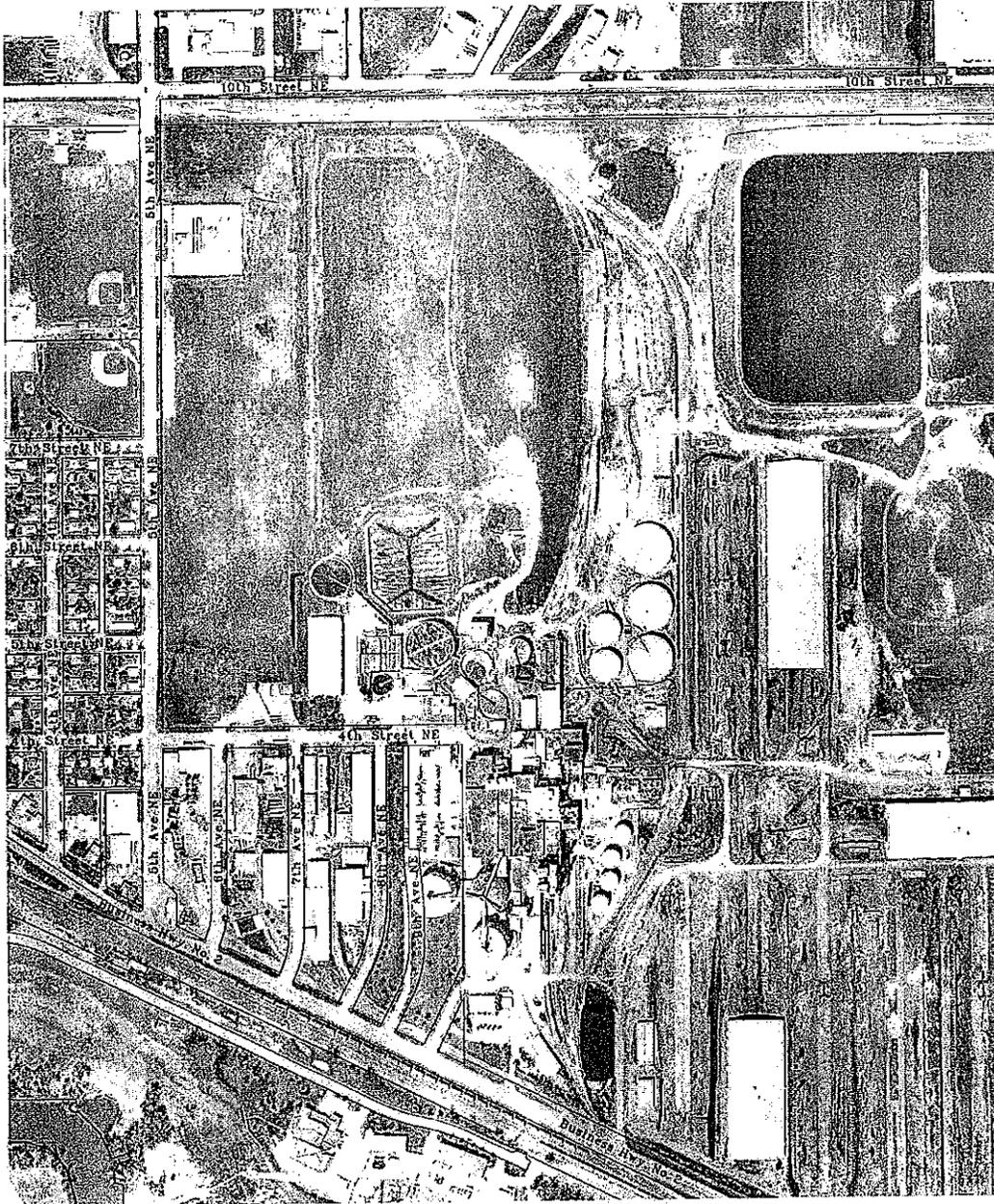
Greg Boppre  
FS Engineering  
PO Box 385  
East Grand Forks, MN 56721-0385

218-773-5627  
218-773-3348 fax

gboppre@fs-mn.com



# American Crystal Sugar Freight Road Proposal January 20, 2010



1600 Central Ave NE East Grand Forks, MN 56721-0385 Ph 218-773-1185 Fax 218-773-3348 [www.fs-mn.com](http://www.fs-mn.com)

## **I. INTRODUCTION**

### **A. GENERAL**

The City of East Grand Forks is located in the west central part of Polk County, in northwest Minnesota at the intersection of U.S. Highway 2 and Minnesota Trunk Highway 220. The City is located on the east banks of the Red River of the North Adjacent to Grand Forks, ND (see Exhibit 1).

According to the East Grand Forks MPO, the estimated population for 2005 is 8,211. This is based on looking at building permits, demolished properties, and vacancy rates etc. The adopted growth rate for the city is 1.2%, so using the base of 8,211 in 2005 we should reach 10,423 by the year 2025.

East Grand Forks is served by the Burlington Northern Railroad, which is used primarily for transporting grain from the East Grand Forks Elevators to shipping terminals in Duluth and Minneapolis-St. Paul. Traffic varies depending on the harvest season.

East Grand Forks has bus service and commercial air service available in Grand Forks, North Dakota. The City lies at the intersection of Minnesota Trunk Highway 220 and U.S. Highway No. 2. The nearest commercial air service is at the Grand Forks Mark Andrews International Airport, which is served by several flights daily. The airport, located west of Grand Forks, North Dakota, is approximately six (6) miles from East Grand Forks.

U.S. Mail Parcel Post, United Parcel Service and other trucking companies also serve the East Grand Forks area.

East Grand Forks has 53.07 improved miles within City limits. This includes Trunk Highways, Trunk highway Turnbacks, County State Aid Turnbacks, Municipal State Aid Streets and local streets.

### **B. PURPOSE AND NEED OF PROJECT**

The purpose of this report is to make an investigation into the feasibility of creating a new freight road servicing American Crystal Sugar. Currently American Crystal Sugar's trucks drive down the residential road 5th Avenue NE, in East Grand Forks, MN. This creates two primary concerns: traffic congestion and safety.

The Functional Classification system, which is used to classify the overall characteristics of a roadway, places 5th Avenue NE as a collector road, which serves as a main distributor of local traffic. In this case, however, 5th Avenue NE

is a main connection between U.S. Highway 2 and U.S. Highway 2 Business Route. U.S. Highway 2 is classified as a principle arterial, while Business U.S. Highway 2 is a minor arterial. Principle and minor arterial roads tend to have a higher concentration of regional and sub-regional traffic. Mobility is far more important along arterials than any other roadway classification besides interstates. It is essential that 5th Avenue NE operate as efficiently as possible, allowing traffic to reach these main arterial roads.

In July 2007 the population of East Grand Forks was estimated at 8,211 making it the largest community in Polk County. A primary concern for the city is the safety of its residents. Many residences occupy the west side of 5th Avenue NE and there are baseball diamonds, playground equipment and outdoor rinks between Business U.S. Highway 2 and 10th Street NE. Having large trucks continuously traveling down a road where young children are at play is an obvious safety concern. Another safety consideration to acknowledge is the skewed configuration of 5th Avenue NE with U.S. Business Highway 2. This creates an added danger to truck drivers and other vehicles on the road. Large commercial vehicles such as American Crystal Sugar's freight trucks have limited performance capabilities associated with acceleration, braking, and visibility. American Crystal Sugar also crosses an unprotected railroad crossing that has no gates or lights and there is up to twelve (12) trains a day that use this set of tracks. Impairments such as these may create unsafe conditions no matter how qualified the driver. (See Exhibit 2 - American Crystal Documentation)

This proposed freight road is in the Long Range Transportation Plan for the City of East Grand Forks and has been approved by the Executive Board of the Metropolitan Planning Organization (MPO). The proposed route has also been identified in the Access Management Plan for U.S. Highway No. 2.

The freight road provides a benefit to the infrastructure in the City's industrial parks which continues to expand.

### **C. PROJECT SITE**

The project site is located in East Grand Forks, MN. The site consists of 10th Street NE and a proposed road beginning at 10th Street NE and going to the American Crystal Sugar Company, located on Business Highway 2. 10th Street is currently a gravel road perpendicular to 5th Avenue NE. The proposal includes paving 10th Street and adding curb and gutter, which would extend a few feet past the proposed freight road.

## II. ENVIRONMENTAL ASSESSMENT

### A. DESCRIPTION OF EXISTING ENVIRONMENT WITHOUT THE PROJECT

#### 1. AIR QUALITY & CLIMATE

Air quality in the East Grand Forks area is generally good. Occasionally in the winter, when snow cover in western Minnesota and the Dakotas is light, there may be some problem with blowing dust accompanying southwesterly and northwesterly winds. The general rural nature of the area and the lack of heavy industry or concentrations of automobiles results in no significant air quality problems.

The East Grand Forks area has a continental climate characterized by wide variations in temperature, light to moderate precipitation, plentiful sunshine and nearly continuous air movement. Weather patterns consisting of cold dry air from the polar regions and warm moist air from tropical regions often move quickly into the area, resulting in extreme temperature variations. In the winter, movement of polar air into the region often results in bitter cold temperatures. Temperatures drop to 0 degrees F. or below on an average of 60 days each year.

The average precipitation during January, February, and March is 2.15 inches and the average yearly snowfall is 34.9 inches. Spring is a time of rapid and large changes in temperature and precipitation. During April the most rapid warming occurs, with the average monthly temperatures 18 degrees higher than those of March. The average day of last frost is May 19, but freezing temperatures have been recorded as late as June. Average precipitation during April, May, and June is 6.25 inches, about three times that of the winter months.

The summer months are characterized by nearly continuous bathing of weather patterns from the arid south. The average precipitation during the summer is 7.37 inches, slightly more than that of the spring months. The summers are warm but not hot, as maximum temperatures of 90 degrees or more occur on an average of only 12 days a year. The first frost of fall, which occurs in mid to late September, signals the end of the growing season and indicates that about 2 months remain until winter. Average frost penetration in East Grand Forks is 4.5 feet, with extreme of about 7 feet. A large decrease in precipitation occurs during the transition from summer to fall; the average total precipitation for October, November, and December is 2.58 inches, one - third that of the total summer precipitation. The temperature changes which accompany the rapidly moving winter weather systems may be extreme and, when accompanied by blizzard conditions, may present a threat to the life and well-being of humans, farm animals, and wildlife. The mean annual precipitation for the city of East

Grand Forks is approximately 18.5 inches. The above statistics were received from the Grand Forks County Extension Agency.

## **2. ENDANGERED SPECIES**

Although the City of East Grand Forks is situated adjacent to the Red Lake River and the Red River of the North, it is unlikely that any of the threatened or endangered species, as they appear in State and Federal designations, are present in the area other than as casual migrants. The only endangered federal species is the Grey Wolf and this area is on its peripheral range. There have been several Bald Eagle sightings in the area. Two nests have been found in the area but are not located in the proposed construction area. Birds such as the prairie chicken and the sand hill crane, both state threatened species, probably nested in the area at one time, it is unlikely due to the intensive agriculture in the area at present, that these species will become reestablished. The regional non-game wildlife biologist has been contacted and has determined that the location and design of this project is such that it will have no adverse affects on the species.

## **3. SOIL CONDITIONS**

The principal soil associations in this area are of the Bearden Colvin Complex as classified by the Soil Survey of Polk County, Minnesota; United States Department of Agriculture and Natural Resource Construction Services in Cooperation with Minnesota Agricultural Experiment Station. The general characteristics of these soils as outlined by Soil Survey of Polk County, Minnesota, are poorly drained soils formed in lake laid silts, very fine sands, clays, silts or calcareous glacial till.

## **4. TOPOGRAPHY**

East Grand Forks and its surrounding area sit on the lake bed of the former glacial Lake Agassiz and the topography is very flat, except in the vicinity of a watercourse, local relief tends to be 8' or less. The approximate drop across a typical section of land varies from 2 to 3 feet.

## **5. SUBSURFACE CONDITIONS**

Subsurface conditions encountered in East Grand Forks vary with the location. Generally, the first 125 feet is predominately quaternary and/or glacial drift deposits made up of fat clays and silts. Below these glacial deposits, is a layer of 500' of ardovecian.

There are no known geological faults or failures in or around the East Grand Forks area. The existing clay soil generally has a low to moderate

permeability and appears to be suitable for pond liner. A detailed soils report will be made during the plans and specifications stage.

## **6. HISTORICAL-ARCHAEOLOGICAL**

The City of East Grand Forks lies within and along the shore lines of the ancient glacial Lake Agassiz, a lake which extended from near Hudson Bay, Canada south to the present day site of Breckenridge, Minnesota, in the west-central part of the state.

The Minnesota Historical Society has been contacted in regard to the existence of historical and archaeological sites in the area.

## **7. LAND USE**

Land use in the East Grand Forks area is used primarily for agriculture. Major crops include small grains, beans, potatoes and sugar beets. Land use within the City is basically residential with commercial businesses, school and some industry. Land use outside City limits is agricultural and land use within the project area is industrial.

No major changes in land use are anticipated during the planning period. Any growth anticipated for the City will probably occur within the present boundaries or immediately adjacent to them. The developments presently platted around the East Grand Forks area may gradually reach their platted capacity, but there is presently a very good supply of platted lots.

## **8. RECREATION**

Recreation facilities in the surrounding area are limited. Among those available include: two city parks, three indoor skating rinks, six tennis courts, a swimming pool, two golf courses and an all weather running track, belonging to the school system.

The Red Lake River and the Red River of the North provides a variety of recreational uses including fishing and scenic viewing and also a Minnesota State Park.

## **9. POPULATION**

Population trends over the past several decades indicate that the population of the City of East Grand Forks can be expected to increase at a steady rate. The May 1993 population was shown to be 2,550. Past and projected population figures are shown below.

YEAR	POPULATION
1950	5,049
1960	6,998
1970	7,607
1980	8,537
1990	8,658
2000	7,501
2005	8,211
2025 (Projected)	10,423

Population in the 1970's declined, but since that time the City has grown by 6% in the 1980's and since 1990, the population has increased at a rate of 2% a year for the past 3 years. In 1997 a major flood occurred, resulting in the loss of several neighborhoods.

Population projections for the twenty year plan period are based on census review data provided by the state demographers population estimates and the population projections furnished by the Metropolitan Planning Organization. The population figures used in determining design flow takes into account the Rural Student Population.

#### 10. TRANSPORTATION

East Grand Forks is served by the Burlington Northern Railroad, which is used primarily for transporting grain from the East Grand Forks Elevators to shipping terminals in Duluth and Minneapolis-St. Paul. Traffic varies depending on the harvest season.

East Grand Forks has bus service and commercial air service available in Grand Forks, North Dakota. The City lies at the intersection of Minnesota Trunk Highway 220 and U.S. Highway No. 2. The nearest commercial air service is at the Grand Forks Mark Andrews International Airport which is served by several flights daily. The airport, located west of Grand Forks, North Dakota, is approximately 6 miles from East Grand Forks.

U.S. Mail Parcel Post, United Parcel Service and other trucking companies also serve the East Grand Forks area.

#### 11. WILDLIFE AND WILDLIFE HABITAT

The East Grand Forks area provides a variety of wildlife habitats and therefore, supports fairly diverse wildlife. These habitats are primarily associated with vegetation on lands located along the Red Lake River. The area along the river serves as a wildlife corridor especially in areas where the upland is heavily cultivated. The woodlands along the river serve as a wintering area for white-tailed deer, moose, ruffed grouse, various songbirds, owls, hawks, woodpeckers, rabbits, raccoons, skunks, squirrels

and other small mammals. The Minnesota Department of Natural Resources was also contacted for their comments.

## **12. VEGETATION**

East Grand Forks lies in an area characterized by the influence of glacial periods that occurred in the past. This area consists of moderate stands of elm, oak, boxelder, ash and small amounts of underbrush and trees. Areas along the river may contain some marshes and sloughs.

## **13. SURFACE WATERS**

The Red Lake River which winds its way through the area and westward to the Red River of the North. The river is fairly deep in nature and supports a fair number of species of fish in its deeper pools.

## **B. FUTURE ENVIRONMENT WITHOUT THE PROJECT**

As per the attached American Crystal letter, there is approximately 99,723 trucks that currently use 5th Ave NE, which, as stated, previously causes two (2) concerns in the residential area, traffic congestion and safety.

## **III. RECOMMENDATIONS**

In any project there is always the option to do nothing, however, below is the selected recommendation and cost estimate:

The selected option consists of constructing a straight 28 foot wide (see Exhibit 3) freight road extending to the American Crystal Sugar plant. It would be located directly east of the existing railroad tracks, and run perpendicular to 10th Street NE. (see Exhibit 4) Approximately eleven thousand square yards of 10th Street NE would need to be paved to allow trucks easy access to and from the freight road. The benefits of this alternative include having a ninety degree perpendicular street, which is safer than a skewed intersection. This alternative also solves the overall problem of truck traffic down 5th Avenue NE.

**American Crystal Freight Rd  
Cost Estimates  
East Grand Forks, MN  
12/20/2010**

ITEM NO	DESCRIPTION	STREET	QUANTITY	UNIT	UNIT PRICE	TOTAL PROJECT
	Remove Curb and Gutter	10th Street	63	LF	\$10.00	\$630.00
		Am. Crystal Rd	N/A			N/A
	Remove Concrete Pavement	10th Street	100	SY	\$6.00	\$600.00
		Am Crystal Rd	N/A			N/A
	Remove Concrete Apron	10th Street	2	EA	\$250.00	\$500.00
		Am. Crystal Rd	N/A			N/A
	Sawing Concrete Pavement (full depth)	10th Street	100	LF	\$8.00	\$800.00
		Am. Crystal Rd	N/A			N/A
	Salvage/Adjust Casting	10th Street	9	EA	\$200.00	\$1,800.00
		Am. Crystal Rd	N/A			N/A
	Common Excavation (P)	10th Street	7220	CY	\$7.00	\$50,540.00
		Am. Crystal Rd	5418			\$37,926.00
	Salvaged Topsoil (EV)	10th Street	771	CY	\$5.00	\$3,855.00
		Am. Crystal Rd	2705			\$13,525.00
	Subgrade Preparation	10th Street	10830	SY	\$3.00	\$32,490.00
		Am. Crystal Rd	8126			\$24,378.00
	Crushed Concrete	10th Street	3610	CY	\$30.00	\$108,300.00
		Am. Crystal Rd	2709			\$81,270.00
	Concrete Pavement	10th Street	10829	SY	\$60.00	\$649,740.00
		Am. Crystal Rd	8126			\$487,560.00
	Reinforcement Bars (Epoxy Coated)	10th Street	4166	LB	\$3.00	\$12,498.00
		Am. Crystal Rd	1744			\$5,232.00
	B624	10th Street	4141	LF	\$20.00	\$82,820.00
		Am. Crystal Rd	N/A			N/A
	Traffic Control		Lumped Sum	LS	\$20,000.00	\$20,000.00
	Instal Sign Panel/ F & I Sign Panel Type C		Lumped Sum	LS	\$5,000.00	\$5,000.00
	Storm Drain Inlet Protection	10th Street	9	EA	\$100.00	\$900.00
		Am. Crystal Rd	N/A			N/A
	Seeding Type II	10th Street	0.382	ACRE	\$10,000.00	\$3,820.00
		Am. Crystal Rd	0.474			\$4,740.00
	Miscellaneous Items		Lumped Sum	LS	\$50,000.00	\$50,000.00

**TOTALS:**

10th Street \$1,024,293.00  
Am. Crystal Rd. \$654,631.00

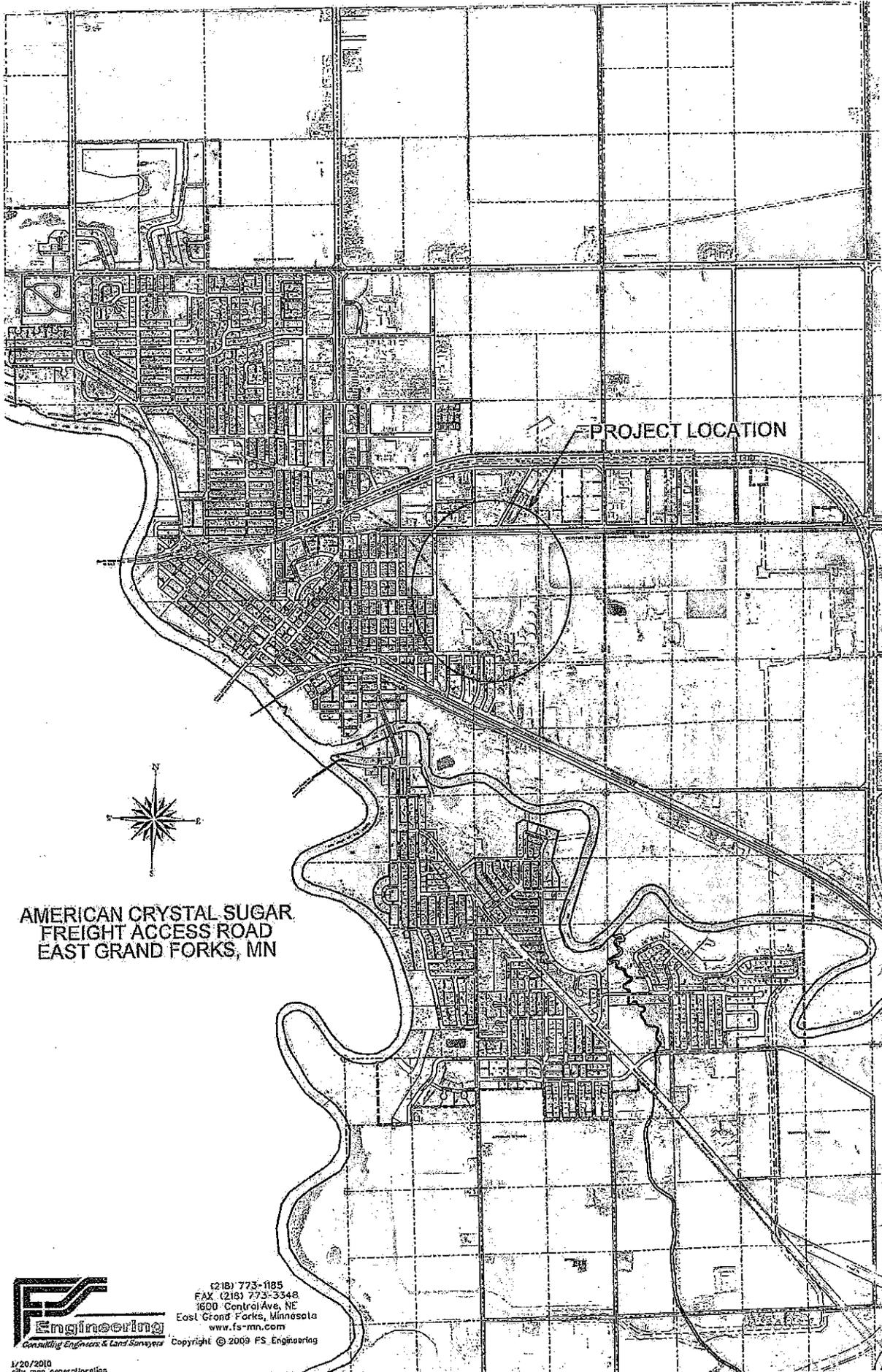
Total Price \$1,678,924.00

ELAC (25%) \$419,731.00

**TOTAL PROJECT COST \$2,098,655.00**

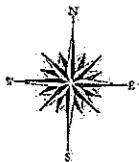
# **Exhibit 1**

## **City Map**



PROJECT LOCATION

AMERICAN CRYSTAL SUGAR  
FREIGHT ACCESS ROAD  
EAST GRAND FORKS, MN



(218) 773-1185  
FAX (218) 773-3348  
1600 Central Ave, NE  
East Grand Forks, Minnesota  
www.fs-mn.com  
Copyright © 2009 FS Engineering

**Exhibit 2**

**American Crystal  
Letter**

# American Crystal Sugar, East Grand Forks Alternate Truck Route

9/15/2009



Numbers below represent contractor truck numbers presently using Gate 11, Transystems Gate.  
No Grower truck numbers are represented.

Assumptions:  
Distribution for an average at 421,000 acres, 23 TPA  
EGF Tons To Slice-as from current distribution

P.O. Box 357  
Business Highway 2  
East Grand Forks, MN  
56721  
(218) 773-1131

	<b>Slice Tons</b>
Non DF Beets	1,571,576
DF Beets	601,205
<b>Total</b>	<b>2,172,781</b>
Minus Yard Beets	900,000
Minus O'Meara	236,387
 Will use south gate from 5th Ave	
<b>Total tons(slice tons)</b>	<b>1,036,394</b>

Product:	Tons/Load	Loaded	Both Directions	Current Contractors
Beet Haul	26	39,861	79,723	Transystems
Coal		6,000	12,000	M-Bar-D
Pulp/Tailing		4,000	8,000	Zavarols
Possible truck movement diverted through north entrance			<b>99,723</b>	

Difference in mileage with current entrance versus the north, 0.36 of a mile less

	Loads	Mileage Difference	Miles saved	Cost Savings
Total miles of reduction	99,723	0.36	35,900	\$ 7,180

Standing time for Transystems at intersection of 5th Ave NE and Business Highway #2.

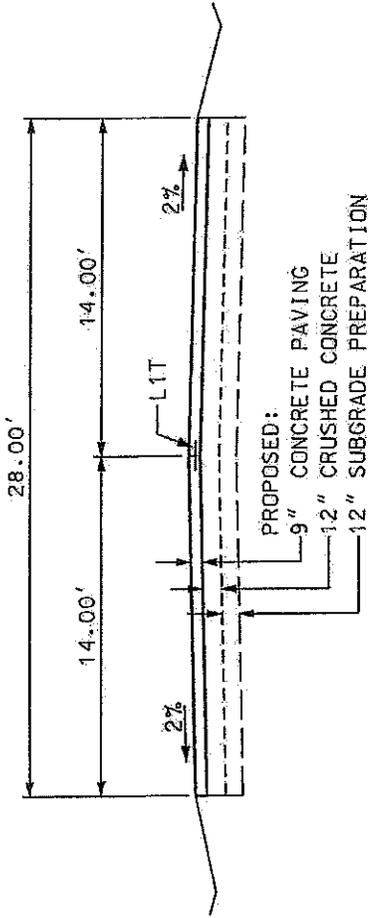
	Minutes	Hours standing to access Hwy 2
*During harvest haul, 40 days	2	664.36
**Post harvest haul, 160 days	0.5	498.27
<b>Total Hours</b>		<b>1162.62</b>

\* 25% of total truck loads hauled during harvest  
\*\* 75% of total loads hauled post harvest, typically finishing around April 1st. Remaining days are strictly yard supply

Coal and Tailings mileage difference	2	166.67
	0.5	125.00
<b>Total Hours</b>		<b>291.67</b>

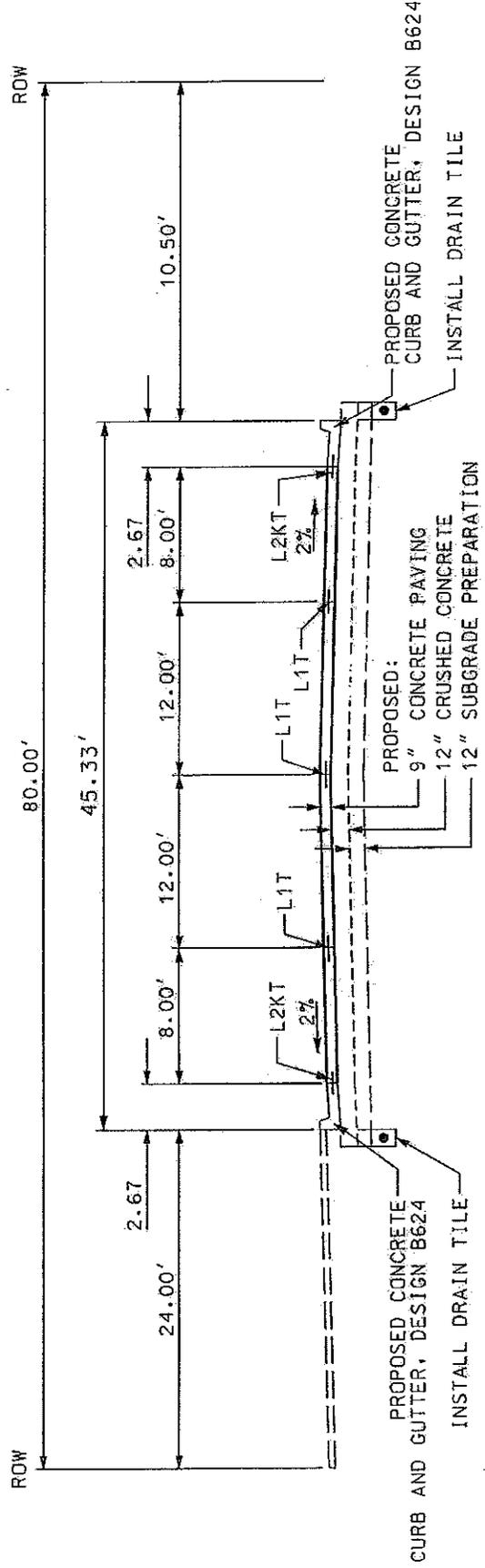
## **Exhibit 3**

### **Proposed Sections**



**PROPOSED AM. CRYSTAL FREIGHT RD.**

no scale



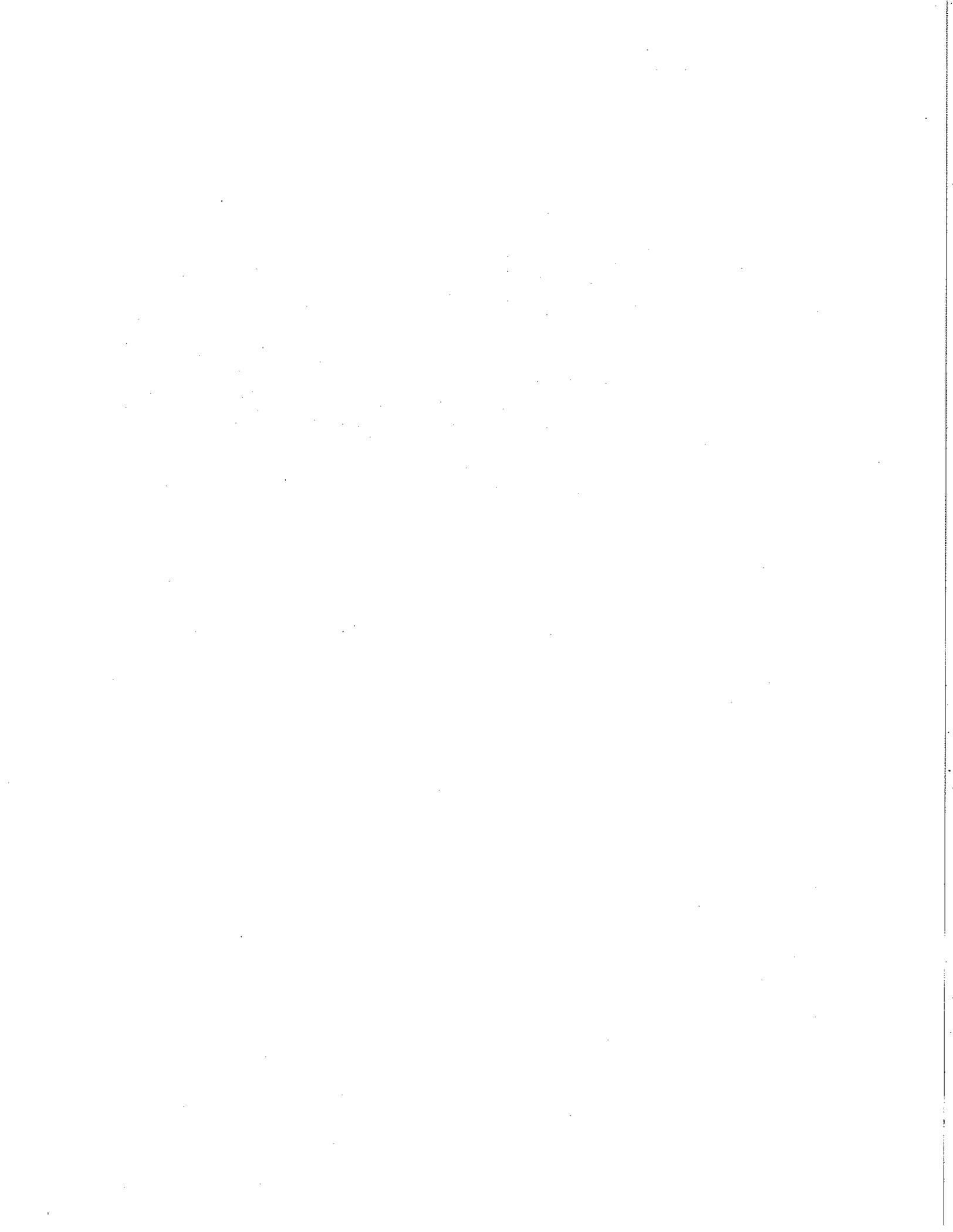
**10 TH ST. TYPICAL SECTION**

no scale

**Exhibit 4**

**Project Site**





# Request for Council Action

Date: February 17, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

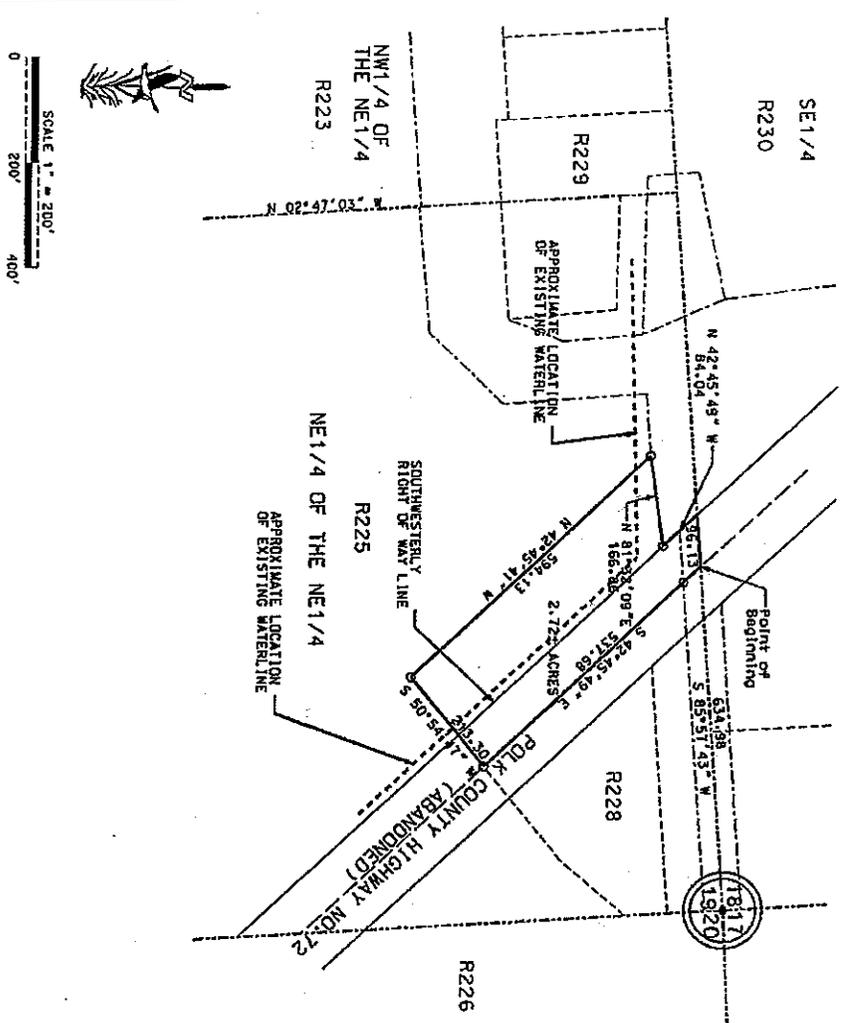
From: Economic Development Housing Authority

RE: Consider designating the EHDA to handle the sale of rural property south of city limits.

---

This property is located south of the city on county highway 72. It is actually part of the roadbed of the highway acquired and abandoned for the relocation of the road. This has been out for bids in May of 2008 and the only bid received was rejected. The property has a rural water main running NW to SE almost directly in the middle of the lot. This needs to be relocated to make the lot buildable at the buyers expense. We will evaluate the value of the lot given the circumstances and price accordingly for quick sale. There are interested parties. A map of the location and a certificate of survey are included for your review. If you have any questions or concerns, please call me at 773-2371 prior to the meeting.

**LEGEND**  
 PROPERTY LINE  
 PERMANENT EASEMENT LINE  
 EXISTING LOT LINE  
 SECTION LINE  
 RIDGE OF WAY LINE  
 WATER LINE  
 MONUMENTS SET



SCALE 1" = 200'  
 0 200' 400'

DATE: 3/24/2008  
 JOB: Local 225, survey/200  
 MODEL: MAGE1 certificate sheet  
 PAIR: MAVEG, survey; MDPSP, cert; survey; certificate; MAGE1, 225, survey/200

PROJECT  
 PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 151 NORTH, RANGE 49 WEST, POLK COUNTY, MINNESOTA

PREPARED BY: FIOAN SANDERS  
 SHEET: 1

# CERTIFICATE OF SURVEY

## LAND DESCRIPTION

That part of the Northeast Quarter of the Northeast Quarter of Section 19, Township 151 North, Range 49 West, of the 5th Principal Meridian, lying southwesterly of the centerline of an abandoned portion of Polk County Highway Number 72, Polk County, Minnesota described as follows:

Commencing at the northeast corner of said Section 18; thence westerly along the north line of said Section 19 having a grid bearing of South 85 degrees 57 minutes 43 seconds West a distance of 634.88 feet to said centerline and the point of beginning; thence South 42 degrees 45 minutes 49 seconds East along said centerline a distance of 537.63 feet; thence South 50 degrees 54 minutes 47 seconds West a distance of 213.30 feet; thence North 42 degrees 45 minutes 41 seconds West a distance of 594.13 feet; thence North 81 degrees 32 minutes 09 seconds East a distance of 166.86 feet to the southwesterly right of way of said Highway Number 72; thence North 42 degrees 45 minutes 49 seconds West along said right of way a distance of 84.04 feet to the north line of said Section 19; thence easterly along said north line North 85 degrees 57 minutes 43 seconds East a distance of 98.13 feet to the point of beginning. Containing 2.72 acres more or less.

All bearings and distances are grid based on the North Dakota State Plane Coordinate System North Zone of 1983 (NAD83).

## NOTES

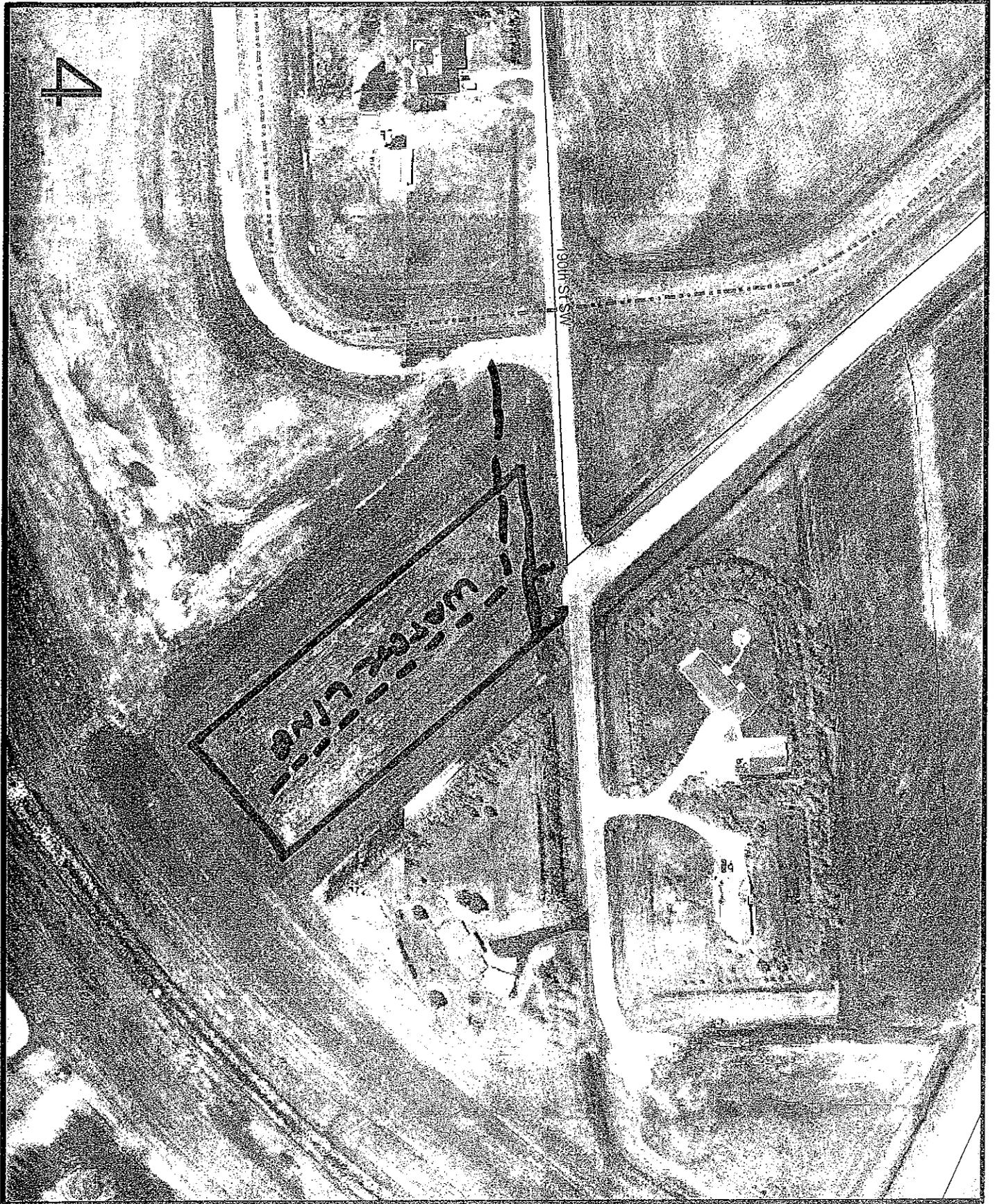
- NOT ALL EASEMENTS MAY BE SHOWN AS A TITLE SEARCH WAS NOT PROVIDED TO THE SURVEYOR
- THE LOCATION OF THE EXISTING WATERLINE IS APPROXIMATE. IT IS THE RESPONSIBILITY OF THE PURCHASER TO RELOCATE THE WATERLINE PRIOR TO BUILDING IF REQUIRED.
- ALL DISTANCES AND BEARINGS ARE GRID BASED ON THE NORTH DAKOTA STATE PLANE COORDINATE SYSTEM-NORTH ZONE OF 1983 (NAD83).



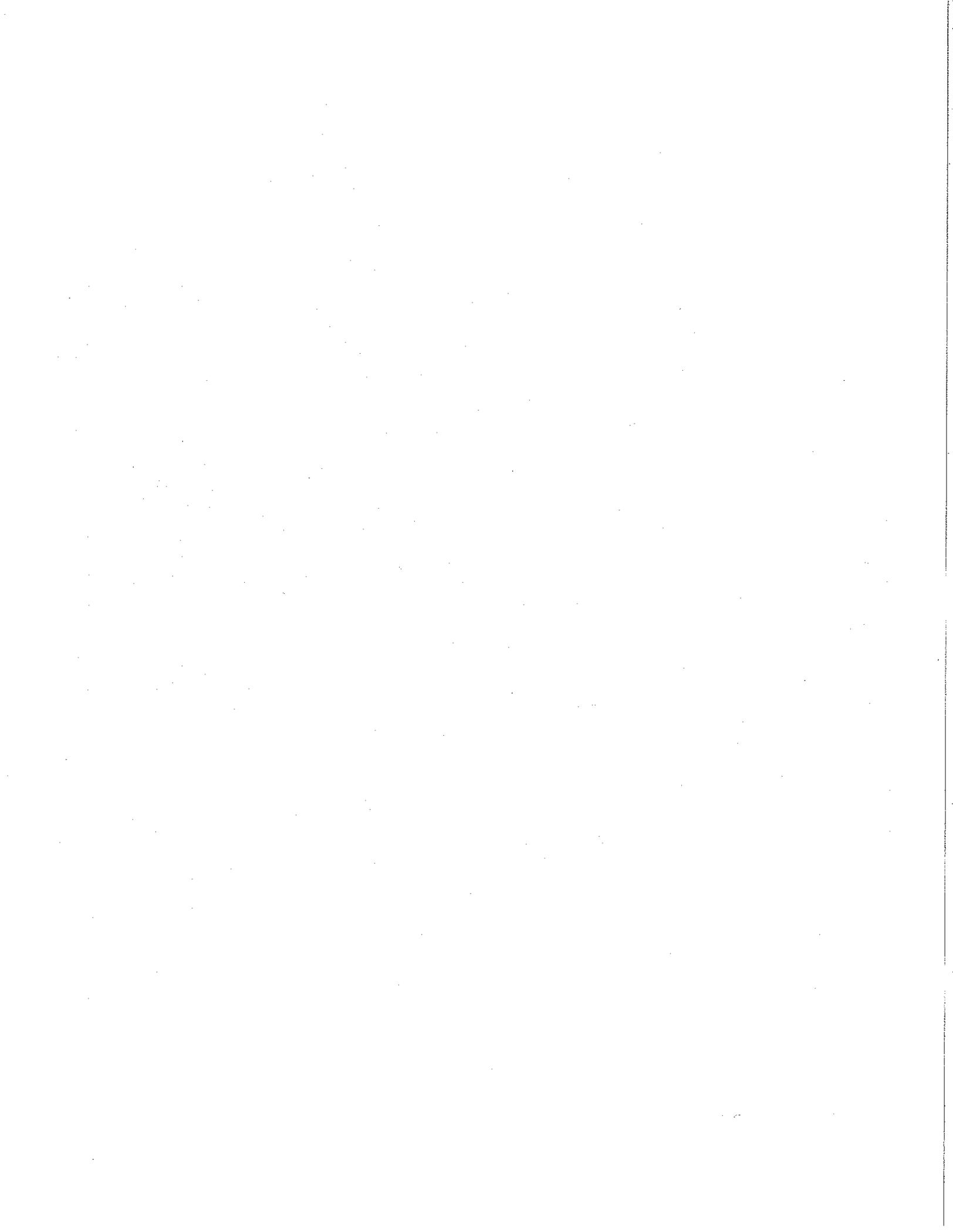
## SURVEYORS CERTIFICATE

I, GARY G. CARKEY, DO HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR IN THE STATE OF MINNESOTA.  
 GARY G. CARKEY  
 MN REGISTERED LAND SURVEYOR NO. 45302

**Lot B**



4



# Request for Council Action

Date: January 29, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: Central Avenue crossing

---

## Background:

Minnesota Department of Transportation (MnDOT) will be doing a railroad crossing project on Central Avenue next year (it's in the 2010 STIP). MnDOT will be installing the crossing arms and lights for the project and they will be funding 90% and the City 10%. However, MnDOT would like the City to consider changing the geometrics of the roadway.

Also, the City of East Grand Forks' City Council decided to wait for future funding of the quiet zone study performed by the MPO.

However, Rick VanWagner, MnDOT Office OF Freight & Commercial Vehicle Operations has asked Nancy Ellis if he should be securing any funds as part of any crossing closures (see attached email).

Therefore, MnDOT's project to install gates and CWT at Central Avenue is scheduled for 2011 and the City cost will be 10% of the gates and CWT (\$23,000) plus the cost of the roadway improvements (\$130,000). The roadway improvements should be completed this year.

## Recommendation:

If the City does not want to close any railroad crossings at this time, safety improvements to the Central Avenue crossing should be performed.

## Enclosures:

Rick VanWagner (MnDOT email)  
Map of Central Avenue street improvements

DATE	BY	REVISION	DATE	BY	REVISION

PHOTO COURTESY OF AHO  
DATE OF PHOTO MAY 17, 2008

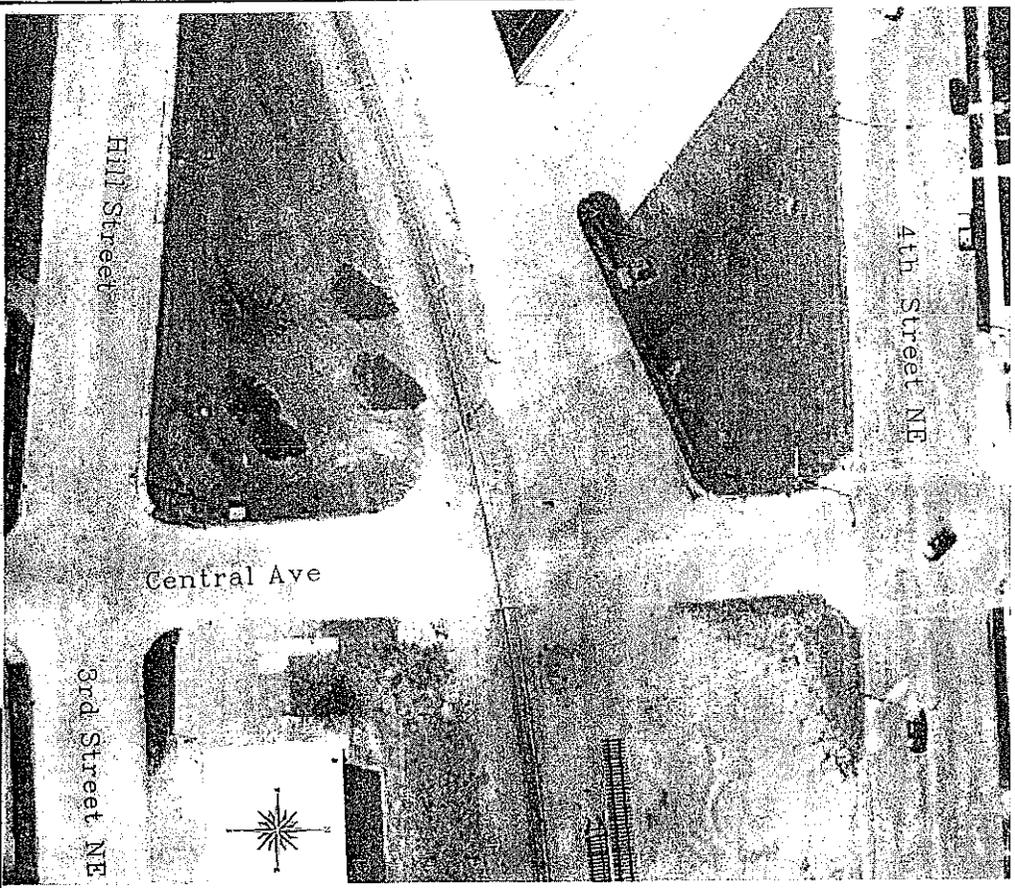
NO.	DATE	BY	REVISION

PROJECT NO. 08022008  
PROJECT NAME: Central Avenue - Burlington Northern Railroad Crossing  
PROJECT LOCATION: East Grand Forks, Minnesota

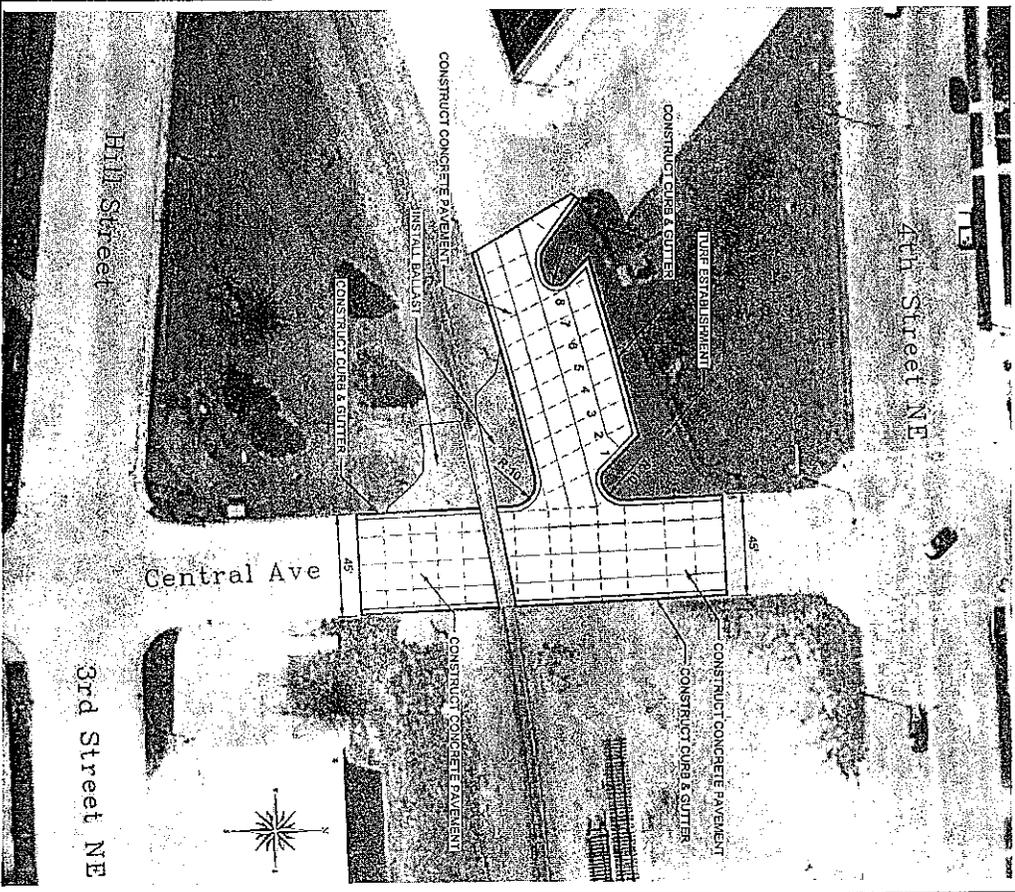
SCALE: 1" = 50'

PROPOSED CONSTRUCTION

1 OF 1



EXISTING CONDITIONS  
Scale as shown



PROPOSED CONSTRUCTION  
Scale as shown



1 OF 1

**From:** Nancy Ellis <nancy.ellis@theforksmo.org>  
**To:** "Rick (DOT)VanWagner" <Rick.Vanwagner@state.mn.us>  
**Date:** 1/21/2010 4:22:49 PM  
**Subject:** Re: Funding regarding EGF and quiet zone

The Council has initially rejected the quiet zone proposal and the additional \$25,000 as they do not want to close a crossing. However, we are taking the issue back to Council on Feb 9th to again discuss the costs associated with modifying Central Ave to allow for gates, and the funding opportunities available to them if they close one crossing. If possible, could I notify you after the Feb 9th meeting?

Nancy Ellis  
GF-EGF MPO

--- On Thu, 1/21/10, VanWagner, Rick (DOT) <Rick.Vanwagner@state.mn.us> wrote:

**From:** VanWagner, Rick (DOT) <Rick.Vanwagner@state.mn.us>  
**Subject:** Funding regarding EGF and quiet zone  
**To:** "Nancy Ellis" <nancy.ellis@theforksmo.org>  
**Cc:** "shuizenga@ci.east-grand-forks.mn.us" <shuizenga@ci.east-grand-forks.mn.us>, "earl.haugen@theforksmo.org" <earl.haugen@theforksmo.org>  
**Date:** Thursday, January 21, 2010, 3:12 PM

I will need to know in the near future if I should be securing any funds as part of any EGF crossing closures. I know that the concept has not been embraced but I just need verification that the \$25K offered by our office will not be needed so I can earmark it for another project.

Please give me an update or confirmation at your earliest convenience.

Thank you for your time.

Rick  
VanWagner

Mailstop  
470

Mn/DOT, Office of Freight & Commercial Vehicle Operations

395 John Ireland Blvd

St. Paul, MN 55155

Phone (651) 366-3713

Cell (952) 381-5951

Fax (651) 366-3720

**\*PLEASE NOTE NEW EMAIL ADDRESS \***

rick.vanwagner@state.mn.us

**CC:** Greg Boppre <gboppre@fs-mn.com>, Earl Haugen <earl.haugen@theforksmo.org>, Scott Huizenga <shuizenga@ci.east-grand-forks.mn.us>

**From:** "VanWagner, Rick (DOT)" <Rick.Vanwagner@state.mn.us>  
**To:** "Scott M. Huizenga" <shuizenga@ci.east-grand-forks.mn.us>, "Leibfried, Lynn M" <Lynn.Leibfried@bnsf.com>, Greg Boppre <gboppre@fs-mn.com>  
**Date:** 1/27/2010 1:07:07 PM  
**Subject:** RE: Central Ave

Scott,

You can print this or any of the other emails if you feel it would be helpful. I think we have beaten this horse pretty hard.

As far as attendance, I will be out of town on the 9th and I believe Lynn and Julie are attending a meeting on another closure.

So we will just look forward to your update on the 10th and hope for good news. If the closure option is turned down again than it's time to move forward and concentrate on making the improvements at Central Ave. and installing gates in 2011.

If you would like to ask for a review of 3rd St. for a future upgrade, this summer would be the time to request for all 2015 projects.

Rick VanWagner  
MN/DOT Rail Office

-----Original Message-----

**From:** Scott M. Huizenga [mailto:shuizenga@ci.east-grand-forks.mn.us]  
**Sent:** Wednesday, January 27, 2010 11:35 AM  
**To:** Leibfried, Lynn M; Greg Boppre; VanWagner, Rick (DOT)  
**Cc:** Carr, Julie (DOT); Nancy Ellis - MPO  
**Subject:** RE: Central Ave

I think that a brief letter from BNSF and from the State outlining the financial commitments contingent upon closing the Central Avenue crossing would be sufficient for our meeting. It may not hurt to be on standby that evening. But, I do not anticipate that will be necessary. The meeting starts at 5:00 p.m. Thanks much.

-Scott H

-----Original Message-----

**From:** Leibfried, Lynn M [mailto:Lynn.Leibfried@BNSF.com]  
**Sent:** Wednesday, January 27, 2010 10:49 AM  
**To:** Scott M. Huizenga; Greg Boppre; Rick (DOT) VanWagner  
**Cc:** Julie (DOT) Carr; Nancy Ellis - MPO  
**Subject:** RE: Central Ave

I have a commitment that evening in another part of the state, but I could be available to call in on a conference line if you can set that up. What time on Tuesday the 9th?

Lynn Leibfried, P.E.  
Manager Public Projects  
BNSF Railway  
80-44th Ave. NE

Mpls, MN 55421  
763.782.3492 office  
612.770.6062 cell  
763.782.3061 fax

-----Original Message-----

From: Scott M. Huizenga [mailto:shuizenga@ci.east-grand-forks.mn.us]  
Sent: Wednesday, January 27, 2010 9:59 AM  
To: Greg Boppre; Rick (DOT) VanWagner  
Cc: Leibfried, Lynn M; Julie (DOT) Carr; Nancy Ellis - MPO  
Subject: RE: Central Ave

I think that would be very helpful. To clarify, our work session will be on Tuesday, February 9th in the City Hall Training Room - Main Floor. Thank you.

-Scott.H

-----Original Message-----

From: Greg Boppre [mailto:gboppre@fs-mn.com]  
Sent: Wednesday, January 27, 2010 9:49 AM  
To: Rick (DOT) VanWagner  
Cc: Lynn Leibfried; Scott M. Huizenga; Julie (DOT) Carr; Nancy Ellis - MPO  
Subject: RE: Central Ave

Rick - I will ask our administrator (Scott Huizenga) and will get back to you.

Thanks Greg

>>> "VanWagner, Rick (DOT)" <Rick.Vanwagner@state.mn.us> 01/27/10 9:27 AM >>>  
Greg,

It would be very unusual for a funded crossing upgrade to be switched to a different crossing unless it was being swapped to increase safety at both crossings. In this case Central Ave was selected because it is currently a passive (non-signalized) crossing and has had an accident as recently as 2007.

I am aware that the council has not supported a closure in order to obtain a quiet zone. And I am not sure if the MPO or City of East Grand Forks is trying to convince the Council to reconsider or not. Would it be helpful if Lynn Leibfried from BNSF or a MN/DOT representative was present at the February 8th meeting to explain not only the \$25,000 MN/DOT would contribute to the City for roadway improvements, that BNSF would pay the local match for the upgrade at Central Ave. (around \$22,500) and a savings of around \$225,000 for the upgrade of 3rd. I realize that there would be some road work necessary at both crossings, but I would assume the nearly \$50,000 in savings and contribution from MN/DOT and BNSF would cover those costs. But it appears to be at least a savings of \$225,000 for a closure one block away.

I am not available on the 8th, but let me know if you feel it would be

helpful for a MN/DOT rep. to be there.

Rick VanWagner  
MN/DOT Rail Office

-----Original Message-----

From: Greg Boppre [mailto:gboppre@fs-mn.com]  
Sent: Tuesday, January 26, 2010 10:37 AM  
To: VanWagner, Rick (DOT)  
Cc: Scott Huizenga; nancy.ellis@theforksmmpo.org  
Subject: Central Ave

Rick - I am preparing a Request for Council Action(RCA) for the railroad crossing at Central Ave in East Grand Forks for the Tuesday, February 8 meeting. At this meeting we will discuss MnDOT's offer of an additional \$25,000 for the closing of one of the crossings(as per Nancy's email, the Council initially rejected the quiet zone). However, there has been some discussion of installing the gate arms and the CWT to 3rd Ave instead of Central. If the City wants the gate arms and CWT at 3rd Ave, what would we have to do?

Please advise.

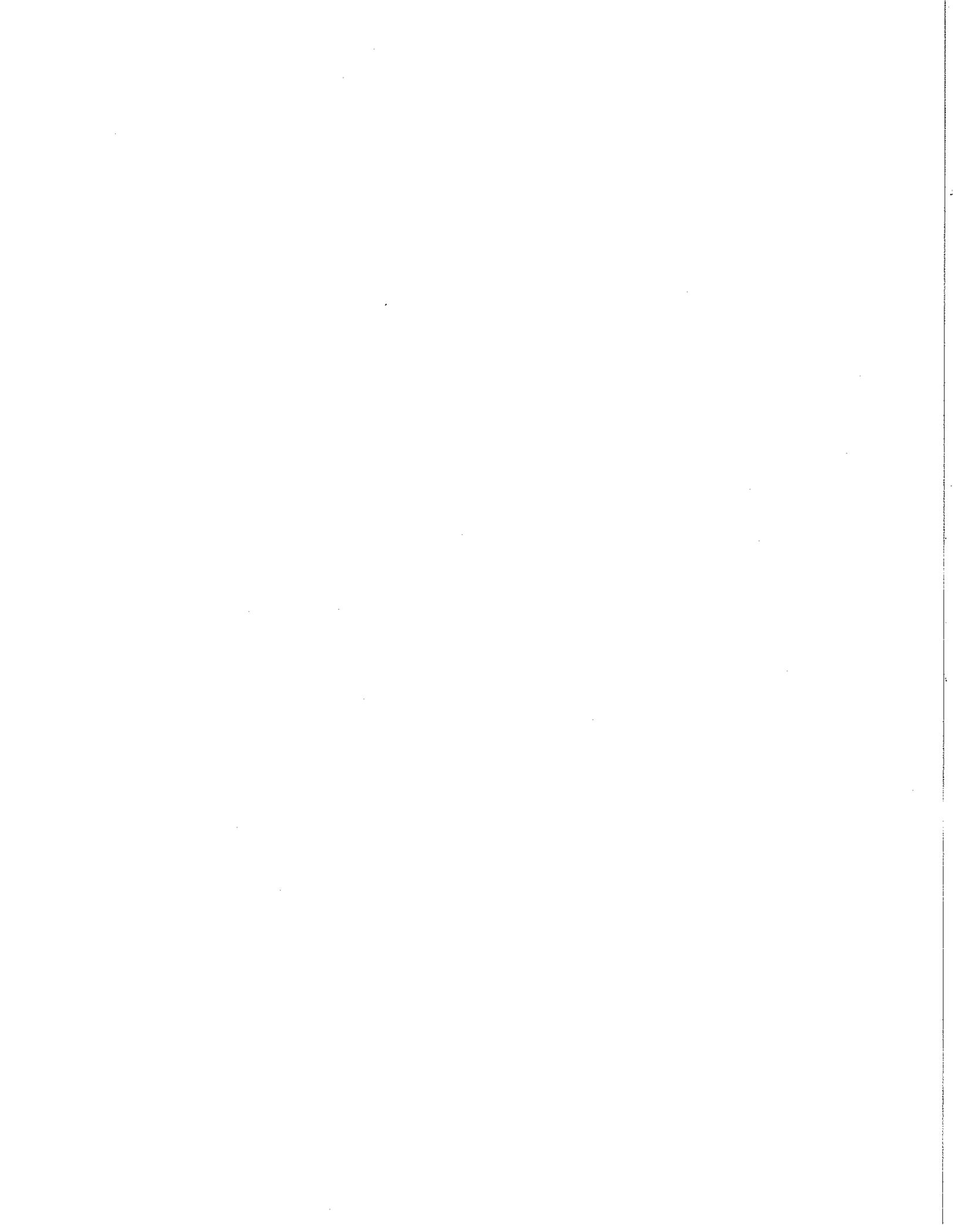
Thanks

Greg Boppre  
FS Engineering  
PO Box 385  
East Grand Forks, MN 56721-0385

218-773-5627  
218-773-3348 fax

gboppre@fs-mn.com

CC: "Carr, Julie (DOT)" <Julie.Carr@state.mn.us>, Nancy Ellis - MPO  
<nancy.ellis@theforksmmpo.org>



# Request for Council Action

Date: February 19, 2010

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

From: Scott Huizenga

RE: Railroad Crossings

---

I have attached a cost estimate and design for closing both crossings. The total estimate is \$197,747.50. This estimate includes complete concrete replacement on the streets, which was not part of the original design. MnDOT and BNSF have agreed to contribute \$25,000 plus the local match in exchange for closing one crossing. The net cost for improving both crossings with total concrete replacement would be about \$170,000.

The City will still have to spend about \$150,000 to keep both crossings open; and the concrete at 3<sup>rd</sup> Street will still need improvements in the near future. That will likely cost another \$100,000 when completed.

## **Recommendation**

I recommend approving this option that includes closing the Central Avenue crossing. This option is the most viable in terms of cost, safety, and noise reduction. This option improves both intersections for virtually the same cost as improving just one crossing under the option that keeps open Central Avenue. In the long run, it will be much less expensive to complete both crossings now. This option also improves the safety at both intersections rather than at just one intersection. Finally, the improvements under this option would make downtown East Grand Forks eligible for Quiet Zone implementation.

**East Grand Forks Quiet Zone Improvements  
Central Ave Closure / 3rd St NW Improvements  
EAST GRAND FORKS**

**Central Ave Closure:**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
01500	Traffic Control	0.5 LS	\$4,000.00	\$2,000.00
02100	Storm Drain Inlet Protection	6 BA	\$100.00	\$600.00
02110	Remove Curb & Gutter	537 LF	\$6.00	\$3,222.00
02110	Remove Concrete Pavement With Bit Overlay	1221 SY	\$6.00	\$7,326.00
02110	Remove Concrete Pavement	755 SY	\$6.00	\$4,530.00
02110	Remove Casting Assembly	4 EA	\$200.00	\$800.00
02110	Sawcut Concrete Pavement (Full Depth)	232 LF	\$7.00	\$1,624.00
02231	Common Excavation (P)	115 CY	\$10.00	\$1,150.00
02231	Subgrade Preparation	833 SY	\$2.50	\$2,082.50
02231	Aggregate Base Course (CV)	110 CY	\$20.00	\$2,200.00
02520	7" Non-Reinforced Concrete Pavement	915 SY	\$50.00	\$45,750.00
02520	Concrete Curb & Gutter, Design B624	386 LF	\$18.00	\$6,948.00
02520	Reinforcement Bars (Epoxy Coated)	300 LB	\$3.00	\$900.00
02607	Casting Assembly	4 EA	\$1,000.00	\$4,000.00
02923	Topsoil Borrow (LV)	150 CY	\$15.00	\$2,250.00
02923	Common Borrow	300 CY	\$10.00	\$3,000.00
02936	Seeding	1050 SY	\$3.00	\$3,150.00
	<b>TOTAL</b>			<b>\$91,532.50</b>

**3rd St NW / Hill Street Improvements**

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
01500	Traffic Control	0.5 LS	\$4,000.00	\$2,000.00
02110	Remove Curb & Gutter	175 LF	\$6.00	\$1,050.00
02110	Remove Concrete Sidewalk	1020 SF	\$1.00	\$1,020.00
02110	Remove Concrete Pavement	1740 SY	\$6.00	\$10,440.00
02110	Sawcut Concrete Pavement (Full Depth)	410 LF	\$7.00	\$2,870.00
02231	Common Excavation (P)	195 CY	\$10.00	\$1,950.00
02231	Subgrade Preparation	1,390 SY	\$2.50	\$3,475.00
02231	Aggregate Base Course (CV)	200 CY	\$20.00	\$4,000.00
02520	4" Concrete Sidewalk	1,290 SF	\$5.00	\$6,450.00
02520	7" Non-Reinforced Concrete Pavement	1,240 SY	\$50.00	\$62,000.00
02520	Concrete Curb & Gutter, Design B624	370 LF	\$18.00	\$6,660.00
02520	Reinforcement Bars (Epoxy Coated)	400 LB	\$3.00	\$1,200.00
02923	Topsoil Borrow (LV)	50 CY	\$15.00	\$750.00
02923	Common Borrow	100 CY	\$10.00	\$1,000.00
02936	Seeding	450 SY	\$3.00	\$1,350.00
	<b>TOTAL</b>			<b>\$106,215.00</b>

## Michelle French

---

**From:** Nancy Ellis [nancy.ellis@theforksmmpo.org]  
**Sent:** Tuesday, February 16, 2010 11:23 AM  
**To:** Michelle French; Earl Haugen - MPO; Scott M. Huizenga  
**Subject:** Fw: Quiet Zone - Estimates and Drawings  
**Attachments:** 20100216113649612.pdf; 09\_central\_ave-hill\_st\_rr-xing\_12b-13b.pdf

Here are the estimates for the Central closure/3rd St. NW improvement. Again the estimate shows \$107,000 for replacement of concrete on the streets near the crossings. The replacement was not a part of the SRF study and are more than likely needed with or without the crossing considerations.

Michelle - please include with Scott's RCA for next week's council meeting.

Nancy

--- On Tue, 2/16/10, Steve Emery <[semery@fs-mn.com](mailto:semery@fs-mn.com)> wrote:

**From:** Steve Emery <[semery@fs-mn.com](mailto:semery@fs-mn.com)>  
**Subject:** Quiet Zone - Estimates and Drawings  
**To:** "Nancy Ellis" <[nancy.ellis@theforksmmpo.org](mailto:nancy.ellis@theforksmmpo.org)>  
**Date:** Tuesday, February 16, 2010, 11:03 AM

Nancy:

As requested here is a copy of the drawings and cost estimates for the Quiet Zone.

Steve Emery, P.E.  
FS Engineering  
1600 Central Avenue NE  
East Grand Forks, Mn. 56721  
218-773-5626

[semery@fs-mn.com](mailto:semery@fs-mn.com)

**East Grand Forks Quiet Zone Improvements  
Central Ave Closure / 3rd St NW Improvements  
EAST GRAND FORKS**

<b>ITEM NO.</b>	<b>DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
01500	Traffic Control	1 LS	\$4,000.00	\$4,000.00
02100	Storm Drain Inlet Protection	6 EA	\$100.00	\$600.00
02110	Remove Curb & Gutter	712 LF	\$6.00	\$4,272.00
02110	Remove Concrete Sidewalk	1020 SF	\$1.00	\$1,020.00
02110	Remove Concrete Pavement With Bit Overlay	1221 SY	\$6.00	\$7,326.00
02110	Remove Concrete Pavement	2495 SY	\$6.00	\$14,970.00
02110	Remove Casting Assembly	4 EA	\$200.00	\$800.00
02110	Sawcut Concrete Pavement (Full Depth)	642 LF	\$7.00	\$4,494.00
02231	Common Excavation (P)	310 CY	\$10.00	\$3,100.00
02231	Subgrade Preparation	2,223 SY	\$2.50	\$5,557.50
02231	Aggregate Base Course (CV)	310 CY	\$20.00	\$6,200.00
02520	4" Concrete Sidewalk	1,290 SF	\$5.00	\$6,450.00
02520	7" Non-Reinforced Concrete Pavement	2,155 SY	\$50.00	\$107,750.00
02520	Concrete Curb & Gutter, Design B624	756 LF	\$18.00	\$13,608.00
02520	Reinforcement Bars (Epoxy Coated)	700 LB	\$3.00	\$2,100.00
02607	Casting Assembly	4 EA	\$1,000.00	\$4,000.00
02923	Topsoil Borrow (LV)	200 CY	\$15.00	\$3,000.00
02923	Common Borrow	400 CY	\$10.00	\$4,000.00
02936	Seeding	1500 SY	\$3.00	\$4,500.00
	<b>TOTAL</b>			<b>\$197,747.50</b>

Exhibit 12B  
scale: 1"=30'

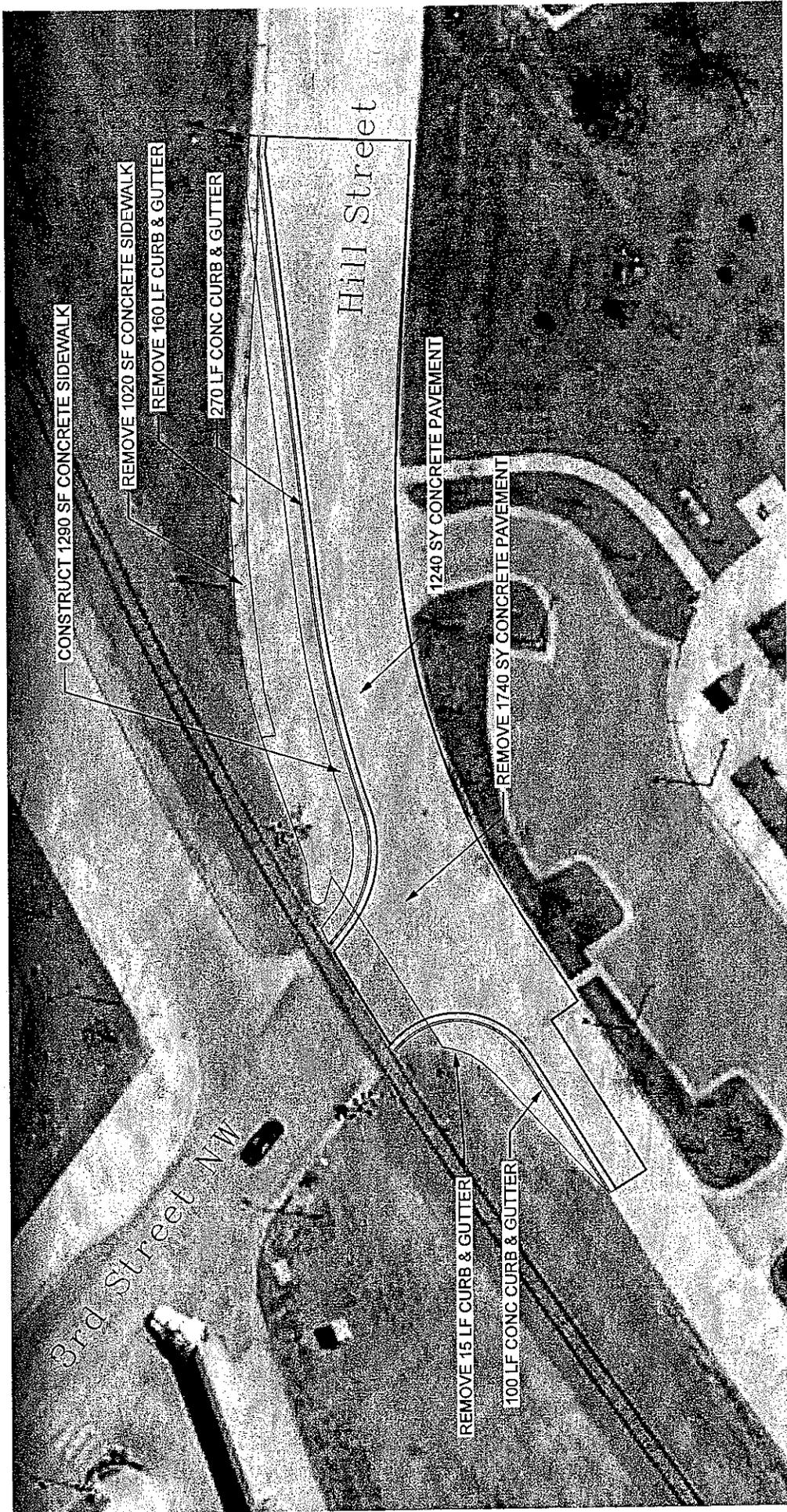


Exhibit 13B  
scale: 1"=30'

CONSTRUCT 710 SY CONCRETE PAVEMENT

REMOVE 118 LF CURB & GUTTER

112 LF CONC CURB & GUTTER

REMOVE 46 SY CONCRETE PAVEMENT

REMOVE 26 LF CURB & GUTTER

REMOVE 93 SY BITUMINOUS PAVEMENT

REMOVE 130 LF CURB & GUTTER

68 LF CONC CURB & GUTTER

ADJUST / RELOCATE CB

REMOVE 78 LF CURB & GUTTER

188 LF CONC CURB & GUTTER

REMOVE 1128 SY BITUMINOUS PAVEMENT

REMOVE 512 SY CONCRETE PAVEMENT

REMOVE 98 LF CURB & GUTTER

CONSTRUCT 47 SY CONCRETE PAVEMENT

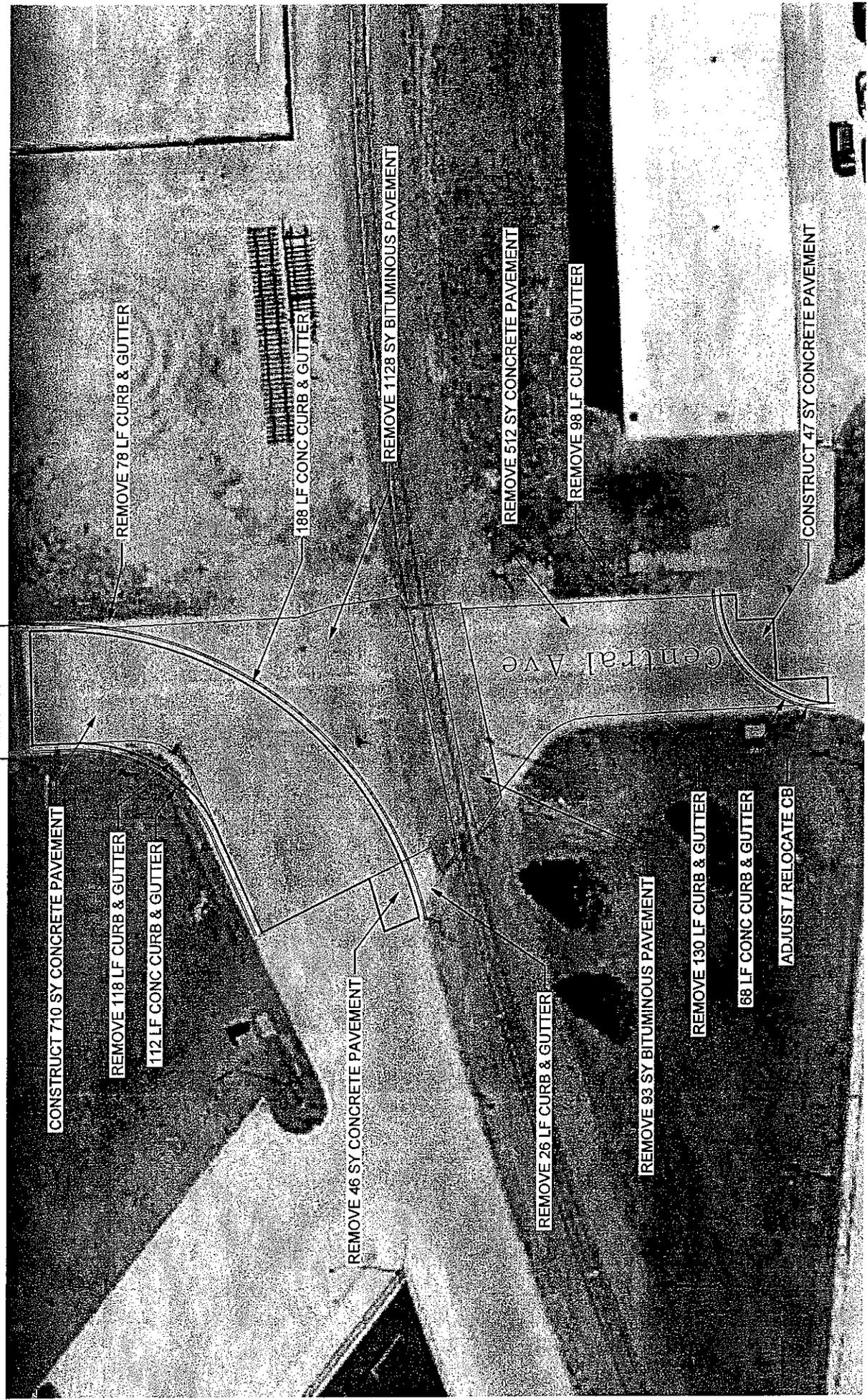


Exhibit 13B-R  
scale: 1"=30'

CONSTRUCT 710 SY CONCRETE PAVEMENT

REMOVE 118 LF CURB & GUTTER

112 LF CONC CURB & GUTTER

REMOVE 78 LF CURB & GUTTER

188 LF CONC CURB & GUTTER

REMOVE 46 SY CONCRETE PAVEMENT

REMOVE 1128 SY BITUMINOUS PAVEMENT

REMOVE 709 SY CONCRETE PAVEMENT

REMOVE 160 LF CURB & GUTTER

REMOVE 33 SY BITUMINOUS PAVEMENT

ADJUST CB

CONSTRUCT 205 SY CONCRETE PAVEMENT

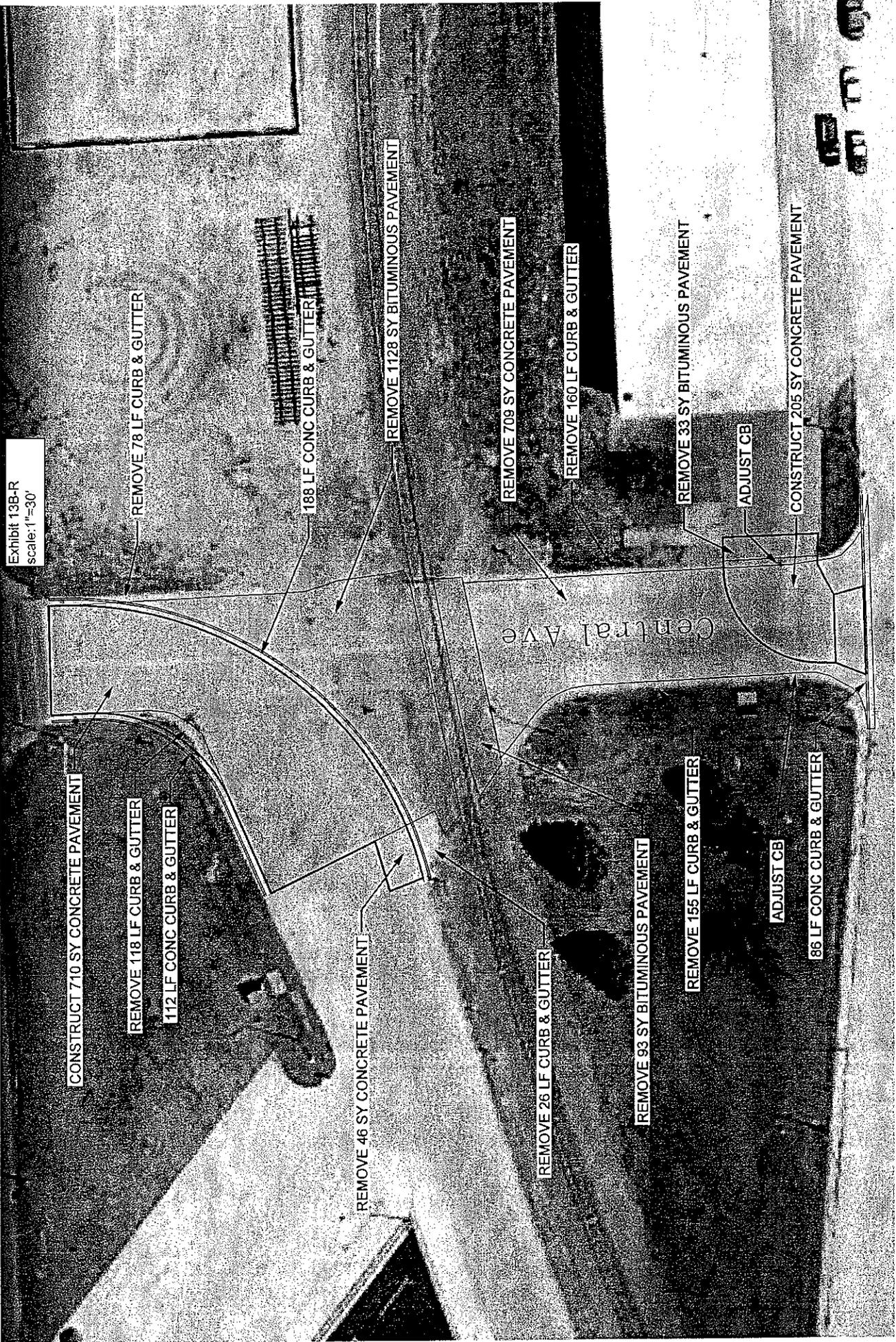
REMOVE 93 SY BITUMINOUS PAVEMENT

REMOVE 155 LF CURB & GUTTER

ADJUST CB

86 LF CONC CURB & GUTTER

Central Ave





**RESOLUTION NO. 10 – 02 – 21**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 5474 for a total of \$474.00.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$474.00 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 23, 2010.

Voting Aye:  
 Voting Nay: None.  
 Absent: Buckalew.  
 Abstain: None.

The President declared the resolution passed.

Passed: February 23, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 23<sup>rd</sup> of February, 2010.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA            )  
COUNTY OF POLK                ) ss  
CITY OF EAST GRAND FORKS    )

I, Craig Buckalew, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 5474 for a total of \$474.00.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 23, 2010.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

**RESOLUTION NO. 10 – 02 - 22**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**WHEREAS**, The City of East Grand Forks is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

**WHEREAS**, The following persons have offered to contribute the cash amounts set forth below to the city:

- Name of Donor
- Marc DeMers
- Craig Buckalew

**WHEREAS**, All such donations have been contributed to assist the city in general operations or other purposes, as allowed by law; and

**WHEREAS**, The City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA, AS FOLLOWS:**

1. The donations described above are accepted and shall be used for general operations or other purposes as adopted by the City Council, as allowed by law.
2. The city administrator is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Voting Aye:  
Voting Nay: None.

The President declared the resolution passed.

Passed: February 23, 2010

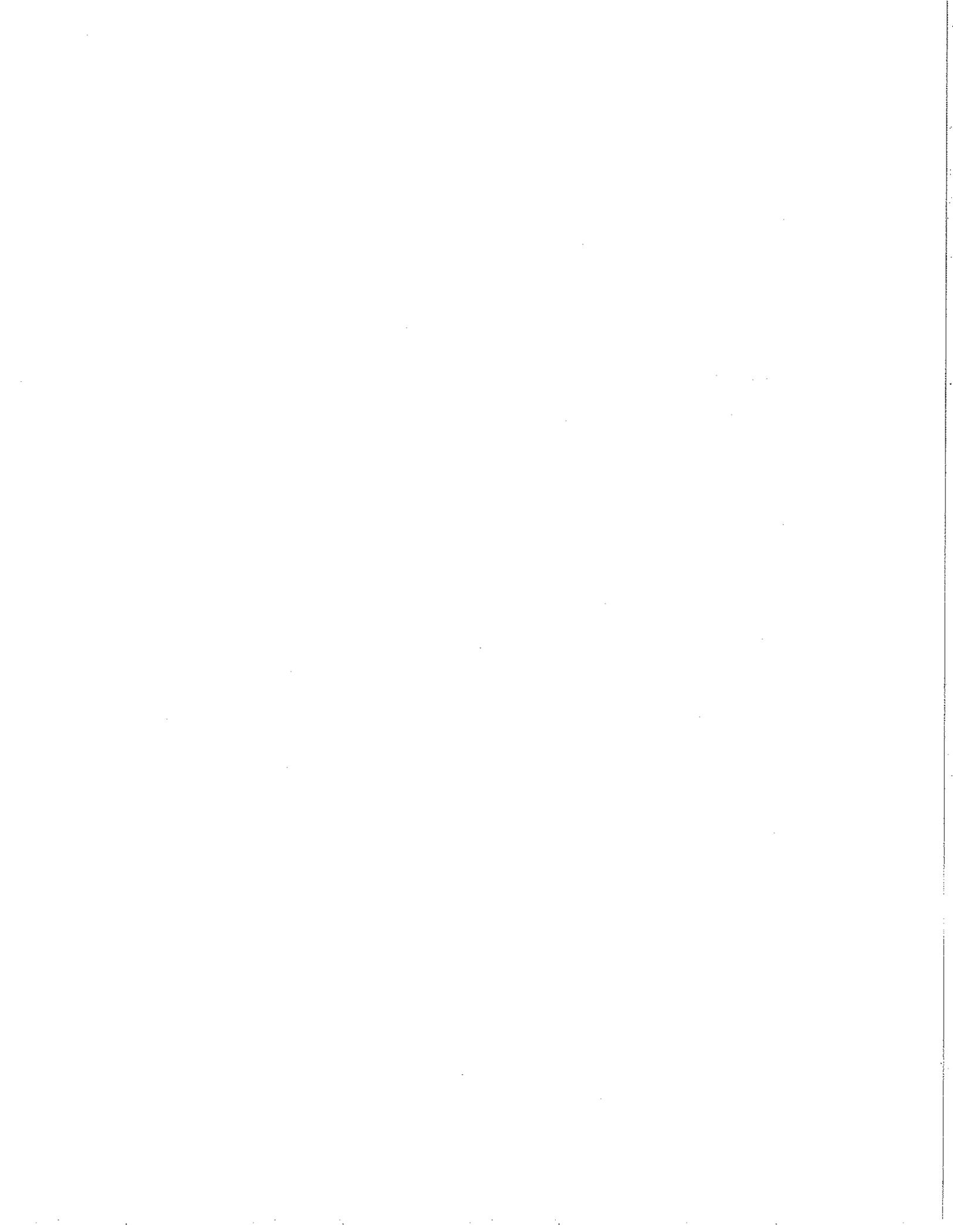
Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 23<sup>rd</sup> day of February, 2010.

\_\_\_\_\_  
Mayor



**RESOLUTION NO. 10 – 02 - 23**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**WHEREAS**, The City of East Grand Forks is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

**WHEREAS**, All such donations have been contributed to assist the city in general operations or other purposes, as allowed by law; and

**WHEREAS**, The City Council finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST GRAND FORKS, MINNESOTA, AS FOLLOWS:**

1. The donations described above are accepted and shall be used for the 125<sup>th</sup> Anniversary of the City of East Grand Forks.
2. The city administrator is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Voting Aye:  
Voting Nay: None.

The President declared the resolution passed.

Passed: February 23, 2010

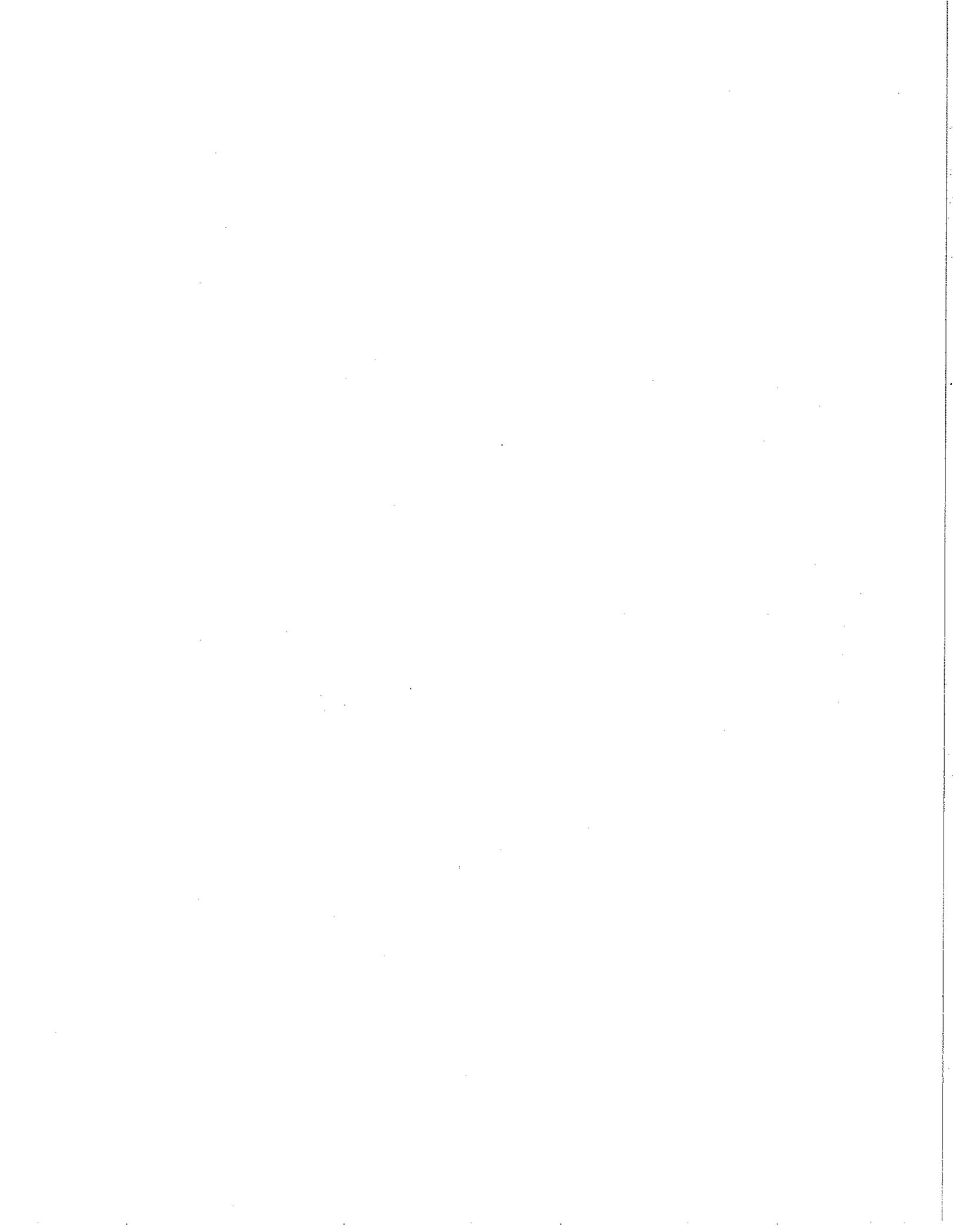
Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 23<sup>rd</sup> day of February, 2010.

\_\_\_\_\_  
Mayor



# Accounts Payable

## Check Register Totals Only



**City of East Grand Forks**

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

User: ejohnson  
 Printed: 2/11/2010 - 11:41 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
5429	02/16/2010	ADV001	Advanced Business Methods Inc	172.90	0
5430	02/16/2010	AGR001	Agri-Valley Grand Forks Petroleum	17,921.25	0
5431	02/16/2010	ALB001	Albrecht Manufacturing	988.20	0
5432	02/16/2010	AME002	American Tire Service	36.31	0
5433	02/16/2010	AME005	Ameripride Linen & Apparel Services	564.16	0
5434	02/16/2010	AQU001	Aqua Water Solutions	27.35	0
5435	02/16/2010	AUT001	Auto Glass & Aftermarket Inc	237.00	0
5436	02/16/2010	BAT001	Batteries Plus	87.12	0
5437	02/16/2010	BEN001	Ben Meadows	1,322.37	0
5438	02/16/2010	BOR001	Border States Electric Supply	145.41	0
5439	02/16/2010	BRE005	Billy Brewitz	87.00	0
5440	02/16/2010	BRI003	Brite-Way Window Cleaning	50.00	0
5441	02/16/2010	BRU001	Jay Bruce	138.11	0
5442	02/16/2010	C&R001	C&R Laundry & Cleaners	448.93	0
5443	02/16/2010	CAN001	Canon Financial Services	167.10	0
5444	02/16/2010	GFT003	Donald Scott Cash	1,828.84	0
5445	02/16/2010	CBC001	CBCS	155.00	0
5446	02/16/2010	CIV002	Civic Plus	5,526.00	0
5447	02/16/2010	CMI001	CMI Inc	84.92	0
5448	02/16/2010	COL002	Cole Papers Inc	240.82	0
5449	02/16/2010	QUI002	Corey & Michelle Quirck & American	5,000.00	0
5450	02/16/2010	D&M002	D&M Distributing	169.73	0
5451	02/16/2010	DAK006	Dakota TV & Appliance	309.73	0
5452	02/16/2010	DAV001	Dave's Snow Removal	180.00	0
5453	02/16/2010	DIA001	Richard Papenfuss Diamond Cleaning	256.51	0
5454	02/16/2010	EAS005	East Side Express	55.28	0
5455	02/16/2010	EGE002	Bobbie Egeland	72.38	0
5456	02/16/2010	EGF0010	EGF Building Officials	975.00	0
5457	02/16/2010	EXP003	Explorer Post #38	60.00	0
5458	02/16/2010	FLA002	Flat Plains Services Inc	1,520.00	0
5459	02/16/2010	G&K001	G&K Services	132.83	0
5460	02/16/2010	GAF001	Gaffanays	32.58	0
5461	02/16/2010	GAL005	Randy Galstad	57.00	0
5462	02/16/2010	GAL003	Galstad Jensen & McCann PA	9,700.25	0
5463	02/16/2010	GFC001	GF City Utility Billing	12,173.00	0
5464	02/16/2010	GFH002	GF Herald	679.77	0
5465	02/16/2010	GFT002	GF Thur-O-Clean	314.21	0
5466	02/16/2010	GFW001	GF Welding & Machine	13.37	0
5467	02/16/2010	WIN001	GF Winnelson	58.78	0
5468	02/16/2010	GOV001	Government Finance Officers Associa	60.00	0
5469	02/16/2010	GTS001	Government Training Services	180.00	0
5470	02/16/2010	GRA004	Grand Cities Towing	490.00	0
5471	02/16/2010	GRA008	Grand Forks City	17,254.00	0
5472	02/16/2010	HAI002	Rick Hajicek	418.00	0
5473	02/16/2010	HAI001	Rod Hajicek	30.00	0
5474	02/16/2010	HAR001	Hardware Hank	474.00	0
5475	02/16/2010	HEA001	Heartland Paper	713.27	0
5476	02/16/2010	HEN001	Henke - Alamo Group Company	2,142.37	0
5477	02/16/2010	HUG001	Hugo's	211.92	0
5478	02/16/2010	INT003	Integra Telecom	160.61	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
5479	02/16/2010	KEI001	Keith's Security World	110.68	0
5480	02/16/2010	KEL001	Kellermeyer Building Service	2,671.88	0
5481	02/16/2010	LEA002	League of MN Cities	47,723.62	0
5482	02/16/2010	LUC001	Gerald Lucke	669.00	0
5483	02/16/2010	M&W001	M&W Services	180.00	0
5484	02/16/2010	MCD001	McDonald's of EGF	33.75	0
5485	02/16/2010	MER002	Seth Merkens	40.50	0
5486	02/16/2010	MPO001	Metropolitan Planning Organization	9,424.65	0
5487	02/16/2010	MIT001	Mitch Yoney Snow Removal	698.75	0
5488	02/16/2010	MNF002	MnFIAM Book Sales	106.88	0
5489	02/16/2010	NAN001	Nan McKay & Associates	349.00	0
5490	02/16/2010	NAR002	Narlock Sanding	75.00	0
5491	02/16/2010	NRP001	National Recreation & Park Associatic	140.00	0
5492	02/16/2010	NEV001	Neveco Inc	949.05	0
5493	02/16/2010	NEW001	Newman Signs	2,370.00	0
5494	02/16/2010	NOR001	Northland College	25.00	0
5495	02/16/2010	ORE001	O'Reilly Auto Parts	219.95	0
5496	02/16/2010	OLS001	Chris Olson	8.25	0
5497	02/16/2010	ORC002	Richard Orchard	1,276.00	0
5498	02/16/2010	PET001	Peterson Veterinarian Clinic P.C.	384.29	0
5499	02/16/2010	PRA001	Praxair Distribution	18.47	0
5500	02/16/2010	PRE001	Premium Waters Inc	40.12	0
5501	02/16/2010	PSD001	PS Door Services	347.76	0
5502	02/16/2010	QUI001	Quill Corp	358.58	0
5503	02/16/2010	RAD002	Radar Shop	323.00	0
5504	02/16/2010	ROT002	Rotary Club of East Grand Forks	100.00	0
5505	02/16/2010	RYD001	Rydell Chevrolet	13.40	0
5506	02/16/2010	SCH016	Jim & Julie Scheef	1,707.66	0
5507	02/16/2010	SCH006	Aeisso Schrage	40.50	0
5508	02/16/2010	SCH008	Todd Schumacher	65.00	0
5509	02/16/2010	STE007	Matt Stengl	32.00	0
5510	02/16/2010	STR003	Streichers	229.72	0
5511	02/16/2010	SUN002	Sun Dot Communications	138.49	0
5512	02/16/2010	CHA001	The Chamber of EGF/GF	460.00	0
5513	02/16/2010	TON001	Tony Dorn Inc	165.34	0
5514	02/16/2010	TRU001	True Temp	839.81	0
5515	02/16/2010	TRY001	Try-County Refrigeration	656.84	0
5516	02/16/2010	UNI005	Uniforms Unlimited Inc.	812.35	0
5517	02/16/2010	WAN001	Wanda L Davis & Gate City Bank	5,000.00	0
5518	02/16/2010	WAS001	Waste Mgmt	28,134.54	0
5519	02/16/2010	WAT001	Water & Light Department	42,322.05	0
5520	02/16/2010	WHI001	Whitey's Cafe Inc	72.57	0
5521	02/16/2010	XER001	Xerox Corporation	69.91	0
5522	02/16/2010	ZEE001	Zee Medical Service	46.38	0

Check Total: 233,574.12

Accounts Payable  
Check Register Totals Only



**City of East Grand Forks**

P. O. Box 373  
East Grand Forks, MN 56721  
(218) 773-2483

User: ejohnson  
Printed: 2/19/2010 - 9:52 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
5533	02/16/2010	BUT001	Butler Machinery Co	0.00	0
5534	02/16/2010	MND009	MN Drivers & Vehicle Services	101.50	0
5535	02/16/2010	STA005	Strata Corp	0.00	0
				<hr/> <hr/>	
Check Total:				101.50	
				<hr/> <hr/>	

