

**AGENDA
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, MAY 10, 2016 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

- 1. Request to Hire Baseball Coordinator – Mark Dragich**
- 2. Request to Build Garage at the Cemetery – Mark Dragich**
- 3. Realtor-Initiated Sales of City Owned Lots – Paul Gorte**
- 4. Microbrewery Discussion – Ron Galstad**
- 5. Other**

ADJOURN:

Upcoming Meetings

Regular Council Meeting – Tuesday, May 17, 2016 – Council Chambers
Work Session – Tuesday, May 24, 2016 – Training Room
Regular Council Meeting – Tuesday, June 7, 2016 – Council Chambers
Work Session – Tuesday, June 14, 2016 – Training Room

Request for Council Action

Date: 5/4/16

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Mark Dragich – Park & Rec Dept

RE: Request for Baseball Coordinator

Due to recent changes in the Park & Rec Office additional help is needed with the baseball program this year. It is being requested to hire a baseball coordinator to assist with activities during the 2016 season. This person would be handling the day-to-day operations. If approved they would start immediately and work through the summer baseball season.

Recommendation:

Staff recommends approving the request to hire a baseball coordinator to start as soon as possible.

Request for Council Action

Date: May 5, 2016

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Mark Dragich

RE: Cemetery Garage

We would like to request approval to build a garage at Resurrection Cemetery. Currently we are driving both a mower and tractor back and forth from the Civic Center daily adding hours onto the equipment and also spending man hours in the process. The garage would also be beneficial for other storage as the cemetery develops.

Two bids are attached for the construction of the garage – Dan Cariveau Construction for \$17,700 and from GW & Sons Construction for \$21,635.00.

Also included is a bid from Cariveau Concrete Construction to pour the cement slab and apron for the garage at a total of \$4920.00.

Recommendation: Accept bid from Dan Cariveau Construction for \$17,700 and bid from Cariveau Concrete Construction for \$4920 to complete the project.

Enclosures: Bids included.

DANIEL L. CARIVEAU CONSTRUCTION
DESIGN/ BUILD
19251 440th Ave. SW
East Grand Forks, MN 56721
C 218-693-9065 H 218-773-9225
MN. LIC. # BC692891 ND. LIC # 51058

March 15, 2016

ESTIMATE

City of East Grand Forks
Parks and Recreation Dept.
Attn: Dave Acker, Superintendent
East Grand Forks, MN 56721

Re: New 24' x 24' GARAGE

LABOR AND MATERIAL FOR 24' x 24' GARAGE -

WALL FRAMING -

Wall Framing - 2x4x10' Studs – Note: Full 10'-4 ½" h Side Walls
7/16" OSB Wall Sheathing
Vinyl Double 4" Lap Siding

GABLE ROOF -

12" Gable and 12" Eave Overhangs
4/12 Roof Pitch, Standard Trusses @ 2' O.C.
½" 4 Ply Plywood Roof Sheathing
Duration, Driftwood Shingles
White Aluminum Soffit & Fascia
White Premium Roof Edge

DOORS -

1 - 36"x 80" Walk-in Service Door
1 - 16'x9' Steel Overhead Garage Door – Insulated and metal lined

CONCRETE -

Concrete slab, Foundation and Flatwork not included in estimate

TOTAL BID for LABOR AND MATERIAL

\$17,200.00

Note: Up charge for 2x6x10' Framing \$500.00

Sincerely,

Daniel L. Cariveau



DANIEL L. CARIVEAU CONSTRUCTION
DESIGN/ BUILD

GW & Sons Construction Inc.
 1555 N 52nd St.
 Grand Forks, ND 58203

PROPOSAL AND
ACCEPTANCE

NAME / ADDRESS
East Grand Forks Parks and Recreation 600 DeMers Ave East Grand Forks, MN 56721

DATE	QUOTE #
4/29/2016	1043

P.O. NO.	TERMS
Verb/Dave	Good for 18 days

DESCRIPTION	TOTAL
<p>We at GW & Sons Construction Inc. Propose Materials and Labor for the following: Garage at cemetery in EGF</p> <p>24' x 24' x 10' high with 2' overhang on sidewalls</p> <p>2 x 6 Walls 10' high</p> <p>4:12 roof pitch</p> <p>Vinyl siding</p> <p>10' x 8' unisulated overhead door, (No Operator)</p> <p>1 - 3070 walkdoor</p>	

Please sign and date below to accept this proposal & send one signed copy to us. Thank You.

Signature

Date
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GW & Sons Construction Inc.
 1555 N 52nd St.
 Grand Forks, ND 58203

PROPOSAL AND
ACCEPTANCE

NAME / ADDRESS
East Grand Forks Parks and Recreation 600 DeMers Ave East Grand Forks, MN 56721

DATE	QUOTE #
4/29/2016	1043

P.O. NO.	TERMS
Verb/Dave	Good for 18 days

DESCRIPTION	TOTAL
TOTAL PRICE	21,635.00
NOT INCLUDED: Permits, Bonds, Builders Risk Insurance, Site Work, Concrete, Landscaping, Electrical, Plumbing, Heating, Insulation.	

Please sign and date below to accept this proposal & send one signed copy to us. Thank You.

Signature _____ Date _____
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875045

Carmel Concrete Const.
 23357 425th Ave. SW
 GOF MN 56721 973-2381

CUSTOMER'S ORDER NO.	DEPARTMENT	DATE
		Feb 19, 2016
NAME City of EGF - Parks & Rec.		
ADDRESS		
CITY, STATE, ZIP Garage Slab @ Cemetery		

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MOSE. RETD.	PAID OUT
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QUANTITY	DESCRIPTION	PRICE	AMOUNT
1	24x24 Garage Slab		
2	5 inch depth w/ thickened edge		
3	(1 foot Deep by 1 foot wide)		
4	4000 PSI Mix, 3 inch rebar 2 foot		
5	on center, 12 yards full gravel		
6	567 SQ FT		3600.00
7			
8			
9			
10			
11	* OPTIONAL 24x10 Apron		
12	in front of Garage Door		
13	5 inch depth, 4000 PSI Mix, 3 inch Rebar		
14	2 foot on center		1320.00
15			
16			
17			
18			

RECEIVED BY

A-5805
 T-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11

Request for Council Action

Date: May 17, 2016

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Paul Gorte, Economic Development Director

RE: Realtor-Initiated Sales of City-Owned Lots

Recently I have been approached by realtors representing potential buyers of vacant City-owned residential lots. Normally the seller (City) pays the commission on such sales. We have not built realtor commissions into the lot pricing structure. I discussed this with the EDA at its May 3 meeting. I suggested, and they concurred, that we add a \$3000 surcharge for any realtor-initiated sale to cover the commission. Such surcharge would be identified on the sales literature.

Issue: Would the City Council rather approve a \$3000 surcharge for realtor-initiated sales of City-owned residential lots or absorb the commission without the surcharge?