

WEEKLY MEMO

Date: April 29, 2016

To: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

RE: Weekly Update

UPCOMING MEETINGS:

Council Meeting – May 3, 2016 – 5:00 PM – Council Chambers

Work Session – May 10, 2016 – 5:00 PM – Training Room

Council Meeting – May 17, 2016 – 5:00 PM – Council Chambers

Work Session – May 24, 2016 – 5:00 PM – Training Room

Administrator's Report:

MCMA Conference

I will be out of the office May 4 – May 6 at the MCMA City Manager's Conference in Nisswa.

Pool Rehab Project

Parks & Recreation Director Aker and I met with EAPC and TF Powers on Thursday, April 28 at the Pool for an update meeting. The decks are poured and the project is on pace to be finished on time and under budget. The one item that could prevent the pool from opening on time is if we receive a significant amount of rain during the week of May 9th. The week of May 9th is when the liner is scheduled to be installed. The liner cannot be installed if it is raining or the surface is wet.

Administrative Intern

Alexander Anders will start as an intern on May 16th. Mr. Anders graduates from UND in May and will work as an intern until mid July.