

**APPROVED MINUTES  
OF THE CITY COUNCIL  
CITY OF EAST GRAND FORKS  
MONDAY, MARCH 14, 2016 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for March 14, 2016 was called to order by Council President Mark Olstad at 5:02 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.*

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Paul Gorte, Economic Development Director; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of March 1, 2016.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of March 8, 2016.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS ONE (1) AND TWO (2).**

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Buckalew.  
Voting Nay: None.*

**SCHEDULED BID LETTINGS:**

3. Consider adopting Resolution No. 16-03-32 approving the plans and specifications and ordering advertisement for bids for 2015 City Project No. 1 – Interconnect Project.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO ADOPT RESOLUTION NO. 16-03-32 APPROVING THE PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR 2015 CITY PROJECT NO. 1 – INTERCONNECT PROJECT.**

Mr. Boppre thanked the Council for letting him design the project which had been both challenging and rewarding. He reminded them of the tentative timeline for this project, that two permits will be required, and once both have been approved he will be asking to set the bid date for the project.

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Buckalew.*

*Voting Nay: None.*

4. Consider adopting Resolution No. 16-03-33 ordering advertisement for bids for 2014 City Project No. 5 - Sand/Salt Storage Building.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 16-03-33 ORDERING ADVERTISEMENT FOR BIDS FOR 2014 CITY PROJECT NO. 5 - SAND/SALT STORAGE BUILDING.**

Mr. Stordahl stated how there had been a couple questions at the work session. He commented how one was if this was a want or a need. He explained that the City currently is operating under an MS4 permit which tries to monitor any illicit discharge and that the City must also comply. He informed the Council what other cities in the region have done by either building their own building or sharing with the County or State. He explained those that share with the State have been grandfathered in and the State no longer allows those agreements. Council member DeMers asked what the future of sanding is and if the City will at some point use a brine system. Mr. Stordahl explained how he has looked into a brine process but the City would still need a facility to store the salt for the brine. Mayor Stauss commented how the sand and salt that gets put on the road gets into the storm water system much faster than sitting in the storage pile. Council member Tweten stated how the street crew is affective and the Council has the responsibility to keep the roads safe. Mr. Stordahl added that if or when this building wasn't being used for salt storage it could be used to store equipment.

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Buckalew.*

*Voting Nay: None.*

**SCHEDULED PUBLIC HEARINGS: NONE**

**CONSENT AGENDA:**

Items under the “Consent Agenda” will be adopted with one motion; however, council members may

request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider approving the Exempt Gambling Application for the East Grand Forks Home Run Club to hold a raffle on April 12, 2016 at Stauss Baseball Park located at 5<sup>th</sup> Ave NE East Grand Forks, MN 56721 and waive the 30-day waiting period.
6. Consider approving the temporary liquor license for Sacred Heart for an event on April 9, 2016 with contracted liquor services being provided by East Grand Lanes.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEMS FIVE (5) AND SIX (6).**

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Buckalew.*

*Voting Nay: None.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

7. Regular meeting minutes of the Water, Light, Power, and Building Commission for February 4, 2016 and February 18, 2016.
8. Regular meeting minutes of the Economic Development Authority Board for February 2, 2016.

**COMMUNICATIONS: NONE**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

9. Consider adopting Resolution No. 16-03-34 authorizing Alliant Engineering to conduct the Intersection Control Evaluation at the intersection of Byglund Road and Rhinehart Drive with costs for services not to exceed \$9,990.

**A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 16-03-34 AUTHORIZING ALLIANT ENGINEERING TO CONDUCT THE INTERSECTION CONTROL EVALUATION AT THE INTERSECTION OF BYGLAND ROAD AND RHINEHART DRIVE WITH COSTS FOR SERVICES NOT TO EXCEED \$9,990.**

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Buckalew.*

*Voting Nay: None.*

Council member Tweten stated since the Council has started this process it should give people living out on the south end of town notice that the Council is concerned about the traffic conditions there, there has been considerable discussion on this topic, and that this is a safety issue. He commented how the Council will continue to set priorities that help develop the residential areas.

10. Consider approving the request to purchase an Elgin Pelican Street Sweeper from Sanitations Products in the amount of \$202,460 and declare the current Elgin Street Sweeper as surplus.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE REQUEST TO PURCHASE AN ELGIN PELICAN STREET SWEEPER FROM SANITATIONS PRODUCTS IN THE AMOUNT OF \$202,460 AND DECLARE THE CURRENT ELGIN STREET SWEEPER AS SURPLUS.**

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Buckalew.*

*Voting Nay: None.*

**CLAIMS:**

11. Consider adopting Resolution No. 16-03-35 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 23692 for a total of \$368.09 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 16-03-35 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 23692 FOR A TOTAL OF \$368.09 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

*Abstain: Buckalew.*

12. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Buckalew.*

*Voting Nay: None.*

**COUNCIL/STAFF REPORTS:**

Council Member Tweten stated that he had given the Council a copy of an article that was in the Star Tribune and the USA Today. He explained that one thing the Council has recognized over the years is the safety of employees and how it is important to protect the police officers.

Council Member Buckalew stated that he was looking forward to meet in the Twin Cities and try to get legislation passed that will benefit the community.

Mr. Boppre told the Council that both Mr. Stordahl and his staff were instrumental in the preparation of plans and specifications which was 90 pages long and the largest set of plans that he had ever prepared and thanked them for their help with this. He commented how a delegation was going down to the Twin Cities and wished them good luck.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO ADJOURN THE MARCH 14, 2016 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:24 P.M.**

*Voting Aye: Tweten, Olstad, Grassel, DeMers, Vetter, Pokrzywinski, and Buckalew.*

*Voting Nay: None.*

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David Murphy, City Administrator/Clerk-Treasurer