

**APPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 16, 2016 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for February 16, 2016 was called to order by Council President Mark Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Craig Buckalew, Henry Tweten, and Marc DeMers(5:03pm).

Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, City Planner; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of February 2, 2016.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of February 9, 2016.

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Vetter, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: *DeMers and Pokrzywinski.*

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the Special Operations Group Joint Powers Agreement between the City of East Grand Forks and the other participating agencies.
4. Consider approving the Pine to Prairie Drug Task Force Joint Powers Agreement between the City of East Grand Forks and the other participating agencies.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO APPROVE ITEMS THREE (3) AND FOUR (4).

Voting Aye: Vetter, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: DeMers and Pokrzywinski.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 21, 2016.
6. The Organizational and Regular meeting minutes of the Economic Development Authority Board for January 19, 2016.
7. The Organization and Regular meeting minutes of the Planning Commission for January 14, 2016.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

8. Consider adopting Resolution No. 16-02-24 amending the Transportation Improvement Program for the 2018 funds to be used on the construction of a round-a-bout at the intersection of Bygland Road and Rhinehart Drive.

Mr. Boppre informed the Council they need to wait to amend the Transportation Improvement Program (TIP) because MNDOT will require an Intersection Control Evaluation or an ICE be completed at this intersection before the project can move forward. He stated that he had handed out some information regarding what would be needed for this evaluation and asked to have this item tabled until the report

had been completed. He added there would still be time to amend the TIP and informed the Council that this item would be brought back to a work session for discussion once the ICE was prepared.

9. Consider adopting Resolution No. 16-02-25 authorizing the repayment of the Intermediary Relending Program Funds and agree to use the remaining funds for economic development activities.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO ADOPT RESOLUTION NO. 16-02-25 AUTHORIZING THE REPAYMENT OF THE INTERMEDIARY RELENDING PROGRAM FUNDS AND AGREE TO USE THE REMAINING FUNDS FOR ECONOMIC DEVELOPMENT ACTIVITIES.

Voting Aye: DeMers, Vetter, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: Pokrzywinski.

10. Consider approving the Intermunicipal Agreement between the City of East Grand Forks and Grand Forks for the conveyance and the treatment of wastewater.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE INTERMUNICIPAL AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND GRAND FORKS FOR THE CONVEYANCE AND THE TREATMENT OF WASTEWATER.

Mr. Murphy reminded the Council that there was a question about the finalization of the agreement and if both Councils will be voting on the same thing. He explained the changes that were made were included in the memo that was in the packet and that currently the city attorneys from each city were currently working on wording regarding section 4.2 and the 5 year termination. He read the language that had been proposed. Mr. Boppre stated what had been suggested better fit with what Nancy from the PFA had suggested. Mr. Murphy told the Council that there wasn't going to be any changes to the main content of the agreement, the only changes would be minor wordsmithing, and recommended the Council approve the agreement as presented.

Voting Aye: DeMers, Vetter, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: Pokrzywinski.

11. Consider approving the Memorandum of Understanding between the City of East Grand Forks and Grand Forks for additional terms relating to the ownership, transfer of the ownership, bidding, construction, and financing of the interconnect project.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF EAST GRAND FORKS AND GRAND FORKS FOR ADDITIONAL TERMS RELATING TO THE OWNERSHIP, TRANSFER OF THE OWNERSHIP, BIDDING, CONSTRUCTION, AND FINANCING OF THE INTERCONNECT PROJECT.

Voting Aye: DeMers, Vetter, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: Pokrzywinski.

CLAIMS:

12. Consider adopting Resolution No. 16-02-26 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 23491 for a total of \$648.87 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 16-02-26 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 23491 FOR A TOTAL OF \$648.87 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: DeMers, Vetter, Tweten, Olstad, and Grassel.

Voting Nay: None.

Abstain: Buckalew.

Absent: Pokrzywinski.

13. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER VETTER, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: DeMers, Vetter, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: Pokrzywinski.

COUNCIL/STAFF REPORTS:

Council Vice-President Grassel congratulated the youth hockey and figure skating groups for their performances over the weekend and out in Oregon.

Mr. Murphy reminded everyone that the Public Accuracy Testing will be held at City Hall the following day starting at 4:00pm and the first ballot board will follow the testing. He stated that both were open to the public.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER VETTER, TO ADJOURN THE FEBRUARY 16, 2016 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:13 P.M.

Voting Aye: DeMers, Vetter, Buckalew, Tweten, Olstad, and Grassel.

Voting Nay: None.

Absent: Pokrzywinski.

David Murphy, City Administrator/Clerk-Treasurer