

**AGENDA
OF THE SPECIAL MEETING
CITY OF EAST GRAND FORKS
MONDAY, DECEMBER 21, 2015 - 5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF QUORUM:

NEW BUSINESS:

1. Discussion on ballot question or questions and notices.
2. Consider adopting Resolution No. 15-12-138 Addendum A approving the question and other necessary information for the special election on March 7, 2016.
3. Consider adopting Resolution No. 15-12-138 Addendum B approving the questions and other necessary information for the special election on March 7, 2016.
4. Consider adopting Resolution No. 15-12-138 Addendum C approving the questions and other necessary information for the special election on March 7, 2016.

ADJOURN:

ADDENDUM TO RESOLUTION NO. 15 – 12 – 138 A

WHEREAS, the City proposes to hold a special election on March 7, 2016 for approval of the city voters to impose by ordinance a sales and use tax of up to 1% to pay all or part of the capital or administrative costs of acquisition, construction and improvement to the City’s public swimming pool and splash parks in Nash and O’Leary park.

NOW, THEREFORE, BE IT HEREBY RESOLVED

1. The City of East Grand Forks will hold a special election using mail ballots.
2. The official Election Day will be March 7, 2016.
3. A Ballot Board will be appointed to process the mail ballots and run the polling location on Election Day.
4. On Election Day the polling location will be City Hall located at 600 Demers Ave and will be open from 7:00am until 8:00pm.
5. Absentee ballots will be available from the Administration Office located in City Hall on the 2nd floor in the West Wing.
6. The Ballot Board will be using M100 equipment to count ballots.
7. There will be one question on the ballot to vote on and it will read as follows:

Instructions to Voters

To vote, completely fill in the oval(s) next to your choice(s) like this: 

To vote for a question, fill in the oval next to the word “Yes” for that question.
 To vote against a question, fill in the oval next to the word “No” for that question.

IMPLEMENTATION OF CITY SALES TAX FOR POOL AND SPLASH PARKS

<p>Shall the City of East Grand Forks be authorized to impose a sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the public swimming pool renovation project and the construction of two splash parks?</p>

YES

NO

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE IMPLEMENTATION OF A CITY SALES AND USE TAX.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: December 21, 2015

Attest:

City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this 21st day of December, 2015.

Mayor



City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

Notice of Special Election
City of East Grand Forks
East Grand Forks, Minnesota

Notice is hereby given that a special election has been called and will be held in and for the City of East Grand Forks, State of Minnesota, on Monday, March 7, 2016, for the purpose of voting on the following question:

City of East Grand Forks Question 1
IMPLEMENTATION OF CITY SALES TAX FOR POOL AND SPLASH PARKS

Shall the City of East Grand Forks be authorized to impose a sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the public swimming pool renovation project and the construction of two splash parks?

YES
 NO

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE IMPLEMENTATION OF A CITY SALES AND USE TAX.

This election shall be conducted by mail. The procedures shall be as specified below.

Mail Ballot Procedures

1. These procedures shall be applicable to the special election of the City of East Grand Forks to be held on March 7, 2016.
2. This special election will be conducted by mail. Ballots will be mailed to all registered voters who are registered by the 24th day before the election. (February 12, 2016)
3. The ballots will be mailed no earlier than forty six (46) days and no later than fourteen (14) days before the date of the special election. The ballot will be addressed to the voter at the voter’s resident as shown on the registration file unless the voter requests, in writing, that the ballot be mailed to the voter at a different address.



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4. A registered voter who will be absent from the city when the ballots are to be mailed may file a request, in writing, to the Executive Assistant at City Hall Administration Office at least **twenty four (24)** days before the date of the election requesting that the ballot be mailed to the voter at the different address.
5. A voter who is not registered to vote within the city on the on the **24th day** before the special election may submit by mail or in person an application for absentee ballots to the executive assistant at City Hall Administration Office and receive voter registration forms and an absentee ballot for this special election. The mail balloting process for voters whose registrations are incomplete will be administered as if the voter is not registered to vote.
6. Mail or absentee ballots must be returned to the executive assistant at the City Hall Administration Office by mail, in person, or by designated agent until 8:00pm on the day of the election. If by mail the ballots must be returned in the ballot secrecy envelope and return envelope provided by the city. The mail voter's certificate on the return envelope must be completed by the voter and the voter's witness. If in person or by designated agent, the ballots must be returned to the Administration Office on the 2nd floor in the West Wing at 600 Demers Ave, East Grand Forks, MN 56721.
7. The polls will be open from 7:00am until 8:00pm at City Hall on the 1st floor in the South Wing at 600 Demers Ave, East Grand Forks, MN 56721 on the day of the election.
8. The ballots will be counted at the polling location on the 1st floor in the South Wing at 600 Demers Ave, East Grand Forks, MN 56721 after 8:00pm on March 7, 2016. The mail and absentee ballots must be counted together and be reported as one vote total.
9. Additional information concerning this election may be received from Megan Nelson, Executive Assistant at (218) 773-2483 or mnelson@egf.mn.



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Notice of Mail Ballot Election

Dear Voter,

Notice is hereby given that a special election has been called and will be held in and for the City of East Grand Forks, State of Minnesota, on Monday, March 7, 2016, for the purpose of voting on the following question:

Instructions to Voters

To vote, completely fill in the oval(s) next to your choice(s) like this: 

To vote for a question, fill in the oval next to the word “Yes” for that question.
To vote against a question, fill in the oval next to the word “No” for that question.

IMPLEMENTATION OF CITY SALES TAX FOR POOL AND SPLASH PARKS

Shall the City of East Grand Forks be authorized to impose a sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the public swimming pool renovation project and the construction of two splash parks?

YES

NO

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE IMPLEMENTATION OF A CITY SALES AND USE TAX.

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Mail Ballot Procedures

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The City of East Grand Forks is an Affirmative Action Equal Opportunity Employer.



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9. Additional information concerning this election may be received from Megan Nelson, Executive Assistant at (218) 773-2483 or mnelson@egf.mn.

Please share this information with all of the voters in your household.

Date: December 21, 2015

By Order of the City Council
Of East Grand Forks, Minnesota

ADDENDUM TO RESOLUTION NO. 15 – 12 – 138 B

WHEREAS, the City proposes to hold a special election on March 7, 2016 for approval of the city voters to impose by ordinance a sales and use tax of up to 1% to pay all or part of the capital or administrative costs of acquisition, construction and improvement to the City’s public swimming pool and splash parks in Nash and O’Leary park.

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6. The Ballot Board will be using M100 equipment to count ballots.
7. There will be two questions on the ballot to vote on and they will read as follows:

Instructions to Voters

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To vote against a question, fill in the oval next to the word “No” for that question.

**QUESTION 1
IMPLEMENTATION OF CITY SALES TAX FOR THE POOL RENOVATION
PROJECT**

Shall the City of East Grand Forks be authorized to impose a sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the public swimming pool renovation project?

YES

NO

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE IMPLEMENTATION OF A CITY SALES AND USE TAX.

QUESTION 2
UTILIZE SALES TAX FOR THE CONSTRUCTION OF SPLASH PARKS

Shall the City of East Grand Forks be authorized to use sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the construction of two splash parks?

YES

NO

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE CONSTRUCTION OF THE SPLASH PARKS.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: December 21, 2015

Attest:

City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this 21st day of December, 2015.

Mayor



City of East Grand Forks

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Notice of Special Election
City of East Grand Forks
East Grand Forks, Minnesota

Notice is hereby given that a special election has been called and will be held in and for the City of East Grand Forks, State of Minnesota, on Monday, March 7, 2016, for the purpose of voting on the following questions:

**CITY OF EAST GRAND FORKS QUESTION 1
IMPLEMENTATION OF CITY SALES TAX FOR THE POOL RENOVATION PROJECT**

Shall the City of East Grand Forks be authorized to impose a sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the public swimming pool renovation project?

- YES
 NO
-

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE IMPLEMENTATION OF A CITY SALES AND USE TAX.

**CITY OF EAST GRAND FORKS QUESTION 2
UTILIZE SALES TAX FOR THE CONSTRUCTION OF SPLASH PARKS**

Shall the City of East Grand Forks be authorized to use sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the construction of two splash parks?

- YES
 NO
-

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE CONSTRUCTION OF THE SPLASH PARKS.

This election shall be conducted by mail. The procedures shall be as specified below.



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CITY OF EAST GRAND FORKS QUESTION 1 IMPLEMENTATION OF CITY SALES TAX FOR THE POOL RENOVATION PROJECT

Shall the City of East Grand Forks be authorized to impose a sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the public swimming pool renovation project?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE IMPLEMENTATION OF A CITY SALES AND USE TAX.

CITY OF EAST GRAND FORKS QUESTION 2 UTILIZE SALES TAX FOR THE CONSTRUCTION OF SPLASH PARKS

Shall the City of East Grand Forks be authorized to use sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the construction of two splash parks?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE CONSTRUCTION OF THE SPLASH PARKS.



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9. Additional information concerning this election may be received from Megan Nelson, Executive Assistant at (218) 773-2483 or mnelson@egf.mn.

Please share this information with all of the voters in your household.

Date: December 21, 2015

By Order of the City Council
Of East Grand Forks, Minnesota

ADDENDUM TO RESOLUTION NO. 15 – 12 – 138 C

WHEREAS, the City proposes to hold a special election on March 7, 2016 for approval of the city voters to impose by ordinance a sales and use tax of up to 1% to pay all or part of the capital or administrative costs of acquisition, construction and improvement to the City’s public swimming pool.

NOW, THEREFORE, BE IT HEREBY RESOLVED

1. The City of East Grand Forks will hold a special election using mail ballots.
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IMPLEMENTATION OF CITY SALES TAX FOR POOL RENOVATION

<p>Shall the City of East Grand Forks be authorized to impose a sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the public swimming pool renovation project?</p>
--

YES

NO

BY VOTING “YES” ON THIS BALLOT QUESTION, YOU ARE VOTING FOR THE IMPLEMENTATION OF A CITY SALES AND USE TAX.

Voting Aye:
Voting Nay:
Absent:

The President declared the resolution passed.

Passed: December 21, 2015

Attest:

City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this 21st day of December, 2015.

Mayor



City of East Grand Forks

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City of East Grand Forks
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IMPLEMENTATION OF CITY SALES TAX FOR POOL RENOVATION PROJECT

Shall the City of East Grand Forks be authorized to impose a sales and use tax of 1% for five years or until the projects are paid for, whichever comes first, for the purpose of paying for the public swimming pool renovation project?

YES
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four (24) days before the date of the election requesting that the ballot be mailed to the voter at the different address.

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IMPLEMENTATION OF CITY SALES TAX FOR POOL RENOVATION

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YES

NO

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