

**AGENDA
CITY COUNCIL
CITY OF EAST GRAND FORKS
FEBRUARY 2, 2010
5:00 P.M.**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of January 19, 2010.
2. Consider approving the minutes of the "Work Session" for the East Grand Forks, Minnesota City Council of January 26, 2010.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider approving the application for an Exempt Gambling Permit for a raffle for the East Grand Forks Fire Department Relief Association to be held June 12, 2010 at Fraternal Order of Eagles Club, 227 10th St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
4. Consider adopting Resolution No. 10-02-17 a Resolution establishing Legislative priorities.
5. Consider approving the State of Minnesota Joint Powers Agreement between the City of East Grand Forks and the Department of Natural Resources for the 2010-2011 Operation of the Red River State Recreation Area.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

6. The minutes of the Water, Light, Power and Building Commission for January 7, 2010.

7. The minutes of the East Grand Forks Campbell Library Board Meeting for January 26, 2010.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS: NONE.

CLAIMS:

8. Consider adopting Resolution No. 10-02-18 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 5359 for a total of \$349.14 whereas Council Member Buckalew is personally interested financially in the contract.
9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

ADJOURN:

Upcoming Meetings:

Work Session – February 9, 2010 – 5:00 PM – Training Room

Regular Meeting – February 16, 2010 – 5:00 PM – Council Chambers

Work Session – February 23, 2010 – 5:00 PM – Training Room

Regular Meeting – March 2, 2010 – 5:00 PM – Council Chambers

**UNAPPROVED
MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JANUARY 19, 2010 – 5:00 PM**

CALL TO ORDER:

The Regular Meeting of the East Grand Forks City Council for January 19, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Wayne Gregoire, Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; and John Wachter, Public Works Superintendent.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate." If you would like to address the City Council, please come up to the podium to do so.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of January 5, 2010.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE THE "REGULAR MEETING" FOR THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL OF JANUARY 5, 2010.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Buckalew.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider approving the application for an Exempt Gambling Permit for a raffle for the Knights of Columbus Council #5341 to be held April 1, 2010 at Sacred Heart, 200 3rd St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
3. Consider approving the request to hire John Grenier as the new Wastewater Operator 1 to fill the vacancy starting January 11, 2010.
4. Consider adopting Resolution No. 10-01-13 a Resolution designating the Mayor's appointment to the East Grand Forks Planning Commission for 2010.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE CONSENT MOTIONS NUMBER TWO (2) THROUGH FOUR (4) AS SUBMITTED.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Buckalew.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

5. The minutes of the Water, Light, Power and Building Commission for December 17, 2009.

COMMUNICATIONS: NONE.

OLD BUSINESS: NONE.

NEW BUSINESS:

6. Consider adopting Resolution No. 10-01-14 a Resolution in support of the Energy Efficiency and Conservation Block Grant (EECBG) application for energy-related improvements for the Police building.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-01-14 A RESOLUTION IN SUPPORT OF THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) APPLICATION FOR ENERGY-RELATED IMPROVEMENTS FOR THE POLICE BUILDING.

Mr. Huizenga recommended that City Council approve this resolution for energy efficiency upgrades. He stated that he provided the latest estimate for the remaining improvements which are esthetic upgrades but would add energy conservation.

Council Member Leigh would like to know an estimate on the energy savings. Mr. Huizenga stated funds would be recovered for HVAC in 3-4 years and windows 6-7 years. Council Vice President Tweten informed City Council that the City needs to lead by example on energy efficiency if we expect the residents too. Council Member DeMers stated that he is in favor of all improvements but would like to know exactly where the funding would come from and suggested a list/plan of upcoming projects.

Mayor Stauss stated that we need to move forward on the entire proposal and create a schedule of building maintenance/improvements. Council Member Pokrzywinski announced that this is sticker shock and would like to discuss this before voting on it; he informed City Council that he doesn't like these quick decisions. Ms Ellis stated that the grant needs to be submitted by this Friday.

Council President Grassel stated that he is shocked about the amount since the original estimate was \$75,000 and now we are looking at \$612,000. Council Member DeMers announced that we need to look at the library roof. Mr. Huizenga stated that we need to know what to submit; including the entire project would strengthen the application. City Council decided to only vote on the current resolution.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Buckalew.

CLAIMS:

7. Consider adopting Resolution No. 10-01-15 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment for the goods referenced in check number 5191 for a total of \$7,997.94 whereas Council Member Gregoire is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 10-01-15 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT FOR THE GOODS REFERENCED IN CHECK NUMBER 5191 FOR A TOTAL OF \$7,997.94 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Grassel, Tweten, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Buckalew.

Abstain: Gregoire.

8. Consider adopting Resolution No. 10-01-16 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 5235 for a total of \$631.80 whereas Council Member Buckalew is personally interested financially in the contract.

A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-01-16 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 5235 FOR A TOTAL OF \$631.80 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Buckalew.

9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Advanced Business Methods Inc	Copier Contract	\$158.11
Albrecht Manufacturing	Deflector Plates	\$138.79
Altru Health System	Difibulator & Case	\$1,560.00
American Tire Service	Flat Repair #327	\$11.60
American Tire Service Inc	Tire Replacement #546	\$166.77
Ameripride Linen & Apparel Services	Cleaning Service	\$459.96
Aqua Water Solutions	Water Service	\$50.35
Baker & Taylor Co	Books	\$44.74
Becker Arena Products Inc	Protect All Sheets	\$333.59
Bert's Truck Equipment	Hyd Pump Parts #737/Blade/Tommy Gate	\$7,997.94
Big Jim's East Side Tire	Flat Repair #157	\$25.00
Bobcat of Grand Forks	Tie Rod #144/Inv Parts #144/Bucket For Bobcat	\$1,759.90
Border States Electric Supply	Ballasts/Lights	\$137.31
Border States Trophy & Awards	Plate/Engraving/Logo	\$48.04
Brite-Way Window Cleaning	Dec 2009 Cleaning Service/Riverwalk Center	\$50.00
Brodart Co	Books	\$238.95
Bruce Jay	Clean DeMers Building/Jan 2010	\$60.00
Building Vision LLC	2009 Tax Increment Payment	\$6,776.00
C&R Laundry & Cleaners	Laundry Dec 09	\$529.78
Canon Financial Services	Copier Contract	\$361.60
Cash Donald Scott	Dec 2009 Dial-A-Ride	\$3,787.76
Cole Papers Inc	Cleaning Supplies	\$1,402.63
Complete Pest Control Inc	Insects/Rodents/Gophers	\$2,118.35
D&M Auto Body	Repair Damaged Squad Car 02 Chev (Jordheim)	\$1,238.72
Dahlstrom Motors Inc	2 Chev Impalas	\$22,000.00

Dakota Food Equipment	Thrust Washer	\$7.43
Dave's Snow Removal	Jan 2010 Snow Removal	\$180.00
Diamond Cleaning Supply Richard Papenfuss	General Supplies	\$483.42
Drummer's Diesel Inc	MIF Draw Request	\$102,000.00
Eckes Todd & Janet	Housing Incentive Tax Rebate 09/10	\$1,880.96
Economy Plumbing	Check Leak	\$95.00
Emphasys Computer Solutions	Software Maint Agreement	\$1,739.54
Explorer Post #38	Squad Cleaning	\$50.00
Exponent	Ad For Xmas Tree Pick Up	\$5.00
Filter Care	Washed Filters	\$106.49
Flaherty & Hood PA	Employment Consultation Services Dec 09	\$262.33
Forks Freightliner	Wiper Arm #157	\$31.60
G&K Services	Mats	\$205.23
Gaffaneys	Office Supplies	\$30.36
Gale	Books	\$93.48
Galstad Randy	Reimb Gas/Hockey Roseau & Warroad	\$51.00
Galstad Jensen & McCann PA	Prof Services	\$11,491.65
Gardner Publishing	Books	\$138.93
Gerrells Sport Center	Goalie Stick	\$91.81
GF City Utility Billing	Landfill Dec 09	\$13,915.80
GF Fire Equipment	Turn Out Gear/A.Skjei	\$2,003.22
GF Welding & Machine	Rod End	\$32.37
Grand Cities Towing	Towing	\$740.00
Grand Forks bclean.com	Toilet Tissue	\$114.62
Grand Forks City	Oct - Nov 2009 Public Transit Billing	\$34,333.00
Grenier John	Reimb Boots	\$59.99
Hajicek Rick	Cleaning	\$408.50
Hajicek Rod	Reimb Meal/Crookston	\$8.25
Hardware Hank	Maint Supplies	\$631.80
Heartland Paper	Open Shower/Bath Tissue	\$268.83
House Of Vacuums	Vacuum Repair	\$257.73
Hugo's	Fingerprint/ Acct End XXX2283	\$3.84
Int'l Association of Chiefs of Police	Membership Dues	\$120.00
Int'l Public Management Association for HR	Freight PD Test	\$102.50
Inventory Trading Company	Uniforms/Patrol	\$252.25
J. P. Cooke Company	Dog/Cat Tags	\$80.72
Johnson Tim	Reimb Safety Glasses	\$47.00
Jung Beverly	Housing Incentive Program Tax Rebate	\$2,178.13
Kar Products	Inv Parts	\$207.47
Kellermeyer Building Service	Cleaning Services/RW Center	\$1,923.75
Lab Safety Supply	Earplugs W/ Cord	\$102.81
Lithia Payment Processing	Pick-up Accessories #310/Ignition Keys #541	\$767.05
Lumber Mart	Plywood/Wood For Hockey Boards	\$639.24

M&W Services	Outdoor Rink Water	\$1,380.00
Mamma Maria's Italian Restaurant	EDHA Board Meeting Meal	\$109.56
McDonald's of EGF	Prisoner Meals	\$24.86
Melanee Myers & Frandsen Bank & Trust	Deferred Loan Repayment Agreement & Mortgage	\$5,000.00
Menards	Maint Supplies	\$98.34
Micro-Marketing LLC	Books	\$147.56
Midcontinent Communications	Cable Service	\$795.77
Mike's Pizza	Board Meal	\$67.72
Miller Josef	Reimb Ref Fees Level III	\$90.00
MN Dept of Labor & Industry	Quarterly Building Permit Surcharge	\$3,450.44
MN Dept of Public Safety	4th Qtr CJDN	\$1,530.00
MN Drivers & Vehicle Services	Title New Chev Impala's	\$1,500.00
MN Ice Arena Mgr's Association	VFW Arena Membership	\$140.00
MN Municipal Utilities Assoc	2010 Drug Testing/1st Qtr Safety Management Program	\$4,123.75
MN State Fire Chief Association	Yearly Dues	\$65.00
My-Lor Inc	Accountibility Tags	\$52.50
Nagle Mary Lou	Housing Incentive Program Tax Rebate	\$949.90
Nelson Katie	Reimb Badges	\$26.25
Newman Signs	Sign Rental	\$2,370.00
Northern Safety Tech	Strobe Lights/Back Up Arms	\$885.82
Nunn Kevin	Reimb Hockey Coaching Fees	\$55.00
O'Reilly Auto Parts	Maint Supplies	\$2,732.12
Odland Fitzgerald Reynolds & Harbott PLLP	First Appearances	\$758.40
Olson Chris	Meal Reimb Training Cambridge	\$35.25
Orchard Richard	Transmission Oil #128	\$134.34
Otis Elevator Company	Elevator Service Contract/ City Hall/Riverwalk/Infill	\$3,307.56
Overhead Door Co	1 Door Opener	\$45.90
Pamida	Cust # 02790447 Memory Foam/Back Support For Drivers	\$64.11
Peak Performance	2010 Service Contract	\$72.00
Peterson Veterinarian Clinic P.C.	Dec 09 Pound Report	\$424.98
Polk County Environmental Services	2009 Administrative Fees	\$6,288.00
Praxair Distribution	Cylinder Rental	\$18.01
Premium Waters Inc	Water Service	\$142.12
PS Door Services	Repair Overhead Door	\$85.86
Quill Corp	Office Supplies	\$673.51
Qwest	Phone Service	\$241.99
R&R Specialties of Wisconsin Inc	Spreader Cloths	\$128.50
RDO Powerplan OIB	Repair Parts	\$799.56
Resharpit Inc	Sharpen Blade	\$140.00
RJ Zavoral & Sons	Furnish & Install New Gate Valve/Lagoon	\$33,030.00
RMB Environmental Lab Inc	4 Hr Composite Sample	\$43.00
Safety Kleen Corp	Service Parts Washer	\$400.62
Schumacher Todd	Gas Reimb	\$86.20

Simonson Station Stores	Car Washes	\$500.00
Steenerson Ryan & Sadie	Housing Incentive Program Tax Rebat	\$2,065.56
Stengl Matt	Reimb Gas/Det Lakes	\$29.11
Sterling Development Group	2009 Tax Increment Payment	\$34,222.00
Stone's Mobile Radio Inc	External Speakers #108	\$28.20
Streichers	Uniforms/Patrol	\$470.75
Sun Dot Communications	DSL Internet Service	\$138.49
Szczepanski Darren	Meal Reimb Training St	\$60.00
Tony Dorn Inc	Copies	\$130.14
True Temp	Service Labor/Furnace Repair	\$183.66
United States Post Office	Standard Mail Fee	\$185.00
US Bank	Principal/Interest Obligation Bonds	\$2,412,900.00
US Bearings & Drives	Inv Parts	\$114.65
US Figure Skating Association	Badges & Forms	\$182.50
US Foodservice Inc TM	Food Supplies	\$7.19
USA Hockey	Coaches Insurance	\$30.00
Vilandre Heating & A/C	ReHav Valves In Shop	\$68.00
Virnig Glen and Lisa	Housing Incentive Program Tax Rebate	\$2,243.94
W.D. Larson Companies LTD Inc	Inv Parts #614	\$724.51
Waste Mgmt	Monthly Service	\$28,021.25
Water & Light Department	Monthly Service	\$42,283.86
Zee Medical Service	Refill 1st Aid Kit	\$58.92
	Total	<u>\$2,826,761.22</u>

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.
Voting Nay: None.
Absent: Buckalew.

SUSPENSION OF RULES:

Council President Grassel asked the City Council to suspend rules for a special event application.

A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, THAT THE COUNCIL DESIRES TO SUSPEND THE RULES AND CONSIDER THE FOLLOWING ONE (1) ACTION (S).

Voting Aye: Grassel, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.
Voting Nay: None.
Absent: Buckalew.

A MOTION WAS MADE BY COUNCIL MEMBER TWETEN, SECONDED BY COUNCIL MEMBER LEIGH, TO APPROVE THE SPECIAL EVENT APPLICATION FOR WINTER FEST ON SATURDAY, FEBRUARY 13, 2010 FROM 9:30 AM TO APPROXIMATELY 4:30 PM.

Council Member DeMers asked if the liability issue has been resolved. Mr. Galstad stated that the snowmobile organization will be purchasing a special event liability insurance to include the City. Mr. Aker went through the plan of events.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Buckalew.

COUNCIL/STAFF REPORTS:

Mayor Stauss stated that when he was out of town and looking at other communities, he felt that East Grand Forks looks appealing in the summer and we need to continue on beautification.

Council Member DeMers asked why the City quit streamlining the audio of the Council Meetings. Mr. Huizenga stated that we were having some technical issues and we haven't been getting much of an audience but he will follow-up on this.

Council Vice President Tweten complimented Public Works on the street condition.

Council President Grassel stated that there is another snowstorm forecasted for this upcoming weekend. Discussion occurred regarding snow plow routes. Mr. Wachter stated that it depends on what day the storm occurs and what events are in the City. Mr. Huizenga suggested putting the calendar parking on the front page of the website.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE JANUARY 19, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:42 P.M.

Voting Aye: Grassel, Tweten, Gregoire, Leigh, Pokrzywinski, and DeMers.

Voting Nay: None.

Absent: Buckalew.

Scott Huizenga, City Administrator/Clerk-Treasurer

**UNAPPROVED
WORK SESSION MINUTES
OF THE
EAST GRAND FORKS
CITY COUNCIL
TUESDAY, JANUARY 26, 2010 – 5:00 PM**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for January 26, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweter, Council Members Marc DeMers, Craig Buckalew, Wayne Gregoire (5:03 pm), Mike Pokrzywinski, and Greg Leigh.

STAFF PRESENT:

Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; and Jim Richter, EDHA Director.

DETERMINATION OF A QUORUM:

1. Temporary Liquor License – Scott Huizenga/Ron Galstad

Mr. Huizenga stated that he has looked at the City Code and the State Statute and found out that all full-liquor license holders can operate under a Temporary Liquor License with certain restrictions. Mr. Galstad informed City Council that any club, non-profit, or religious organization can apply for a Temporary Liquor License. The non-profit may contract with any holder of a full liquor license issued by the City of East Grand Forks or they can self-serve the alcohol. Mr. Galstad stated that there are certain stipulations in defining non-profits.

Mr. Huizenga stated that there is one exception to the rule regarding Catering Permits which are issued by the State of Minnesota. The City cannot restrict state-licensed Caterers from providing liquor with the City as long as the liquor is served in connection with prepared meals. Mr. Huizenga suggested adopting an ordinance for Caterers to pay a fee to provide services with the City of East Grand Forks.

2. Memorandum of Understanding for Red River State Recreation Area – Scott Huizenga

Mr. Huizenga recommended that the City Council approve the Joint Powers Agreement for a two-year term. He stated that in addition to the \$109,000 operation funds, the City will receive \$1,785 for every \$10,000 of gross campground revenue above \$127,059. This item will be referred to City Council for action.

Mayor Stauss stated that he is writing a letter to suggest that there be an equal split on the profit and that he will be speaking with Legislatures. Council President Grassel stated that we need to look at giving land back to the DNR.

3. Towing Contract – Mike Hedlund

Chief Hedlund recommended contracting for towing services with both Grand Cities Towing and Stuart's Towing. He would like to see both companies agree to the stipulations of a two year contract. He stated that Grand Cities is willing to share a contract. Council Member Grassel stated that there is a new business called S&S Towing that may be interested in the contract, however they do now have a fenced in area or impound yard. Discussion occurred regarding operation and requirements. Chief Hedlund stated that he will discuss with both companies but he has multiple options available. Council President Grassel asked that he bring the agreement back to City Council for review.

4. EGF Legislative Agenda – Scott Huizenga

Mr. Huizenga stated that he created a list of the City's Legislative Priorities to help guide the City's lobbying and outreach efforts for 2010 and beyond. He would like the City Council to approve a resolution establishing the Legislative Priorities. Mr. Huizenga stated that he had four items that he would like to see on the list – a. Local Government Aid (LGA) b. Sanitary Sewer Improvements Phase II c. TIF District Reappropriations d. Business Development Public Infrastructure Grant (BDPI)

Council Member DeMers suggested adding the Red River State Recreation Area as a high priority item. He stated that he would like to see all capital improvements prioritized. Council Member Pokrzywinski suggested looking at a 20 year plan.

5. 2012 Event – Mayor Stauss

Mayor Stauss announced that he has met with the Shriners and Sacred Heart to discuss the dates of events. He stated that he will begin asking for donations in the next month or two. Mayor Stauss discussed some of the events that are currently planned. Council Member Pokrzywinski commended the Mayor on this event and would support the City of East Grand Forks donating to help make this successful.

6. Other

Council Member DeMers stated that the Planning and Zoning Commission is updating the Land Use Plan to 2040.

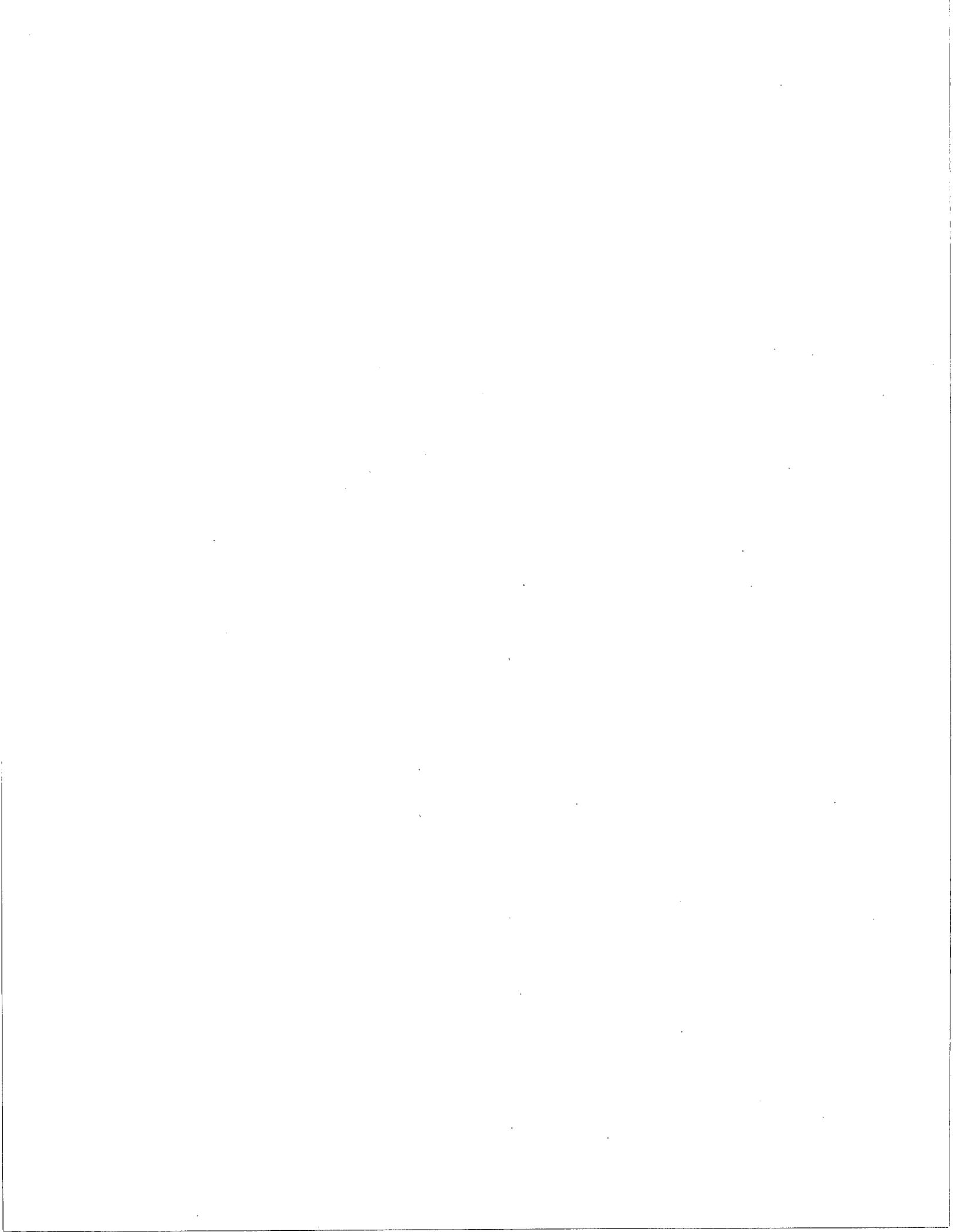
ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GREGOIRE, TO ADJOURN THE JANUARY 26, 2010 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 6:00 P.M.

Voting Aye: Buckalew, Tweten, Gregoire, Leigh, Pokrzywinski, DeMers, and Grassel.

Voting Nay: None.

Scott Huizenga, City Administrator/Clerk-Treasurer



LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name

Previous gambling permit number

East Grand Forks Fire Dept. Relief Association

Type of nonprofit organization. Check one.

- Fraternal
 Religious
 Veterans
 Other nonprofit organization

Mailing address

City

State

Zip Code

County

415 4th St NW

East Gand Forks

MN

56721

Polk

Name of chief executive officer (CEO)

Daytime phone number

Email address

Paul Hansen

218-289-2743

phansenegf@hotmail.com

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

IRS - proof previously submitted to Gambling Control Board
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

Fraternal Order of Eagles Club

Address (do not use PO box)

City

Zip Code

County

227 10th St NW

East Grand Forks

56721

Polk

Date(s) of activity (for raffles, indicate the date of the drawing)

June 12, 2010

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

- Bingo*
 Raffles
 Paddlewheels*
 Pull-Tabs*
 Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name _____
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application _____

Title _____ Date ____/____/____

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.
 A township official is not required to sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application _____

Title _____ Date ____/____/____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application _____

Title _____ Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature *[Signature]* Date 1-20-2010

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
 - application fee for each event.
- Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4076.



This form will be made available in alternative format (i.e. large print, Braille) upon request.
Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.

4

RESOLUTION NO. 10 – 02 – 17

A RESOLUTION ESTABLISHING LEGISLATIVE PRIORITIES

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

WHEREAS, the City Council of East Grand Forks recognizes that a consistent, unified voice is vital in state-local discussions;

And WHEREAS, the City Council of East Grand Forks has identified its top legislative priorities to be submitted to the 2010 Minnesota State Legislature;

NOW, THEREFORE, BE IT RESOLVED that the City Council of East Grand Forks establishes five primary Legislative priorities that attached to this document.

Voting Aye:

Voting Nay: None.

Absent: None.

The President declared the resolution passed.

Passed: February 2, 2010

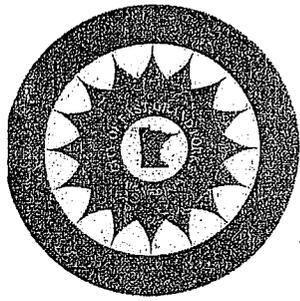
Attest:

City Administrator/Clerk-Treasurer

President of the Council

I hereby approve the foregoing resolution this 2nd day of February, 2010.

Mayor



City of East Grand Forks

600 DeMers Ave · P.O. Box 373 · East Grand Forks, MN 56721
218-773-2483 · 218-773-9728 fax www.eastgrandforks.net

CITY OF EAST GRAND FORKS LEGISLATIVE PRIORITIES:

- I. LOCAL GOVERNMENT AID (LGA) – RESTORE LGA TO 2009 LEVELS
 - a. East Grand Forks has been unallocated over \$800,000 in Fiscal Years 2008, 2009, and 2010
 - b. The City's LGA allocation for 2010 is \$350,000 less than 2002, adjusting for inflation – a **decrease of 12.4 percent**
 - c. LGA is one-third of the City's budget – cuts to LGA translate directly to property tax increases
- II. RED RIVER STATE RECREATIONAL AREA CAMPGROUND (RRSRA) – SPLIT CAMPGROUND PROFITS EQUALLY BETWEEN THE STATE AND THE CITY
 - a. The RRSRA is the only state park within municipal boundaries that is operated by a city government
 - b. The RRSRA was one of the few state parks to generate a profit to the state while the city **lost money**
 - c. The City contributed **over \$200,000** of local funds in 2009 to campground expansion
- III. SANITARY SEWER LAGOON IMPROVEMENTS PHASE II – INCLUDE IN STATE BONDING OR OTHER FINANCIAL ASSISTANCE PROGRAMS
 - a. Phase II is projected to cost **\$9.5 million**
 - b. City-only financing would add approximately **\$250** (over \$20 per month) to local taxpayer burdens
 - c. The project will significantly reduced environmental impacts to the surrounding area and the Red River
- IV. TIF DISTRICT REAPPROPRIATIONS – ALLOW TAX INCREMENT FINANCING (TIF) PROCEEDS TO BE USED FOR CAPITAL IMPROVEMENTS OUTSIDE OF THE TIF BOUNDARIES
 - a. TIF revenues have exceeded projections in the redevelopment district; and existing projects are completed and highly successful
 - b. The City has identified reinvestment opportunities in the downtown area and the Red River State Recreational Area (noted above)
 - c. Reduce taxpayer burden on capital projects in a period of recession and LGA cuts
- V. BUSINESS DEVELOPMENT PUBLIC INFRASTRUCTURE GRANT (BDPI) – KEEP SEPARATE FROM OTHER DEED PROGRAMS
 - a. Department of Employment and Economic Development (DEED) proposes to merge this program with the Bio Business grant program
 - b. Greater Minnesota cities benefit from the BDPI program. A merger would redirect appropriations disproportionately back to the metropolitan area

The City of East Grand Forks is an Affirmative Action Equal Opportunity Employer.

Request for Council Action

Date: 01/21/10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council members: Marc DeMers, Craig Buckalew, Wayne Gregoire Greg Leigh and Mike Pokrzywinski

Cc: File

From: Scott Huizenga, City Administrator

RE: Red River State Recreational Area Campground

The Minnesota Department of Natural Resources (DNR) has provided a draft of the proposed Joint Powers Agreement for operation of the Red River State Recreational Area Campground. The agreement calls for a two-year term with a base fee to the City of \$109,000 per year. This is an increase from \$103,000 in 2009.

Additionally, DNR has offered a revenue-sharing component to agreement after much discussion with City officials, including Mayor Stauss and Council President Grassel. In addition to the base sum, DNR will reimburse the City \$1785 for every \$10,000 of gross campground revenue above \$127,059. This figure was derived from a state formula of total state support provided to the campground. Gross revenue topped \$175,000 in 2009 at the campground. This would equate to roughly \$8200 in additional revenue to the City. The additional campsites completed in the fall of 2009 will be operational for the entire 2010 season. Therefore, we expect that revenues will be higher in 2010.

A copy of the agreement and the DNR's revenue-sharing formula is attached.

Recommendation:

I recommend that the City Council approve the Joint Powers Agreement for a two-year term. This agreement will increase City revenue from 2009 by at least \$14,000 if all other variables are held constant.

**STATE OF MINNESOTA
JOINT POWERS AGREEMENT**

This agreement is between the State of Minnesota, acting through its Department of Natural Resources, Director of Parks and Recreation hereafter referred to as the "State" and the city of East Grand Forks hereafter referred to as "Governmental Unit".

Recitals

Under Minn. Stat. §§ 84.026 and 471.59, subd. 10, the State is empowered to engage such assistance as deemed necessary. The State is in need of knowledgeable and dedicated staff that would be responsible to provide daily operations and management of the Red River Recreation Area. The State will continue to provide the necessary physical plant, equipment, funding, and technical assistance to meet our level of customer service and to successfully operate this facility. Refer to Exhibit A, Red River Recreation Area Management Plan for full details.

Agreement

1 Term of Agreement

- 1.1 *Effective date:* January 1, 2010, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 *Expiration date:* December 31, 2011, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2 Agreement between the Parties

See Exhibit A, Red River State Recreation Area Funding Formula For Additional Revenues

3 Payment

The state agrees to reimburse the city of East Grand Forks a base sum of \$109,000 to offset the cost of operating and managing the Red River Recreation Area for the 2010 season and for the 2011 season. To offset additional costs of operating and managing the Red River State Recreation Area for the 2010 and 2011 seasons due to increased visitors and revenues the state agrees to reimburse the City of East Grand Forks an additional \$1785.00 for each \$10,000 in revenue over \$127,059.00 not including revenue from stores for resale or sales tax. The attached document outlines the increased revenues formula for revenues above \$127,059.00. The payments will be made in three installments. The first payment not to exceed \$30,000 will be made on June 30, of each year; the second payment not to exceed \$35,000 will be paid on July 30, of each year; and the third payment not to exceed \$44,000 plus any payments due to increased revenues will be paid on or before December 31 of each year. All payments must be supported by actual expenditures equal to the amount requested for reimbursement.

4 Authorized Representatives

The State's Authorized Representative is Michael J. Kovacovich, Northwest Regional Parks & Trails Manager, 2115 Birchmont Beach Road, Bemidji, Minnesota, 218-308-2652, or his/her successor. The Governmental Unit's Authorized Representative is Lynn Stauss, Mayor, City of East Grand Forks, Minnesota.

5 Assignment, Amendments, Waiver, and Contract Complete

- 5.1 *Assignment.* The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 5.2 *Amendments.* Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 5.3 *Waiver.* If the State fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.
- 5.4 *Contract Complete.* This agreement contains all negotiations and agreements between the State and the

Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

6 Liability

The Governmental Unit will indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by the Governmental Unit or the Governmental Unit's agents or employees. This clause will not be construed to bar any legal remedies the Governmental Unit may have for the State's failure to fulfill its obligations under this agreement.

7 State Audits

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement.

8 Government Data Practices

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this Clause, the Governmental Unit must immediately notify the State. The State will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

9 Venue

Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

10 Termination

10.1 *Termination.* The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 *Termination for Insufficient Funding.* The State may immediately terminate this agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

CFMS Contract No. A-_____

2. GOVERNMENTAL UNIT

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

4. COMMISSIONER OF ADMINISTRATION
delegated to Materials Management Division

By: _____

Date: _____

Red River State Recreation Area Funding Formula For Additional Revenues

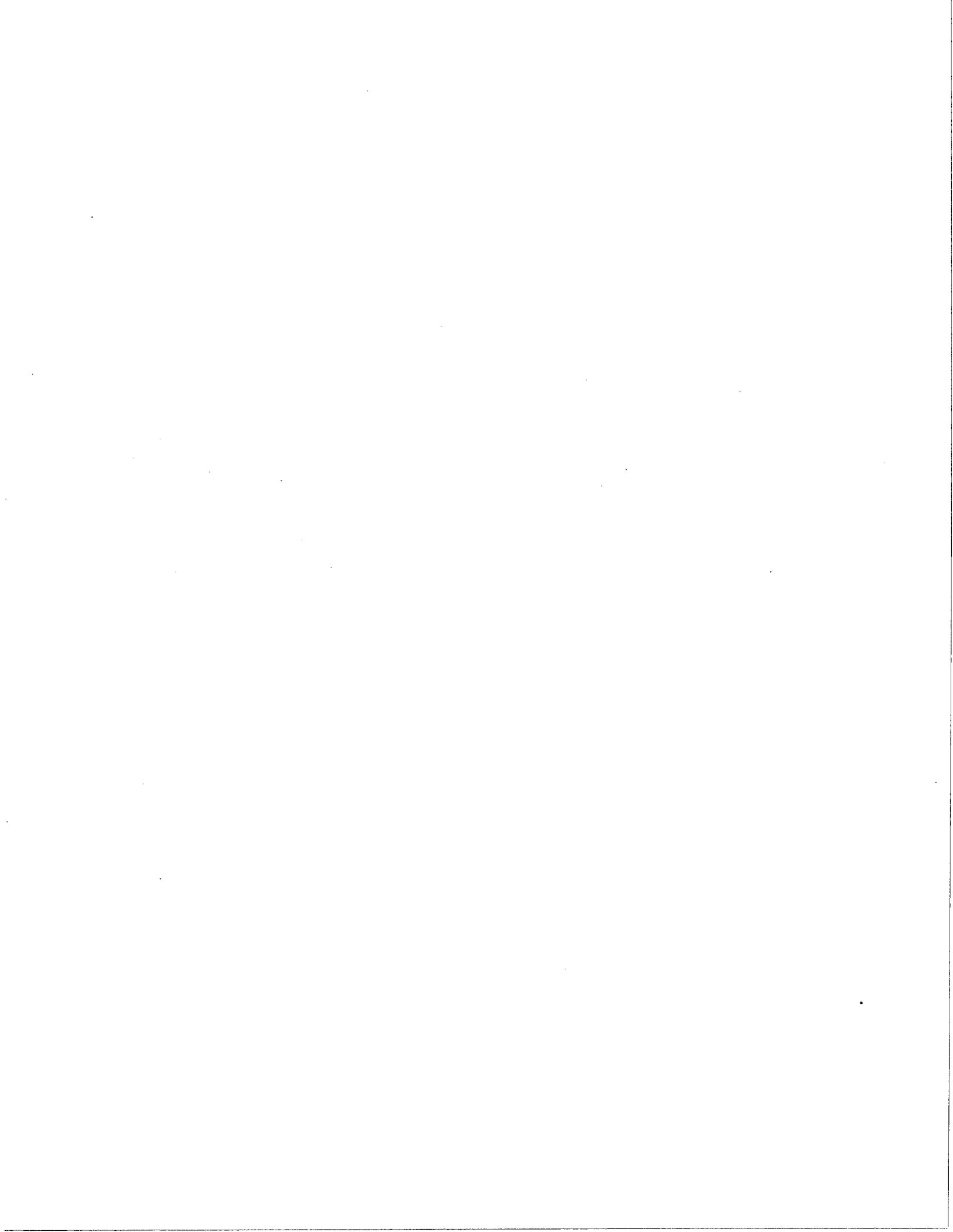
Listed below are some of the costs the Division of Parks and Trails incur in the operation of the Red River State Recreation Area above and beyond the \$109,000 base payment to the City of East Grand Forks:

Annual Building Maintenance Assessment	\$11,879
Computer Support Assessment	\$4780 (2390 ea.)
Reservation System Overhead (&POS)	\$1400 (1.5% of statewide overhead cost)
TOTAL	\$18,059

For every \$10,000 generated by Red River State Recreation Area above \$127,059 not including stores for resale or sales tax) the funding for the operations of the recreation area paid to the City of East Grand Forks will be increased based on the following:

80 additional hours of funding @19.81/hr (statewide average) plus \$200 for supplies.

\$1785 in additional funding will go to The City of East Grand Forks for each \$10,000 in revenue above \$127,059 not including stores for resale and sales tax.



6

The organizational meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held January 7, 2010 at 5:00 P.M. was called to order by the City Attorney, Ron Galstad.

Present: Ogden, Quirk, Tweten

Absent : Brickson

The following nomination was made for President of the Water, Light, Power and Building Commission: Mark Brickson. It was moved by Commissioner Ogden second by Commissioner Tweten that the nominations for President now be closed and that a unanimous ballot be cast for Mr. Brickson.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

The following nomination was made for Vice-President of the Water, Light, Power and Building Commission: Mike Quirk. It was moved by Commissioner Tweten second by Commissioner Ogden that the nominations for Vice-President now be closed and that a unanimous ballot be cast for Mr. Quirk.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Quirk to adjourn the organizational meeting.

Voting Aye: Ogden, Quirk, Tweten

Voting Nay: None

The regular meeting of the Water, Light, Power, and Building Commission was now called to order by the newly elected vice-president.

It was moved by Commissioner Tweten second by Commissioner Ogden that the minutes of the previous meeting of December 17, 2009 be approved as read.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,579,663.65.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to authorize the purchase of a 72" snow blower attachment from Bobcat in the amount of \$4,673.00 plus tax for use at the Distribution Service Center.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten to approve providing complimentary power and service hook-ups for the Winter Fest celebration on February 13.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

It was moved by Commissioner Ogden second by Commissioner Tweten that the meeting be adjourned to a closed meeting to discuss the 2010 Teamster health benefit.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

Minutes of a closed meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held January 7, 2010 at 6:00 P.M.

Present: Quirk, Ogden, Tweten

Absent: Brickson

Also in attendance were: Dan Boyce, Scott Huizenga, and Lori Maloney.

Discussion was held on the Teamsters health insurance benefits.

It was moved by Commissioner Ogden, second by Commissioner Tweten to adjourn to the next regular scheduled meeting on January 21.

Voting Aye: Quirk, Ogden, Tweten

Voting Nay: None

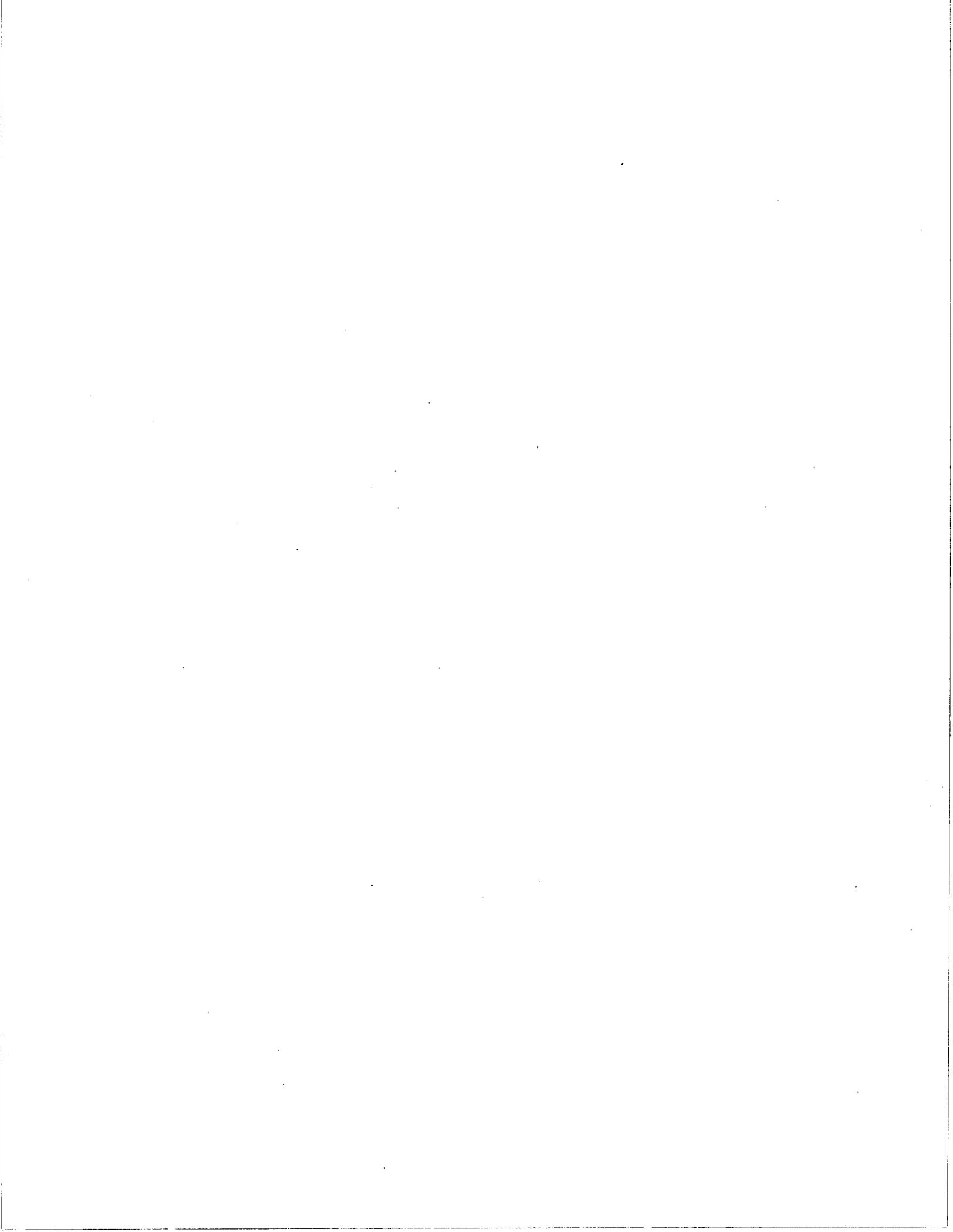
Lori Maloney
Sec'y

Board of the East Grand Forks Campbell Library
Minutes from January 26, 2010 meeting

Present: Mike Pokrzywinski, Sharon Budge, Kay Buckalew, Gary Christianson, Judi Loer, Pat Jacklitch, Mary Gail Homstad, Gary Christianson and Charlotte Helgeson.

- I. Motion to accept minutes was made by Jacklitch with a second by Loer. Passed.
- II. Bills were reviewed with a motion by Pokrzywinski and second by Buckalew to approve. Passed.
- III. Organizational Point – Motion made by Pokrzywinski, second by Budge to hold 2010 meetings at the library at 7 a.m. on the last Tuesday of each month continuing with G. Christianson as President and M. Homstad as Vice-president. Passed unanimously.
- III. Old Business
 - A. ID for computer usage was reviewed. Staff found the process easily accepted by patrons and easy to manage at the front desk. Policy will be written for approval next month.
 - B. Two staff evaluations have been completed. One appeal has been submitted to Huizenga for action. Weekly meetings will be held with staff member and progress reviewed in 3 months. Evaluation Policy will be reviewed with city administration for revision.
 - C. By-laws were read pre-meeting by board members. Next month the library's mission statement will be reworked and a sketch of the by-laws and Plans to be reworked in 2010.
- IV. New Business
 - A. A letter from Mrs. Mark Haakenson and the director's response was reviewed. No further action will be taken at this time.
 - B. Eileen Nelson (front desk) and Nick Poss (Friends Store) have started as Experience Works employees at 18 per week.
 - C. The meeting room ceiling is being left open to follow the progress of Cowger Construction as the result of a large water problem January 14. New insulation has been placed. Three TVs, VCR, DVD and other smaller pieces of equipment were damaged.
 - D. The art opening from January 25th will be rescheduled.
 - E. Board members were asked to look at the new web site and comment at the next meeting.
 - F. In response to the letter from Fredette of LARL regarding their inability to cooperate in the Campbell Library receiving ELM, the board asked Helgeson to contact the Northwest Regional director and follow through with Senator Stumpf.

The next meeting will be Tuesday, Feb. 23, 2010 at 7 a.m. in the Library's large meeting room.



RESOLUTION NO. 10 - 02 - 18

Council Member ____, supported by Council Member ____, introduced the following resolution and moved its adoption:

RESOLUTION RATIFYING CONTRACTS

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 5359 for a total of \$349.14.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$349.14 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 2, 2010.

Voting Aye:
 Voting Nay: None.
 Absent: Buckalew.
 Abstain: None.

The President declared the resolution passed.

Passed: February 2, 2010

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 2nd of February, 2010.

Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA)
COUNTY OF POLK) ss
CITY OF EAST GRAND FORKS)

I, Craig Buckalew, being duly sworn states the following:

1. I am 3rd Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 5359 for a total of \$349.14.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on February 2, 2010.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: _____

(Signature of Official)

Accounts Payable

Check Register Totals Only

User: ejohnson
 Printed: 1/28/2010 - 9:43 AM



City of East Grand Forks

P. O. Box 373
 East Grand Forks, MN 56721
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
5326	02/02/2010	ACM001	Acme Electric Companies	196.24	0
5327	02/02/2010	ACS001	ACS Government Sys Inc	633.13	0
5328	02/02/2010	ADV001	Advanced Business Methods Inc	153.45	0
5329	02/02/2010	ALB001	Albrecht Manufacturing	138.51	0
5330	02/02/2010	ALL001	Alltel	366.72	0
5331	02/02/2010	AME008	American Tire Service Inc	423.58	0
5332	02/02/2010	AME005	Ameripride Linen & Apparel Services	220.54	0
5333	02/02/2010	B&B001	B&B Products	2,268.34	0
5334	02/02/2010	BEC001	Becker Arena Products Inc	885.72	0
5335	02/02/2010	BEN001	Ben Meadows	344.72	0
5336	02/02/2010	BLU001	Blue Cross Blue Shield of ND	4,977.20	0
5337	02/02/2010	BOR001	Border States Electric Supply	112.70	0
5338	02/02/2010	BRO004	Broad Reach	247.56	0
5339	02/02/2010	BRU003	Mark Brundin	35.00	0
5340	02/02/2010	BUC001	Matt Buckalew	95.00	0
5341	02/02/2010	CEN002	CENGAGE Learning	252.63	0
5342	02/02/2010	COL002	Cole Papers Inc	604.88	0
5343	02/02/2010	COM011	Comm-Ad Media Corp	579.00	0
5344	02/02/2010	DAK007	Dakota Food Equipment	38.69	0
5345	02/02/2010	EGF006	EGF City Petty Cash Ckng	800.00	0
5346	02/02/2010	ELL004	Nancy Ellis	18.30	0
5347	02/02/2010	EXP003	Explorer Post #38	50.00	0
5348	02/02/2010	EXP002	Exponent	242.73	0
5349	02/02/2010	FLO001	Floan Sanders	24,545.53	0
5350	02/02/2010	FCA001	Flood Control America LLC	1,758.25	0
5351	02/02/2010	G&K001	G&K Services	213.94	0
5352	02/02/2010	GAF001	Gaffaneys	118.56	0
5353	02/02/2010	GAL005	Randy Galstad	18.50	0
5354	02/02/2010	GFF001	GF Fire Equipment	44.00	0
5355	02/02/2010	GGF001	GGF Convention & Visitors Bureau	346.99	0
5356	02/02/2010	GRA004	Grand Cities Towing	135.00	0
5357	02/02/2010	GRE011	Greenberg Roofing	500.00	0
5358	02/02/2010	HAJ002	Rick Hajicek	133.00	0
5359	02/02/2010	HAR001	Hardware Hank	349.14	0
5360	02/02/2010	HEA003	Jason Hearn	119.76	0
5361	02/02/2010	HEA001	Heartland Paper	1,130.92	0
5362	02/02/2010	HED001	Mike Hedlund	344.91	0
5363	02/02/2010	HOL002	Holiday Credit Office	85.06	0
5364	02/02/2010	HUG001	Hugo's	14.15	0
5365	02/02/2010	LAS001	Laser Systems	238.00	0
5366	02/02/2010	MAR001	Marco Inc	446.92	0
5367	02/02/2010	MCD001	McDonald's of EGF	26.75	0
5368	02/02/2010	MEN001	Menards	133.06	0
5369	02/02/2010	MIC001	Micro-Marketing LLC	106.37	0
5370	02/02/2010	MIC003	Microtel Inn & Suites Rochester	58.86	0
5371	02/02/2010	MIK001	Mike's Pizza	43.88	0
5372	02/02/2010	MIN006	Minnesota's Bookstore	77.58	0
5373	02/02/2010	MNC005	MN County Attorney's Association	50.77	0
5374	02/02/2010	MND006	VOID****VOID****VOID*** MN I	396.00	0
5375	02/02/2010	MND009	MN Drivers & Vehicle Services	522.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
5376	02/02/2010	MNI001	MN Ice Arena Mgr's Association	140.00	0
5377	02/02/2010	MNP004	MN Public Facilities Authority	58,094.94	0
5378	02/02/2010	NSC001	NSC Minerals	3,865.53	0
5379	02/02/2010	NWM001	NW MN Household Hazardous Waste	269.02	0
5380	02/02/2010	ORE001	O'Reilly Auto Parts	191.13	0
5381	02/02/2010	OLS001	Chris Olson	40.50	0
5382	02/02/2010	ORE003	Oreck Commercial Sales	199.95	0
5383	02/02/2010	OSI001	OSI Environmental Inc.	100.00	0
5384	02/02/2010	PES004	Dale Pesch	33.65	0
5385	02/02/2010	QUI001	Quill Corp	230.10	0
5386	02/02/2010	QWE001	Qwest	2,086.86	0
5387	02/02/2010	RES001	Resharpit Inc	64.00	0
5388	02/02/2010	REV001	Revolutions Power Sports	799.07	0
5389	02/02/2010	RIC001	James Richter	222.49	0
5390	02/02/2010	ZAV001	RJ Zavoral & Sons	27,705.00	0
5391	02/02/2010	ROT002	Rotary Club of East Grand Forks	100.00	0
5392	02/02/2010	SAF002	Safety Kleen Corp	2,621.48	0
5393	02/02/2010	SCH015	Mark Schafer	173.00	0
5394	02/02/2010	SKI001	Skinner Roofing	700.00	0
5395	02/02/2010	SPR001	Springsted	2,000.00	0
5396	02/02/2010	SPR003	Spruce Valley Corporation	29,191.18	0
5397	02/02/2010	STE007	Matt Stengl	104.70	0
5398	02/02/2010	STR003	Streichers	599.81	0
5399	02/02/2010	CHA001	The Chamber of EGF/GF	235.00	0
5400	02/02/2010	HWW001	The H.W. Wilson Comp	276.00	0
5401	02/02/2010	TIG001	Tiger Direct.com	1,851.24	0
5402	02/02/2010	TRY001	Try-County Refrigeration	1,200.89	0
5403	02/02/2010	USP001	United States Post Office	432.00	0
5404	02/02/2010	USB003	US Bearings & Drives	571.03	0
5405	02/02/2010	VAL002	Valley Truck	6.74	0
5406	02/02/2010	VIL001	Vilandre Heating & A/C	122.85	0
5407	02/02/2010	WAG002	Wagner Construction	9,208.00	0
5408	02/02/2010	WAT001	Water & Light Department	43,764.25	0
5409	02/02/2010	WIZ001	Wizard's Enterprises Inc.	490.00	0
5410	02/02/2010	WOR002	World Media	139.60	0
5411	02/02/2010	XCE001	Xcel Energy	26,907.99	0

Check Total: 260,380.54