

WEEKLY MEMO

Date: October 23, 2015

To: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

RE: Weekly Update

UPCOMING MEETINGS:

October 27, 2015 – 5:00 PM – Work Session – Training Room

November 3, 2015 – 5:00 PM – Regular Council Meeting – Council Chambers

November 10, 2015 – 5:00 PM – Special Meeting – Council Chambers

November 10, 2015 – Following Special Meeting – Work Session – Training Room

Administrator's Report:

Civic Center

The Civic Center walk through was held on Tuesday October 20th. The final punch list was developed and practice is scheduled to begin.

Coalition of Greater Minnesota Cities Fall Conference

The CGMC Fall Conference will be held on November 12th and 13th in Alexandria Minnesota. A copy of the brochure is included in your packet. Please contact either Megan or David if you are interested in attending and you will be registered.

Truth in Taxation Meeting

The City of East Grand Forks Truth in Taxation meeting is typically held the first Tuesday in December. This year that date produces a conflict with the Polk County Assessor's office and the meeting will be held on **Tuesday, December 8 at 7:00pm** in Council Chambers.

Special Election

The Special Election will be discussed at the October 27th meeting. At the time of final packet preparation, city staff has not received any items to be considered other than the pool. If you have any items you would like to be considered for addition, please get them to either Megan or David as soon as possible.