

**APPROVED MINUTES  
OF THE CITY  
COUNCIL SPECIAL MEETING  
CITY OF EAST GRAND FORKS  
TUESDAY, AUGUST 25, 2015 – FOLLOWING THE WORK SESSION**

**CALL TO ORDER:**

*The Special Meeting of the East Grand Forks City Council for August 25, 2015 was called to order by Council President Mark Olstad at 6:52 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.*

*Dave Aker, Parks & Recreation Superintendent; Karla Anderson, Finance Director; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Paul Gorte, EDA Director; Rod Hajicek, Police Lieutenant; Charlotte Helgeson, Library Director; Gary Larson, Fire Chief; David Murphy, City Administrator/Clerk-Treasurer; Megan Nelson, Executive Assistant; and Jason Stordahl, Public Works Director.*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present.*

1. Consider adopting Resolution No. 15-08-90 entering into an agreement between the City of East Grand Forks and the State of Minnesota for paratransit transportation services in East Grand Forks from January 1, 2016 through December 31, 2016.

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 15-08-90 ENTERING INTO AN AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND THE STATE OF MINNESOTA FOR PARATRANSIT TRANSPORTATION SERVICES IN EAST GRAND FORKS FROM JANUARY 1, 2016 THROUGH DECEMBER 31, 2016.**

*Voting Aye: Buckalew, Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

2. Consider adopting Resolution No. 15-08-91 entering into an agreement between the City of East Grand Forks and the State of Minnesota for fixed route transportation services in East Grand Forks from January 1, 2016 through December 31, 2016.

**A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY**

**COUNCIL MEMBER GRASSEL, TO ADOPT RESOLUTION NO. 15-08-91 ENTERING INTO AN AGREEMENT BETWEEN THE CITY OF EAST GRAND FORKS AND THE STATE OF MINNESOTA FOR FIXED ROUTE TRANSPORTATION SERVICES IN EAST GRAND FORKS FROM JANUARY 1, 2016 THROUGH DECEMBER 31, 2016.**

Ms. Ellis reviewed the revenue sources for transit, explained how the amount the City had received had increased and that there was a need to purchase a city bus which the state will pay up to \$120,000 for. She explained how capital funds will be used to purchase Dial-A-Ride vans instead of putting in more sidewalks so the City is able to take a step back and look at what is needed. She added with the ridership is still increasing the City should be seeing an increase in the funds from the State. Mayor Stauss asked if the bus that was going to be purchased was only used in East Grand Forks. Ms. Ellis stated the only time it goes into Grand Forks is to make a stop at the transfer station. She ended by informing the Council that with the purchase of a new bus the other bus is decommissioned and then used in the Park and Recreation Department.

*Voting Aye: Buckalew, Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

3. Consider adopting Resolution No. 15-08-92 declaring the official intent of the City to reimburse certain expenditures from the proceeds of bonds to be issued by the City.

**A MOTION WAS MADE BY COUNCIL MEMBER POKRZYWINSKI, SECONDED BY COUNCIL MEMBER BUCKALEW, TO ADOPT RESOLUTION NO. 15-08-92 DECLARING THE OFFICIAL INTENT OF THE CITY TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY.**

*Voting Aye: Buckalew, Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

4. Consider granting an easement to Riverwalk Enterprises LLC.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER POKRZYWINSKI, TO GRANT AN EASEMENT TO RIVERWALK ENTERPRISES LLC.**

Council member DeMers asked for a legal clarification. Mr. Galstad stated the Council could approve the easement contingent upon the approval of an agreement and would allow the process to move forward. Discussion followed about what conditions would be included in the agreement regarding if and what the price should be, if the property reverts back to the City that it would need to be put back to its original state, and how the current use of the property is in violation of the downtown district but it was grandfathered and would change if the use of the property were to change. Council member Vetter stated he would vote no until he was able to review the legal document. Discussion followed about having the agreement prepared for the Council meeting the following Tuesday. Council member DeMers rescinded his motion. Council member Pokrzywinski rescinded his second to the motion.

**ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE AUGUST 25, 2015 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 7:10 P.M.**

*Voting Aye: Buckalew, Tweten, Olstad, Grassel, DeMers, Vetter, and Pokrzywinski.*

*Voting Nay: None.*

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David Murphy, City Administrator/Clerk-Treasurer