

WEEKLY MEMO

Date: August 28, 2015

To: Mayor Lynn Stauss. Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

RE: Weekly Update

UPCOMING MEETINGS:

September 1, 2015 – 5:00 PM – Regular Council Meeting – Council Chambers

September 8, 2015 – 5:00 PM – Work Session – Training Room

September 15, 2015 – 5:00 PM – Regular Council Meeting – Council Chambers

September 22, 2015 – 5:00 PM – Work Session – Training Room

Administrator's Report:

Clerical/Finance Positions

Finance Director Anderson and I met with Idea Circle on Thursday, August 27th for the initial needs analysis. We will be meeting again the week of August 31st with an anticipated completion date of September 30th.

Senate Bonding Committee Tour

The Senate Bonding Committee tour of potential projects to be funded in 2016 will be stopping in East Grand Forks on September 30th. We are tentatively scheduled to present the Interconnect project to the Committee at 12:30 at Northland Community/Technical College on September 30th. More information will be brought forward as it becomes available.