

WEEKLY MEMO

Date: August 21, 2015

To: Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

RE: Weekly Update

UPCOMING MEETINGS:

August 25, 2015 – 5:00 PM – Work Session – Training Room

August 25, 2015 – Following Work Session – Special Meeting – Training Room

September 1, 2015 – 5:00 PM – Regular Council Meeting – Council Chambers

September 8, 2015 – 5:00 PM – Work Session – Training Room

Administrator's Report:

Clerical/Finance Positions

The Idea Circle has submitted a contract which has been signed. The principle representatives will have the initial meeting with Finance Director Anderson and I on Tuesday, August 25th. Idea Circle believes that a September 30th deadline is realistic.

Pool Construction Update

The stainless steel gutters that surround the pool will not be able to be delivered and installed until later than anticipated. This may require that only a portion of the deck be poured this fall with the remainder in the spring. It is necessary to pour the slab at different times to maintain the Memorial Day opening date. The Contract and Staff are continuing to work on this problem to have the deck poured at one time and keep the opening on schedule.

Civic Center Construction Update

Painting is underway for the concession stand, warm viewing area and locker rooms. The area has been cleaned and the project is looking very good. The project is right on schedule and should be ready to go in plenty of time for hockey season.