

**AGENDA  
CITY COUNCIL  
CITY OF EAST GRAND FORKS  
JANUARY 19, 2010  
5:00 P.M.**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate."*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of January 5, 2010.

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider approving the application for an Exempt Gambling Permit for a raffle for the Knights of Columbus Council #5341 to be held April 1, 2010 at Sacred Heart, 200 3<sup>rd</sup> St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
3. Consider approving the request to hire John Grenier as the new Wastewater Operator 1 to fill the vacancy starting January 1, 2010.
4. Consider adopting Resolution No. 10-01-13 a Resolution designating the Mayor's appointment to the East Grand Forks Planning Commission for 2010.

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

5. The minutes of the Water, Light, Power and Building Commission for December 17, 2009.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

6. Consider adopting Resolution No. 10-01-14 a Resolution in support of the Energy Efficiency and Conservation Block Grant (EECBG) application for energy-related improvements for the Police building.

**CLAIMS:**

7. Consider adopting Resolution No. 10-01-15 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment for the goods referenced in check number 5191 for a total of \$7,997.94 whereas Council Member Gregoire is personally interested financially in the contract.
8. Consider adopting Resolution No. 10-01-16 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 5235 for a total of \$631.80 whereas Council Member Buckalew is personally interested financially in the contract.
9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

**ADJOURN:**

Upcoming Meetings:

Work Session – January 26, 2010 – 5:00 PM – Training Room

Regular Meeting – February 2, 2010 – 5:00 PM – Council Chambers

Work Session – February 9, 2010 – 5:00 PM – Training Room

Regular Meeting – February 16, 2010 – 5:00 PM – Council Chambers

**UNAPPROVED  
MINUTES  
OF THE  
EAST GRAND FORKS  
CITY COUNCIL  
TUESDAY, JANUARY 5, 2010 – 5:00 PM**

**CALL TO ORDER:**

*The Regular Meeting of the East Grand Forks City Council for January 5, 2010 was called to order by Council President Dick Grassel at 5:00 P.M.*

**CALL OF ROLL:**

*On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Lynn Stauss, Council President Dick Grassel, Council Vice President Henry Tweten, Council Member Marc Demers, Craig Buckalew, Wayne Gregoire (5:02 PM), and Greg Leigh.*

**STAFF PRESENT:**

*Dave Aker, Parks & Recreation Superintendent; Greg Boppre, City Engineer; Dan Boyce, Water & Light Manager; Nancy Ellis, Planning & Zoning; Michelle French, Executive Assistant; Ron Galstad, City Attorney; Randy Gust, Fire Chief; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Scott Huizenga, City Administrator; Jim Richter, EDHA Director; John Wachter, Public Works Superintendent;*

**DETERMINATION OF A QUORUM:**

*The Council President Determined a Quorum was present*

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate." If you would like to address the City Council, please come up to the podium to do so.*

**Presentation of Plaque to Kevin Marcott for service on the EDHA Board**

Mayor Stauss presented a plaque to Kevin Marcott to recognize his years of service on the EDHA Board.

**ANNUAL BUSINESS:**

**1. SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS**

Consider adopting Resolution No. 10-01-01 a Resolution to set time and hour of regular City Council Meetings and Work Sessions.

Mayor Stauss suggested that the meetings remain the same. Council President Grassel also would like to see the meetings stay the same for a few reasons: people already have meetings on Mondays, School Board Meetings are on Mondays, and some like to take long weekends. Council Member Leigh would like to see the meetings moved to Monday but with this many conflicting meetings he has no problem staying with Tuesday. Council Member DeMers would like to amend the Resolution to reflect the meetings to remain on Tuesdays.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER BUCKALEW, TO AMEND RESOLUTION NO. 10-01-01 A RESOLUTION TO SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS AND WORK SESSIONS.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, and Leigh.*  
*Voting Nay: Gregoire.*  
*Absent: Pokrzywinski.*

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-01-01 A RESOLUTION TO SET TIME AND HOUR OF REGULAR CITY COUNCIL MEETINGS AND WORK SESSIONS.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, and Leigh.*  
*Voting Nay: Gregoire.*  
*Absent: Pokrzywinski.*

**2. DESIGNATE OFFICIAL NEWSPAPER**

Consider adopting Resolution No. 10-01-02 a Resolution to designate The Exponent as the official newspaper.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 10-01-02 A RESOLUTION TO DESIGNATE THE EXPONENT AS THE OFFICIAL NEWSPAPER.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*  
*Voting Nay: None.*  
*Absent: Pokrzywinski.*

**3. DESIGNATE FINANCIAL DEPOSITORIES**

Consider adopting Resolution No. 10-01-03 a Resolution to designate the following financial depositories.

- (A) American Federal
- (B) Community Bank
- (C) Smith Barney
- (D) Multi-Bank Securities
- (E) Dain Rausher
- (F) PMA - 4M Fund

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-01-03 A RESOLUTION TO DESIGNATE THE FOLLOWING FINANCIAL DEPOSITORIES WITH AMENDMENT.**

- (A) AMERICAN FEDERAL**
- (B) FRANDSEN BANK & TRUST**
- (C) SMITH BARNEY**
- (D) MULTI-BANK SECURITIES**
- (E) DAIN RAUSHER**
- (F) PMA - 4M FUND**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*

*Voting Nay: None.*

*Absent: Pokrzywinski.*

Consider adopting Resolution No. 10-01-04 a Resolution authorizing Persons listed below (subject to any expressed restrictions) is authorized for ACH origination and for online banking:

Name and Title Signature

- (A) Lynn Stauss, Mayor
- (B) Scott Huizenga, City Administrator
- (C) Michelle French, Executive Assistant
- (D) Terry Knudson, Accounting Technician
- (E) Erin Johnson, Accounting Technician
- (F) Jerry Lucke, Finance Director

**A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER DEMERS, TO ADOPT RESOLUTION NO. 10-01-04 A RESOLUTION AUTHORIZING PERSONS LISTED BELOW (SUBJECT TO ANY EXPRESSED RESTRICTIONS) IS AUTHORIZED FOR ACH ORIGINATION AND FOR ONLINE BANKING:**

**NAME AND TITLE SIGNATURE**

- (A) LYNN STAUSS, MAYOR**
- (B) SCOTT HUIZENGA, CITY ADMINISTRATOR**
- (C) MICHELLE FRENCH, EXECUTIVE ASSISTANT**
- (D) TERRY KNUDSON, ACCOUNTING TECHNICIAN**
- (E) ERIN JOHNSON, ACCOUNTING TECHNICIAN**
- (F) JERRY LUCKE, FINANCE DIRECTOR**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*  
*Voting Nay: None.*  
*Absent: Pokrzywinski.*

**APPROVAL OF MINUTES:**

4. Consider approving the minutes of the "Regular Meeting" for the East Grand Forks, Minnesota City Council of December 15, 2009.
5. Consider approving the minutes of the "Work Session" & "Closed Meeting" for the East Grand Forks, Minnesota City Council of December 22, 2009.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER GREGOIRE, TO APPROVE ITEMS FOUR (4) THROUGH FIVE (5) AS SUBMITTED.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*  
*Voting Nay: None.*  
*Absent: Pokrzywinski.*

**SCHEDULED BID LETTINGS: NONE.**

**SCHEDULED PUBLIC HEARINGS: NONE.**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

6. Consider approving the request to hire a full-time Mechanic and direct Civil Service to advertise internally.
7. Consider approving the contract amendment of for a rate change from \$5.63 per ride to \$5.89 for the FY2010 rate compensation for demand response services with Grand Forks Taxi.
8. Consider approving the application for an Exempt Gambling Permit for a raffle for the Sacred Heart Church & School to be held April 17, 2010 at the Sacred Heart, 200 3<sup>rd</sup> St. NW, East Grand Forks, MN 56721 and waive the 30-day waiting period.
9. Consider adopting Resolution No. 10-01-05 a Resolution approving the 2010 Administrative Services Agreement with Discovery Benefits, Inc.
10. Consider adopting Resolution No. 10-01-06 a Resolution designating the Mayor's appointments to the East Grand Forks Boards and Commissions for 2010.
11. Consider adopting Resolution No. 10-01-07 a Resolution to adopt the implementation of the Compensation Plan.

12. Consider adopting Resolution No. 10-01-08 a Resolution to adopt amendments, effective January 1, 2010 to the City of East Grand Forks Personnel Policy Manual.

13. Consider adopting Resolution No. 10-01-09 a Resolution approving 5<sup>th</sup> Avenue Northwest for the 2014 Sub-Target Project.

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE CONSENT MOTIONS NUMBER SIX (6) THROUGH THIRTEEN (13) AS SUBMITTED.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*

*Voting Nay: None.*

*Absent: Pokrzywinski.*

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:**

14. The minutes of the Water, Light, Power and Building Commission for December 3, 2009.

**COMMUNICATIONS: NONE.**

**OLD BUSINESS: NONE.**

**NEW BUSINESS:**

15. Consider adopting Resolution No. 10-01-10 a Resolution establishing an Administration and Finance Committee for purposes of studying and recommending certain issues as deemed necessary by the City Council or its President.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO ADOPT RESOLUTION NO. 10-01-10 A RESOLUTION ESTABLISHING AN ADMINISTRATION AND FINANCE COMMITTEE FOR PURPOSES OF STUDYING AND RECOMMENDING CERTAIN ISSUES AS DEEMED NECESSARY BY THE CITY COUNCIL OR ITS PRESIDENT.**

Council Member Leigh stated that he is not going to support this since we have an excellent City Administrator and staff and he does not want to micromanage. Council Vice President Tweten stated that our system in place now is effective and he likes the open discussion. He informed City Council that a committee system is not necessary in city government. Mayor Stauss stated that he also supports the committee of the whole meetings because of the open discussion.

*Voting Aye: DeMers and Grassel.*

*Voting Nay: Buckalew, Tweten, Gregoire, and Leigh.*

*Absent: Pokrzywinski.*

**CLAIMS:**

16. Consider adopting Resolution No. 10-01-11 a Resolution authorizing the City of East Grand Forks to approve purchases from Berts Truck Equipment for the goods referenced in check number 5006 for a total of \$3,509.10 whereas Council Member Gregoire is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER BUCKALEW, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-01-11 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM BERTS TRUCK EQUIPMENT FOR THE GOODS REFERENCED IN CHECK NUMBER 5006 FOR A TOTAL OF \$3,509.10 WHEREAS COUNCIL MEMBER GREGOIRE IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, and Leigh.*  
*Voting Nay: None.*  
*Absent: Pokrzywinski.*  
*Abstain: Gregoire.*

17. Consider adopting Resolution No. 10-01-12 a Resolution authorizing the City of East Grand Forks to approve purchases from Hardware Hank the goods referenced in check numbers 5071 for a total of \$353.91 whereas Council Member Buckalew is personally interested financially in the contract.

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER TWETEN, TO ADOPT RESOLUTION NO. 10-01-12 A RESOLUTION AUTHORIZING THE CITY OF EAST GRAND FORKS TO APPROVE PURCHASES FROM HARDWARE HANK THE GOODS REFERENCED IN CHECK NUMBERS 5071 FOR A TOTAL OF \$353.91 WHEREAS COUNCIL MEMBER BUCKALEW IS PERSONALLY INTERESTED FINANCIALLY IN THE CONTRACT.**

*Voting Aye: DeMers, Grassel, Tweten, Gregoire, and Leigh.*  
*Voting Nay: None.*  
*Absent: Pokrzywinski.*  
*Abstain: Buckalew.*

18. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

Acme Electric Companies	Green Marking Paint For WW/Spring Holder	\$209.59
Advanced Business Methods Inc	Copier Lease	\$158.41
Airgas	Welding Rod	\$32.05
Aker Jeremy and Jacklyn	Housing Incentive Program Tax Rebate 08/09	\$2,910.77
Albrecht Manufacturing	Repairs/Civic Center	\$10.80
Allmaras Michael and Marsha	Housing Incentive Program Tax Rebate 08/09	\$2,784.54
Alltel	Cell Phone	\$363.76
American Tire Service	Repair Flat/Inv Parts #422	\$282.00
American Tire Service Inc	Tires #421	\$1,350.35

American Water Works Association	2010 Membership Renewal	\$165.00
Ameripride Linen & Apparel Services	Cleaning Supplies/Service	\$502.29
Anderson Marjorie	Housing Incentive Program Tax Rebate 08/09	\$1,597.49
Baker & Taylor Co	Books	\$54.83
Bakke Susan	Reimb Supplies Purchased	\$243.81
Barbara McLeod and Christy Senechal	Housing Incentive Program Tax Rebate 08/09	\$2,133.87
Barksdale Michel & Julie	Housing Incentive Program Tax Rebate 09/10	\$1,856.23
Bartlette Steve	Ref Reimb Level 3	\$90.00
Bert's Truck Equipment	Prep & Paint #615/Headlight Cutting Bolt	\$3,509.10
Blue Cross Blue Shield of ND	EDHA Insurance	\$4,977.20
Border States Trophy & Awards	Plaque	\$95.00
Brady Martz & Associates	Audit Services	\$5,400.00
Bratvold Darrell & Dianne	Housing Incentive Program Tax Rebate 09/10	\$1,459.54
Brodart Co	Books	\$244.45
Brooklyn Park City Of	Training / Reznicek	\$395.00
Brown Seth & Lisa	Housing Incentive Programm Tax Rebate	\$4,348.27
Bruce Jay	Reimb Mileage July - Dec 2009	\$82.50
Bulman Rob	Housing Incentive Program Tax Rebate 09/10	\$1,752.08
CBCS	Per-Account Charge	\$105.00
Center Point Large Print	Books	\$1,530.00
Claitor's Law Book & Publishers	Books	\$43.41
Climate Control Inc	Service Contract 01/01/10 - 12/31/10 - CH & Library	\$6,000.00
Coalition of Greater MN Cities	09 CGMC Fall Conf/Mayor L. Stauss/D.Grassel/S.Huizenga	\$370.00
Cole Papers Inc	Tissue/Disinfectant/Cleaning Supplies	\$730.83
Complete Pest Control Inc	4th Qtr Pest Control	\$64.12
Country Inn & Suites Brooklyn Center	Lodging/PD	\$928.85
Craig Pietruszewski and Jackie Gaddie	Housing Incentive Program Tax Rebate	\$3,608.19
Crookston City	Safe & Sober October Wave 2009	\$802.27
Custom Stripes Inc	Graphics #310	\$160.00
Dacotah Paper Co	Paper Towels	\$48.48
Dahlin Travis & Lindsay	Housing Incentive Program Tax Rebate 09/10	\$1,733.14
Degeiness Chad	Refund Hockey Registration	\$325.00
Deterding David	Coaches Class Level 2&3	\$90.00
Diamond Cleaning Supply Richard Papenfuss	Cleaning Supplies	\$152.07
Dietrich Wayne & Kimberly	Housing Incentive Program Tax Rebate 09/10	\$3,261.79
Eagle Electric	Service Work	\$2,168.80
East Side Sharpening	Blade Sharpening	\$71.00
Eback Troy and Stacy	Housing Incentive Program Tax Rebate 08/09	\$2,089.53
EGF City Petty Cash Ckng	Reimb Petty Cash	\$278.00
EGF Police Petty Cash	Reimb Petty Cash For Postage	\$10.00
Eggebraaten John and Joan	Housing Incentive Program Tax Rebate 08/09	\$1,899.80
Eickhof Columbaria Inc	Plaque	\$351.62
Electric Pump	Mini Casll	\$389.98

Emergency Apparatus Maintenance Inc	Repair Parts	\$560.57
Emery Steve & Linda	Housing Incentive Program Tax Rebate 09/10	\$2,502.03
Erickson Christopher	Housing Incentive Program Tax Rebate 09/10	\$1,738.44
Explorer Post #38	Squad Cleaning	\$50.00
Exponent	Subscription EDHA	\$31.00
FedEx Kinko's	2010 Sanitation Calendars	\$2,497.95
Flaherty & Hood PA	Labor & Employment Services	\$718.75
Flat Plains Services Inc	Snow Removal	\$786.00
Floan Sanders	Prof Services/Various City Projects	\$92,029.57
Folkedah! Bruce and Constance	Housing Incentive Program Tax Rebate 08/09	\$3,591.80
Fore Matt	Reimb Gas/PeeWee A	\$27.00
Forks Freightliner	Door Handle	\$33.28
French Michelle & Timothy	Housing Incentive Program Tax Rebate 09/10	\$2,362.42
Frost Chad	Housing Incentive Program Tax Rebate 09/10	\$4,147.59
G&K Services	Mats	\$231.62
Gaddie Dennis	Housing Incentive Program Tax Rebate 09/10	\$2,017.12
Gaffaneys	Ink	\$41.60
Gahlon Gregory and Kelly	Housing Incentive Program Tax Rebate 08/09	\$2,962.03
Gale	Books	\$170.84
Gerszewski Steven	Housing Incentive Program Tax Rebate 09/10	\$2,157.26
GF Thur-O-Clean	PD Car & Cell Clean Up	\$213.75
GGF Convention & Visitors Bureau	Oct Lodging Tax 2009	\$879.04
Grand Cities Towing	Towing/01 Olds Alero/02 Chrysler/84 Chevy	\$130.00
Grassel Cody	Reimb Ref Fees/Level 2	\$70.00
Gregoire Lloyd & Ethel	Housing Incentive Program Tax Rebate 09/10	\$1,849.55
Gust Randy	Reimb Mileage/TRF/Meeting	\$60.50
Hagen Hangsleben Cindy	Housing Incentive Prgm Tax Rebate 09 Prorate & 08 Value	\$5,425.95
Hajicek Rick	Cleaning 12/07/09 - 12/18/09	\$275.50
Hallin Barbara	Housing Incentive Program Tax Rebate 09/10	\$1,752.74
Hamre Heidi	Housing Incentive Program Tax Rebate 09/10	\$1,880.47
Hardware Hank	Maint Supplies	\$353.91
Hawkins Chemical	Detector For O2, O2, H2S	\$1,236.18
Heartland Paper	Towels/Deoderant/Ice Melt/General Supplies	\$462.72
Hedlund Mike & Paula	Housing Incentive Program Tax Rebate 08/09	\$4,116.95
Helgeson Charlotte	Reimb Books Purchase/Santa Supplies	\$151.18
Holiday Credit Office	Fuel/PD	\$75.48
Holm Jay	Hockey Refund/Bret Holm	\$165.00
Hugo's	First Aid Kit/Acct EndXXX2483	\$28.02
Integra Telecom	LD Phone	\$157.40
JLG Architects	Prof Services 11/1/09 - 11/30/09	\$250.00
Jolanda Streifel	Retirement Clocks	\$90.00
Jonathan Bruley & Kristin Reichmann	Housing Incentive Program Tax Rebate 08/09	\$1,605.61
Kallinen Kevin and Paula-Dee	Housing Incentive Program Tax Rebate 08/09	\$3,492.63

Kellermeyer Building Service	Cleaning Service	\$1,175.63
Kelsey Chris & Nichole	Housing Incentive Program Tax Rebate 09/10	\$1,238.83
Klein Jennifer	Housing Incentive Program Tax Rebate	\$1,084.67
Knoff Kory	Housing Incentive Program Tax Rebate 08/09	\$2,164.45
Knutson Philip and Alissa	Housing Incentive Program Tax Rebate 08/09	\$2,682.26
Kossow Linda	Mileage Reimb	\$60.50
Lithia Payment Processing	Inv Parts #541	\$27.84
Lucken Trucks & Parts	Air Tank	\$106.88
Lutheran Social Service	Site Sponsorship	\$4,618.09
Mack Jason & Kristy	Housing Incentive Program Tax Rebate 08/09	\$3,921.70
Marco Inc	Copier Usage	\$279.54
Marshall Cavendish	Books	\$117.52
McDonald's of EGF	Prisoner Meals	\$33.75
Merkens Seth & Christina	Housing Incentvie Program Tax Rebate 08/09	\$2,054.79
Merrill Kimberly (Tinkham)	Housing Incentive Program Tax Rebate 08/09	\$1,751.38
MESERB Treasurer Keith Nelson	2010 Membership	\$1,927.31
Metropolitan Planning Organization	Planning & Transit Hours Nov 2009/Local Share Nov 09	\$10,670.32
Micro-Marketing LLC	Books	\$189.16
Midcontinent Communications	Sunshine Terrace Cable/Sr Center	\$783.01
Midwest Testing Laboratory Inc	Monitoring Well Abandonment	\$1,200.00
Mike's Pizza	Planning Meeting	\$44.77
MN Dept of Revenue VOID****VOID	Sales & Use Tax	\$1,066.00
MN Mayors Association	Annual Membership Dues	\$20.00
MN NAHRO	2010 Application	\$185.00
Moon Deb	Reimb Mileage July - Dec 2009	\$67.93
Nancy Davis & Jordan Wojnarski	Housing Incentive Program Tax Rebate 09/10	\$1,919.70
Nelson Jon and Kristi	Housing Incentive Program Tax Rebate 08/09	\$4,012.02
Nelson Kim	Reimb Mileage 2009	\$81.57
Nero Christopher	Housing Incentive Program Tax Rebate 09/10	\$1,990.17
O'Reilly Auto Parts	Regulator Hose/Battery Core Credit/Blade	\$59.59
Office of The Secretary of State	3 Notary Commission Renewal Fees	\$120.00
Olson Bruce	Ref Clinic	\$125.00
Orchard Richard	7002 Gallons Unleaded Fuel/5002 Gallons Diesel Fuel	\$27,391.24
Overhead Door Co	Door Remote	\$108.00
Pace David & Debra	Housing Incentive Program Tax Rebate 09/10	\$2,405.55
Parrill Joshua and Emily	Housing Incentvie Program Tax Rebate 08/09	\$1,633.48
Pawloski Travis	Housing Incentive Program Tax Rebate 09/10	\$1,585.27
Peabody Robert and Jeanine	Housing Incentive Program Tax Rebate 08/09	\$11,209.80
Penworthy Company	Books	\$133.72
Polk County Attorney-Widseth	Police Vehicle Auction	\$6,093.84
Polk County Recorder	3 Notary Commission Recording Fees	\$300.00
Polk County Sheriff's Office	Safe & Sober October Wave 2009	\$1,032.67
PS Door Services	Garage Door Repair	\$58.00

Quill Corp	Office Supplies	\$649.61
Qwest	Phone Service	\$2,314.94
RDO Powerplan OIB	Inv Parts	\$343.41
Reznicek Anthony	Reimb Meals/Brooklyn Park PPCT Instructors Class	\$232.75
Riedy David	Housing Incentive Program Tax Rebate 09/10	\$2,513.40
RJ Zavoral & Sons	07 CP9 Est 2 FINAL /08 CP2 Est 5 FINAL	\$21,246.35
Robinson James and Rose	Housing Incentive Program Tax Rebate 08/09	\$1,464.90
Roto Rooter	Jet Vac Swr/Folson Farm & A&L Potato	\$3,000.00
Rude Dustin and Karina	Housing Incentive Program Tax Rebate 08/09	\$1,989.79
Schmaltz Leonard	Reimb Mileage July - Dec 2009	\$108.30
Schnathorst Jason	Reimb Meal/Brooklyn Center/FTO Training	\$232.75
Scholastic Library Publishers	Books	\$139.43
Schroeder Connie	Housing Incentive Program Tax Rebate 08/09	\$1,541.91
Schull Wayne & Diane	Housing Incentive Program Tax Rebate 08/09	\$2,109.59
Sentimental Reflections	DVD's	\$108.00
Skjei Austin	Boots/Belt Reimb	\$138.33
Skyberg Jeffery & Kristine	Housing Incentive Program Tax Rebate 08/09	\$2,350.46
Smart Apple Media	Books	\$383.76
Solem Bill	Travel Reimb/ Minneapolis/School	\$166.71
Spray Advantage	Gauge	\$57.60
Springsted	Pay Plan Implementation	\$4,960.00
Spruce Valley Corporation	09 AJ 1 Est 6 17th Ave SE /09 CP1 Est 4 11/15/09 - 12/19/09	\$32,790.10
Stadem Dr. Clifford and Gladys	Housing Incentive Program Tax Rebate 08/09	\$1,780.64
Stengl Matt	Coaches Reimb Level 2 & 3	\$90.00
Stennes Granite	1 o/c D.Bodahl	\$150.00
Stone's Mobile Radio Inc	Install Radio In New Tanker/2 Way Radio #310	\$838.66
Stordahl Dyann and Kenley	Housing Incentive Program Tax Rebate 08/09	\$2,871.52
Strandell Warren	Completion of Book Project	\$2,000.00
Strata Corp	09 CP3 Est 4	\$7,424.00
Streichers	Uniforms Patrol	\$143.96
Sundby Leslie and Maureen	Housing Incentive Program Tax Rebate 08/09	\$2,168.71
Sunshine Terrace	Reimb Petty Cash	\$85.67
Surface Specialists of NW Minnesota	Sunshine Terrace Unit 308	\$395.00
Szczepanski Darren	Reimb Meal/Brooklyn Center/FTO Training	\$232.75
The Chamber of EGF/GF	Eggstravaganza Tickets	\$80.00
Thompson Kevin and Jana	Housing Incentive Program Tax Rebate	\$2,190.50
Thompson Terry	Housing Incentive Program Tax Rebate 09/10	\$1,585.69
Tran Duc and Chau	Housing Incentive Program Tax Rebate 08/09	\$4,230.32
True Temp	Service Repairs	\$1,894.08
Try-County Refrigeration	Service Furnace/Replace Exchanger	\$475.00
Uniforms Unlimited Inc.	Uniforms For Skjei	\$395.92
Valley Door	Station 2 Overhead Door	\$3,339.00
Viking Gas Transmission Company	Reimb Agreement 23rd St Project	\$276,000.00

Vilandre Heating & A/C	Plugged Toilet Mike's Pizza/Restroom Sink Repair	\$446.50
Wagner Construction	08 Cp1 Est 16 Waste Water Improvements	\$13,470.40
Water & Light Department	Monthly Service	\$56,870.34
Waterous Company	Parts For Unit 404	\$130.89
Wells Fargo Brokerage Services LLC	Int & Prin On Muni Note/Fire Pumper Truck/ Snowblower	\$75,773.56
Wizard's Enterprises Inc.	Custodial Service	\$490.00
Xcel Energy	Monthly Service	\$12,950.23
Zavoral Joseph and Jenna	Housing Incentive Program Tax Rebate 08/09	\$2,097.58
Zee Medical Service	First Aid Kit Refill	\$348.08
	<b>Total</b>	<b>\$855,122.30</b>

**A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER LEIGH, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.**

*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*

*Voting Nay: None.*

*Absent: Pokrzywinski.*

#### **COUNCIL/STAFF REPORTS:**

Mayor Stauss and Council Members thanked all staff involved in the snow removal. Council President Grassel asked residents to help clean around fire hydrants. Mr. Wachter thanked staff who gave up the holidays to help with snow removal. He stated that Police will be towing vehicles that are in the way of snow removal.

Council Vice President Tweten reminded everyone of the H1N1 shots available at the County building on Wednesday, January 6, 2010.

Council Member Gregoire stated that he thought there was more support with changing the Council Meetings from Tuesdays to Mondays.

Mr. Huizenga stated that he is happy with the new website that went live on January 4, 2010.

#### **ADJOURN:**

**A MOTION WAS MADE BY COUNCIL MEMBER LEIGH, SECONDED BY COUNCIL MEMBER DEMERS, TO ADJOURN THE JANUARY 5, 2010 REGULAR MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:28 P.M.**

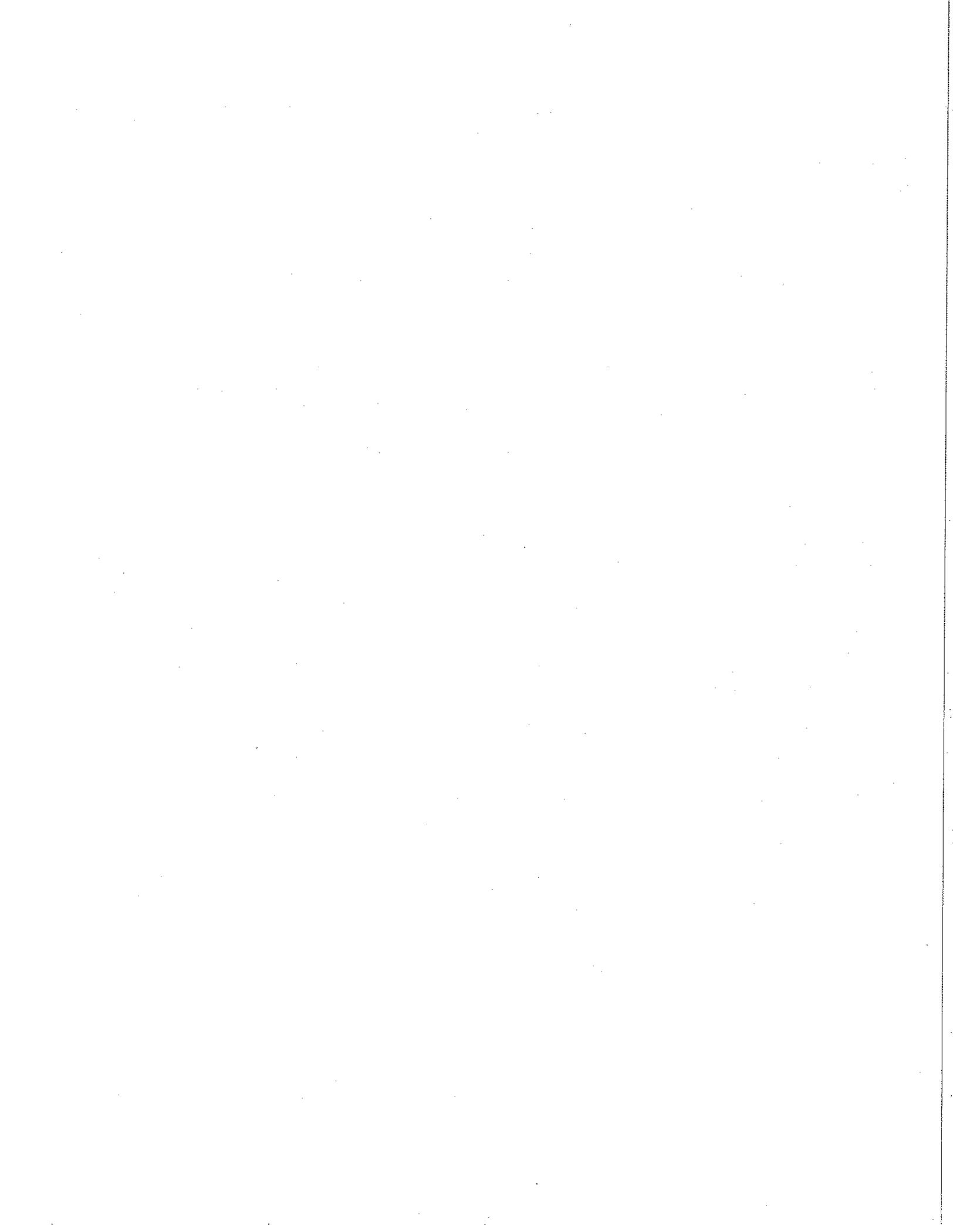
*Voting Aye: DeMers, Grassel, Buckalew, Tweten, Gregoire, and Leigh.*

*Voting Nay: None.*

*Absent: Pokrzywinski.*

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Scott Huizenga, City Administrator/Clerk-Treasurer



Minnesota Lawful Gambling

LG220 Application for Exempt Permit Fee \$50

For Board Use Only

Fee Paid \_\_\_\_\_

Check No. \_\_\_\_\_

<b>Organization Information</b>			
Organization name <i>Knights of Columbus Council #5341</i>		Previous lawful gambling exemption number <i>X-05802</i>	
Street <i>200 3<sup>RD</sup> ST N.W.</i>	City <i>EAST GRAND FORKS</i>	State/Zip Code <i>MN 56721</i>	County <i>POLK</i>
Name of chief executive officer (CEO) First name <i>Phillip Joseph</i> Last name <i>Vanyo</i>		Daytime phone number of CEO <i>218-693-1062</i>	
Name of treasurer First name <i>Charlie</i> Last name <i>Hotvedt</i>		Daytime phone number of treasurer: <i>701-740-9906</i>	

**Type of Nonprofit Organization**

Check the box that best describes your organization:

Fraternal       Religious  
 Veteran       Other nonprofit organization

Check the box that indicates the type of proof your organization attached to this application:

IRS letter indicating income tax exempt status  
 Certificate of Good Standing from the Minnesota Secretary of State's Office  
 A charter showing you are an affiliate of a parent nonprofit organization  
 Proof previously submitted and on file with the Gambling Control Board

**Gambling Premises Information**

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)  
*Sacred Heart Catholic Church*

Address (do not use PO box) <i>200 3<sup>RD</sup> ST N.W.</i>	City <i>EAST GRAND FORKS</i>	State/Zip Code <i>MN 56721</i>	County <i>POLK</i>
--	---------------------------------	-----------------------------------	-----------------------

Date(s) of activity (for raffles, indicate the date of the drawing)  
*04-01-10*

Check the box or boxes that indicate the type of gambling activity your organization will be conducting:

\*Bingo     Raffles (cash prizes may not exceed \$12,000)     \*Paddlewheels     \*Pull-Tabs     \*Tipboards

**\*Gambling equipment for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo ball selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors. Or call 651-639-4000.**

This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application.

Your name and your organization's name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all of the information that you have provided to the Board in the process of applying for your permit will become public. If the Board does not issue you a permit, all the information you have provided in the process of applying for a permit remains private, with the exception of your name and your organization's name and address which will remain public. Private data about you are available only to

the following: Board members, staff of the Board whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

**LG220 Application for Exempt Permit**

Organization Name Knights of Columbus Council #5341

**Local Unit of Government Acknowledgment**

**If the gambling premises is within city limits, the city must sign this application.**

On behalf of the city, I acknowledge this application.

**Check the action that the city is taking on this application.**

The city approves the application with no waiting period.

The city approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a first class city).

The city denies the application.

Print name of city \_\_\_\_\_

(Signature of city personnel receiving application) \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**If the gambling premises is located in a township, both the county and township must sign this application.**

On behalf of the county, I acknowledge this application.

**Check the action that the county is taking on this application.**

The county approves the application with no waiting period.

The county approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The county denies the application.

Print name of county \_\_\_\_\_

(Signature of county personnel receiving application) \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.213, subd. 2).]

Print name of township \_\_\_\_\_

(Signature of township official acknowledging application) \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Chief Executive Officer's Signature**

The information provided in this application is complete and accurate to the best of my knowledge.

Chief executive officer's signature *Phillip J. Vanyo*

Name (please print) Phillip J. Vanyo Date 1/11/10

**Mail Application and Attachments**

- At least 45 days prior to your scheduled activity date send:
- the completed application,
  - a copy of your proof of nonprofit status, and
  - a \$50 application fee (make check payable to "State of Minnesota").
- Application fees are not prorated, refundable, or transferable.

Send to: **Gambling Control Board**  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

If your application has not been acknowledged by the local unit of government or has been denied, do not send the application to the Gambling Control Board.

# Request for Council Action

Date: 1/12/10

To: East Grand Forks City Council, Mayor Lynn Stauss, President Dick Grassel, Council Vice President Henry Tweten, Council Members: Marc Demers, Craig Buckalew, Wayne Gregoire, Greg Leigh, and Mike Pokrzywinski.

Cc: File

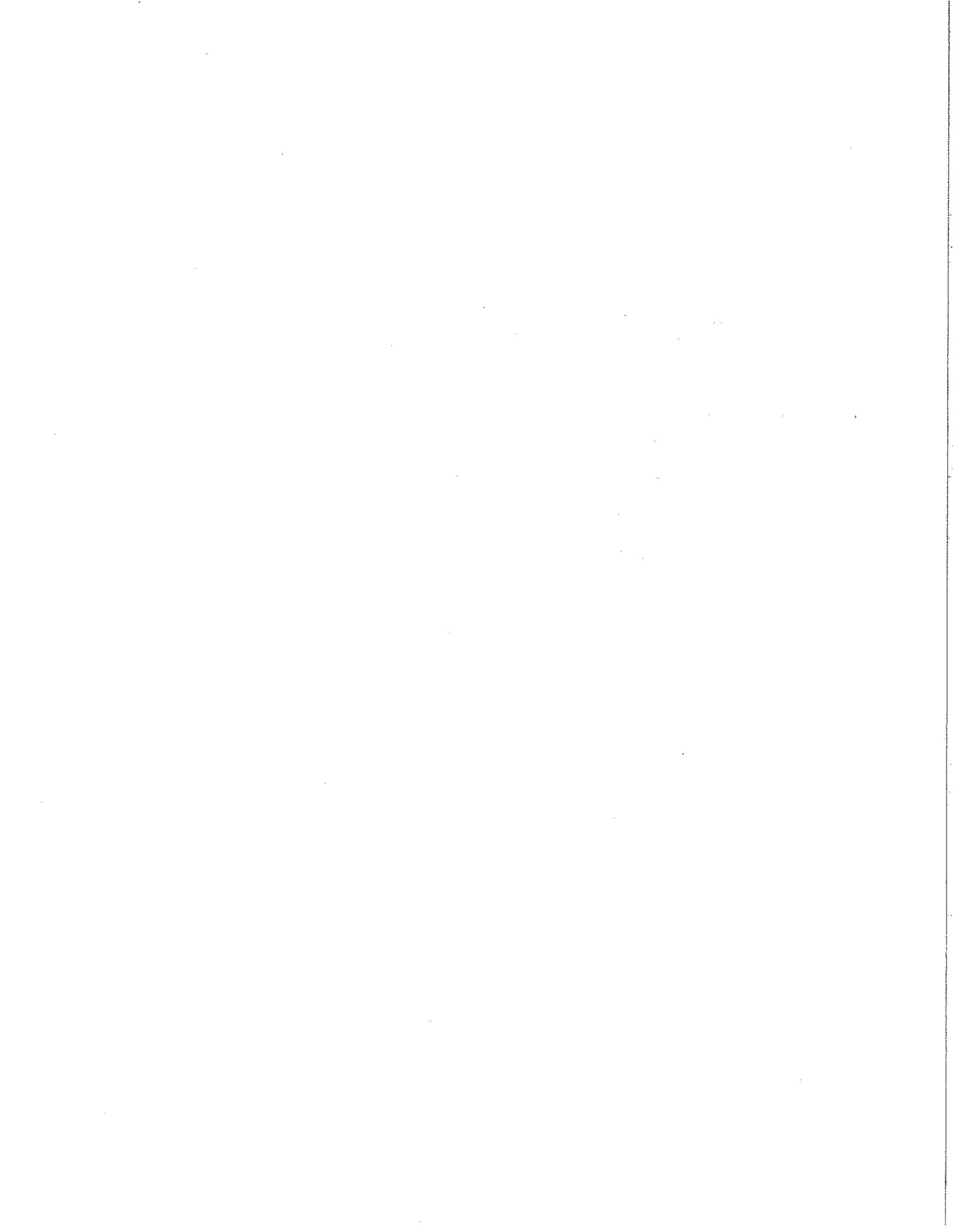
From: John Wachter

RE: Wastewater Operator I

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Background and supporting documentation of request:

Hire John Grenier as the Wastewater Operator I, effective January 11, 2010.



**RESOLUTION NO. 10 - 01 - 13**

**A RESOLUTION DESIGNATING THE MAYOR'S APPOINTMENT TO THE EAST GRAND FORKS PLANNING COMMISSION FOR 2010**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the Mayor appoints citizens to fill vacancies on various Boards and Commissions of the City of East Grand Forks each year; and

WHEREAS, These Boards and Commissions are important to the operation of the City due to the value of citizen input on recommendations that are forwarded to the City Council on many important issues.

THEREFORE BE IT RESOLVED, that the City Council of the City of East Grand Forks ratifies the following appointments of Mayor Lynn Stauss to the respective Board and/or Commission for the designated term:

<b>Board/Commission:</b>	<b>Member:</b>	<b>Term Expires:</b>
<b>Planning Commission</b>	Appoint Jane Nelson to replace Robert Beauchamp	12/31/13

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: January 19, 2010

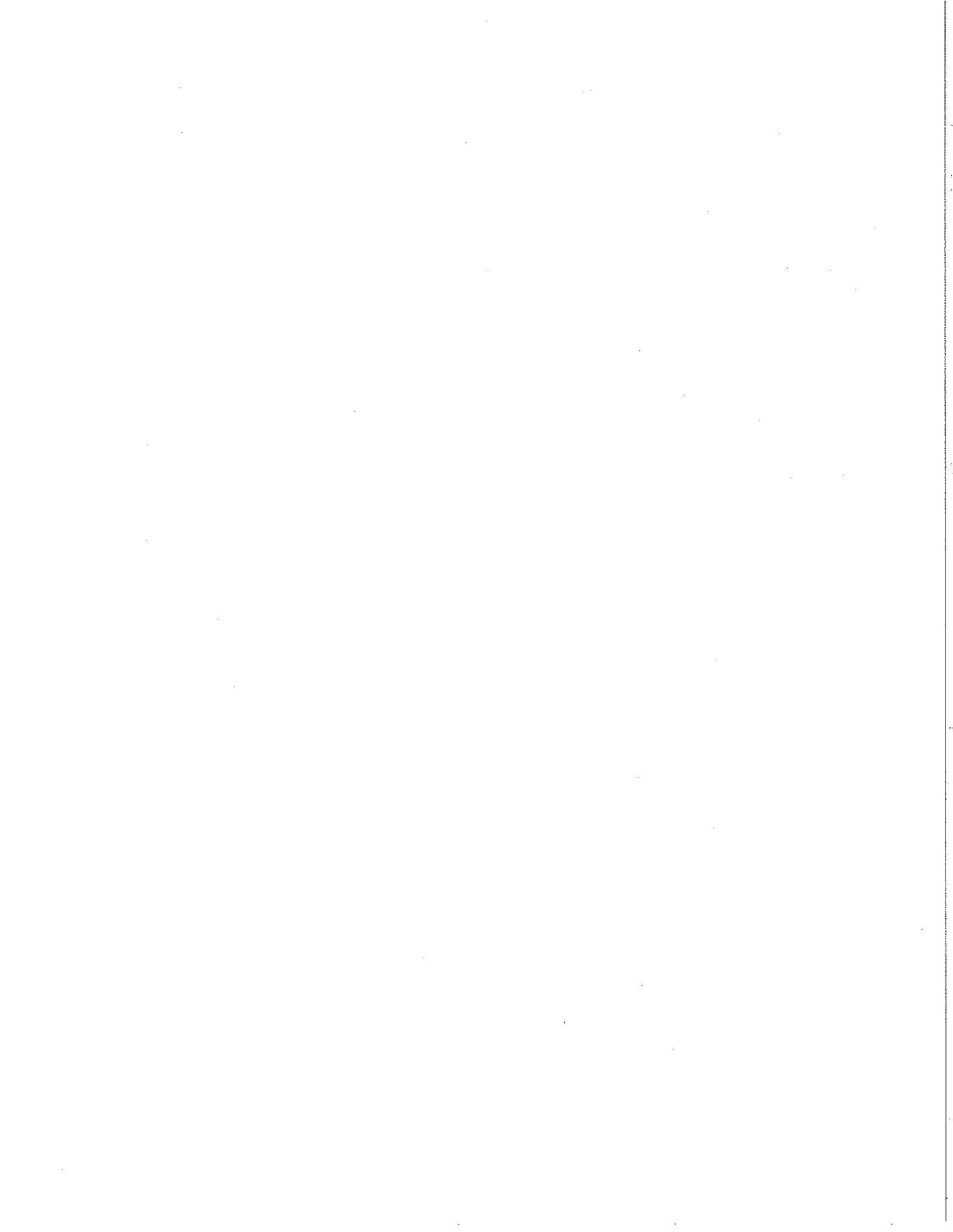
Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of the Council

I hereby approve the foregoing resolution this 19<sup>th</sup> day of January, 2010.

\_\_\_\_\_  
Mayor



Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held December 17, 2009 at 5:00 P.M.

Present: Ogden, Brickson, Quirk, Tweten

Absent: None

It was moved by Commissioner Tweten second by Commissioner Quirk that the minutes of the previous meeting of December 3, 2009 be approved as read.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$ 972,770.27.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to enter into mediation with respective attorneys and their clients in an attempt to reach an agreement on primary cable repairs.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to approve the purchase of two vehicles to replace the current vans for the Information Systems Manager and Information Technician; with one van going to the Park Department and one van to be advertised and sold.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to authorize correction of line item #8 on the agenda to read "Water Revenue Bond" and authorizing the redemption of said Water Revenue Bonds, Series 2001.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk to reject all bids for the 2010 water treatment chemical polyphosphate.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to approve the revised 2010 Industrial rate as applied to American Crystal Sugar Company.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Brickson to approve a 4% increase to the employer's contribution to the 2010 health insurance premiums for non-union employees (except the general manager).

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Quirk second by Commissioner Tweten to approve paying the full amount of the 2010 health insurance premium for the general manager.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

It was moved by Commissioner Brickson second by Commissioner Quirk to amend the 2010 Memorandum of Understanding for the Information Systems Manager, Customer & Energy Services Manager, and the Distribution System Foreman to be eligible for overtime until further review of each position's hours; review to be revisited by January 2011.

Voting Aye: Ogden, Brickson, Quirk, Tweten

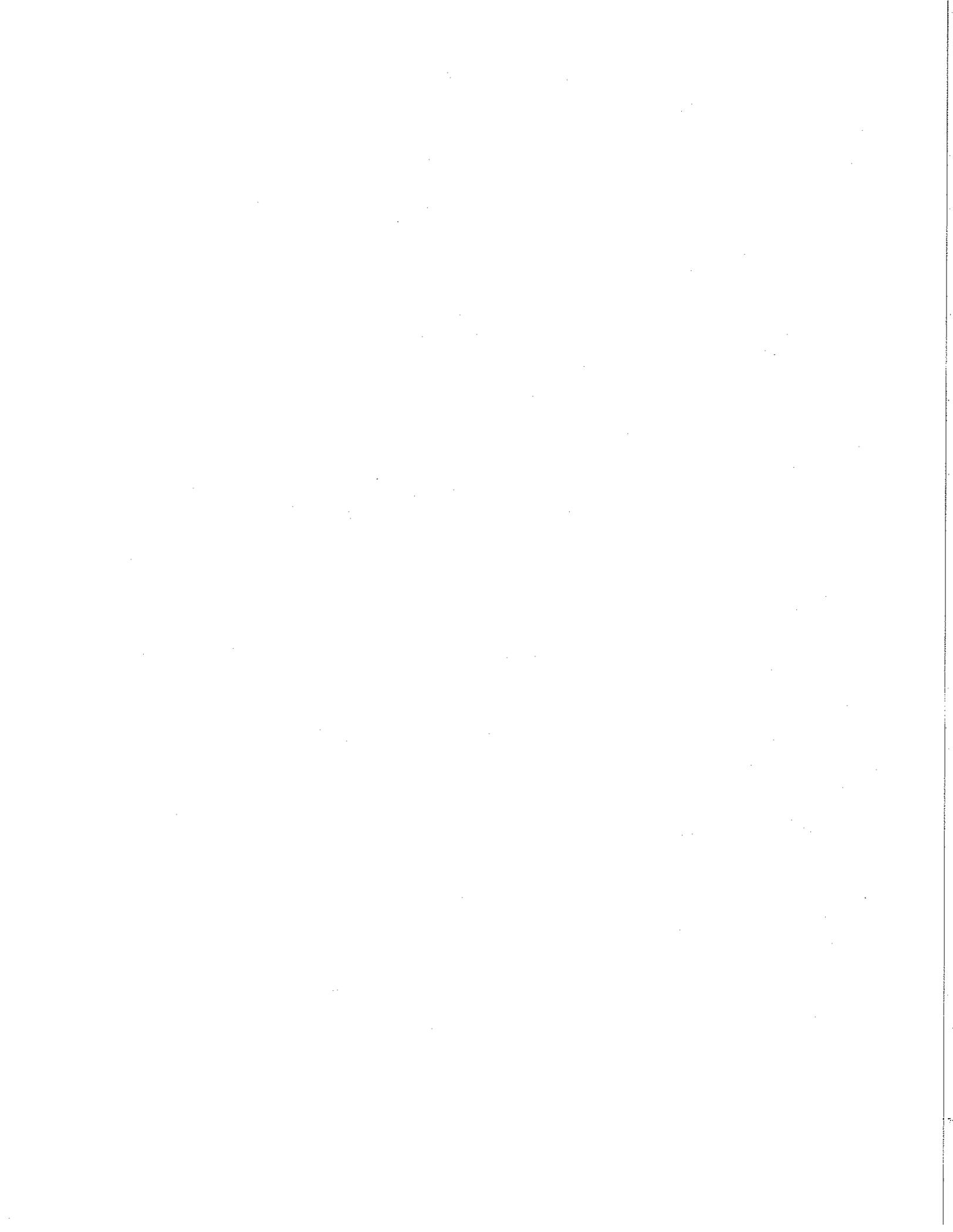
Voting Nay: None

It was moved by Commissioner Tweten second by Commissioner Quirk that the meeting be adjourned to January 7, 2010 at 5:00 P.M.

Voting Aye: Ogden, Brickson, Quirk, Tweten

Voting Nay: None

Lori Maloney  
Sec'y



**RESOLUTION NO. 10 - 01 - 14**

**A RESOLUTION IN SUPPORT OF THE ENERGY EFFICIENCY AND CONSERVATION  
BLOCK GRANT APPLICATION FOR ENERGY-RELATED IMPROVEMENTS FOR THE  
POLICE BUILDING**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

WHEREAS, the City of East Grand Forks Police Department Headquarters requires significant improvements relating to energy efficiency, structural improvements, and aesthetics; and

WHEREAS, the City has designated energy-related upgrades to the Police Department Headquarters as the top building improvement in its Capital Improvements Program; and

WHEREAS, the State of Minnesota's Office of Energy Security has solicited Requests for Proposals for its Energy Efficiency and Conservation Block Grant (EECBG) program; and

WHEREAS, the City has budgeted significant matching funds in its Building Maintenance Fund for both energy efficiency improvements and other building maintenance needs.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EAST GRAND FORKS, that the City Council supports the application of the City of East Grand Forks to the EECBG program for a grant amount up to \$100,000 for energy-related improvements including HVAC, insulation, and lighting.

BE IT FURTHER RESOLVED; that the City of East Grand Forks shall make available dedicated appropriations in its Building Maintenance Fund to provide the local match upon grant award.

Voting Aye:  
Voting Nay: None.  
Absent: None.

The President declared the resolution passed.

Passed: January 19, 2010

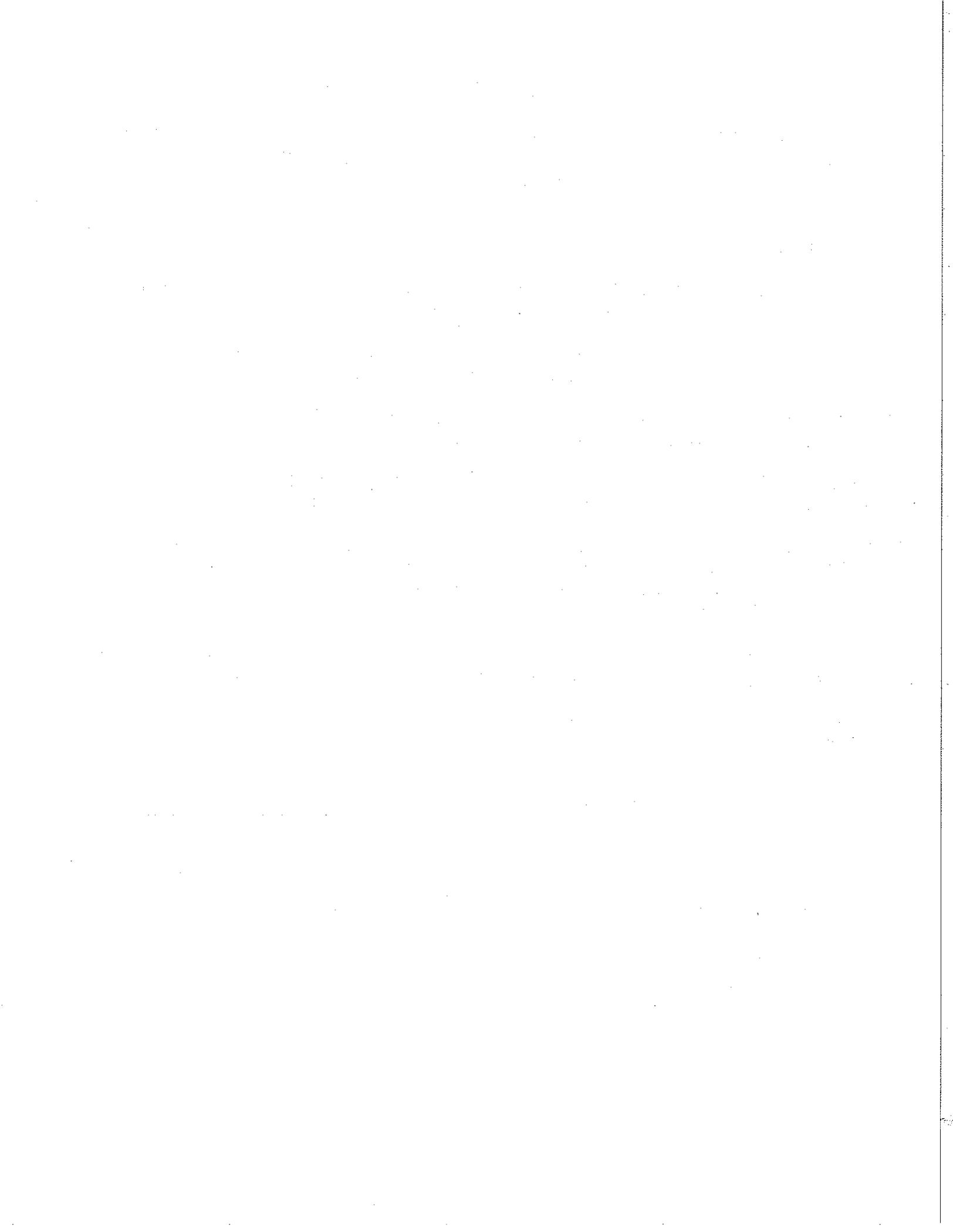
Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of the Council

I hereby approve the foregoing resolution this 19<sup>th</sup> day of January, 2010.

\_\_\_\_\_  
Mayor



7

**RESOLUTION NO. 10 – 01 - 15**

Council Member \_\_\_\_, reported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased the following goods from Bert's Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
12-29-09	41494	Blade & Tommy Gate	\$7,979.04
12-29-09	41470	Hyd Pump Parts #737	\$18.90

WHEREAS, Wayne Gregoire, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$7,997.94 on check number 5191 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 19, 2010.

Voting Aye:

Voting Nay: None.

Abstain: Gregoire.

Absent: None.

The President declared the resolution passed.

Passed: January 19, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 19<sup>th</sup> of January, 2010.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA )  
COUNTY OF POLK ) ss  
CITY OF EAST GRAND FORKS )

I, Wayne Gregoire, being duly sworn states the following:

1. I am 5<sup>th</sup> Ward Council Member of the City of East Grand Forks.
2. The following goods were furnished to the City of East Grand Forks by Bert's Truck Equipment:

<u>Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Total Amount</u>
12-29-09	41494	Blade & Tommy Gate	\$7,979.04
12-29-09	41470	Hyd Pump Parts #737	\$18.90

3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 19, 2010.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

**RESOLUTION NO. 10 - 01 - 16**

Council Member \_\_\_\_, supported by Council Member \_\_\_\_, introduced the following resolution and moved its adoption:

**RESOLUTION RATIFYING CONTRACTS**

WHEREAS, the City of East Grand Forks purchased from Hardware Hank the goods referenced in check number 5235 for a total of \$631.80.

WHEREAS, Craig Buckalew, was personally interested financially in the contract, but the purchases were made because the price was as low as or lower than other local vendors.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EAST GRAND FORKS:

1. The above mentioned purchase by the City and the claim of the vendor based thereon are confirmed and the Mayor and Clerk are directed to issue an order-check in payment of such claim on the filing of the affidavit of official interest required under Minnesota Statutes, Section 471.89.
2. It is hereby determined that the total price of \$631.80 paid for such goods is as low as, or lower than, the price at which they could have been obtained elsewhere at the time the purchase was made.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 19, 2010.

Voting Aye:  
 Voting Nay: None.  
 Absent: Pokrzywinski.  
 Abstain: None.

The President declared the resolution passed.

Passed: January 19, 2010

Attest:

\_\_\_\_\_  
City Administrator/Clerk-Treasurer

\_\_\_\_\_  
President of Council

I hereby approve the foregoing resolution this 19<sup>th</sup> of January, 2010.

\_\_\_\_\_  
Mayor

AFFIDAVIT OF OFFICIAL INTEREST CLAIM

STATE OF MINNESOTA            )  
COUNTY OF POLK                ) ss  
CITY OF EAST GRAND FORKS    )

I, Craig Buckalew, being duly sworn states the following:

1. I am 3<sup>rd</sup> Ward Council Member of the City of East Grand Forks.
2. The City of East Grand Forks check number 5235 for a total of \$631.80.
3. This resolution is passed to comply with the provisions of Minnesota Statutes, Section 471.87-89.
4. Resolution passed by unanimous vote of the council on January 19, 2010.

Affiant states further that to the best of his knowledge and belief (a) the contract price was as low as or lower than the price at which the services could be obtained from other sources.

Affiant further states that the affidavit constitutes a claim against the city for the contract price, that the claim is just and correct, and that no part thereof has been paid.

Dated: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Official)

# Accounts Payable

## Check Register Totals Only

User: ejohnson  
 Printed: 1/13/2010 - 12:10 PM



# City of East Grand Forks

P. O. Box 373  
 East Grand Forks, MN 56721  
 (218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
5182	01/19/2010	ADV001	Advanced Business Methods Inc	158.11	0
5183	01/19/2010	ALB001	Albrecht Manufacturing	138.79	0
5184	01/19/2010	ALT001	Altru Health System	1,560.00	0
5185	01/19/2010	AME002	American Tire Service	11.60	0
5186	01/19/2010	AME008	American Tire Service Inc	166.77	0
5187	01/19/2010	AME005	Ameripride Linen & Apparel Services	459.96	0
5188	01/19/2010	AQU001	Aqua Water Solutions	50.35	0
5189	01/19/2010	BAK001	Baker & Taylor Co	44.74	0
5190	01/19/2010	BEC001	Becker Arena Products Inc	333.59	0
5191	01/19/2010	BER001	Bert's Truck Equipment	7,997.94	0
5192	01/19/2010	BIG001	Big Jim's East Side Tire	25.00	0
5193	01/19/2010	BOB001	Bobcat of Grand Forks	1,759.90	0
5194	01/19/2010	BOR001	Border States Electric Supply	137.31	0
5195	01/19/2010	BOR002	Border States Trophy & Awards	48.04	0
5196	01/19/2010	BRI003	Brite-Way Window Cleaning	50.00	0
5197	01/19/2010	BRO002	Brodart Co	238.95	0
5198	01/19/2010	BRU001	Jay Bruce	60.00	0
5199	01/19/2010	BUL002	Building Vision LLC	6,776.00	0
5200	01/19/2010	C&R001	C&R Laundry & Cleaners	529.78	0
5201	01/19/2010	CAN001	Canon Financial Services	361.60	0
5202	01/19/2010	GFT003	Donald Scott Cash	3,787.76	0
5203	01/19/2010	COL002	Cole Papers Inc	1,402.63	0
5204	01/19/2010	COM003	Complete Pest Control Inc	2,118.35	0
5205	01/19/2010	D&M001	D&M Auto Body	1,238.72	0
5206	01/19/2010	DAH003	Dahlstrom Motors Inc	22,000.00	0
5207	01/19/2010	DAK007	Dakota Food Equipment	7.43	0
5208	01/19/2010	DAV001	Dave's Snow Removal	180.00	0
5209	01/19/2010	DIA001	Richard Papenfuss Diamond Cleaning	483.42	0
5210	01/19/2010	DRU001	Drummer's Diesel Inc	102,000.00	0
5211	01/19/2010	ECK001	Todd & Janet Eckes	1,880.96	0
5212	01/19/2010	ECO001	Economy Plumbing	95.00	0
5213	01/19/2010	EMP001	Emphasys Computer Solutions	1,739.54	0
5214	01/19/2010	EXP003	Explorer Post #38	50.00	0
5215	01/19/2010	EXP002	Exponent	5.00	0
5216	01/19/2010	FIL001	Filter Care	106.49	0
5217	01/19/2010	FLA001	Flaherty & Hood PA	262.33	0
5218	01/19/2010	FOR001	Forks Freightliner	31.60	0
5219	01/19/2010	G&K001	G&K Services	205.23	0
5220	01/19/2010	GAF001	Gaffaneys	30.36	0
5221	01/19/2010	GAL001	Gale	93.48	0
5222	01/19/2010	GAL005	Randy Galstad	51.00	0
5223	01/19/2010	GAL003	Galstad Jensen & McCann PA	11,491.65	0
5224	01/19/2010	GAR003	Gardner Publishing	138.93	0
5225	01/19/2010	GER001	Gerrells Sport Center	91.81	0
5226	01/19/2010	GFC001	GF City Utility Billing	13,915.80	0
5227	01/19/2010	GFF001	GF Fire Equipment	2,003.22	0
5228	01/19/2010	GFW001	GF Welding & Machine	32.37	0
5229	01/19/2010	GRA004	Grand Cities Towing	740.00	0
5230	01/19/2010	GFB001	Grand Forks bclean.com	114.62	0
5231	01/19/2010	GRA008	Grand Forks City	34,333.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
5232	01/19/2010	GRE004	John Grenier	59.99	0
5233	01/19/2010	HAJ002	Rick Hajicek	408.50	0
5234	01/19/2010	HAJ001	Rod Hajicek	8.25	0
5235	01/19/2010	HAR001	Hardware Hank	631.80	0
5236	01/19/2010	HEA001	Heartland Paper	268.83	0
5237	01/19/2010	HOU003	House Of Vacuums	257.73	0
5238	01/19/2010	HUG001	Hugo's	3.84	0
5239	01/19/2010	INT010	International Association of Chiefs of	120.00	0
5240	01/19/2010	INT009	International Public Management Assc	102.50	0
5241	01/19/2010	INV001	Inventory Trading Company	252.25	0
5242	01/19/2010	JPC001	J. P. Cooke Company	80.72	0
5243	01/19/2010	JOH001	Tim Johnson	47.00	0
5244	01/19/2010	JUN002	Beverly Jung	2,178.13	0
5245	01/19/2010	KAR001	Kar Products	207.47	0
5246	01/19/2010	KEL001	Kellermeyer Building Service	1,923.75	0
5247	01/19/2010	LAB001	Lab Safety Supply	102.81	0
5248	01/19/2010	LIT001	Lithia Payment Processing	767.05	0
5249	01/19/2010	LUM001	Lumber Mart	639.24	0
5250	01/19/2010	M&W001	M&W Services	1,380.00	0
5251	01/19/2010	MAM001	Mamma Maria's Italian Restaurant	109.56	0
5252	01/19/2010	MCD001	McDonald's of EGF	24.86	0
5253	01/19/2010	MEY001	Melanee Myers & Frandsen Bank & T	5,000.00	0
5254	01/19/2010	MEN001	Menards	98.34	0
5255	01/19/2010	MIC001	Micro-Marketing LLC	147.56	0
5256	01/19/2010	MID003	Midcontinent Communications	795.77	0
5257	01/19/2010	MIK001	Mike's Pizza	67.72	0
5258	01/19/2010	MIL001	Josef Miller	90.00	0
5259	01/19/2010	MND003	MN Dept of Labor & Industry	3,450.44	0
5260	01/19/2010	MND005	MN Dept of Public Safety	1,530.00	0
5261	01/19/2010	MND009	MN Drivers & Vehicle Services	1,500.00	0
5262	01/19/2010	MNI001	MN Ice Arena Mgr's Association	140.00	0
5263	01/19/2010	MNM002	MN Municipal Utilities Assoc	4,123.75	0
5264	01/19/2010	MNS002	MN State Fire Chief Association	65.00	0
5265	01/19/2010	MYL001	My-Lor Inc	52.50	0
5266	01/19/2010	NAG001	Mary Lou Nagle	949.90	0
5267	01/19/2010	NEL006	Katie Nelson	26.25	0
5268	01/19/2010	NEW001	Newman Signs	2,370.00	0
5269	01/19/2010	NOR005	Northern Safety Tech	885.82	0
5270	01/19/2010	NUN001	Kevin Nunn	55.00	0
5271	01/19/2010	ORE001	O'Reilly Auto Parts	2,732.12	0
5272	01/19/2010	ODL001	Odland Fitzgerald Reynolds & Harbot	758.40	0
5273	01/19/2010	OLS001	Chris Olson	35.25	0
5274	01/19/2010	ORC002	Richard Orchard	134.34	0
5275	01/19/2010	OTI001	Otis Elevator Company	3,307.56	0
5276	01/19/2010	OVE001	Overhead Door Co	45.90	0
5277	01/19/2010	PAM001	Pamida	64.11	0
5278	01/19/2010	PEA001	Peak Performance	72.00	0
5279	01/19/2010	PET001	Peterson Veterinarian Clinic P.C.	424.98	0
5280	01/19/2010	POL007	Polk County Environmental Services	6,288.00	0
5281	01/19/2010	PRA001	Praxair Distribution	18.01	0
5282	01/19/2010	PRE001	Premium Waters Inc	142.12	0
5283	01/19/2010	PSD001	PS Door Services	85.86	0
5284	01/19/2010	QUI001	Quill Corp	673.51	0
5285	01/19/2010	QWE001	Qwest	241.99	0
5286	01/19/2010	R&R001	R&R Specialties of Wisconsin Inc	128.50	0
5287	01/19/2010	RDO001	RDO Powerplan OIB	799.56	0
5288	01/19/2010	RES001	Resharpit Inc	140.00	0
5289	01/19/2010	ZAV001	RJ Zavoral & Sons	33,030.00	0
5290	01/19/2010	RMB001	RMB Environmental Lab Inc	43.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
5291	01/19/2010	SAF002	Safety Kleen Corp	400.62	0
5292	01/19/2010	SCH008	Todd Schumacher	86.20	0
5293	01/19/2010	SIM001	Simonson Station Stores	500.00	0
5294	01/19/2010	STE002	Ryan & Sadie Steenerson	2,065.56	0
5295	01/19/2010	STE007	Matt Stengl	29.11	0
5296	01/19/2010	STE004	Sterling Development Group	34,222.00	0
5297	01/19/2010	STO001	Stone's Mobilc Radio Inc	28.20	0
5298	01/19/2010	STR003	Streichers	470.75	0
5299	01/19/2010	SUN002	Sun Dot Communications	138.49	0
5300	01/19/2010	SZC001	Darren Szczepanski	60.00	0
5301	01/19/2010	TON001	Tony Dorn Inc	130.14	0
5302	01/19/2010	TRU001	True Temp	183.66	0
5303	01/19/2010	USP001	United States Post Office	185.00	0
5304	01/19/2010	USB001	US Bank	2,412,900.00	0
5305	01/19/2010	USB003	US Bearings & Drives	114.65	0
5306	01/19/2010	USF001	US Figure Skating Association	182.50	0
5307	01/19/2010	USF002	US Foodservice Inc TM	7.19	0
5308	01/19/2010	USA002	USA Hockey	30.00	0
5309	01/19/2010	VIL001	Vilandre Heating & A/C	68.00	0
5310	01/19/2010	VIR001	Glen and Lisa Virnig	2,243.94	0
5311	01/19/2010	PET005	W.D. Larson Companies LTD Inc	724.51	0
5312	01/19/2010	WAS001	Waste Mgmt	28,021.25	0
5313	01/19/2010	WAT001	Water & Light Department	42,283.86	0
5314	01/19/2010	ZEE001	Zee Medical Service	58.92	0
				2,826,761.22	
Check Total:					

