

# WEEKLY MEMO

**Date:** July 17, 2015

**To:** Mayor Lynn Stauss, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

**RE:** Weekly Update

## **UPCOMING MEETINGS:**

*July 21, 2015 – 5:00 PM – Regular Council Meeting – Council Chambers*

*July 28, 2015 – 5:00 PM – Work Session – Training Room*

*August 4, 2015 – 5:00 PM – Regular Council Meeting – Council Chambers*

*August 11, 2015 – 5:00 PM – Work Session – Training Room*

## **Administrator's Report:**

### **Interconnect Project**

Council Members Buckalew, Olstad, Vetter and I were at the Grand Forks City Service and Safety Committee meeting on Tuesday, July 14. AE2S will be working with the City of Grand Forks and East Grand Forks to develop the Facilities Agreement and Cost of Services Agreement. The not to exceed price is \$27,800 and is proposed to be split between Grand Forks and East Grand Forks. This item will be on the July 28<sup>th</sup> Work Session for discussion.

### **Community/Base Enhancement Meeting**

I attended the Community/Base Enhancement Meeting on July 8<sup>th</sup>. The focus of the meeting was retention of discharging Air Force Personnel. Over ninety percent of discharged personnel leave the area immediately after discharge. The Air Force and Grand Forks are working together to promote the job opportunities and amenities available in the Grand Forks area.

### **Pool Construction Update**

The lead and asbestos abatement went better than anticipated and all known hazards have now been eliminated. The cement in the kiddie pool has aged very poorly and the walls of the kiddie pool can be crumbled using your fingers. A core sample will be taken of the floor of the kiddie pool to determine if it is in the same condition. If it is, a remediation plan will be developed.

### **Civic Center Construction Update**

Construction is moving along at a good pace and the block walls for the locker rooms and concession stand are now up.

## **Insurance**

Representatives from our Insurance Advisor met with Terry Knudson and I and went through the claims so far this year and preliminary estimates for next year's premiums. At this point it is looking positive that we will have a small increase for next year.

## **Department Update:**

### **Public Works – Jason Stordahl**

Streets: OPP started street striping this week. They will be striping all turn arrows, RR crossings, and stop bars. They will also be working on striping several City Parking lots.

### Mill and Over Lay project:

-The asphalt overlay project north of Douglas Place (frontage road in the industrial park) was completed this week. They improved approximately 400 feet of road.

-Seal Coating is set to start next Monday

Water Main: We will be closing 4<sup>th</sup> Street NW from Demers Ave. to 5<sup>th</sup> Ave. NW on Monday July 27<sup>th</sup>, in order for Zavoral's to get started on the water main replacement project. The estimated project completion date (for that section) is September 1<sup>st</sup>. If council approves the Public Works repair request, and the Water and Light commission approves the change order, Zavoral's will be working on PW's Wastewater and Stormwater improvements during the same time period.

Mosquito's: Grand Forks Mosquito Control identified multiple pools of mosquito's that tested positive for West Nile Virus. We will continue to monitor and spray as necessary.