

**AGENDA
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, JUNE 9, 2015 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

- 1. 2015 Assessment Job No. 3 Bid Results – Steve Emery**
- 2. 2015 City Project No. 1 Waste Water Improvements – Greg Boppre**
- 3. Request to Declare Surplus Property – Mike Hedlund**
- 4. Update to Purchasing Card Policy – Megan Nelson**
- 5. Liquor License Restrictions & New Business – Megan Nelson**
- 6. Request for Parking in Public Lot – Megan Nelson**
- 7. Discussion on Pool Project – David Murphy**
- 8. Other**

ADJOURN:

Upcoming Meetings

Regular Council Meeting – June 16, 2015 – 5:00 PM – Council Chambers
Work Session – June 23, 2015 – 5:00 PM – Training Room
Regular Council Meeting – July 7, 2015 – 5:00 PM – Council Chambers
Work Session – July 14, 2015 – 5:00 PM – Training Room

Request for Council Action

Date June 4, 2015

To: East Grand Forks City Council, Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Henry Tweten, Marc Demers, Craig Buckalew and Mike Pokrzywinski.

Cc: File

From: Steve Emery, P.E.

RE: Award of Bids – 2015 Assessment Job No. 3 – Street & Bikepath Improvements

Background:

Three (3) bids were received on June 2, 2015 for the Street and Bikepath Improvements project. The project was broke down into Seven (7) proposal with the City council having the option to award any combination of proposals. (See attached map for proposal locations). The project cost for proposal no. 1 was significantly higher than the original construction estimate that was provided as part of the Report of Feasibility which was \$393,060.00. This increase in cost was largely due to to the amount of drainage issues up on River Road NW and 14th Ave NW which we felt needed to be addressed prior to the mill and overlay. Also, as per the request of Jason Stordahl we added into the project restriping of the streets that currently have striping which was never figured into the overall project cost in the Report of Feasibility (\$20k) as well as ADA improvements which the city should be doing as part of the project. The project costs for proposal no. 2 were higher than the construction estimate that was provided as part of the Report of Feasibility which was \$141,134.00. This increase was due to an increase of \$.50/ Sy for the seal coating as well as the addition of striping. To offset the increase in projects costs and overall proposed assessment we have broken down both proposals into an assessable project cost and a State Aid cost from which the City would utilize State Aid Maintenance dollars. On a positive note on Proposals (3-6) the construction costs came down approximately \$48,117.00 from the bids that were received last August and rejected. The following is a summary of the construction costs and how these different proposal will be paid for. The prices are assuming all seven (7) proposals are awarded with OPP Construction being the low bid.

<u>Proposal No:</u>	<u>City Fund</u>	<u>Assessments</u>	<u>State Aid Maint.</u>
Proposal 1 – Mill and Overlay (City Streets):		\$516,581.25	\$219,850.00
Proposal 2 – Seal Coat (City Streets):		\$187,496.50	\$ 9,530.80
Proposal 3 – Mill & Overlay (Cemetery):	\$145,548.80		
Proposal 4 – Bike trail (North Ped Bridge):	\$ 4,478.00		
Proposal 5 – Bike trail (River Heights Park):	\$ 34,414.00		
Proposal 6 – Bike Trail (West of RR Cmpgrd):	\$ 22,156.00		
Proposal 7 – Frontage Road (Industrial Park):	\$ 31,975.00		

Proposal No. 1: Project costs to be assessed with the balance being paid utilizing State Aid Maint.
 Proposal No. 2 Project costs to be assessed with the balance being paid utilizing State Aid Maint.
 Proposal No. 3: Shall utilize street reconstruction dollars that were not utilized in 2014
 Proposal No. 4: Shall utilize Greenway maintenance dollars
 Proposal No. 5 & 6: Shall utilize Greenway maintenance dollars and or DNR dollars.
 Proposal No. 7: Shall utilize street reconstruction dollars

<u>Proposed Budget</u>	<u>City</u>	<u>Assessments</u>	<u>State Aid</u>
Construction	\$238,571.80	\$704,077.75	\$229,380.80
Plans & Specs	\$ 19,085.74	\$ 56,326.22	\$ 18,350.46
Staking / Inspection	\$ 11,928.59	\$ 35,203.89	\$ 11,469.04
Assessment Roll	\$ 2,385.72	\$ 7,040.78	\$ 2,293.81
Contingencies	\$ 11,928.59	\$ 35,203.89	\$ 11,469.04
Administration / Legal	<u>\$ 7,157.15</u>	<u>\$ 21,122.33</u>	<u>\$ 6,881.42</u>
Total Project Cost	\$291,057.59	\$858,974.86	\$279,844.57

Assessment:

On Proposal Number 1 during our review of the overall project bids we found that the estimated quantity of asphalt in the bid was 3165 tons which was calculated figuring a 2” overlay. However, the plans call out for an 1.5” overlay and thus the actual quantity of asphalt should be 2466 tons which results in a cost difference of \$74,090.00. Therefore, the Assessment Rate below for Proposal No. 1 reflects this adjustment in the project cost.

With the increase in construction costs the assessment rate will also increase, therefore here is the estimated change in assessment rates.

<u>Proposal No:</u>	<u>Assessment Rate</u>	<u>Original Rate</u>	<u>Difference:</u>
Proposal 1	\$53.24/front foot	\$48.45/front foot	\$4.79/front foot
	\$17.75/end benefit	\$16.15/end benefit	\$1.60 / end benefit
Proposal 2	\$9.90/front/foot	\$7.63/front foot	\$2.27/front foot
	\$3.30/end benefit	\$2.54/end benefit	\$0.76/end benefit

Assuming 100 ft lot with end benefit and 7 year payback:

Proposal 1 Increase: \$639.00 or \$91.29/yr or \$7.61/month

Proposal 2 Increase: \$303.00 or \$43.28/yr or \$3.61/mo

Recommendation:

Due to the increase in proposed assessments on both the Mill and Overlay and Seal Coat the City Council has two (2) options. First option is to hold the final assessment hearing prior to award of the bid. With this option the city does run the risk of final construction costs coming in higher and either the city incurring this additional cost or having to hold a 2nd final public hearing. The second option is to award the project to OPP Construction and hold the final assessment hearing upon completion of the project with all final construction costs known. One advantage of awarding the project now and holding the final assessment hearing at the end is getting an earlier start on the construction and hopefully taking

advantage of more favorable warmer weather which is especially important on the seal coat work to get a quality product.

Enclosures: Bid Tabulation and Project Area Map.

**2015 ASSESSMENT JOB NO. 3
STREET AND BIKEPATH IMPROVEMENTS
East Grand Forks, Minnesota**

PROPOSAL NO. 1		Engineers Estimate				Strata Corporation				Opp Construction				Knife River Materials			
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Unit Price	Amount	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total		
015526	Traffic Control	LUMP SUM	1	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00	\$ 15,000.00	\$ 12,500.00	\$ 12,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00		
015713	Inlet Protection	EACH	37	\$ 100.00	\$ 3,700.00	\$ 200.00	\$ 7,400.00	\$ 175.00	\$ 6,475.00	\$ 365.00	\$ 14,245.00	\$ 365.00	\$ 14,245.00	\$ 365.00	\$ 14,245.00		
024100	Remove Concrete Curb and Gutter	LIN. FT.	2289	\$ 3.00	\$ 6,867.00	\$ 12.80	\$ 29,289.20	\$ 9.00	\$ 20,601.00	\$ 12.00	\$ 27,468.00	\$ 9.00	\$ 20,601.00	\$ 12.00	\$ 27,468.00		
024100	Remove Concrete Sidewalk	SQ. FT.	2828	\$ 1.00	\$ 2,828.00	\$ 3.00	\$ 8,484.00	\$ 1.50	\$ 4,242.00	\$ 4.00	\$ 11,312.00	\$ 1.50	\$ 4,242.00	\$ 4.00	\$ 11,312.00		
024100	Remove Pavement	SQ. YD.	887	\$ 10.00	\$ 8,870.00	\$ 21.00	\$ 18,627.00	\$ 32.00	\$ 28,384.00	\$ 60.00	\$ 53,220.00	\$ 32.00	\$ 28,384.00	\$ 60.00	\$ 53,220.00		
024100	Remove Concrete Driveway	SQ. YD.	268	\$ 6.00	\$ 1,608.00	\$ 22.00	\$ 5,896.00	\$ 15.00	\$ 4,020.00	\$ 60.00	\$ 16,080.00	\$ 15.00	\$ 4,020.00	\$ 60.00	\$ 16,080.00		
024100	Remove Casting Assembly	EACH	11	\$ 300.00	\$ 3,300.00	\$ 400.00	\$ 4,400.00	\$ 100.00	\$ 1,100.00	\$ 600.00	\$ 6,600.00	\$ 100.00	\$ 1,100.00	\$ 600.00	\$ 6,600.00		
321216	Mill Bituminous Surface	SQ. YD.	13905	\$ 3.00	\$ 41,715.00	\$ 3.50	\$ 48,667.50	\$ 1.65	\$ 22,943.25	\$ 4.00	\$ 55,620.00	\$ 1.65	\$ 22,943.25	\$ 4.00	\$ 55,620.00		
321216	Type SP 9.5 Wearing Course Mixture(2B)	TON	3165	\$ 100.00	\$ 316,500.00	\$ 100.00	\$ 316,500.00	\$ 106.00	\$ 335,490.00	\$ 107.00	\$ 338,655.00	\$ 106.00	\$ 335,490.00	\$ 107.00	\$ 338,655.00		
321216	Type SP 9.5 Leveling Course Mixture(2B)	TON	112	\$ 100.00	\$ 11,200.00	\$ 125.00	\$ 14,000.00	\$ 106.00	\$ 11,872.00	\$ 107.00	\$ 11,984.00	\$ 106.00	\$ 11,872.00	\$ 107.00	\$ 11,984.00		
321600	7" Non-Reinforced Concrete Pavement	SQ. YD.	35	\$ 70.00	\$ 2,450.00	\$ 135.00	\$ 4,725.00	\$ 104.00	\$ 3,640.00	\$ 125.00	\$ 4,375.00	\$ 104.00	\$ 3,640.00	\$ 125.00	\$ 4,375.00		
321600	8" Non-Reinforced Concrete Pavement	SQ. YD.	37	\$ 70.00	\$ 2,590.00	\$ 148.00	\$ 5,476.00	\$ 105.00	\$ 3,885.00	\$ 135.00	\$ 4,985.00	\$ 105.00	\$ 3,885.00	\$ 135.00	\$ 4,985.00		
321600	Construct Pavement	SQ. YD.	815	\$ 100.00	\$ 81,500.00	\$ 45.00	\$ 36,675.00	\$ 140.00	\$ 114,100.00	\$ 70.00	\$ 57,050.00	\$ 140.00	\$ 114,100.00	\$ 70.00	\$ 57,050.00		
321600	6" Concrete Driveway	SQ. YD.	217	\$ 60.00	\$ 13,020.00	\$ 101.00	\$ 21,917.00	\$ 73.00	\$ 15,841.00	\$ 92.50	\$ 20,072.50	\$ 73.00	\$ 15,841.00	\$ 92.50	\$ 20,072.50		
321600	7" Concrete Driveway	SQ. YD.	45	\$ 65.00	\$ 2,925.00	\$ 105.00	\$ 4,725.00	\$ 78.00	\$ 3,510.00	\$ 98.00	\$ 4,410.00	\$ 78.00	\$ 3,510.00	\$ 98.00	\$ 4,410.00		
321600	4" Concrete Sidewalk	SQ. FT.	2811	\$ 6.00	\$ 16,866.00	\$ 9.80	\$ 27,888.80	\$ 8.00	\$ 22,488.00	\$ 9.00	\$ 25,299.00	\$ 8.00	\$ 22,488.00	\$ 9.00	\$ 25,299.00		
321600	Concrete Curb and Gutter, Design B624	LIN. FT.	2301	\$ 25.00	\$ 57,525.00	\$ 46.00	\$ 105,846.00	\$ 30.00	\$ 69,030.00	\$ 42.00	\$ 96,642.00	\$ 30.00	\$ 69,030.00	\$ 42.00	\$ 96,642.00		
321600	Detectable Warning Panel	SQ. FT.	102	\$ 70.00	\$ 7,140.00	\$ 71.50	\$ 7,293.00	\$ 56.00	\$ 5,712.00	\$ 65.00	\$ 6,630.00	\$ 56.00	\$ 5,712.00	\$ 65.00	\$ 6,630.00		
321723.13	4" Width Epoxy Broken Line	LIN. FT.	570	\$ 5.00	\$ 2,850.00	\$ 0.78	\$ 444.60	\$ 3.80	\$ 2,223.00	\$ 0.71	\$ 404.70	\$ 3.80	\$ 2,223.00	\$ 0.71	\$ 404.70		
321723.13	4" Width Epoxy Double Solid Line	LIN. FT.	130	\$ 10.00	\$ 1,300.00	\$ 1.57	\$ 204.10	\$ 7.80	\$ 1,014.00	\$ 1.42	\$ 184.80	\$ 7.80	\$ 1,014.00	\$ 1.42	\$ 184.80		
321723.13	4" Width Epoxy Solid Line	LIN. FT.	964	\$ 5.00	\$ 4,820.00	\$ 2.31	\$ 2,226.84	\$ 3.80	\$ 3,759.60	\$ 2.10	\$ 2,024.40	\$ 3.80	\$ 3,759.60	\$ 2.10	\$ 2,024.40		
321723.13	Crosswalk Markings - Epoxy	SQ. FT.	420	\$ 15.00	\$ 6,300.00	\$ 13.35	\$ 5,607.00	\$ 10.10	\$ 4,242.00	\$ 12.10	\$ 5,082.00	\$ 10.10	\$ 4,242.00	\$ 12.10	\$ 5,082.00		
321723.13	24" Stop Line White	LIN. FT.	43	\$ 15.00	\$ 645.00	\$ 22.55	\$ 969.65	\$ 7.80	\$ 335.40	\$ 20.50	\$ 881.50	\$ 7.80	\$ 335.40	\$ 20.50	\$ 881.50		
321723.13	Curb Painting Epoxy	LIN. FT.	115	\$ 12.00	\$ 1,380.00	\$ 21.50	\$ 2,472.50	\$ 11.20	\$ 1,288.00	\$ 19.50	\$ 2,242.50	\$ 11.20	\$ 1,288.00	\$ 19.50	\$ 2,242.50		
321723.13	Pavement Message - Rail Grade Crossing	EACH	1	\$ 1,500.00	\$ 1,500.00	\$ 1,175.00	\$ 1,175.00	\$ 1,060.00	\$ 1,060.00	\$ 1,065.00	\$ 1,065.00	\$ 1,060.00	\$ 1,060.00	\$ 1,065.00	\$ 1,065.00		
321723.13	Pavement Message - Handicapped Symbol	EACH	1	\$ 500.00	\$ 500.00	\$ 425.00	\$ 425.00	\$ 106.00	\$ 106.00	\$ 385.00	\$ 385.00	\$ 106.00	\$ 106.00	\$ 385.00	\$ 385.00		
329219	Topsoil Borrow (LV)	CUI. YD.	50	\$ 30.00	\$ 1,500.00	\$ 80.00	\$ 4,000.00	\$ 24.00	\$ 1,200.00	\$ 75.00	\$ 3,750.00	\$ 24.00	\$ 1,200.00	\$ 75.00	\$ 3,750.00		
329219	Turf Establishment	SQ. YD.	890	\$ 4.00	\$ 3,560.00	\$ 8.00	\$ 7,120.00	\$ 3.00	\$ 2,670.00	\$ 10.00	\$ 8,900.00	\$ 3.00	\$ 2,670.00	\$ 10.00	\$ 8,900.00		
330513	Manhole Casting Assembly	EACH	5	\$ 1,000.00	\$ 5,000.00	\$ 1,500.00	\$ 7,500.00	\$ 1,440.00	\$ 7,200.00	\$ 1,900.00	\$ 9,500.00	\$ 1,440.00	\$ 7,200.00	\$ 1,900.00	\$ 9,500.00		
330513	Catch Basin Casting Assembly	EACH	6	\$ 1,500.00	\$ 9,000.00	\$ 1,000.00	\$ 6,000.00	\$ 1,925.00	\$ 11,550.00	\$ 1,900.00	\$ 11,400.00	\$ 1,925.00	\$ 11,550.00	\$ 1,900.00	\$ 11,400.00		
330513	Adjust Frame & Ring Casting	EACH	24	\$ 150.00	\$ 3,600.00	\$ 350.00	\$ 8,400.00	\$ 450.00	\$ 10,800.00	\$ 700.00	\$ 16,800.00	\$ 450.00	\$ 10,800.00	\$ 700.00	\$ 16,800.00		
330513	Adjust Valve Box	EACH	9	\$ 250.00	\$ 2,250.00	\$ 400.00	\$ 3,600.00	\$ 350.00	\$ 3,150.00	\$ 525.00	\$ 4,725.00	\$ 350.00	\$ 3,150.00	\$ 525.00	\$ 4,725.00		
	Total Proposal No. 1			\$	\$ 632,309.00	\$	\$ 732,904.29	\$	\$ 736,431.25	\$	\$ 824,502.20	\$	\$ 736,431.25	\$	\$ 824,502.20		

Engineers Estimate			Strata Corporation			Opp Construction			Knife River Materials		
PROPOSAL NO. 2 ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
015526	Traffic Control	LUMP SUM	1	\$ 5,000.00	\$ 5,000.00	\$ 24,000.00	\$ 24,000.00	\$ 9,500.00	\$ 9,500.00	\$ 2,500.00	\$ 2,500.00
015713	Inlet Protection	EACH	83	\$ 100.00	\$ 8,300.00	\$ 200.00	\$ 16,600.00	\$ 175.00	\$ 14,525.00	\$ 385.00	\$ 31,955.00
024100	Remove Concrete Curb and Gutter	LN. FT.	39	\$ 15.00	\$ 585.00	\$ 50.00	\$ 1,950.00	\$ 12.00	\$ 468.00	\$ 12.00	\$ 468.00
024100	Remove Concrete Sidewalk	SQ. FT.	203	\$ 4.00	\$ 812.00	\$ 10.00	\$ 2,030.00	\$ 1.50	\$ 304.50	\$ 4.00	\$ 812.00
024100	Remove Pavement	SQ. YD.	13	\$ 25.00	\$ 325.00	\$ 50.00	\$ 650.00	\$ 45.00	\$ 585.00	\$ 60.00	\$ 780.00
321216	Type SP 9.5 Leaveling Course Mixture(2.B)	TON	27	\$ 125.00	\$ 3,375.00	\$ 185.00	\$ 4,995.00	\$ 140.00	\$ 3,780.00	\$ 124.00	\$ 3,348.00
321216	Seal Coat	SQ. YD.	62497	\$ 2.50	\$ 156,242.50	\$ 2.45	\$ 153,117.65	\$ 2.50	\$ 156,242.50	\$ 2.23	\$ 143,118.13
321600	4" Concrete Sidewalk	SQ. FT.	203	\$ 6.00	\$ 1,218.00	\$ 11.00	\$ 2,233.00	\$ 8.50	\$ 1,725.50	\$ 9.00	\$ 1,827.00
321600	Concrete Curb and Gutter, Design B624	LN. FT.	39	\$ 30.00	\$ 1,170.00	\$ 50.00	\$ 1,950.00	\$ 40.00	\$ 1,560.00	\$ 46.00	\$ 1,794.00
321723.13	4" Width Epoxy Broken Line	LN. FT.	840	\$ 5.00	\$ 4,200.00	\$ 0.78	\$ 655.20	\$ 3.90	\$ 3,276.00	\$ 0.71	\$ 596.40
321723.13	Crosswalk Markings Epoxy	SQ. FT.	384	\$ 15.00	\$ 5,760.00	\$ 13.35	\$ 5,126.40	\$ 10.00	\$ 3,840.00	\$ 12.10	\$ 4,646.40
321723.13	24" Stop Line White	LN. FT.	52	\$ 15.00	\$ 780.00	\$ 30.00	\$ 1,560.00	\$ 7.40	\$ 384.80	\$ 20.50	\$ 1,066.00
329219	Topsoli Borrow (LV)	CU. YD.	2	\$ 100.00	\$ 200.00	\$ 500.00	\$ 1,000.00	\$ 30.00	\$ 60.00	\$ 75.00	\$ 150.00
329219	Turf Establishment	SQ. YD.	19	\$ 10.00	\$ 190.00	\$ 55.00	\$ 1,045.00	\$ 4.00	\$ 76.00	\$ 10.00	\$ 190.00
330513	Adjust Valve Box	EACH	2	\$ 250.00	\$ 500.00	\$ 800.00	\$ 1,600.00	\$ 350.00	\$ 700.00	\$ 525.00	\$ 1,050.00
Total Proposal No. 2				\$	\$ 188,657.50	\$	\$ 218,512.25	\$	\$ 197,027.30	\$	\$ 194,300.83
PROPOSAL NO. 3											
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
015526	Traffic Control	LUMP SUM	1	\$ 1,500.00	\$ 1,500.00	\$ 8,000.00	\$ 8,000.00	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00
024100	Remove Pavement	SQ. YD.	94	\$ 15.00	\$ 1,410.00	\$ 35.00	\$ 3,290.00	\$ 26.00	\$ 2,444.00	\$ 60.00	\$ 5,640.00
321216	Mill Bituminous Surface	SQ. YD.	5513	\$ 3.00	\$ 16,539.00	\$ 2.25	\$ 12,404.25	\$ 1.60	\$ 8,820.80	\$ 4.00	\$ 22,052.00
321216	Type SP 9.5 Wearing Course Mixture(2.B)	TON	1179	\$ 115.00	\$ 135,585.00	\$ 98.00	\$ 115,542.00	\$ 108.00	\$ 127,392.00	\$ 107.00	\$ 126,153.00
321600	6" Concrete Underlayment	SQ. YD.	94	\$ 70.00	\$ 6,580.00	\$ 85.00	\$ 7,980.00	\$ 58.00	\$ 5,452.00	\$ 100.00	\$ 9,400.00
Total Proposal No. 3				\$	\$ 161,614.00	\$	\$ 147,226.25	\$	\$ 146,548.80	\$	\$ 183,745.00
PROPOSAL NO. 4											
ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
015526	Traffic Control	LUMP SUM	1	\$ 1,000.00	\$ 1,000.00	\$ 3,800.00	\$ 3,800.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00
321216	Edge Milling	SQ. FT.	144	\$ 8.00	\$ 1,152.00	\$ 15.00	\$ 2,160.00	\$ 6.00	\$ 864.00	\$ 15.00	\$ 2,160.00
321216	Type SP 9.5 Wearing Course Mixture(2.B)	TON	10	\$ 250.00	\$ 2,500.00	\$ 325.00	\$ 3,250.00	\$ 250.00	\$ 2,500.00	\$ 124.00	\$ 1,240.00
329219	Topsoli Borrow (LV)	CU. YD.	1	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 30.00	\$ 30.00	\$ 75.00	\$ 75.00
329219	Turf Establishment	SQ. YD.	21	\$ 10.00	\$ 210.00	\$ 100.00	\$ 2,100.00	\$ 4.00	\$ 84.00	\$ 10.00	\$ 210.00
Total Proposal No. 4				\$	\$ 5,112.00	\$	\$ 11,610.00	\$	\$ 4,478.00	\$	\$ 4,185.00

PROPOSAL NO.5			Engineers Estimate			Strata Corporation			Opp Construction			Knife River Materials							
ITEM NO.	DESCRIPTION	UNIT	QUANTITY																
015526	Traffic Control	LUMP SUM	1	\$	1,000.00	\$	1,000.00	\$	4,250.00	\$	4,250.00	\$	1,800.00	\$	1,800.00	\$	750.00	\$	750.00
321216	Edge Milling	SQ. FT.	420	\$	8.00	\$	3,360.00	\$	11.00	\$	4,620.00	\$	4.00	\$	1,680.00	\$	15.00	\$	6,300.00
321216	Type SP 9.5 Wearing Course Mixture(2B)	TON	224	\$	150.00	\$	33,600.00	\$	120.00	\$	26,880.00	\$	120.00	\$	26,880.00	\$	124.00	\$	27,776.00
329219	Topsoil Borrow (LV)	CUL. YD.	19	\$	50.00	\$	950.00	\$	200.00	\$	3,800.00	\$	30.00	\$	570.00	\$	75.00	\$	1,425.00
329219	Turf Establishment	SQ. YD.	871	\$	4.00	\$	3,484.00	\$	3.00	\$	2,613.00	\$	4.00	\$	3,484.00	\$	10.00	\$	8,710.00
Total Proposal No. 5				\$	42,394.00	\$	42,394.00	\$	42,163.00	\$	42,163.00	\$	34,414.00	\$	34,414.00	\$	44,981.00	\$	44,981.00

PROPOSAL NO.5			Engineers Estimate			Strata Corporation			Opp Construction			Knife River Materials							
ITEM NO.	DESCRIPTION	UNIT	QUANTITY																
015526	Traffic Control	LUMP SUM	1	\$	1,000.00	\$	1,000.00	\$	3,750.00	\$	3,750.00	\$	1,200.00	\$	1,200.00	\$	500.00	\$	500.00
321216	Edge Milling	SQ. FT.	76	\$	8.00	\$	608.00	\$	20.00	\$	1,520.00	\$	4.00	\$	304.00	\$	15.00	\$	1,140.00
321216	Type SP 9.5 Wearing Course Mixture(2B)	TON	146	\$	165.00	\$	24,090.00	\$	135.00	\$	19,710.00	\$	120.00	\$	17,520.00	\$	124.00	\$	18,104.00
329219	Topsoil Borrow (LV)	CUL. YD.	14	\$	50.00	\$	700.00	\$	180.00	\$	2,520.00	\$	30.00	\$	420.00	\$	75.00	\$	1,050.00
329219	Turf Establishment	SQ. YD.	678	\$	4.00	\$	2,712.00	\$	3.50	\$	2,373.00	\$	4.00	\$	2,712.00	\$	10.00	\$	6,780.00
Total Proposal No. 6				\$	29,110.00	\$	29,110.00	\$	29,873.00	\$	29,873.00	\$	22,156.00	\$	22,156.00	\$	27,574.00	\$	27,574.00

PROPOSAL NO.7			Engineers Estimate			Strata Corporation			Opp Construction			Knife River Materials								
ITEM NO.	DESCRIPTION	UNIT	QUANTITY																	
015526	Traffic Control	LUMP SUM	1	\$	1,000.00	\$	1,000.00	\$	3,350.00	\$	3,350.00	\$	2,200.00	\$	2,200.00	\$	1,500.00	\$	1,500.00	
015713	Inlet Protection	EACH	2	\$	100.00	\$	200.00	\$	500.00	\$	1,000.00	\$	175.00	\$	350.00	\$	365.00	\$	770.00	
321216	Type SP 9.5 Leveling Course Mixture(2B)	TON	75	\$	125.00	\$	9,375.00	\$	125.00	\$	9,375.00	\$	107.00	\$	8,025.00	\$	124.00	\$	9,300.00	
321216	Type SP 9.5 Wearing Course Mixture(2B)	TON	200	\$	150.00	\$	30,000.00	\$	125.00	\$	25,000.00	\$	107.00	\$	21,400.00	\$	124.00	\$	24,800.00	
Total Proposal No. 7				\$	40,575.00	\$	40,575.00	\$	38,725.00	\$	31,975.00	\$	31,975.00	\$	31,975.00	\$	38,370.00	\$	38,370.00	
Grand Total Proposals 1 -7					\$	1,099,771.50	\$	1,099,771.50	\$	1,221,213.79	\$	1,221,213.79	\$	1,172,030.35	\$	1,172,030.35	\$	1,295,638.13	\$	1,295,638.13

Request for Council Action

Date: June 3, 2015

To: East Grand Forks City Council, Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Henry Tweten, Marc DeMers, Craig Buckalew and Mike Pokrzywinski.

Cc: File

From: Greg Boppre, P.E.

RE: 2015 City Project No. 1 – Wastewater Improvements, Interconnect

Background:

I would like to get permission to prepare plans and specifications for the lift station, forcemain and other items for the interconnect project, with the City of Grand Forks. The details of the project will be identified when we finish the Facility Plan, which must be approved by the Minnesota Pollution Control Agency(MPCA). Phase 2 of the project, the decommissioning will be completed after the connection with the City of Grand Forks.

Recommendation:

Authorize the preparation of Plans/Specifications

Documentation:

N/A

Request for Council Action

Date: June 1, 2015

To: East Grand Forks City Council Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Michael S. Hedlund – Chief of Police

RE: Declaration of Firearms as Surplus Property

Background: The East Grand Forks Police Department periodically acquires firearms through a variety of means including found property, seized weapons, court ordered forfeitures and weapons that are turned in by the owners as they no longer want them. The firearms on the attached list have all been acquired by the EGFPD over a period of several years and we are now looking to dispose of them. In the past we have typically traded in our surplus firearms to dealers who then give us merchandise credit which was used to acquire equipment and/or supplies for the Department. In recent months our agency has become part of the Grand Forks Regional Special Operations Group. Officer Ben Deckert was selected to become part of the SWAT Team. This position requires a variety of additional equipment including a tactical rifle. Our plan is to put the proceeds from these surplus weapons towards the purchase price of a rifle for Off. Deckert.

Recommendation: Approve the declaration of the firearms on the attached list as surplus property so that they can be traded for equipment for the EGFPD.

Attachments: List of firearms to be declared as surplus property.

East Grand Forks Police - Surplus Firearms - June 2015

Make	Model	Caliber	Serial Number	ICR
Liberty Arms Corp	Mod . 66	22	IB143360	Unknown
Smith and Wesson	Model 459	9mm	TBS0654	07-1053
FIE	Model T 18	22	11702	Unknown
H & R Inc	Model 649	22	AUO36946	Unknown
Phoenix Arms	Model Raven	25 Auto	3097174	Unknown
FIE	Titan	25 Auto	ED60834	87003911
Excam	Model GT 27	25 Auto	M37258	Unknown
Marlin	Model 100 -S	22	Unknown	Unknown
Savage	Mark II	22	650367	10001612
Ruger	Super Blackhawk	44 Mag	87-10146	07-0842
Ruger	Single Six	22	264-29586	07-0842
Savage	Model 954 LS	22	L168740	10001612
Valley Arms	Hunterbolt	50	61-13-019046-00	7002696
C11	Unknown	177	07D21045	09-1001
Raven	MP-25	25 Auto	1209419	Unknown
Iver Johnsons	Unknown	32	68951	98-6360
FIE	Tex 22	22	ATX18053	5568
Hi Point	Model 995	9mm	B20692	8002776
Remington	Model 522	22	3073486	1100140
Remington	Model 522	22	3213613	11000140
Daisy	Power Line 856	177	Unknown	Unknown
Remington	Model 510	22	Unknown	Unknown
Rossi	3"	12 ga	S12SP066275	10001612
KSA	Cricket	22	439715	12003778
Stevens	Model 110	30-06	E279292	9003857
Unknown	Unknown	22	Unknown	9003857
Gecado	Unknown	22	192859	9000414

Request for Council Action

Date: 6/4/15

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Megan Nelson

RE: Update to Purchasing Card Procedure

Staff in the Finance Office reviewed and updated the Purchasing Card Procedure to better fit the needs of our City and address issues from the previous procedure.

Updates and changes made include the following:

- Allowing a purchasing of ammunition for the Police Department
- More clearly stated guidelines regarding sales tax
- Minor changes to language to refine the procedure to better fit and make more specific to the City
- A list of prohibited uses of the card

Staff recommends adoption of the updated procedure.

City of East Grand Forks Purchasing Card Procedure

Purpose

Purchasing cards provide employees of the City of East Grand Forks with a cost-effective, convenient and streamlined method in which to purchase items for the City, thereby reducing the volume of individual vendor payments processed by the City. The purpose of the following procedures is to ensure that the purchasing card is used appropriately by authorized City of East Grand Forks employees.

Scope

City of East Grand Forks employees who use a Purchasing Card for City expenditures

Key Terms and Definitions

- AP - Accounts Payable Office
- FD - City of East Grand Forks Finance Department
- Cardholder - city employee who is issued an individual card and agrees to abide by the purchasing card procedures established by the City of East Grand Forks **SEASONAL and TEMPORARY WORKERS and WATER & LIGHT EMPLOYEES are not eligible for a purchasing card.**
- Approver – City Department Head designated to approve Cardholder transactions
- Card Administrator - the individual within the City's AP who manages the purchasing card program
- Access Online - US Bank's online purchasing card reporting/approval system
- Purchasing Card – purchasing card issued in the name of the City and a City Employee

Requesting, Obtaining and Security of Purchasing Card

- A completed and signed Purchasing Card Application Form is required in order to apply for a purchasing card. All applications are to be submitted to the AP Card Administrator. The address used on the employee's application is to be the City's business address: 600 Demers Avenue, East Grand Forks MN, 56721.
- All Cardholders must sign and accept the terms and conditions of the City of East Grand Forks Purchasing Card Cardholder Agreement.
- The Cardholder is responsible for signing the card, security of the card, and **ALL** transactions made against it, including any unauthorized purchases made by the Cardholder or **ANY OTHER PERSON**.
- The Cardholder must immediately notify US Bank and the FD if the card is lost, stolen, or in the hands of an unauthorized person. The Cardholder will make a reasonable attempt to recover the card from an unauthorized person. The card will be voided as quickly as possible.

Cardholder Responsibilities

A Cardholder may purchase food and non-alcoholic beverages for **business-related meetings**.

A Cardholder may purchase work-related items with supervisor approval and within the spending limits set forth by the City.

The Purchasing Card **CANNOT** be used for the following:

- items for personal use or non-city purposes
- entertainment and recreation
- cash, cash advances, or extensions of credit
- food and beverages for an employee's personal meals – must be reimbursed through payroll using Minnesota Per Diem Rates
- employee relocation expenses
- alcoholic beverages
- time payments (card if for one-time purchase only)
- pyramiding (multiple purchases to cover same transaction)
- consulting services
- fuel for non-rental automobiles (unless it is an emergency)
- fuel for personal vehicles, even when traveling is work-related
- equipment required to have a license
- purchases utilizing PayPal or similar services

Purchasing Procedure

- The Cardholder must follow all quote and bid guidelines as found in the City's Purchasing Policy.
- The Cardholder must request a copy of the vendor's detailed sales receipt AND the purchasing card slip.
- If an order is done online, print the order confirmation. If order is done by phone, have the vendor fax the invoice to the Cardholder.
- All purchase transactions processed against the purchasing card must be made by the Cardholder to whom the card is issued. The card cannot be used by another person. The card cannot be transferred from one employee to another.

Sales Tax

- All purchases other than those listed as "taxable purchases" are tax exempt. It is the Cardholder's responsibility to inform the vendor of the City's tax exemption status, and submit a completed ST3 form to the vendor if needed. The tax exempt ID number is printed on the purchasing card.
- If sales tax is included on a purchase because the Cardholder did not notify the vendor of the City's tax exempt status, it is the Cardholder's responsibility to contact the vendor and have the sales tax charge credited back to the vendor.
- Taxable purchases include meals, lodging (under 30 days), and motor vehicle leases. See MN Department of Revenue Fact Sheet 176.pdf.

Late Fees and Finance Charges

- Late fees which occur because the Cardholder did not reallocate and approve transactions and submit receipts to the business office in a timely manner are the responsibility of the Cardholder.
- Cardholder must reimburse the City by cash or check within one billing cycle from the date of the late fee or finance charge.
- If payment is not received within one billing cycle, the card will be canceled, and no new card will be issued until the fees and finance charges have been repaid.

Returns and Exchanges

- If any item purchased with a purchasing card is unacceptable or not allowable, arrangements must be made for a return for credit or an exchange whenever feasible.
- A cash refund or check is prohibited unless the vendor insists that a refund must be made by cash or check. In such cases, the funds must be deposited immediately with the City. If a refund is issued in the form of a check, the check must be payable to the City of East Grand Forks.

Reimbursement of Personal Expenses Charged to the Card

- Cardholders who accidentally charge a personal item to a City purchasing card must immediately return the item and reverse the charge.
- If it is not possible for the vendor to reverse the charge, the Cardholder is responsible for payment and must contact the Finance Department immediately for instructions on how to submit payment for the personal charge.

Reallocation, Approval and Receipts

- Original Receipts must be attached to the Purchasing Card Receipt Form and submitted to AP.
- If Cardholder does not have the receipt for a purchase, they must contact the vendor to obtain a receipt.
- Employee must reallocate and approve all transactions posted to the employee's card in Access Online in a timely manner.
- Cardholders will reallocate/approve all transactions for the current month's billing by 12 p.m. on the 4th Monday of that month. Approvers will "final approve" and submit receipts for these transactions by 12 p.m. on the 4th Tuesday of each month.

Disputing a Transaction

- If a purchase is made and the vendor is unwilling or unable to correct a problem, or if a transaction shows up in the employee's transaction log that is unknown to the employee, the transaction may be disputed.
- The employee shall contact City AP to get assistance in completing the dispute process.
- The Employee shall complete any necessary paperwork and forward to US Bank as requested by AP.

Approval by Supervisor/Approver

Supervisors of Cardholders are responsible for reviewing Cardholder expenses and ensuring compliance with this and any other applicable City procedure. Supervisor duties include:

- approving employees for participation in the purchasing card program
- reviewing and approving purchases to ensure they meet objectives and are within restrictions placed on the card
- rejecting an employee's transaction for any purchase deemed unallowable or inappropriate, notifying the Cardholder of the rejection of the transaction so that appropriate action can be taken, and submitting a memo/note to AP noting why they have rejected the transaction
- reviewing purchases weekly to ensure card has not been used for unauthorized or inappropriate purchases
- responding to any misuse of the card by the Cardholder
- ensuring closure of purchasing card at time of Cardholder's separation from employment or removal of purchasing card authority, and notifying AP of this change

Delegation of Authority

- The Card Administrator shall ensure that each cardholder has met the requirements to be delegated the authority to obligate the City of East Grand Forks to the specific dollar limit of the purchasing card. This delegation requires ongoing compliance with applicable statutes, rules, and board policies.

Administration and Finance Office Responsibilities

- The Finance Department will ensure that purchases made using the Purchasing Card are recorded appropriately.
- The Finance Department will collect all paperwork, pay invoices, and file for audit.

Disciplinary Procedure

An employee's purchasing card may be temporarily suspended or cancelled for any of the following reasons:

- failure to reallocate/approve transactions by the 4th Monday of each month or have receipts submitted to AP by 12 p.m. on the 4th Tuesday of each month
- making unauthorized purchases
- making purchases prohibited by the City
- failure to notify vendors of the City's tax exempt status resulting in sales tax charges
- Exceptions may be granted by the Finance Department for situations that are beyond the control of the Cardholder as determined by the Finance Department

Supporting References

Listed below are documents that support this process:

- [Purchasing Policy Memo 010509](#)
- [Minn. Stat.471.382](#)
- [MN Department of Revenue Fact Sheet 142.pdf](#)
- [MN Department of Revenue Fact Sheet 176.pdf](#)
- [MN Per Diem Rates](#)

Request for Council Action

Date: 6/4/15

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Megan Nelson

RE: Liquor License Restrictions & New Business

Background:

Last year in May I brought forward a request from a business called Canvas 2 Paint. The business consisted of group painting sessions where an instructor guides people through replicating a painting. At their South Dakota location they had drinks and snacks available and wanted to open the same business here. At that time I spoke with a representative from the Alcohol & Gambling Division who stated this type of business could qualify for an on-sale 3.2 percent malt liquor license which would then allow them to qualify for a consumption and display license allowing people to bring their own liquor or wine. Currently a business like this would not qualify for a 3.2 percent malt license or a consumption and display license under the current ordinances.

Issue:

The City has recently been contacted by a similar business, Creatively Uncorked, who would like to open up in town and they have asked how they could qualify for a liquor license. I stated that I would be bringing this forward to see if the Council would be willing to amend any of the liquor ordinances allowing them to qualify for a license.

Part of the discussion at the May 2014 meeting was that the Council wanted businesses to come to town but if the liquor ordinance was amended it would be more difficult to regulate the licenses.

At this time it has been requested to see if the Council will amend liquor ordinances so staff is bringing that request forward.

Request for Council Action

Date: 6/4/15

To: East Grand Forks City Council Mayor Lynn Stauss, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: Megan Nelson

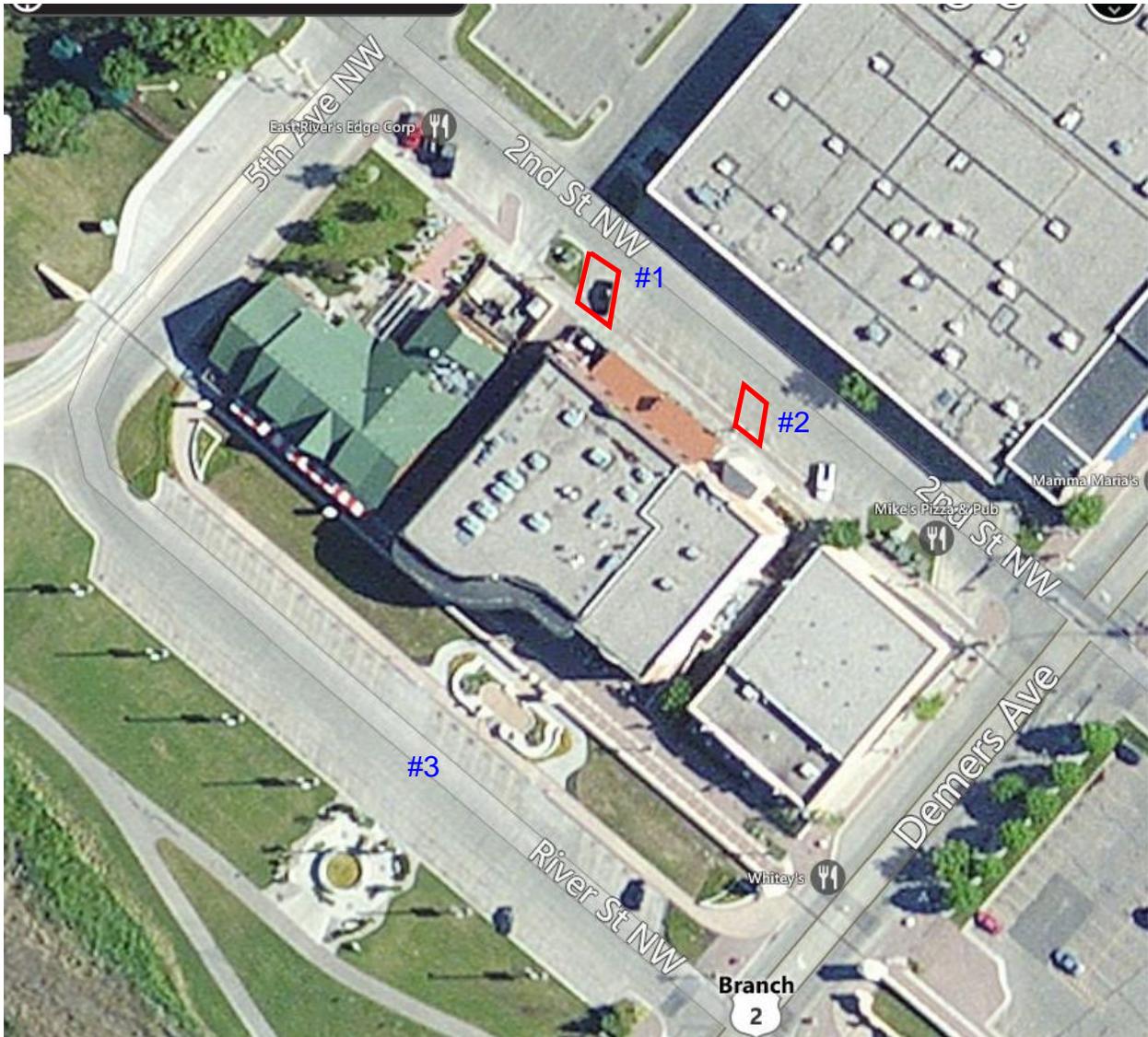
RE: Request for Parking in Parking Lot

Background:

In April Little Bangkok had submitted a request for a parking spot for their delivery service. With the adoption of Resolution 15-04-45 the Council approved a parking spot along 2nd Street NW which is marked as #1 in Attachment A. Since then Little Bangkok paid for a sign to be placed reserving their spot for delivery service but have been having many issues with cars being parked in this spot.

Request:

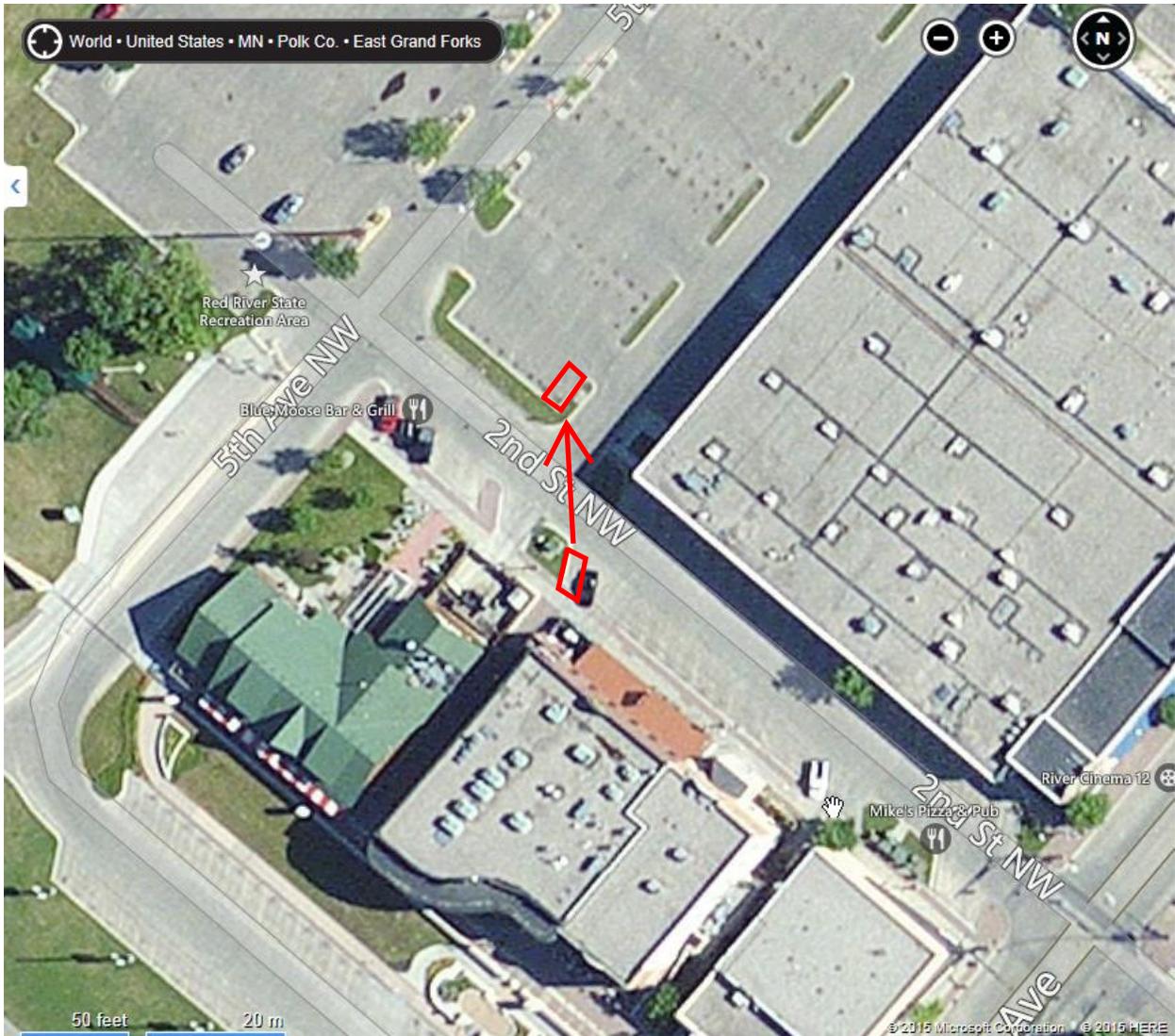
Little Bangkok is asking the Council if their reserved spot can be moved from the street location into the actual parking lot area. Another map has been provided to the spot they are requesting and have stated a parking spot on the other side of the building would work as well.



#1 - First Choice

#2 - Second Choice

#3 - If they are not able to get a space on that side of the building they would like to request a parking spot on the wet side of the flood wall.



Request for Council Action

Date: June 9, 2015

To: East Grand Forks City Council Mayor Lynn Stauss, President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Mike Pokrzywinski, Craig Buckalew, Henry Tweten, and Marc DeMers.

Cc: File

From: City Administrator David Murphy

RE: Discussion on Pool Project.

Background

The Council has awarded the contract for reconstructing the pool to TF Powers. The funding source for the pool reconstruction has been potentially changed. With the potential change it has been suggested that now would be the time to consider the addition of the amenities bid with the pool reconstruction.

Issue

Several of the amenities will be more cost effective to install during the reconstruction rather than afterward. If the Council chooses to add any TF Powers would need to be informed in the near future and those items will be added as change orders at the price bid.

Budget Impact

The cost of any added amenities would become project costs that would be paid out of a ½ cent sales tax if the sales tax is approved. If the sales tax is not approved the costs would be borne by an increase in the tax levy.

Action Required

Discussion with Council as to what (if any) amenities are to be included in the project.

BID TABULATION FORM



EAPC
ARCHITECTS ENGINEERS

3100 DeMers Avenue
Grand Forks, ND 58201-4000

PROJECT: East Grand Forks Pool Renovation
LOCATION: East Grand Forks, Minnesota
PROJ. NO.: 20151250
BID DATE: April 16, 2015 2:00 P.M. CDT

Bidders			ICS, Inc.		Innes Construction		TF Powers		EAPC Engineer's Est.	
Contractor's License										
5% Bid Bond			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>	
Addendum Nos. 1 & 2			<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>	
Responsible Contractor Verification of Compliance form and Attachment A-1: List of First Tier Subcontractors			<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input checked="" type="checkbox"/>		<input type="checkbox"/>	
Base Bid			\$ 1,752,786		BID NOT OPENED		\$ 1,626,000		\$ 1,945,000	
Alternates			Price	Days	Price	Days	Price	Days	Price	Days
A-1	Concessions Area Remodeling	ADD	\$ 14,891	10			\$ 15,000	0	\$ 12,000	
A-2	Wading Pool Aquatic Mushroom	ADD	\$ 15,456	5			\$ 10,500	0	\$ 25,410	
A-3	NOT USED		NOT USED		NOT USED		NOT USED		NOT USED	
A-4	Substitute "Jerith" aluminum picket fence/gates in lieu of chain	ADD	\$ 70,180	2			\$ 65,000	0	\$ 165,000	
A-5	Add Sun Shelters	ADD	\$ 28,619	5			No Bid		\$ 13,370	
A-6	Replace Flume Slide	ADD	\$ 137,927	14			\$ 126,000	30	\$ 150,000	
A-7	Omit the zero entry at the wading pool	DEDUCT	\$ 8,630	5			\$ 7,000	0	\$ 11,220	
A-8	Add manually retractable pool covers	ADD	\$ 40,718	14			No Bid		\$ 25,000	
A-9	Replace water heater WH-1 and flue	ADD	\$ 12,390	2			\$ 9,000	0	\$ 12,400	
A-10	Supply vertical style pool filters	ADD	\$ 3,362	2			\$ 3,500	0	\$ -	
A-11	Add climbing walls	ADD	\$ 32,574	2			No Bid		\$ 32,000	

The undersigned certifies this Bid Tabulation

Signed: Mark J. Bohlman
Mark J. Bohlman

David Murphy

From: Mark Bohlman [MBohlman@eapc.net]
Sent: Monday, May 04, 2015 3:33 PM
To: David Murphy
Cc: Wayne Dietrich; Casey Hutton
Subject: EGF Pool Renovation

David,

Casey informed me that you had contacted him regarding the next steps needed for the Pool project.

Here is what we need in order to proceed.

- If the project is to proceed, we need to hire Building Systems Corporation to take material samples and test for asbestos and lead paint. He quoted us \$1,125.00 to collect and analyze 12 samples. Additional samples would cost \$20.00 each. This cost is not part of the Bid.
- A decision needs to be made regarding accepting the low bid of T.F. Powers Company of Fargo, ND in the amount of \$1,626,000.00. The next bidder was \$1,752,786.00 from ICS, Inc. of Grand Forks, ND. We have asked TF Powers to submit several references regarding their pool construction experience. They have indicated that last year they successfully completed renovation of a public pool project in West Fargo, ND. They also are starting a 9 million dollar pool project for NDSU in Fargo, ND. They will submit formal references shortly.
- A decision needs to be made regarding which Alternate bids will be accepted. Overall, the Alternate bid prices that TF Powers submitted seem reasonable and are lower than our estimates. One item of interest is the fact that TF Powers did not submit a bid for Alternates No. A-5 Sun Shelters, A-8 Manually Retractable Pool Covers, and A-11 Climbing Walls. If you choose to add these items, we would need to request pricing and add them to their Contract as a Change Order after the Contract is executed.
- They agreed to hold their bid open for 30 days as per the Bidding documents. The Contract award needs to be made by Friday May 15, 2015 or we need to ask TF Powers to hold their bids open for a longer period of time.
- The following is a Cost Summary assuming the Base Bid of TF Powers is accepted, no Alternate bids are accepted, and includes an 8% Construction Contingency and the A/E Design Fee's.

TF Powers Base Bid:	\$1,626,000.00
8% Construction Contingency	130,080.00
A/E Design Fees	85,435.00
Total Construction Cost:	\$1,841,515.00

- The following is a Cost Summary assuming the Base Bid of TF Powers is accepted **as well as all recommended Alternate Bids**. Our recommendations are listed below. The three Alternate Bids that Powers did not address will be the amounts from the Engineers Estimates. Also included is an 8% Construction Contingency and the A/E Design Fees.

TF Powers Base Bid:	\$1,626,000.00
All Alternate Bids:	295,870.00
8% Construction Contingency	153,750.00
A/E Design Fees	85,435.00

Total Construction Cost: **\$2,161,055.00**

The following is our priority list for the Alternate Bids in decreasing order of importance. We understand your priorities may vary and you can accept any Alternates that you desire.

1. A-6 Replace Flume Slide	\$126,000.00
2. A-2 Wading Pool Aquatic Mushroom	\$10,500.00
3. A-5 Sun Shelters	\$13,370.00
4. A-4 Jerith Style Aluminum Fence	\$65,000.00
5. A-8 Manually Retractable Pool Covers	\$25,000.00
6. A-1 Concession Area Remodeling	\$15,000.00
7. A-9 Replace Water Heater and Flue	\$ 9,000.00
8. A-11 Climbing Wall	\$32,000.00
TOTAL:	\$295,870.00

We do not recommend accepting A-7 which omits the zero entrance to the wading pool. We also do not recommend accepting A-10 for vertical style pool filters as we think it should have been a deduct and not an additional cost.

One last concern, the actual cost for Alternates A-5 Sun Shelters may be in the \$29,000.00 range and A-8 Retractable Pool Covers may be in the \$41,000.00 range if we use the prices submitted by the other bidding contractor. These prices are \$31,630.00 higher than our estimates and we have not gone out to confirm our earlier estimated amounts.

Please let us know if we assist in the selection process or can answer any questions that arise.

Thank you.

Mark J. Bohlman
Construction Specialist
Project Manager



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701.772.3605 | Fax
701.739-6833 | Cell

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